



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
BOARD OF HEALTH REORGANIZATION MEETING AGENDA  
WEDNESDAY, JANUARY 19, 2022**

Meeting called to Order at 7:44pm by Board of Health Secretary, Megan Phillips.

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**OATH OF OFFICE FOR APPOINTED BOARD OF HEALTH MEMEBRS:**

Oath of Office was conducted for Committeeman Piserchia by the Secretary to the Board of Health.  
Oath of Office was conducted for Committeeman Rae by the Secretary to the Board of Health.

**ROLL CALL:**

Assessor Sherman, Committeeman Lavender, Committeeman Rae, Committeeman Verlezza, Deputy Mayor Piserchia, Mayor Dorsi were present, Dr. Redling was absent.

**NOMINATIONS FOR PRESIDENT:**

Motion to Nominate the President of the Township of Long Hill Board of Health for 2022

**MOVED** by: Deputy Mayor Piserchia nominated Mayor Dorsi is hereby nominated President of the Township of Long Hill Board of Health for 2022. **SECONDED** by: Committeeman Rae.

Assessor Sherman; yes, Committeeman Lavender; yes, Committee Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes

**CLOSE NOMINATIONS:**

**MOVED** by: Committeeman Rae that the nominations for President of the Township of Long Hill Board of Health for 2022 be closed. **SECONDED** by: Committeeman Verlezza. **ROLL CALL VOTE:**

Assessor Sherman; yes, Committeeman Lavender; yes, Committee Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

**ELECTION OF THE PRESIDENT OF THE TOWNSHIP OF LONG HILL BOARD OF HEALTH**

**MOVED** by: Committeeman Rae is hereby elected President of the Township of Long Hill Board of Health for 2022. **SECONDED** by: Committeeman Verlezza. **ROLL CALL VOTE:**

Assessor Sherman; yes, Committeeman Lavender; yes, Committee Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

**OATH OF OFFICE OF PRESIDENT OF BOARD OF HEALTH**

Board of Health Secretary, Megan Phillips administered the Oath of Office to Committeeman Dorsi.

President Dorsi chaired the remainder of the meeting.

**APPOINTMENT OF BOARD OF HEALTH ATTORNEY FOR 2022**

**MOVED** by: Mayor Dorsi that John R. Pidgeon of Pidgeon and Pidgeon, be appointed the Township of Long Hill Board of Health Attorney for 2022. **SECONDED** by: Committee Rae. **ROLL CALL VOTE:**

Assessor Sherman; yes, Committeeman Lavender; yes, Committee Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

**ORDINANCE(S):**

**ORDINANCE BOH 22-001 (FIRST READING / INTRODUCTION)**

**AN ORDINANCE AMENDING BOARD OF HEALTH FEES AND AMENDING CHAPTER BH:VII AND CHAPTER BH:XII OF THE REVISED GENERAL ORDINANCES OF THE BOARD OF HEALTH**

The foregoing ordinance having been introduced and passed on first reading by the Board of Health of the Township of Long Hill, in the County of Morris on Wednesday, January 19, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 23, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to October 27, 2021, public agenda, or email [municipalclerk@longhillnj.gov](mailto:municipalclerk@longhillnj.gov).

**MOVED** by: Committeeman Rae, that Ordinance BOH 22-001 be introduced and passed on first reading. **SECONDED** by: Committeeman Lavender, **ROLL CALL VOTE:** Assessor Sherman; yes, Committeeman Lavender; yes, Committee Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

**APPROVAL OF MINUTES**

JANUARY 20, 2021

APPROVAL AND RELEASE OF MINUTES

**MOVED** by: Committeeman Lavender that the 2021 minutes be approved and released **SECONDED** by: Committeeman Rae. **ROLL CALL VOTE:** ALL IN FAVOR

**RESOLUTIONS**

RESOLUTION BOH 22-001

AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH VISITING NURSE ASSOCIATION OF SOMERSET HILLS

**MOVED** by: Committeeman Lavender that the Resolution BOH 21-001 be approved and released **SECONDED** by: Committeeman Rae. **ROLL CALL VOTE:** Assessor Sherman; yes, Committeeman Lavender; yes, Committee Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

**DISCUSSION ITEMS:** none

**OPEN PUBLIC COMMENT** none

**MOTION FOR ADJOURNMENT**

**MOTION:** Deputy Mayor Piserchia, to resume from recess from the Township Committee meeting,

**SECOND:** Committeeman Rae to return to the Township Committee meeting at 7:50pm

Respectfully submitted,

*Megan Phillips*

Megan Phillips

Approved: February 23, 2022

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**ORDINANCE #BH22-001**

**AN ORDINANCE AMENDING BOARD OF HEALTH FEES AND AMENDING CHAPTER BH:VII AND CHAPTER BH:XII OF THE REVISED GENERAL ORDINANCES OF THE BOARD OF HEALTH**

**BE IT ORDAINED** by the Board of Health of the Township of Long Hill, in the County of Morris, State of New Jersey, that Chapter BH:XII of the Revised General Ordinances of the Board of Health is amended as follows:

**Section 1.** Subparagraph "a.2" of section BH:XII-1 entitled "Schedule of Fees for Board of Health Functions" is amended to read as follows:

**BH:12-1 SCHEDULE OF FEES FOR BOARD OF HEALTH FUNCTIONS.**

a. The schedule of fees for various functions of the Health Department shall be as follows:

1.	Recreational Swimming and Bathing Establishments	\$200.00
2.	<u>Food and Drink Licenses</u>	
	Pharmacy	\$ 65.00
	Retail Food Establishment (under 2,000 sq. ft.)	\$100.00
	Retail Food Establishment (2,000-5,000 sq. ft.)	\$135.00
	Retail Food Establishment (5,000-10,000 sq. ft.)	\$165.00
	Retail Food Establishment (over 10,000 sq. ft.)	\$400.00
	Temporary Retail Food Establishment	\$ 30.00
	Mobile Retail Food Establishment	\$110.00
	Farmers Market	\$ 20.00
	Catering	\$110.00
	Late Fee (renewals only, March 1 <sup>st</sup> )	Double License fee
	Re-inspection Fee	\$100.00
3.	<u>Septic Applications</u>	
	New Plan Review – includes plan review and	
	Inspections	\$500.00
	Repair: Replacing existing components as is.	
	No Engineer required.	\$ 75.00
	<u>Alteration:</u>	
	Changing components on an existing System.	
	Engineer required.	\$60.00 \$350.00
	<u>PERC/Soil Log:</u>	
	Permit to conduct one group of soil logs and permeability tests. Witness per 1 <sup>st</sup> lot per day	\$100.00
	Septic Abandonment	\$100.00
	Re-review	\$100.00
	<u>Repair:</u>	
	Repair (requiring engineer)	\$300.00
	Permit Renewal	\$100.00
	<u>Well</u>	
	Application/Permit	\$300.00
	Well abandoned	\$100.00

**Section 2.** Subparagraph of section BH:VII-1 entitled PART I PUBLIC RECREATIONAL BATHING

is amended to read as follows:

**CHAPTER BH:VII SWIMMING AND BATHING ESTABLISHMENTS**

**PART I PUBLIC RECREATIONAL BATHING**

**BH:7-3 LICENSE FEE.**

The annual license fee is set forth in Chapter BH:XII of the Code (\$100.00) dollars and shall be paid prior to the issuance of any license. The license fee shall not be prorated regardless of the month of issuance.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**RESOLUTION BOH 22-001  
AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH VISITING  
NURSE ASSOCIATION OF SOMERSET HILLS**

**WHEREAS**, the Township of Long Hill requires nursing services; and

**WHEREAS**, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will be less than (\$17,500) seventeen thousand five hundred dollars; and

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a contract with the Visiting Nurse Association of Somerset Hills in accordance with the following terms and conditions:
  - A. Term: A period of not to exceed 12 months.
  - B. Rate: per proposal dated December 2021 in the amount of \$9,015.00
  - C. Services: The organization shall provide professional nursing services.
2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to the Health Services. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

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