

LONG HILL TOWNSHIP ENVIRONMENTAL COMMISSION
2020 Organizational Meeting Minutes-January 13, 2020 7P.M.

1. The Secretary called the meeting to order at 7:05 pm.
2. Notice of tonight's meeting was sent to the Echoes-Sentinel and Courier News and was posted at Town Hall.
3. The Secretary will administer the Oath of Office to Philip Ponturo at the next meeting.
4. The Secretary called the roll.
Present: Terry Carruthers, Chairperson, Susan Garretson Friedman, Member, Dorothy Smullen, Member, Matthew Dionisio, Member, Tom Flatley, 2nd Alternate, Member,
Absent: Devanshi Jackson, Member, Brendan Rae, Township Committee Liaison
5. The Secretary opened the floor to nominations for 2020 Vice-Chairperson. Dorothy nominated Susan, Matt second the motion. All were in favor. Congratulations Susan!

The following will be read:

6. BE IT RESOLVED by the Environmental Commission of Long Hill Township pursuant to the requirements of Section 13 of the Open Public Meetings Law that Agendas for Regular meetings of the Environmental Commission will be posted at Town Hall as required.
7. BE IT RESOLVED by the Environmental Commission of Long Hill Township that the following newspapers are designated to receive Notices as required by the Open Public Meetings Law:
 1. Courier News
 2. Echoes-Sentinel
8. BE IT RESOLVED by the Environmental Commission of Long Hill Township that a copy of the Official Minutes of every meeting will be sent to each Commissioner. Upon request, copies will be made available to the public with a notation that said Minutes have not yet been officially approved and are subject to correction, addition or revision. Township Ordinance will determine the charge for a copy of the Minutes.

Upon approval of the Minutes, the original copy shall be filed at Town Hall. The Secretary will provide copies of these Minutes and any other records upon request and the payment of the set fee.
9. BE IT RESOLVED by the Environmental Commission of Long Hill Township that, as a matter of procedure, it is the intention of the Commission not to continue any matter past 9:30 p.m. at any regular or special meeting of the Commission unless a motion is passed by the members, then present, to extend the meeting to a later specified cut-off time. Further, that this notice shall be made part of published operating procedures for applications to this Commission and shall be announced at the opening of each meeting.
10. BE IT RESOLVED by the Environmental Commission of Long Hill Township that as per the attached schedule, meetings will be held in Town Hall on the 3rd Monday of each month with the exception of pre-arranged time changes and the public notified. All meetings will begin at 7:00 p.m.
11. Adjournment: Joan made a motion to adjourn the meeting; the motion was seconded by Dorothy. Upon proper parliamentary procedures, the Long Hill Township Environmental Commission did duly adjourn at 7:30 P.M. by unanimous vote.

Respectfully Submitted,


Karen Shear, Secretary
Environmental Commission