

**LONG HILL TOWNSHIP ENVIRONMENTAL COMMISSION**  
**2021 Organizational Meeting Minutes-January 25, 2021 7P.M.**

\*This meeting was re-scheduled from January 11, 2021

1. The Secretary called the meeting to order at 7:16 pm.
2. Notice of tonight's meeting was sent to the Echoes-Sentinel and Courier News and was posted at Town Hall.
3. The Secretary administered the Oath of Office to Dorothy Smullen and Matt Dionisio.
4. The Secretary called the roll.  
**Present:** Dorothy Smullen, Member, Matthew Dionisio, Member, Tom Flatley, Member, Phil Ponturo, Brendan Rae, Township Committee Liaison  
**Absent:** Susan Garretson Friedman, Chairperson
5. The Secretary opened the floor to nominations for 2021 Vice-Chairperson. Matt nominated Dorothy, who respectfully declined. Dorothy nominated Tom, Phil second the motion. Tom accepted, and all were in favor. Congratulations Tom!

The following will be read:

6. BE IT RESOLVED by the Environmental Commission of Long Hill Township pursuant to the requirements of Section 13 of the Open Public Meetings Law that Agendas for Regular meetings of the Environmental Commission will be posted at Town Hall as required.
7. BE IT RESOLVED by the Environmental Commission of Long Hill Township that the following newspapers are designated to receive Notices as required by the Open Public Meetings Law:
  1. Courier News
  2. Echoes-Sentinel
8. BE IT RESOLVED by the Environmental Commission of Long Hill Township that a copy of the Official Minutes of every meeting will be sent to each Commissioner. Upon request, copies will be made available to the public with a notation that said Minutes have not yet been officially approved and are subject to correction, addition or revision. Township Ordinance will determine the charge for a copy of the Minutes.  
  
Upon approval of the Minutes, the original copy shall be filed at Town Hall. The Secretary will provide copies of these Minutes and any other records upon request and the payment of the set fee.
9. BE IT RESOLVED by the Environmental Commission of Long Hill Township that, as a matter of procedure, it is the intention of the Commission not to continue any matter past 9:30 p.m. at any regular or special meeting of the Commission unless a motion is passed by the members, then present, to extend the meeting to a later specified cut-off time. Further, that this notice shall be made part of published operating procedures for applications to this Commission and shall be announced at the opening of each meeting.
10. BE IT RESOLVED by the Environmental Commission of Long Hill Township that as per the attached schedule, meetings will be held in Town Hall on the 3rd Monday of each month with the exception of pre-arranged time changes and the public notified. All meetings will begin at 7:00 p.m.
11. Adjournment: Dorothy made a motion to adjourn the meeting; the motion was seconded by Tom. Upon proper parliamentary procedures, the Long Hill Township Environmental Commission did duly adjourn at 7:27 P.M. by unanimous vote.

Respectfully Submitted,

Karen Shear, Secretary  
Environmental Commission

## **2021 Long Hill Township Environmental Commission Meeting Schedule**

**All meetings will be held at Long Hill Town Hall, 915 Valley Road, Gillette, New Jersey at 7:00 p.m. via Zoom or the large conference room**

Monday January 11

Monday February 8

Monday March 15

Monday April 19

Monday May 17

Monday June 21

Monday July 19

Monday August 23

Monday September 20

Monday October 18

Monday November 15

Monday December 13