



# TOWNSHIP OF LONG HILL

COUNTY OF MORRIS  
Gillette, Homestead Park, Meyersville, Millington, Stirling

TOWNSHIP OFFICES  
915 Valley Road  
Gillette, NJ 07933  
(908)647-8000  
FAX (908) 647-4150

## PLANNING BOARD MINUTES OF THE MEETING October 23, 2018

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The Long Hill Planning Board met for a Regular Meeting in the Court Room of the Township of Long Hill Municipal Building located at 915 Valley Road, Gillette, New Jersey.

*At 7:31 pm, Chairman Pfeil made the following announcements:*

- (1) **Call to Order and Statement of Compliance**
- (2) **Standard Board Procedures**
- (3) **Meeting Cut-Off**
- (4) **Electronic Devices**
  
- (5) **Pledge of Allegiance** – Recited by all in attendance.
  
- (6) **Roll Call** – Secretary Coonce called the roll:  

Present:	Alan Pfeil, Chairman Brendan Rae, Committeeman * John Falvey Thomas Jones Tom Malinousky Dennis Sandow Debra Coonce, Board Secretary	Excused:	David Hands, Vice Chairman Guy Piserchia, Mayor Don Richardson
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- (7) **Approval of Meeting Minutes** – The Minutes of September 11, 2018 and September 25, 2018 will be reviewed and approved at a future Planning Board meeting.
  
- (8) **Old Business (7:35)**  
Secretary Coonce reviewed the process of preparing the Zoning Board of Adjustment's Annual Report for 2017 and noted the Board Professionals make recommendations for the Planning Board to review and/or to send to the Ordinance Review Committee in order to make revisions to current ordinances.

- (9) **New Business (7:49)**
- a. Master Plan Review & Discussion – Open Space Element  
Nick Mehler, public member of the Master Plan Committee reviewed the proposed element and discussed it with members of the Board.
- Members of the public with question for the Board about the proposed element:  
Charles “Chuck” Arentowicz, of Millington
- b. Master Plan Review & Discussion – Parks & Recreation Element  
Chairman Pfeil reviewed notes on the element provided by Vice Chairman Hands/Chairman of the Master Plan Committee.
- Members of the public with question for the Board about the proposed element:  
Charles “Chuck” Arentowicz, of Millington
- (10) **Committee Reports (8:59)**  
Chairman Pfeil discussed the Request for Proposal (RFP) for the position of Board Engineer and noted that all Board members should receive copies of the proposals from the candidates once the RFP Committee (Committeeman Rae, Mr. Richardson and Mr. Sandow) together with the RFP Committee from the Zoning Board of Adjustment narrow down the candidates to begin the interview process.
- Mr. Sandow mentioned that due to budgetary restraints for the remainder of the year, the Ordinance Review Committee has lacked attendance but will be discussing adding funds to the budget in order to continue review of ordinances that require updating.
- (11) **Public Questions / Comment Period** – None.
- (12) **Adjournment** – The Regular Meeting was adjourned at 9:13 pm.

Respectfully submitted,

*Debra Coonce*

Planning Board Secretary  
Planning & Zoning Coordinator

*Videos of Planning Board meeting(s) are available on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov). Audio recordings of the meeting(s) are available for purchase by filing an OPRA (Open Public Records Act) request through the Municipal Clerk's office. All documents relating to applications may be examined by the public in the Planning & Zoning Office located in the Township of Long Hill Municipal Building.*