

**TOWNSHIP OF LONG HILL  
RESOLUTION 22-134  
CONFIRMING ORDER FOR SHADE TREE COMMISSION**

**WHEREAS**, the Township has enacted purchasing policies that delineate the process that must be followed for all procurement; and

**WHEREAS**, Township policy requires compliance with the NJ Local Public Contract Law; and

**WHEREAS**, the law and policy require that funds for all purchases must be encumbered prior to ordering any goods or services; and

**WHEREAS**, the Shade Tree Commission purchased trees from Rose Valley Nursery for the Challenge Grant without encumbering funds or obtaining a purchase order; and

**WHEREAS**, a confirming order is defined, in part, as a purchase made without having a valid purchase order number/encumbrance of funds.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee acknowledges that the proper purchasing procedure was not followed and that a confirming order was placed; and hereby authorizes the purchase from Rose Valley up to \$2,700.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI		x		
		LAVENDER	x			
x		PISERCHIA	x			
	x	RAE	x			
		VERLEZZA	x			

I, Megan Phillips, Township Clerk of the Township of Long Hill, County of Morris, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee May 11, 2022.

  
Megan Phillips, RMC  
Township Clerk