

Long Hill Township Shade Tree Commission

Meeting Minutes

April 23, 2018

Attendees: Melanie Palmer Burdorf, Phyllis Fast (7:15), Susan Jeans, Peter O'Neill, Gordon Redgate, Paul Tamburri (7:35), and Mary DeLello (recorder).

Absent: Don Farnell and Guy Piserchia

Meeting called to order at 7:05 by Susan.

Peter moved to accept the February 26, 2018 meeting minutes, Susan seconded, all in favor.

COMMISSION BUSINESS

1. **Treasurer's Report:** Balance is \$11,971.33.

Administer Oath of Office to Gordon Redgate

OLD BUSINESS

1. Forestry Plan to be completed by Fall 2018 - Update
 - a. Begin work and complete the first tree care web page to be added to the Township Web site in coordination with the three CSIP activities stated in Forestry Report. **Phyllis**
 - b. Develop an annual Arbor Day Program with the elementary schools that includes a tree planting on school grounds. (CSIP# 4) Peter moved to donate a tree to be installed at the old Millington School/Historical School on Long Hill Road in celebration of Arbor Day, Paul seconded, all in favor.
2. In the process of completing the Community Stewardship Incentive Program Grant Proposal (CSIP) Grant Application to fund windshield survey.
 - a. Resumes received from Susan, Paul, Don and John Linson. Don submitted CEU's he has completed. Still need resume from Tom Sweeney.
 - b. Mary contacted Brian McDonald from NJ Forest Service and entered existing information in the 2018 CSIP Grant Application.
 - c. Need Tree City application completed to include Arbor Day Proclamation.
 - d. Susan will check to see if operating budget is \$6,400.
3. Spring Objectives (included in results of Windshield Survey)
 - a. Locations for tree planting
 - b. Updating Big Tree List
4. Update on this Spring's Challenge Grant
 - a. Melanie placed Challenge Grant article in newspaper.
 - b. 13 trees plus 1 if DPW will plant. Flowering crab to be placed in front of The Uncommon Thread. Brendan Rae location next to police station and in question if Police department moves. Possible river birch for current Rae location.

NEW BUSINESS

1. Paul attended seminar for 2 CEU's on NJ Invasive Species. They have developed a biological control to combat to the Emerald Ash Borer.
2. Mary will send out information on CORE training.
3. Shade Tree Commission named in court filings regarding tree falling on car. Tree that fell was not a street tree.
4. Oak tree on Carlton Road listed on Big Tree List was damaged in the storm. Possibly members should visit trees on Big Tree List to see if others have been damaged.

Susan moved to change May STC meeting from May 21st to May 14th, Phyllis seconded, all in favor.

Meeting adjourned at 8:30 PM. Peter moved to adjourn the meeting, Phyllis seconded, all in favor.

▶Next meeting: **Monday, May 14, 2018 at 7:00 PM at the Long Hill Township Library.**

Submitted by Mary DeLello, Recorder