

Long Hill Township Shade Tree Commission

Meeting Minutes

May 14, 2018

Attendees: Melanie Palmer Burdorf, Susan Jeans, Gordon Redgate, Paul Tamburri, and Mary DeLello (recorder).

Absent: Phyllis Fast, Don Farnell, Peter O'Neill and Guy Piserchia

Meeting called to order at 7:05 by Susan.

Gordon moved to accept the April 23, 2018 meeting minutes with amendments, Paul seconded, all in favor.

COMMISSION BUSINESS

1. **Treasurer's Report:** No report given.
2. According to Nancy Malool, there is about \$6,000 in the Shade Tree Trust not the \$11,971.33 as reported. Current budget is about \$1,500 instead of the proposed budget of \$6,400. The trust is not funded by the Challenge Grant but is funded by money from developers who have not fulfilled their obligations to replant trees. Nancy will try to find funds for STC budget.
3. Everything is in place for documentation of the Arbor Day celebration for the Tree City application.

OLD BUSINESS

1. Forestry Plan to be completed by Fall 2018 - Update
 - a. Begin work and complete the first tree care web page to be added to the Township Web site in coordination with the three CSIP activities stated in Forestry Report. **Phyllis**
 - b. Develop an annual Arbor Day Program with the elementary schools that includes a tree planting on school grounds. (CSIP# 4) Peter moved to donate a tree to be installed at the old Millington School/Historical School on Long Hill Road in celebration of Arbor Day, Paul seconded, all in favor.
2. In the process of completing the Community Stewardship Incentive Program Grant Proposal (CSIP) Grant Application to fund windshield survey. Not pursuing grant at this time.
3. Spring Objectives (included in results of Windshield Survey) Susan will get back to commission.
 - a. Locations for tree planting
 - b. Updating Big Tree List
4. Update on this Spring's Challenge Grant
 - a. Paul marked out all of the tree placements.
 - b. Trees from last year's Challenge Grant are looking good.
 - c. 14 trees were ordered and will be planted.
5. Core Training Update
 - a. Day went well and quickly with very qualified speakers and good information. Attorney spoke to Shade Tree Commissions being protected by state law if they have documentation up to date. Still need DPW person with CEU's to be up to date.
 - b. Once you have been through CORE Training, one is CORE trained for life.

NEW BUSINESS

1. Environmental Day at Millington School is on Thursday, May 17th beginning at 11:45 am. Discussion with students will include that trees grow out and top grows up, how rings in the

trees are created, and estimating the age of trees. Susan, Melanie and Gordon will work with students.

Meeting adjourned at 8:00 PM. Paul moved to adjourn the meeting, Melanie seconded, all in favor.

►Next meeting: **Monday, June 25, 2018 at 7:00 PM at the Long Hill Township Library.**

Submitted by Mary DeLello, Recorder