

**TOWNSHIP OF LONG HILL
REORGANIZATION MEETING AGENDA
MONDAY, JANUARY 3, 2011**

CALL MEETING TO ORDER – By the Township Clerk - 6:00 p.m.

ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record and advertised in the Echoes Sentinel on January 14, 2010; posted on the bulletin board in the Municipal Building on January 5, 2010 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

PLEDGE OF ALLEGIANCE

INVOCATION – Reverend Dr. Thomas T. Peters

OATH OF OFFICE FOR RE-ELECTED MEMBER, MICHAEL MAZZUCCO – Conducted by the Township Clerk

ROLL CALL

ELECTION OF MAYOR FOR 2011 - Conducted by the Township Clerk

Nomination for Mayor for 2011

Second(s)

Motion to Close Nominations

Second

Roll Call

Motion to Elect Mayor for 2011

Second

Roll Call

OATH OF OFFICE – Conducted by Township Clerk

ELECTION OF DEPUTY MAYOR FOR 2011 – Conducted by the Mayor

Nominations for Deputy Mayor for 2011

Second(s)

Motion to Close Nominations

Second

Roll Vote

Motion to Elect Deputy Mayor for 2011

Second

Roll Call

OATH OF OFFICE – by Township Clerk

STATE OF THE TOWNSHIP REMARKS - by Mayor

STANDING COMMITTEE APPOINTMENTS FOR 2011

Jerry Aroneo

Board of Health (Chair)
Community Development (Alt)
Open Space
Negotiations
Communications Advisory Committee
Flood Mitigation Committee
Emergency Management
Finance (Alt)

Nanette Harrington

Board of Education
Wastewater Management (Alt)
Long Range Planning
Admin & Executive
Financial Responsibility
Lounsberry Meadows
Planning Board
Shade Tree

Guy Piserchia

Planning Board
Promotion & Enhancement
Community Development
Long Range Planning
Fire
First Aid
Environmental Commission
Emergency Management

Michael Mazzucco

Police
Public Works
Recreation Advisory
Financial Responsibility
Finance
Negotiations

George Vitureira

Senior Citizens
Community Day
Finance
Promotion & Enhancement
Communication Advisory Committee
Wastewater Management

Motion to accept Appointments
Second
Vote

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2011

Mayoral Appointments

Planning Board

Brendan Rae, Education Rep.
Donald Butterworth
Nanette Harrington
A. J. Batista
Thomas Vetter

Class IV
Class II
Class I
1st Alternate
2nd Alternate

Expiration of Term

December 31, 2013
December 31, 2011
December 31, 2011
December 31, 2012
December 31, 2011

Environmental Commission

John Walsh
Donald Butterworth
Guy Piserchia

Expiration of Term

December 31, 2013
December 31, 2013
December 31, 2011

Historic Preservation Advisory Committee

Carol Prasa
Fred Schaan

Expiration of Term

December 31, 2014
December 31, 2014

Shade Tree Commission

Susan Jeans
Walter Carell Jr.
Anthony Connor
David Welch, Arborist
Larry Petras, Alternate #1

Expiration of Term

December 31, 2015
December 31, 2015
December 31, 2015
December 31, 2011
December 31, 2015

Communications Advisory Committee

Michael Smargassi
Dennis Sandow
George Vitureira
Jerry Aroneo, Alt.
Richard Sheola

Expiration of Term

December 31, 2013
December 31, 2013
December 31, 2011
December 31, 2011
December 31, 2011

Recreation Advisory Committee

Melissa Marszalek
Amy Campbell - Lefkowitz
Nancy Mink
Michael Mazzucco

Expiration of Term

December 31, 2015
December 31, 2015
December 31, 2015
December 31, 2011

Morris County Community Development Program

Guy Piserchia
Jerry Aroneo
Richard Sheola

Expiration of Term

December 31, 2011
December 31, 2011
December 31, 2011

Mayoral Appointments with Approval of Township Committee

Library Trustee

Phyllis Clemson
Angela Petrilli, Education Rep.
Chris Dressing, Mayors Rep.

Expiration of Term

December 31, 2015
December 31, 2011
December 31, 2011

Community Day Committee

Nanette Harrington
George Vitureira
Frank Reilly
Fred Rossi
Ken Fullagar

Expiration of Term

December 31, 2011
December 31, 2011
December 31, 2013
December 31, 2013
December 31, 2013

Township Committee Appointments

Board of Adjustment

Sandi Raimer
Edwin F. Gerecht
Chris Collins 1st Alternate

Expiration of Term

December 31, 2014
December 31, 2014
December 31, 2012

Planning Board

Guy Piserchia Class III

Expiration of Term

December 31, 2011

Lounsberry Meadow Board of Trustees
Nanette Harrington

Expiration of Term
December 31, 2011

Open Space Advisory Committee
Richard Pfluger
Walter Carell
Joanna Askey
Frank Alansky
Michael Malloy
Jerry Aroneo

Expiration of Term
December 31, 2011
December 31, 2012
December 31, 2012
December 31, 2011
December 31, 2011
December 31, 2011

Flood Mitigation Committee
Peter McCoy
Larry Mamone
Walter Carell
Jennifer Lamson Romano
Felix Ruiz
Jerry Aroneo

Promotion and Enhancement Advisory Committee
Tom Sweeney
Richard Sheola
George Vitureira
Dennis Sandow, Chamber of Commerce Liaison
Helena Tielmann

Financial Responsibility Advisory Committee
Nanette Harrington
Michael Mazzucco
Peter O'Neil
Walter Sadowski
Lynne Combs
Chris Connor
Lisa Lazar
Bill Smullen

Wastewater Management Advisory Committee
George Vitureira
Nanette Harrington, Alt.
Don Butterworth
Richard Sheola
Arthur Lennox
Jim Mentone
Wayne Celeste

CONFIRMATION OF APPOINTMENTS

On motion of _____, seconded by _____, that the above Township Committee appointments to the 2011 Boards and Committees are hereby approved.

ROLL CALL VOTE

CONSENT AGENDA RESOLUTIONS

On motion of _____, seconded by _____, that Resolutions 11-001 through 10-049 are hereby approved.

ROLL CALL VOTE

**RESOLUTION 11-001
ESTABLISHING 2011 MEETING PROCEDURE**

BE IT RESOLVED that all 2011 Regular meetings of the Township Committee of the Township of Long Hill be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 7:30 p.m. prevailing time, on the following dates:

- | | |
|-------------|--------------|
| January 12 | June 22 |
| January 26 | July 20 |
| February 9 | August 17 |
| February 23 | September 7 |
| March 9 | September 21 |
| March 23 | October 12 |
| April 13 | October 26 |
| April 27 | November 9 |
| May 11 | December 14 |
| May 25 | |
| June 8 | |

January 3, 2012 (Tuesday) – Reorganization Meeting (6:00pm)

BE IT FURTHER RESOLVED that all Executive Session meetings of the Township Committee of the Township of Long Hill will be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 7:00 p.m., prevailing time, on the same dates as listed above on an as needed basis.

BE IT FURTHER RESOLVED that the public shall not disturb any meeting of the Township Committee or any Committee thereof and any person violating the provisions of this rule may be summarily ejected from the Committee Room and from the Municipal Building by order of the Mayor or majority; also if a regular or special or other official meeting of the Township Committee shall, because of the press of business run beyond 12:00 p.m. midnight into another day, such a meeting shall be considered for all official and legal purposes as being held on the day the meeting was officially called to order by the Mayor and then roll call taken by the Municipal Clerk.

**RESOLUTION 11-002
DESIGNATING OFFICIAL NEWSPAPER**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the "*Echoes Sentinel*" shall be designated as the official newspaper of the Township of Long Hill for the year 2011.

**RESOLUTION 11-003
DESIGNATING NEWSPAPERS TO RECEIVE NOTICES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the requirements of the "Open Public Meetings Act" that the following newspapers are hereby designated to receive all notices as required by the Act:

1. *Echoes Sentinel*
2. *Morris County Daily Record*
3. *Courier News*

**RESOLUTION 11-004
FILING SIGNATURE WITH SECRETARY OF STATE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor's signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

**RESOLUTION 11-005
AUTHORIZING FEE FOR COPIES OF AGENDA PACKET**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the authority of Section 14 of the "Open Public Meetings Act", that the sum of \$20.00 is hereby fixed as the reasonable sum to be prepaid by any person to cover the costs of providing notice of each meeting to be mailed to such person upon request per calendar year.

**RESOLUTION 11-006
ADOPTING 2011 HOLIDAY SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the 2011 schedule be adopted as follows:

<i>December 31, 2010</i>	<i>For New Years 2011</i>
January 17	Martin Luther King Jr. Day
February 21	President's Day
April 22	Good Friday
May 30	Memorial Day
July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day After Thanksgiving Day
December 23	For Christmas Eve
December 26	For Christmas Day
<i>January 2, 2012</i>	<i>For New Years Day 2012</i>

**RESOLUTION 11-007
AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES**

WHEREAS, Morris County taxes are due quarterly on February 15, May 15, August 15 and November 15, 2011;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to disburse these quarterly payments.

**RESOLUTION 11-008
AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS**

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted thru the States Transmittal Electronic Payment System (TEPS);

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

**RESOLUTION 11-009
AUTHORIZING 2011 PAY SCHEDULE AND PENSION PAYMENTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the issuance of Township payroll checks in *twenty-six* installments and pension payments throughout the year 2011 without the need of further resolutions or action by the Township Committee, and

BE IT FURTHER RESOLVED that the Payroll referred to herein for Township employees is as authorized by ordinances and resolutions currently in effect.

**RESOLUTION 10-010
ESTABLISHING INTEREST RATE ON DELINQUENT TAXES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2011 taxes shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum in any amount in excess of \$1,500.00
3. Any taxpayer with a cumulative delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date or the first business day after the (10) tenth calendar day.

**RESOLUTION 11-011
ESTABLISHING INTEREST RATE ON DELINQUENT SEWER USE FEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2011 sewer user fees shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum on any amount in excess of \$1,500.00.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date.

**RESOLUTION 11-012
AUTHORIZING TAX COLLECTOR TO REFUND PROPERTY TAXES OR DELINQUENCY**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-17.1, that the Township Tax Collector is hereby authorized to process, without further action on the part of the governing body, any property tax or sewer use fee refund or delinquency of less than \$10.00.

**RESOLUTION 11-013
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT
AND PAYMENT OF CAPITAL DEBT**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt, provided that all investments are reported to the Township Committee.

**RESOLUTION 11-014
ESTABLISHING PETTY CASH FUND FOR TOWNSHIP CLERK**

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund for the Township Clerk's Office in the Township of Long Hill; and

WHEREAS, said petty cash fund was established by the Township Committee by resolution; and

WHEREAS, said petty cash fund received approval from the Director of Local Government Services; and

WHEREAS, it is the desire of the Township Committee that said fund be continued under the direction of the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that:

1. During the year 2011, Christine Gatti, Township Clerk, be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21. Said petty cash fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Christine Gatti, Township Clerk, having custody of the fund shall be bonded in an amount not less than \$15,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

**RESOLUTION 11-015
ESTABLISHING PETTY CASH FUND FOR CHIEF OF POLICE**

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund for the Chief of Police in the Township of Long Hill; and

WHEREAS, said petty cash fund was established by the Township Committee by resolution; and

WHEREAS, said petty cash fund received approval from the Director of Local Government Services; and

WHEREAS, it is the desire of the Township Committee that said fund be continued under the direction of the Chief of Police;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that:

1. During the year 2011, the Chief of Police, be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21. Said petty cash fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Daniel Hedden, Chief of Police, having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

**RESOLUTION 11-016
ESTABLISHING PETTY CASH FUND FOR DIRECTOR OF EMERGENCY MANAGEMENT**

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund; and

WHEREAS, the Director of Emergency Management requested that a petty cash fund be established for Emergency Management purposes;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that a petty cash fund be established for the Office of Emergency Management in the amount of \$200.00:

1. During the year 2011, the Township of Long Hill Director of Emergency Management be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21.
2. The Director of Emergency Management having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

**RESOLUTION 11-017
RETAINING 2010 LIBRARY FINES AND MONIES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Board of Trustees of the Free Public Library of the Township of Long Hill are hereby authorized to retain the 2010 budget monies and 2010 Library Book fines and to use the same as they see fit for library purposes.

**RESOLUTION 11-018
ADOPTING SCHEDULE FOR PREPAYMENT OF LOCAL PROPERTY TAXES**

WHEREAS, R.S. 54:4-67 provide that:

“The governing body of each municipality may by resolution fix the rate of discount to be allowed for the payment of taxes...previous to the date on which they would become delinquent. The rates affixed shall not exceed six (6%) percent per annum, shall be allowed only in case of payment on or before the thirtieth (30) day previous to the date on which the taxes or assessments would be delinquent”; and

WHEREAS, the Township Committee wishes to adopt a discount schedule for the payment of taxes;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that pursuant to R.S. 54:4-67 it hereby adopts the following schedule for prepayment of local property taxes:

1. A taxpayer may prepay one-quarter, two-quarters, three-quarters or their entire tax bill for the following tax year.
2. All prepayments must be received on or before 12:00 noon on the last regular business day (on which books are open) of the year prior to the year in which taxes are due.
3. The following factors shall be applied to pre-payments made in accordance with paragraph 2 of this resolution:

First quarter	.9917
Second quarter	.9802
Third quarter	.9674
Fourth quarter	.9562

4. A taxpayer may not prepay the taxes for any quarter until the taxes for all preceding quarters have been paid.

**RESOLUTION 11-019
APPOINTING 2011 SCHOOL CROSSING GUARDS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint the following as School Crossing Guards for the year 2011:

Baldassarre Abbondandolo.
Wendy Ross
Joan Dropp
Howard Bradley
Anna Abbondandolo
Janice Rued
Elsie Desrochers
Rosemary Armenti
Susan Gronske
Sharon Woodstock [substitute]

**RESOLUTION 11-020
ADOPTING EXPOSURE CONTROL PLAN**

BE IT RESOLVED that the Exposure Control Plan for the Township of Long Hill dated January 1, 1995 is hereby adopted by the Township Committee of the Township of Long Hill.

**RESOLUTION 11-021
ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL**

BE IT RESOLVED that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2011 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

**RESOLUTION 11-022
ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL**

BE IT RESOLVED that the Purchasing Manual for the Township of Long Hill is hereby adopted for the year 2011.

**RESOLUTION 11-023
APPOINTING 2011 LOCAL EMERGENCY PLANNING COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2011 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC)

Kenneth J. Fullagar	Emergency Management Coordinator
Shayne Daly	Emergency Management Deputy Coordinator
Raymond Clark	Emergency Management Deputy Coordinator
Chief Gene Starr	Millington Fire Department
Renee Rovtar	Superintendent of Public Schools
Nora DiDia	Principal Saint Vincent DePaul School
James F. Dolan	Hazardous Materials Consultant
Lt. Michael Mazzeo	Long Hill Township Police Department
Chief Daniel Hedden	Long Hill Township Police Department
Lino Gottardo	SARA Site Representative
William Hudzik	RACES/Communications Representative
Richard Sheola	Township Administrator/CFO
Nanette Harrington	Mayor Long Hill Township
Committee Person	Township Committee Representative
Denis Kelly	Editor Echoes Sentinel
Chief Alex Gallo	Stirling Fire Department
Robert English	Long Hill First Aid Squad
Pam Fischer	American Red Cross Representative
Thomas Sweeney	Director of Public Works Department
Rev. Thomas Peters	Clergy Representative
Officer Tric Tricoulis	United States Fish & Game-Wildlife
Kenneth Ruggerio	Community Emergency Response Team
Laura Pesce	Medical Corps Manager
Kenneth McGoldrick	USA On Watch Program
Lucy Forgione	Bernards Health Department
Barbara Flynn	American Red Cross – Summit

**RESOLUTION 11-024
APPOINTING 2011 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2011 as the Emergency Management Operations Center Staff:

Emergency Management Operations Center Staff

Nanette Harrington	Long Hill Township Mayor
Director Kenneth J. Fullagar	OEM Coordinator
Shayne Daly	Deputy OEM Coordinator
Raymond Clarke	Deputy OEM Coordinator
Lt. Michael Mazzeo	Incident Command Liaison
Sergeant Sean Brown	Law Enforcement Annex Coordinator
Chief Daniel Hedden	Police Services Assistant Coordinator
Richard Sheola	Public Services Assistant Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Chief Gene Starr	Technical Services Assistant Coordinator
Chief Alex Gallo	Technical Services Assistant Coordinator
Pam Fischer	Social Services Assistant Coordinator
Rene Rovtar	Public Schools Annex Coordinator
William Hudzik	Communications Annex Coordinator
Robert English	Emergency Medical Annex Coordinator
James Dolan	Hazardous Materials Annex Coordinator

**RESOLUTION 11-025
APPROVING 2011 FEE SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2011 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee

Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
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Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 1,450.00 \$ 1,740.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00

Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses

Amusement Devices

Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00

Building Materials - Township Dumpster			
Car			\$ 15.00
Station Wagon			\$ 50.00
Mini Van			\$ 75.00
Small Pick-up truck			\$110.00
Pick-up truck or van			\$150.00
Extra for overload			\$ 40.00
Canvassers, Solicitors and Peddlers Permit			\$ 20.00
Solicitor Digital Photograph			\$ 2.00
Charitable Clothing Bin Application [Yearly]			\$ 25.00
Dog Licenses			
Spayed/Neutered			\$ 17.50
Non-Spayed/Neutered			\$ 20.50
Late Fee after February 1 st			\$ 10.00
Replacement (first one free, thereafter \$5.00)			
Fill/Soil Removal Permit			\$ 50.00
Food and Drink License			
Pharmacy			\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)			\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)			\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)			\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)			\$ 400.00
Mobile Retail Food Establishment			\$ 110.00
Temporary Retail Food Establishment			\$ 30.00
Farmers Market			\$ 20.00
Catering			\$ 110.00
Re-Inspection Fee			\$ 100.00
Late Fee (renewals only – after January 31 st)		Double License Fee	
Handgun Permit			\$ 2.00
Handgun Identification Card			\$ 5.00
Kennel License			\$ 35.00
Limousine License			\$ 50.00
Parking Permit:			
Millington	Yearly		\$210.00
Yearly after July 1 st			\$105.00
Stirling			\$260.00
Yearly after July 1 st			\$130.00
Gillette	Yearly		\$300.00
Yearly after July 1 st			\$150.00
Daily			\$ 5.00
Replacement Permit			\$ 5.00

Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident
Soccer Fields, Volleyball Court, Basketball Court	\$ 20.00/2 Hrs.	\$ 40.00/2 Hrs.
Stirling Lake Pavilion	\$ 25.00/4 Hrs.	\$ 50.00/4 Hrs.
Meyersville Field	\$ 20.00/2 Hrs.	\$ 40.00/2 Hrs.
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$ 50.00/2 Hrs	\$100.00/2 Hrs.
Meyersville Field	\$ 50.00/2 Hrs	\$100.00/2 Hrs.
Photocopies/Copies:		
Black & White copies (per copy)		\$ 0.05
Color copies (per copy)		\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]		
Large Format Prints	\$5.00/page for 24" X 36"	
	\$1.00/linear foot over initial 2 feet	
DVD ROM		\$ 3.00
CD		\$ 0.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate		\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$50.00
Public Assembly Permit		\$100.00
Recreation Programs		
Basketball registration (Intramural)		\$ 60.00
Basketball registration (Traveling Team)		\$195.00
Summer Recreation Program		\$150.00
Field Hockey/Lacrosse Camp	One camp-\$60.00/Both camps-	\$100.00
Traveling Lacrosse Program - Boys		\$100.00
Traveling Lacrosse Program – Girls		\$ 75.00
Fall Lacrosse Clinic		\$ 85.00
Girls Lacrosse		\$ 60.00
Field Hockey		\$ 60.00
Yoga	One Night-	\$ 72.00
Yoga	Two Nights -	\$ 125.00
Return Check Fee		\$ 20.00
[per N.J.S.A. 40:5-18(c)]		

Septic Applications	
New: Plan Review	\$ 500.00
(Includes plan review and installation inspection)	
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles:	
(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	

Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day

Yard Tow (automobile only) \$ 40.00

Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

**RESOLUTION 11-026
2011 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2011 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of 2011; and

WHEREAS, the total appropriations in the 2010 budget, less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation	\$12,182,169
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WHEREAS, 26.25% of the total appropriations in the 2010 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General -	\$ 3,197,820.00
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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

GENERAL GOVERNMENT

Administrative and Executive	
Salaries and Wages	\$ 68,500.00
Other Expenses	\$ 15,300.00
Financial Administration	
Salary and Wages	\$ 41,460.00
Other Expenses	\$ 5,000.00
Assessment of Taxes	
Salaries and Wages	\$ 11,500.00
Other Expenses	\$ 760.00
Collection of Taxes	
Salaries and Wages	\$ 19,100.00

Other Expenses	\$ 3,745.00
Legal Services and Costs	
Other Expenses	\$ 25,000.00
Municipal Court	
Salaries and Wages	\$ 25,800.00
Other Expenses	\$ 1,580.00
Planning Board	
Salaries and Wages	\$ 8,640.00
Other Expenses	\$ 5,435.00
Board of Adjustment	
Salaries and Wages	\$ 8,640.00
Other Expenses	\$ 2,500.00
Zoning Enforcement	
Salaries and Wages	\$ 14,600.00
Other Expenses	\$ 200.00
Engineering	
Other Expenses	\$ 14,000.00
Buildings & Grounds	
Other Expenses	\$ 35,000.00
Environmental Commission	
Other Expenses	\$ 250.00
Municipal Prosecutor	
Other Expenses	\$ 5,050.00
Public Defender	
Other Expenses	\$ 1,125.00
Workmen's Compensation Insurance	\$ 91,000.00
Group Insurance Plan for Employees	\$ 301,000.00
Other Insurance Premiums	\$ 95,600.00
Unemployment Disability Trust Fund	\$ 5,000.00
PUBLIC SAFETY	
Fire Hydrant Service	\$ 40,000.00
Aid to Volunteer Fire Companies	\$ 20,000.00
Fire Prevention Inspection	
Salaries and Wages	\$ 18,000.00
Other Expenses	\$ 22,750.00

Police		
Salaries and Wages		\$ 640,000.00
Other Expenses		\$ 30,850.00
Emergency Management		
Salaries and Wages		\$ 3,000.00
Other Expenses		\$ 1,150.00
Municipal Radio and Communications		
Other Expenses		\$ 117,600.00
First Aid Organization Contribution		\$ 8,500.00
Construction Code Official		
Salaries and Wages		\$ 35,000.00
Other Expenses		\$ 3,000.00
STREETS AND ROADS		
Road Repairs and Maintenance		
Salaries and Wages		\$155,000.00
Other Expenses		\$ 50,000.00
Fleet Maintenance		
Other Expenses		\$ 20,000.00
Street Lighting		\$ 27,500.00
Sanitation		
Garbage and Trash Removal Contract		\$102,800.00
Sanitary Land Fill Contract		\$ 70,000.00
Sewer System		
Salaries and Wages		\$ 95,000.00
Other Expenses		\$ 75,000.00
HEALTH AND WELFARE		
Board of Health		
Other Expenses		\$ 760.00
Health Officer		
Other Expenses		\$ 13,000.00
Service of Visiting Nurse		\$ 2,150.00
RECREATION AND EDUCATION		
Parks/Recreation		

Salaries and Wages	\$ 20,000.00
Other Expenses	\$ 13,130.00
Stirling Lake	
Other Expenses	\$ 5,000.00
Senior Citizen Transportation	
Salaries and Wages	\$ 2,500.00
Other Expenses	\$ 4,770.00
Maintenance of Free Public Library (R.S. 40:54-8)	\$149,000.00

UTILITIES

Telephone	\$ 13,500.00
Heating Oil	\$ 5,000.00
Electricity	\$ 94,000.00
Gasoline	\$ 25,000.00
Natural Gas	\$ 12,500.00
Water	\$ 7,500.00

Management Information Systems	
Other Expenses	\$ 10,000.00

UNCLASSIFIED

Social Security System (O.A.S.I.)	\$ 96,000.00
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TOTAL OPERATIONS **\$2,809,745.00**

Parking Lot Enterprise **\$3,000.00**

DEBT SERVICE

Principal & Interest	\$900,000.00
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TOTAL DEBT SERVICE **\$ 900,000.00**

**RESOLUTION 11-027
CONFIRMING APPOINTMENT OF 2011 OFFICIALS AND EMPLOYEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2011 are hereby appointed by said Committee and that they be and are the same as follows:

Township Administrator	Richard J. Sheola
Chief Financial Officer	
Joint Insurance Fund Commissioner	
Affordable Housing Coordinator	

Qualified Purchasing Agent
Public Agency Compliance Officer
Deputy Municipal Clerk
Planning Board Certification Officer
Original Appointment: 2007; Reappointed CFO: December 15, 2010
Term Expiration for Chief Financial Officer: January 1, 2015

Township Clerk
Registrar of Vital Statistics
Board of Health Secretary
Assessment Search Officer
Original Appointment: 2008
Term Expiration for Township Clerk: January 13, 2012

Christine A. Gatti

Deputy Registrar of Vital Statistics

Andrea Tsimboukis

Certifying Agent - Pension Funds

Laurie Spinelli

Public Defender

Michelle Welsh

Township Engineer

Paul Ferriero

Original Appointment: 2009
Term Expiration: March 8, 2012

Public Works Manager

Thomas Sweeney

Original Appointment: 2009
Term Expiration: April 21, 2014

Construction Code Official

Gerald Hoffman

Building Subcode Official

Original Appointment: 2009
Term Expiration: July 12, 2013

Plumbing Sub-Code Official

Vincent Franchino

Term Expiration: April 29, 2011

Electrical Sub-Code Official

Robert Gingerelli

Original Appointment: 2002
Term Expiration: February 26, 2014

Township Attorney

John R. Pidgeon, Esq.

Director of Recreation

Michael Sabatella

Tax Collector

Joan Donat

Tax Search Officer

Sewer Collector

Tax Assessor

Brett Trout

Term Expiration: June 30, 2011

Board of Health

Jerry Aroneo

Nanette Harrington
Michael Mazzucco
Guy Piserchia
George Vitoreira
Brett Trout
Theresa M. Redling, D.O.

Zoning Enforcement Officer
Code Enforcement Officer
Zoning Official

Thomas Delia

Municipal Court Judge
Term Expiration: May 3, 2012

James Bride

Court Administrator

Ann Naylor

Deputy Court Administrator

Donna Ruggerio

Fire Protection Sub Code Official
Fire Protection Inspector
Fire Official

Louis Aroneo

Fire Inspector (Fire Prevention Bureau)

Gerald Hoffman

Township Fire Chief
(switches each year)

Chief of Millington Fire Company

Township Deputy Fire Chief

Chief of Stirling Fire Company

Safety Delegate

Michael Mauro

RESOLUTION 11-028

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES – HAWKINS DELAFIELD & WOOD LLP

WHEREAS, the Township of Long Hill requires professional legal services for bond related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, One Gateway Center, 24th Floor, Newark, New Jersey 07102, is appointed to serve as Bond Counsel for Long Hill Township for the year 2011; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Hawkins Delafield & Wood, LLC, has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the

previous one year, and that the contract will prohibit the Law Firm of Hawkins Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Law Firm of Hawkins Delafield & Wood, LLC, One Gateway Center, 24th Floor, Newark, New Jersey 07102 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Law Firm of Hawkins Delafield & Wood, in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: Written quote for services to be performed dated November 19, 2010.
 - C. Services: The firm shall provide professional legal services related to financing.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract amount will be usually charged to the debt being authorized. But shall supply a written hourly rate for such services. The certification of available funds by the Township Chief Financial Officer shall be made if such fees are not charged to the debt being authorized.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 11-029
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES –
PIDGEON & PIDGEON**

WHEREAS, the Township of Long Hill requires professional legal services which shall include but not limited to review of contracts, drafting correspondence, representation on legal matters, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon, 600 Alexander Road, Princeton, New Jersey 08540, is appointed to serve as Township Attorney for Long Hill Township for the year of 2011; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Pidgeon & Pidgeon has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Pidgeon & Pidgeon from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Pidgeon & Pidgeon, Attorney at Law, 600 Alexander Road, Princeton, New Jersey 08540 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Pidgeon & Pidgeon, in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$150 per hour
 - C. Services: The firm shall provide professional legal services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 1-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 11-030
APPOINTING MUNICIPAL PROSECUTOR - LISA CHADWICK THOMPSON**

WHEREAS, N.J.S.A. 2B:25-4 provides that “each municipal court . . . shall have at least one municipal prosecutor appointed by the governing body”; and

WHEREAS, N.J.S.A. 2B:25-4 further provides that “Municipal prosecutors shall be compensated either on an hourly, per diem, annual or other basis as the . . . municipality provides”; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Lisa Chadwick Thompson has submitted a proposal to serve as municipal prosecutor during 2011 for an annual fee of \$20,783.00 as per schedule established by the Municipal Court; and

WHEREAS, the Lisa Chadwick Thompson has completed and submitted a Business Entity Disclosure Certification which certifies that neither she nor the firm of Nuzzi & Mason, LLC has made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit her and her law firm from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Lisa Chadwick Thompson is hereby appointed Long Hill Township Municipal Prosecutor for a term effective January 1, 2011.
2. A professional services contract with Lisa Chadwick Thompson, Esq. to serve as Municipal Prosecutor is hereby authorized. Ms. Thompson shall be an independent contractor and not an employee of the Township.
3. The Mayor and Clerk are authorized to sign a professional services contract with Lisa Chadwick Thompson in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 366 days
 - B. Rate: \$20,783.00 as per schedule established by the Municipal Court .
 - C. Services: Lisa Chadwick Thompson shall serve as Municipal Prosecutor
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 1-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be

maintained in the files of the Township Clerk.

6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 11-031
APPOINTING MUNICIPAL PUBLIC DEFENDER – MICHELLE WELSH**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Michelle Welsh is hereby appointed Municipal Public Defender for 2011 in accordance with the provisions of Township Code Section 2-28B and N.J.S.A. 2B-24, and shall be paid \$1,158.25 quarterly. In addition, the Public Defender shall be paid at the same hourly rate as the Township Attorney for interlocutory appeals to the Superior Court.

**RESOLUTION 11-032
AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES – FERRIERO ENGINEERING, INC.**

WHEREAS, the Township of Long Hill requires professional engineering services which shall include but not limited to design of projects, reviewing plans, planning capital projects, attendance at meetings and providing advice as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Paul Ferriero of Ferriero Engineering, Inc. was appointed Township Engineer on March 9, 2009;

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Engineering Firm of Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the Engineering Firm of Ferriero Engineering, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Engineering Firm of Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Ferriero Engineering, Inc. 180 Main Street, Chester, NJ 07930 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Ferriero Engineering, Inc., in accordance with the following terms and conditions:

- A. Term: A period of not to exceed 12 months
- B. Rate: \$120 per hour – Principal [as per proposal dated January 1, 2011].
- C. Services: The firm shall provide professional engineering services

- 3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
- 4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
- 5. This contract shall be charged to 1-01-20-165-165-277. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
- 6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 11-033
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE CONTRACT FOR
RISK MANAGEMENT SERVICES – JOHN MOORE OF WILLIS OF NEW JERSEY, INC.**

WHEREAS, the Township of Long Hill is a member of the Morris County Joint Insurance Fund (MCJIF); and

WHEREAS, the Township of Long Hill requires professional Risk Management Services for insurance related matters, which shall include but not limited to reviewing and recommending appropriate insurance coverage's for the Township of Long Hill; and

WHEREAS, the bylaws of said Fund requires that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

WHEREAS, the Board of fund Commissioners established a fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, John Moore of the firm Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is appointed to serve as Risk Management consultant for Long Hill Township for the year 2011; and

WHEREAS, the firm of Willis of New Jersey, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Willis of New Jersey, Inc., has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the firm of Willis HRH from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A Risk Management services contract with John Moore of the firm of Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with John Moore of the firm of Willis of New Jersey, Inc., in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: To be paid by MCJIF
 - C. Services: The firm shall provide professional risk management services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 11-034
AUTHORIZING THE APPOINTMENT AND AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL PLANNING SERVICES – SHAMROCK ENTERPRISES/KEVIN O'BRIEN**

WHEREAS, the Township of Long Hill requires professional planning services for planning related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Planning Firm of Shamrock Enterprises/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 is appointed to serve as Professional Planner for Long Hill Township for the year 2011; and

WHEREAS, the Planning Firm of Shamrock Enterprises, LTD/Kevin O'Brien 866 Madison Avenue, Rahway, NJ 07065 has completed and submitted a Business Entity Disclosure Certification which certifies that the Planning Firm of Shamrock Enterprises/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Planning Firm of Shamrock Enterprises LTD/Kevin

O'Brien 866 Madison Avenue, Rahway, NJ 07065 making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Planning Firm of Shamrock Enterprises, LTD/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Planning Firm of Shamrock Enterprises/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: Written quote for services to be performed dated October 28, 2010.
 - C. Services: The firm shall provide professional planning services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 1-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 11-035
AUTHORIZING THE AWARD OF A CONTRACT FOR ANIMAL CONTROL SERVICES –
ASSOCIATED HUMANE SOCIETIES**

WHEREAS, the Township of Long Hill requires professional animal control services which shall include patrol of Long Hill Township; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will not exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Professional services contract with the Associated Humane Societies is hereby authorized.
2. The Mayor and Clerk are authorized to sign a contract with the Associated Humane Societies in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months.
 - B. Rate: on call service rate, as per contract
 - C. Services: The organization shall provide professional animal control services.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to the Animal Trust Fund. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 11-036
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE SUPPORT OR
MAINTENANCE OF PROPRIETARY COMPUTER HARDWARE AND SOFTWARE – ATON
COMPUTING**

WHEREAS, the Township of Long Hill requires services for the support or maintenance of proprietary computer hardware and software; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, this contract was awarded on July 14, 2010; and

WHEREAS, ATON Computing has submitted a proposal to provide information technology support for an hourly rate of (\$115) one hundred and fifteen; and

WHEREAS, ATON Computing has completed and submitted a Business Entity Disclosure Certification which certifies that ATON Computing has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit ATON Computing from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for services for the support or maintenance of proprietary computer hardware and software and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(ii)(dd); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5.4 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A contract is hereby awarded to ATON Computing, to provide Information Technology Services for the Long Hill Township Administrative Offices and the Police Department.
2. The Mayor and Clerk are authorized to sign an extraordinary specifiable service contract with ATON computing, in accordance with the following terms and conditions:
 - A. Term: As specified in the Bid in July 2010
 - B. Rate: \$115 per hour
 - C. Services: Support or maintenance of proprietary computer hardware and software.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to 1-01-20-140-140-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 11-037
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ACCOUNTING
(MUNICIPAL AUDITOR) SERVICES – NISIVOCIA & COMPANY**

WHEREAS, the Township of Long Hill requires professional auditing services which shall include the annual audit for Long Hill Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Accounting Firm of Nisivoccia & Company, has completed and submitted a Business Entity Disclosure Certification which certifies that the Accounting Firm of Nisivoccia & Company has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Accounting Firm of Nisivoccia and Company from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Accounting Firm of Nisivoccia & Company, 200 Valley Road – Suite 300, Mt. Arlington, NJ 07856 is hereby authorized per proposal dated January 1, 2011;
2. The Mayor and Clerk are authorized to sign a contract with the Accounting Firm of Nisivoccia & Company in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months.
 - B. Rate: per proposal dated January 1, 2011.
 - C. Services: The firm shall provide professional accounting (auditing) services.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 11-01-20-130-130-212. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 11-038
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LABOR ATTORNEY
SERVICES – CLEARY, GIACOBBE, ARFIERI, JACOBS LLC**

WHEREAS, the Township of Long Hill requires professional legal services which shall include matter related to labor relations, contract negotiations and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC has submitted a proposal indicating they will provide the legal services for an hourly rate of (\$150) one hundred fifty dollars; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.] has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri, Jacobs LLC has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri, Jacobs LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Cleary, Giacobbe, Alfieri, Jacobs LLC, 7 James Street, Florham Park, NJ 07832 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.], in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$150 per hour
 - C. Services: The firm shall provide professional legal services for labor matters only
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 1-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 11-039
DESIGNATING THE OFFICIAL DEPOSITORIES**

BE IT RESOLVED by the Township Committee of the Township of Long that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2011 and checking accounts as indicated, shall be maintained as follows:

Investors Savings

- | | |
|--------------------------------------|---------------------|
| Current Account and Other Trust | Unemployment Trust |
| Capital Account | Federal/State Grant |
| Bond and Interest Account | Recycling Trust |
| Public Assistance Trust Fund Account | Payroll Trust |
| Public Parking Enterprise Account | |
| Law Enforcement Trust | |

BE IT FURTHER RESOLVED by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2011:

- Millington Savings Bank, Millington, N.J.
- Chase Bank, Stirling, N.J.
- Bank of America, Stirling, N.J.
- New Jersey Cash Management Plan, Trenton, N.J.
- United National Bank, Bridgewater, N.J.
- PNC Bank, Stirling, N.J.
- Peapack Gladstone Bank, Warren, N.J.
- Investors Savings Bank, Stirling, N.J.
- Sovereign Bank, Stirling, N.J.
- Hudson United Bank, Gillette, NJ
- TD Bank, Warren, N.J.

BE IT FURTHER RESOLVED by the Township Committee that Investors Savings, Stirling, NJ is hereby designated as the depository for the Public Employees Unemployment Benefits Trust Account, an interest bearing account.

BE IT FURTHER RESOLVED that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Municipal Clerk. In the absence of the Mayor, Chief Financial Officer or Municipal Clerk, the Deputy Mayor, Finance Clerk or Deputy Clerk may sign.

BE IT FURTHER RESOLVED that in the event of illness or absence of the Clerk, Mayor, Chief Financial Officer, Deputy Mayor, Deputy Clerk or Finance Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

**RESOLUTION 11-040
DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following Township Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same without co-signers in Investors Savings Bank, Long Hill Branch, Stirling, New Jersey, the title of which shall be as follows:

Richard J. Sheola, Administrator/ Chief Financial Officer and Laurie Spinelli, Payroll Supervisor	<i>“Township of Long Hill - Payroll Account”</i>
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Mayor Richard J. Sheola Administrator/Chief Financial Officer Christine Gatti, Township Clerk	<i>“Accounts Payable”</i>
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Alternate Signatories:
 Deputy Mayor [for Mayor]
 Laurie Spinelli, Payroll Supervisor [for Administrator/CFO]
 Richard Sheola, Deputy Clerk
 or Andrea Tsimboukis, Assistant to Administrator [for Township Clerk]

James Bride, Judge	<i>“Township of Long Hill - Magistrate</i>
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and Ann Naylor, Court Administrator

Account'

James Bride, Judge
and Ann Naylor, Court Administrator

"Township of Long Hill - Bail Account"

**RESOLUTION 11-041
AUTHORIZING AND DIRECTING OF TRANSFER OF ACCOUNTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Investors Savings Bank, Long Hill Township Branch, Stirling, New Jersey, be and the same is hereby authorized and directed to transfer all funds in the 2010 Current Account to the 2011 Current Account.

BE IT FURTHER RESOLVED that the said Bank honor all outstanding checks against the 2010 Current Account when presented for payment.

**RESOLUTION 11-042
APPROVE HAZARDOUS MATERIAL FEE SCHEDULE**

WHEREAS, pursuant to Section 2-36.5(c) et. seq. of the Township of Long Hill Code, a fee schedule may be established to reimburse the various volunteer emergency service agencies with the costs associated with hazardous material incidents; and

WHEREAS, a fee schedule has been developed by the Office of Emergency Management in conjunction with the various Emergency Service agencies within the Township of Long Hill; and

NOW, THEREFORE BE IT RESOLVED the attached Fee Schedule is hereby approved until modified or amended by the Township Committee upon advice of the Office of Emergency Management.

**RESOLUTION 11-043
APPROVAL OF 2010 TOWNSHIP TOW SERVICE OPERATORS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BENHAM'S TOWING SERVICE
414 Springfield Ave., Berkeley Heights, NJ

BERKELEY COLLISION REPAIR, INC.
609 Springfield Ave., Berkeley Heights, NJ 07922

BARDY FARMS TOWING & RECOVERY
19 Washington Valley Road, Warren, NJ 07059

DEFALCO'S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928

BASKING RIDGE TOWING
29 Warren Street, North Plainfield, NJ 07060

SOMERSET HILLS TOWING
35-B Old Quarry Road, Bernardsville, NJ 07924

**RESOLUTION 11-044
APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of Richard Sheola, Township Administrator/CFO and Deputy Treasurer James Mangin and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

**RESOLUTION 11-045
AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP POLICE
EXPLORERS UNDER THE AUTHORITY OF THE LONG HILL TOWNSHIP POLICE DEPARTMENT**

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Police Explorer Program; and

WHEREAS, the Long Hill Township Police Department shall sponsor an explorer post, which shall be called the “**LONG HILL TOWNSHIP EXPLORERS POST #264**”. Police explorers are not sworn officers. The purpose of this program is to expose those individuals interested in the police role and function; and

WHEREAS, the Police Explorer program is for young men and women ages 14 to 20 years of age and is organized under Venturing with the Boy Scouts of America (BSA). The Cadet program is a program within the Police Explorers for young men and women ages 12 to 14 years of age and is organized under the Schools Program of the Boy Scouts of America (BSA); and

WHEREAS, the program focuses on Law Enforcement and Community Service and provides the Police Explorer the unique experience of becoming part of the daily operations of a police department; and

WHEREAS, the Long Hill Township Police Explorers will be issued official Township Photo Identification Badges and will be offered training through the Long Hill Township Police Department; and

NOW, THEREFORE, BE IT RESOLVED That the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the Long Hill Township Police Explorer Program sponsored by the Long Hill Township Police Department.
2. Police Explorers consists of Boys and Girls between the ages of 12 and 20 years who are interested in the field of Law Enforcement and Community Service.
3. The Police Explorer program will consist of law enforcement training and community service.
4. Police Explorers will be issued official Township Photo Identification Badges and will be offered training through the Long Hill Township Police Department.

**RESOLUTION 11-046
PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY**

WHEREAS, as a cost saving measure, the Long Hill Public Library has requested the Township of Long Hill to process the payroll of the various Library employees; and

WHEREAS, it is more efficient and cost effective for the Township and the Library to have both of their payrolls handled by the same outside payroll service; and

WHEREAS, the Township has performed this function for the Library for several years, and the procedures are well-established and satisfactory to both parties,

NOW THEREFORE, it is agreed by and between the Long Hill Township Free Public Library and the Township of Long Hill, as follows:

1. The Library and the Township hereby agree that the Township will make available its contracted outside payroll service to pay the salaries of employees of the Library, and to arrange and forward any and all properly authorized deductions from the paychecks of the employees. The Township's payroll service will prepare all required reports, including, for example, the annual W-2 form, for Library employees. The Township will arrange health insurance for Library Employees under the Township's current contract, and pay the premiums as they fall due.
2. The Township shall debit the "Library Maintenance" account in its budget for the salaries and deductions so paid through the payroll service, and for the employer contribution to FICA, prior to forwarding the net payment to the Library on a schedule agreed administratively. The Library will separately reimburse the Township for additional payroll-related costs such as employer pension contribution, health insurance premiums and a pro-rate share of the payroll service processing fee, along with the pro-rata share of utilities on receipt of an invoice from the Township.
3. Library employees shall not be considered Township employees and are employees of the Library Board of Trustees and subject exclusively to the Library's personnel policies and other work rules.

RESOLUTION 11-047

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR THE TOWNSHIP OF LONG HILL, AS THE BASIS FOR ALL INCIDENT MANAGEMENT WITHIN THE TOWNSHIP OF LONG HILL

WHEREAS, the President of the United States in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS, which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local and tribal governments utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training and exercising, comprehensive resource management and designated facilities during emergencies or disasters; and

WHEREAS, it is necessary and desirable that all Township of Long Hill departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Township of Long Hill's ability to utilize federal funding to enhance local readiness, maintain first responder safety and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of the various incident management activities throughout the Township of Long Hill; and

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby mandate the National Incident management System (NIMS) as the standard for incident management within the Township of Long Hill, New Jersey.

RESOLUTION 11-048

AFFIRMING THE CONTINUATION & AUTHORITY OF THE COMMUNITY EMERGENCY RESPONSE TEAM UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Community Emergency Response Team (CERT); and

WHEREAS, CERT members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

WHEREAS, CERT members are trained in various fields of emergency response through the OEM and

WHEREAS, CERT members possess official Township Identification and will be continued to be offered training through OEM; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the CERT program.
2. CERT members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. CERT members contain official Township identification.
4. CERT members are trained and provided continuing education opportunities through the OEM.

RESOLUTION 11-049

AFFIRMING THE CONTINUATION & AUTHORITY OF THE MEDICAL RESERVE CORPS UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the medical Reserve Corps (MRC); and

WHEREAS, MRC members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

WHEREAS, MRC members are trained in various fields of emergency response through the OEM and

WHEREAS, MRC members possess official Township Identification and will be continued to be offered training through OEM; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the MRC program.
2. MRC members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. MRC members contain official Township identification.
4. MRC members are trained and provided continuing education opportunities through the OEM.

OPEN TO THE PUBLIC

CLOSED TO THE PUBLIC

ADJOURN