



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, March 23, 2011
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

TAKE NOTE: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-119
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Attorney Client Privilege

1. None

Collective Bargaining:

- None

Contract Negotiations

- None

Personnel:

- Township Administrator Evaluation

Pending or Anticipated Litigation:

- None

Property Acquisition

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

ROLL CALL

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CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION: 2010 Community Day Checks

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Office of Emergency Management [February]
2. Annual 2010 Zoning Board Report
3. Tax Report [January]
4. VNA of Somerset Hills [2010 4th Quarter Report]
5. Board of Health Report [January]
6. Police Report [January]

COMMITTEE / BOARD MINUTES:

1. Long Hill Open Space [February]
2. Long Hill Historic Preservation Advisory Committee [February]
3. Lounsberry Meadow Board [January]

ADMINISTRATOR REPORT:

1. 2011 Budget
2. New Schedule of Hours
3. Sale of Surplus Property

CORRESPONDENCE:

1. Pooled Bond Program [Morris County Improvement Authority]

ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:

**ORDINANCE #277-11
CALENDAR YEAR 2011 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2011 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$363,172.60 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$363,172.60, and that the CY 2011 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #277-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

ORDINANCE INTRODUCTION:

ORDINANCE # 278-11
AN ORDINANCE ESTABLISHING A ZONING PERMIT REQUIREMENT AND SUPPLEMENTING
AND AMENDING THE TOWNSHIP LAND USE ORDINANCE

STATEMENT OF PURPOSE: *To create a formal mechanism for making sure that all land use requirements have been met prior to the issuance of a construction permit or certificate of occupancy by requiring a zoning permit when there has not been a development approval.*

WHEREAS, zoning approvals are considered “prior approvals” under the Uniform Construction Code and are therefore conditions precedent to the issuance of a construction permit or a certificate of occupancy (see *N.J.A.C. 5:23-1.4 and 5:23-2.24*); and

WHEREAS, there is presently no formal mechanism in place to ensure that all zoning requirements have been met where no development approvals have been granted by either the Planning Board or the Zoning Board of Adjustment; and

WHEREAS, the Municipal Land Use Law allows municipalities to require the issuance of a

zoning permit “as a condition precedent to the commencement of a use or the erection, construction, reconstruction, alteration, conversion or installation of a structure or building and . . . which acknowledges that such use, structure or building complies with the provisions of the municipal zoning ordinance or variance there from duly authorized by a municipal agency. . . .” (*N.J.S.A. 40:55D-7*);

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that Section 100 of the Township land use ordinance is hereby supplemented and amended as follows:

Section 1. The title of Section 104 is changed from “Building Permit” to “Construction Permit” and that section is amended in its entirety to read as follows:

104 Construction Permit

104.1 No building or structure or part thereof shall be erected, constructed, reconstructed, structurally altered or moved unless the owner thereof has obtained a construction permit, if a construction permit is required by the Uniform Construction Code.

104.2 No construction permit shall be issued for the erection, construction, reconstruction, structural alteration or moving of any building or structure or part thereof unless the plans and intended use indicate that such building, structure or use is designed and intended to conform in all respects to the provisions of this Ordinance and other Township Ordinances. No construction permit shall be issued until the property owner or developer has obtained all required development approvals from the Planning Board or Zoning Board of Adjustment or has obtained a Zoning Permit from the Zoning Officer in accordance with the provisions of Section 105.8 below.

Section 2. Subsections 105.1 and 105.2 of Section 105 entitled “Certificates of Occupancy” are amended in their entirety to read as follows:

105.1 No land shall be occupied or used and no building hereafter erected or altered shall be occupied or used, in whole or in part, for any purpose whatsoever, until a certificate of occupancy shall have been issued by the Construction Official if a certificate of occupancy is required by the Uniform Construction Code.

105.2 No certificate of occupancy shall be issued by the Construction Official until the land, use, building, structure or premises complies with all of the provisions of this Ordinance, all other applicable Township and other governmental requirements and, if involved, with such conditions that have been required by any site plan, subdivision, variance or other approval. When the Board allows an applicant to satisfy a condition or conditions subsequent to occupancy, the Board shall set forth a specific deadline for

compliance in its resolution of approval and shall require the applicant to incorporate those conditions in a deed that must be recorded in the Morris County Clerk's office prior to issuance of a certificate of occupancy. The Zoning Officer shall monitor all such conditions to insure that they are satisfied within the time frame imposed by the Board. When issued, the certificate of occupancy shall state that compliance has been achieved. In those cases where no development approvals have been obtained from the Planning Board or Zoning Board of Adjustment, no certificate of occupancy shall be issued unless the property owner or developer has obtained a Zoning Permit from the Zoning Officer in accordance with the requirements of Section 105.8 below.

Section 3. Section 105 entitled "Certificates of Occupancy" is further supplemented and amended by adding a new subsection 105.8 which reads as follows:

105.8 If a zoning permit is required pursuant to Section 104 or 105 above, the property owner or developer may apply for one by submitting an application with the Zoning Officer on the form provided and paying an application fee of \$25.00. The Zoning Officer shall issue a zoning permit only if he or she is satisfied that all requirements of the Township land use ordinances and environmental protection regulations have been satisfied. As part of his or her review, the Zoning Officer may consult with the Township Engineer, Township Planner or NJDEP.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #278-11 be introduced on first reading and advertised for second reading which is scheduled for the April 27, 2011 Meeting.

SECONDED by: _____

ROLL CALL VOTE

**ORDINANCE #279-11
AN ORDINANCE CONCERNING SEWER USER RATES AND AMENDING
CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

Section 1. Section 22-21 is hereby amended to include the following definitions:

Estimated Bill has mean where limited water use is available, the billing will employ an extrapolation of the number of months available taken out to nine (9) months.

Pro-rated Bill shall be determined by using the average monthly water use for the user group (residential or Commercial) and multiple it by the number of months to be billed.

Section 2. Section 22-23, paragraph "c" is hereby amended as follows:

The amount of water consumed shall be determined by using the total water consumption for nine months as follows: October through December of two (2) years prior to the billing period, January through March of one (1) year prior to the billing period and October through December of one (1) year prior to the billing period.

Section 3. Paragraphs "a" and "b" of Section 22-23 entitled "User Rates" are amended to read as follows:

22-23 USER RATES.

The following rates are hereby established effective January 1, 2011, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

a. Sewer users served by a water company shall be charged as follows:

<u>Water used (gallons)</u>	<u>Rate</u>	
<u>First 38,000</u>	<u>\$362.00</u>	<u>\$380.00</u>
<u>38,001 to 46,000</u>	<u>\$398.00</u>	<u>\$418.00</u>
<u>46,001 to 56,000</u>	<u>\$503.00</u>	<u>\$528.00</u>
<u>56,001 to 65,000</u>	<u>\$566.00</u>	<u>\$594.00</u>
<u>65,001 to 75,000</u>	<u>\$644.00</u>	<u>\$676.00</u>
<u>75,001 to 84,000</u>	<u>\$709.00</u>	<u>\$744.00</u>
<u>84,001 to 94,000</u>	<u>\$784.00</u>	<u>\$823.00</u>
<u>94,001 to 102,000</u>	<u>\$844.00</u>	<u>\$886.00</u>
<u>102,001 to 112,000</u>	<u>\$930.00</u>	<u>\$976.00</u>
<u>112,001 to 121,000</u>	<u>\$997.00</u>	<u>\$1,047.00</u>
<u>121,001 to 130,000</u>	<u>\$1,067.00</u>	<u>\$1,121.00</u>
<u>130,001 to 139,000</u>	<u>\$1,136.00</u>	<u>\$1,193.00</u>

139,001 to 148,000	\$1,206.00	\$1,266.00
148,001 to 280,500	\$8.00 per 1,000 gallons	\$8.40 per 1,000 gallons
280,501 and over	\$7.00 per 1,000 gallons	\$7.35 per 1,000 gallons

\$0.011903 per gallon of water metered

b. Sewer Users with Wells.

1. Sewer users with wells shall be charged as follows:

- (a) Residential units: ~~\$534.00 per unit~~ **\$534.00 per unit**
- (b) Other sewer users: ~~\$578.00 per unit~~ **\$2,458 per unit**

2. Commercial users utilizing a combination of water company water and well water shall be charged a rate using the formula set forth in paragraph a. of this section. Paragraph c. of this section shall not apply and the amount of water consumed for users under this paragraph shall be determined by using the total water consumption for the twelve (12) months of the preceding calendar year.

3. Well users with meters will be charged the same rates as if connected to public water.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent

with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

MOVED by: _____, that Ordinance #279-11 be introduced on first reading and advertised for second reading which is scheduled for the April 27, 2011 Meeting.

SECONDED by: _____

ROLL CALL VOTE

RESOLUTIONS:

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-137 is hereby approved. **SECOND** by: _____.

**RESOLUTION 11-137
UTILIZE THREE (3) YEAR AVERAGING FOR
RESERVE FOR UNCOLLECTED TAXES**

WHEREAS, the Township of Long Hill, County of Morris, realized 97.94% of current tax collection for the year 2010; and

WHEREAS, the tax collection percentage was adversely impacted by tax appeals; and

WHEREAS, the percentage of cash collections on current taxes for the three prior years was as follows:

<u>Year</u>	<u>Percentage</u>
2007	98.34%
2008	98.22%
2009	98.67%

WHEREAS, the Mayor and Township Committee believe the tax collections for the year 2011 will improve over the year 2011;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee that permission be requested by the Director of the Division of Local Services to permit the township to anticipate a current tax collection percentage experience of 98.19% for the year ended December 31, 2011.

ROLL CALL VOTE

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-138 is hereby approved. **SECOND** by: _____.

**RESOLUTION 11-138
AUTHORIZING SELF EXAMINATION OF 2011 MUNICIPAL BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Long Hill has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2011 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Long Hill that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school

purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ROLL CALL VOTE

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-120 is hereby approved. **SECOND** by: _____. The public hearing for the 2011 budget is scheduled for April 27, 2011. A copy of the budget in full may be obtained from the Township Clerks Office.

RESOLUTION 11-120: INTRODUCTION OF 2011 BUDGET

Note: Budget Resolution will be available on meeting night

ROLL CALL VOTE

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-121 through #11-136 are hereby approved. **SECOND** by: _____.

ROLL CALL VOTE

**RESOLUTION 11-121
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 11-122
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of February 2, 2011, February 9, 2011 and February 23, 2011 Meetings.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the February 9, 2011 and February 23, 2011 Executive Session Minutes as redacted by the Township Attorney.

**RESOLUTION 11-123
AMENDMENT TO THE 2011 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2011 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriations in the 2010 budget, less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation	\$ 12,182,169.00
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WHEREAS, 25.25% of the total appropriations in the 2010 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General -	\$ 3,197,820.00
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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the temporary appropriations be amended and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

GENERAL GOVERNMENT

MIS	
Other Expenses	\$ 2,000.00
Zoning Officer	
Other Expenses	\$ 250.00
Public Defender	
Other Expenses	\$ 500.00
Insurance – General Liability	\$ 5,000.00

Insurance – Workers Comp \$ 5,000.00

PUBLIC SAFETY

Aid to Volunteer Fire Companies
Other Expenses \$5,000.00

DEPT. OF PUBLIC WORKS

Fleet Maintenance
Other Expenses \$ 5,000.00

HEALTH & WELFARE

Board of Health
Other Expense \$1,200.00

Visiting Nurse Contract
Other Expenses \$ 2,200.00

Health Officer Contract
Other Expenses \$15,000.00

UTILITIES

Gasoline \$ 5,000.00
Heating Oil \$ 5,000.00
Natural Gas \$ 5,000.00

**RESOLUTION 11-124
2010 TAX REFUND**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2010 taxes due to a Tax Court of New Jersey Judgment dated 02/25/2011 and the refund should be for the following parcels owned by Acme Plastering Co:

<u>Block</u>	<u>Lot</u>	<u>Refund Amount</u>
11611	1	\$654.00
11702	15	\$673.08
11703	1	\$3,539.78
11704	15	\$3,678.75
Total:		\$8,545.61

BE IT FURTHER RESOLVED that the refund check in the amount of \$8,545.61 be forwarded to Acme Plastering Co. c/o Daniel J. Pollak Esq., Brach Eichler L.L.C., 101 Eisenhower Parkway, Roseland NJ 07068.

**RESOLUTION 11-125
AUTHORIZING RECREATION
REFUND [BATISTA]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize a Rutgers SAFETY course refund of \$30.00 to the following:

A.J. Batista
149 Mountain Avenue
Gillette, NJ 07933

**RESOLUTION 11-126
APPROVAL OF CONFERENCE REQUEST – WASTE WATER SUPERINTENDENT**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Waste Water Superintendent to attend the NJ Water Environmental Association Conference; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves the request of the Waste Water Superintendent to attend the NJ Water Environmental Association Conference as outlined in his memo dated March 7, 2011.

**RESOLUTION 11-127
APPROVING USE OF HICKS TRACT – CUB SCOUT PACK 56**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby grant permission for Cub Scout Pack 56 to use the Hicks Tract to hold their annual campout on May 21st through May 22nd as per correspondence dated March 3, 2011, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

**RESOLUTION 11-128
APPROVING SPECIAL EVENT
LICENSE [LONG HILL COMMUNITY CENTER, INC]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-03 for the event to the “Sponsor” Long Hill Community Center, Inc., for their Special Event to be held on October 2, 2011 at the The Stirling Hotel located on 277 Main Avenue in Stirling; and

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

**RESOLUTION 11-129
AMENDING 2011 FEE SCHEDULE [AMENDMENT II]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2011 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee	
Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 1,740.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$110.00
Pick-up truck or van	\$150.00
Extra for overload	\$ 40.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00
Dog Licenses	
Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after February 1 st	\$ 10.00
Replacement (first one free, thereafter \$5.00)	

Fill/Soil Removal Permit			\$ 50.00
Food and Drink License			
Pharmacy			\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)			\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)			\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)			\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)			\$ 400.00
Mobile Retail Food Establishment			\$ 110.00
Temporary Retail Food Establishment		\$ 30.00	
Farmers Market			\$ 20.00
Catering			\$ 110.00
Re-Inspection Fee			\$ 100.00
Late Fee (renewals only – after January 31 st)		Double License Fee	
Handgun Permit			\$ 2.00
Handgun Identification Card			\$ 5.00
Kennel License			\$ 35.00
Limousine License			\$ 50.00
Parking Permit:			
Millington	Yearly		\$210.00
Yearly after July 1 st			\$105.00
Stirling			\$260.00
Yearly after July 1 st			\$130.00
Gillette	Yearly		\$300.00
Yearly after July 1 st			\$150.00
Daily			\$ 5.00
Replacement Permit			\$ 5.00
Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident	
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs	
Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs	
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs	
Commercial Use Rates (\$100.00 Deposit required and Insurance)			
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs	
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs	
Bocce Ball Courts			
Non Resident			\$40.00/2 Hrs.
Resident Commercial			\$50.00/2 Hrs.
Non-Resident Commercial			\$100.00/2 Hrs
Horseshoe Pits			
Non Resident			\$40.00/2 Hrs.
Resident Commercial			\$50.00/2 Hrs.

Non-Resident Commercial**\$100.00/2 Hrs**

Photocopies/Copies:

Black & White copies (per copy) \$ 0.05

Color copies (per copy) \$ 0.15

[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]

Large Format Prints \$5.00/page for 24" X 36"
\$1.00/linear foot over initial 2 feet

DVD ROM \$ 3.00

CD \$ 0.50

CD of Full Tax Map (total includes mailing and postage) \$ 25.00

Land Use Ordinances \$ 35.00

Zoning Map \$ 5.00

Master Plan \$ 35.00

Duplicate Copy of Tax Bill \$5.00/first dup.
\$25.00 for each additional duplicate copy

Duplicate Tax Sale Certificate \$100.00

Mulch, Composted Leaves or Wood Chip Delivery [per load] \$50.00

Public Assembly Permit \$100.00

Recreation Programs

Basketball registration (Intramural) \$65.00

Basketball registration (Traveling Team) \$200.00

Summer Recreation Program \$155.00

Field Hockey/Lacrosse Camp One camp \$65.00/Both camps \$110.00

Traveling Lacrosse Program - Boys \$105.00

Traveling Lacrosse Program – Girls \$ 80.00

Fall Lacrosse Clinic \$100.00

Girls Lacrosse \$ 65.00

Field Hockey \$ 65.00

Yoga One Night- \$ 80.00

Yoga Two Nights - \$ 135.00

Girls Volleyball	\$ 75.00
Pilates	\$ 55.00
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles:	
(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 ob. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty (Nights, Weekends and NJ Holidays)	\$250.00 per hour, 1 hour minimum
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum

Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum

Outside Secure Storage Facility	\$25.00 per day
Private Passenger Automobiles	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day

Yard Tow (automobile only)	\$ 40.00
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Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-096 which was approved by the Township Committee on February 23, 2011.

**RESOLUTION 11-130
APPROVING 2011 FEE SCHEDULE FOR SUMMER RECREATION**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, establish fees for 2011 as follows:

Recreation Programs:

Summer Recreation Program - Resident	\$260.00
Summer Recreation Program – Non-resident	\$520.00

**RESOLUTION 11-131
APPROVING IN-GRADE ADVANCEMENT [TOLENTINO]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Daniel Hedden, does hereby approve the advancement of Officer Joshua Tolentino to Officer Grade III, effective April 10, 2011 at an annual salary of \$74,542.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the P.B.A. Superior Officer's Association Collective Bargaining Agreement.

**RESOLUTIONS 11- 132
REAPPOINTING PLUMBING SUBCODE
OFFICIAL AND INSPECTOR [FRANCHINO]**

WHEREAS, N.J.S.A. 52:27D-126 provides that:

“The appointing authority of any municipality shall appoint a Construction Official and any necessary Subcode Officials to administer and enforce the [uniform construction] code. The appointing authority may by resolution or order as appropriate, set the total number of weekly hours of operation of the Construction Official's office and the total number of weekly work hours of the Construction

Official, commensurate with the compensation paid to the Construction Official. The appointing of authority shall not set the specific work hours of the Construction Official.

A . . . subcode official in a non civil service municipality shall be appointed for a term of four years and shall, upon appointment do a second consecutive term . . . be granted tenure and shall not be removed from office except for just cause after a fair and impartial hearing.

A . . . subcode official to be eligible for appointment in civil service or non civil service municipalities shall be certified by the state of New Jersey. . . .”; and

WHEREAS, N.J.A.C. 5:23-4.4 provides that:

“Subcode Officials shall enforce the provisions of those subcodes for which they are responsible [E]ach Subcode Official shall have exclusive decision-making authority with respect to the technical provisions of the subcode for which he has been appointed the official”; and

WHEREAS, inspectors are licensed in accordance with N.J.A.C. 5:23-5, but do not ever receive tenure;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in accordance with the provisions of N.J.S.A. 52:27D-126, the applicable DCA regulations, and Township Code Chapter XXIX, that it does hereby appoint the following individuals to the positions indicated:

POSITION	NAME	TERM	ANNUAL SALARY
Plumbing Subcode Official	Vincent J. Franchino	April 30, 2011 to April 29, 2015 (with tenure)	\$18,773 (prorated)
Plumbing Inspector	Vincent J. Franchino	April 30, 2011 to 2012 Township Committee Reorganization meeting	(included in Plumbing Subcode Official salary)

BE IT FURTHER RESOLVED AS FOLLOWS:

1. The appointment is part-time ordinarily consisting of nine (9) hours per week. Mr. Franchino shall be entitled to the following benefits: One (1) personal day, two and a half (2.5) vacation days, and three (3) sick days per year, prorated for the remainder of 2011.

2. The Township's Policy & Procedure Manual shall be applicable to this position and the duties are to be defined by applicable DCA regulations and established by the Construction Official.

**RESOLUTION 11-133
AUTHORIZE EMPLOYMENT OF PILATES INSTRUCTOR
(ROSSI)**

WHEREAS, the Recreation Department in conjunction with the Recreation Advisory Committee wishes to start a Pilates program to the list of offered activities; and

WHEREAS, it is the recommendation of the Recreation Co-Directors to employ Karen Rossi; and

WHEREAS, Karen Rossi has the requisite experience to assume the position of Pilates Instructor; and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby employ Karen Rossi as Pilates Instructor on a sliding scale as follows:

1 through 9 participants \$30 per class

10 through 20 participants \$35 per class

beginning April 21, 2011 and ending June 23, 2011; and

BE IT FURTHER RESOLVED that the Chief Finance Officer has certified that sufficient funds are available in the Recreation Trust Account.

**RESOLUTION 11-134
AMENDMENT TO APPROVAL OF 2011 FEE SCHEDULE FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, establish fees for 2011 as follows:

Stirling Lake Badge	
Resident Family Membership	\$290.00
Single Adult (18 or over)	\$120.00
Student (13-17)	\$ 85.00
Child (12 & under)	\$ 65.00
Senior/Handicap	\$ 45.00
Non-Resident Family Membership	\$510.00
Non-Resident Adult	\$210.00
Non-Resident Student	\$140.00
Non-Resident Child	\$105.00
Non-Resident Senior/Handicap	\$ 75.00
Guest (Daily)	\$ 5.00
Guest Fee – Family Day	\$ 10.00
Replacement Badge	\$ 5.00

BE IT FURTHER RESOLVED that if Lake Membership is received prior to June 1, 2011, each

membership will receive two (2) free guest passes and any guest passes purchased after 5:00PM will be 5.00.

**RESOLUTION 11-135
AUTHORIZING CHANGE ORDER NO. 1 TO THE
CONTRACT WITH CSL SERVICES, INC.**

WHEREAS, a purchase order was prepared in the name of CSL Services, Inc. under a locally bid contract for the Flow Monitoring of the sanitary sewer system;

WHEREAS, it is necessary to adjust the contract to reflect an additional month of monitoring;

Change Order #	Description	Amount	Net Amount of Contract
1	Additional Month of Monitoring	\$5,450.00	\$116,650.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 1 as described in the preamble is hereby approved.
2. The change order shall be charged to C-04-55-229-000-E. The Chief Financial Officer has determined that a Certification of Available Funds is necessary and made part of this Resolution.

**RESOLUTION 11-136
AUTHORIZING CHANGE ORDER NO. 4 TO THE
CONTRACT WITH DeMAIO ELECTRICAL COMPANY**

WHEREAS, a purchase order was prepared in the name of DeMaio Electrical Company under a locally bid contract for the Rehabilitation of 5 Pump Stations.

WHEREAS, it is necessary to adjust the contract to reflect relocation of generator at the Skyline Pump Station Building

Change Order #	Description	Amount	Net Amount of Contract
4	Extend Pump Station area by Five (5) Feet	\$4,750.00	\$957,717.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 4 as described in the preamble is hereby approved.
2. The change order shall be charged to C-04-55-247-000-B. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

DISCUSSION / ACTION ITEMS

1. Flood Wall (Hydrology Engineer presentation).

OLD BUSINESS:

1. Highland Avenue Update
2. Emergency Dispatch Services
3. Carlton Road Speed Limit Update
4. 2011 Sewer Rates
5. 2011 Community Day

NEW BUSINESS:**MEETING OPEN TO PUBLIC COMMENT**

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT**ADJOURN**