

**Long Hill Township Committee Minutes
April 27, 2011 Regular Meeting**

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey, on Wednesday, **April 27, 2011** at 7:00 p.m.

Statement of Adequate Notice:

Mayor Harrington read the following statement:

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Executive Session:

A motion was made by Mr. Vitureira and seconded by Mr. Piserchia to approve Resolution 11-154.
Vote: All Ayes

**RESOLUTION 11-154
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Attorney Client Privilege

- None

Collective Bargaining:

- None

Contract Negotiations

- Contract Negotiations – Guy Piserchia to present

Personnel:

- Township Clerk Evaluation
- Employment – Clean Communities Grant

Pending or Anticipated Litigation:

- None

Property Acquisition

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

Pledge of Allegiance:

All present recited the Pledge of Allegiance.

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Roll Call:

On roll call the following Committee members were present:

Jerry Aroneo; Guy Piserchia; Mayor Nanette Harrington; George Vitureira

Absent: Michael Mazzucco

Also present: John Pidgeon, Township Attorney; Richard Sheola, Township Administrator/CFO

Also absent: Christine Gatti, Township Clerk

2011 Budget Introduction

Mr. Sheola reviewed the proposed 2011 budget. He stated that the budget before the Committee is balanced and represents a 2.05% tax increase over 2010 and serves the townships needs. Mr. Vitureira asked Mr. Sheola to advise the tax payers why the township requires a tax increase. Mr. Sheola reviewed the factors and pointed out that the main reasons are due to a decrease in revenue and utilizing less surplus in the budget. He added that the increase is 1.36 cents overall which means a \$53.00 increase on the average household. Mr. Sheola reviewed surplus and what it means to the budget.

Mayor Harrington indicated that the Committee would hold off on this discussion to issue a Proclamation.

Proclamation

Mayor Harrington presented the following Proclamation:

“**WHEREAS**, Boy Scouts of America is a volunteer organization and is one of the nation’s largest and most prominent values-based youth development organizations; and

WHEREAS, Donald Christian Chervenak began his journey with Scouting as a Tiger Cub and spent four years as a Cub Scout and has spent over seven years as a member of Boy Scout Troop 59 -- where he held leadership positions such as Quartermaster and Patrol Leader; and

WHEREAS, Donald Christian Chervenak has achieved the rank of Eagle Scout due to his dedication and volunteerism in his community and Troop 59, Boys Scouts of America, Stirling, New Jersey, has asked Long Hill Township to join them in recognizing **his** achievement; and

WHEREAS, Donald Christian Chervenak has demonstrated the spirit of volunteerism through many projects such as his project which benefited the citizens of Chester and the surrounding communities by assisting in the refurbishing of a public walking trail along an abandoned railroad bed, wherein **he** cleared brush from the trail, discarded items from the surrounding area and cut back overhanging branches; with support from fellow scouts from Troop 59 **he** was able to level the trail, remove tripping hazards and erect bird houses; in addition, **they** cleared a section of the trail to allow direct access to the trail from the Senior Housing, all of which saved the community the cost of materials and 198 hours of municipal employee labor required to get the job done; and

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WHEREAS, Donald Christian Chervenak is currently a senior at Voorhees High School, wherein he has been a member of the ice hockey and floor hockey teams and plans on attending college next year; **he** has also volunteered for the last five years with therapeutic riding programs at the Somerset Hills Handicapped Riding Center and the Therapeutic Riding at Centenary College, wherein these programs assist children and adults with physical and cognitive disabilities teaching them how to ride horses and helping them to develop better concentration, focus and building muscle tone; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey and on behalf of the residents of Long Hill Township on April 27, 2011, do hereby recognize and congratulate **Donald Christian Chervenak** on his achieved rank of Eagle Scout.”

2011 Budget Introduction [continued]

Mr. Vitureira stated that utilizing less surplus this year is causing a slight increase in taxes because we are concerned about the townships bond rating. He added that if we drop the surplus too low we might be affected and will therefore it will cost the township more in the long run. Messrs. Vitureira and Sheola reviewed the amount and need for surplus in the budget. Mr. Vitureira pointed out that the township has been at or below 2% for the last five years. Mr. Vitureira briefly reviewed the school budgets. He stated that the township could also be below 2% if we used more surplus or decreased other areas of the budget which may be done before adoption. He pointed out that each year we have used less and less money to run our government and this year is no different. Mr. Aroneo indicated that the budget before the Committee is respectable and added that he is interested in seeing the budget even lower. He suggested old ordinances be cancelled out because there should not be a slush fund. He agreed with Mr. Vitureira in regards to surplus. Mr. Vitureira stated that the township can reduce the Open Space Tax in order to offset the use of surplus. Mr. Vitureira reviewed ways to decrease the budget. Mr. Aroneo stated that township can look at all options to cut our budget throughout the year. Mr. Sheola pointed out that the township has lowered the budget over the last three years in the amount of \$370,000. The Committee briefly reviewed past budgets and requirements in the current budget. Mr. Vitureira stated that he would be in favor of dropping the budget below 2% by making some adjustments. Mr. Sheola pointed out that the auditor was in favor of the budget. The Committee and Mr. Sheola reviewed ways to decrease the budget in order to get to a 1.9% tax increase. Mr. Sheola pointed out that \$10,000 needs to be taken from the budget to bring it under 2%. The Committee agreed to remove \$10,000 from surplus and then examine other areas of the budget in order to replenish the \$10,000 back into surplus. Mr. Sheola added that the reduction would bring the budget to a 1.94% increase.

Mayor Harrington opened the meeting for public comment.

Dennis Sandow, resident of Millington, pointed out that surplus is not a slush fund and the money in surplus is more like a lock box and is seed money for next years budget. He reviewed huge items that cost the township much more than \$100,000 in the budget and perhaps the township should spend more time on those items. He added that there are departments where the employees cost \$150,000 per person and they are not touched. He recommended that the Open Space Tax be reduced.

Mr. Vitureira asked Mr. Sheola if he had the cost per department per year. Mr. Sheola reviewed 2009 Police Department costs. He added that the Police Departments head count is down since early 2007. He reviewed the townships department costs and current number of personnel. Mr. Aroneo recommended that the Engineer costs be examined again. Mr. Vitureira pointed out that in

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the last five years the township has made sure that government is tight and we will continue to review township departments.

Marco Santacross, resident of Valley Road, reviewed the sewer tax and questioned where the township is going to get the money that the township is going to lose from the decrease in the 2011 sewer tax. Mr. Vitureira and Mayor Harrington reviewed the sewer tax. Mayor Harrington stated that residents will now be paying for what we use. Mr. Vitureira pointed out that there will not be a decrease in collection for sewer taxes.

Mr. Sheola pointed out that he decreased the 2011 budget and it is balanced at \$14,359,911.00 and requires taxes for municipal purposes including reserve for uncollected taxes of \$8,791,335.00. Mr. Sheola stated that the tax increase is 1.94%. Mr. Aroneo questioned the current amount of surplus in the budget. Mr. Sheola stated that he took the \$10,000.00 from garbage collection and instead of \$371,000.00 it is \$361,000.00 in the garbage collection line item.

Mr. Vitureira made a motion to approve Resolution 11-155 authorizing self examination of the 2011 budget; Mr. Piserchia seconded the motion. Roll Call Vote: All Ayes

**RESOLUTION 11-155
AUTHORIZING SELF EXAMINATION OF 2011 MUNICIPAL BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Long Hill has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2011 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Long Hill that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

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2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Mr. Vitureira made a motion to approve Resolution 11-156 introducing the 2011 budget; Mr. Aroneo seconded the motion. Roll Call Vote: All Ayes

Mr. Vitureira stated that our effort if not done in reviewing and decreasing the budget. He asked that everyone keep reviewing.

Mr. Sheola stated that the public hearing of the budget is scheduled for May 25, 2011. He added that the budget will be available on the website.

**RESOLUTION 11-156
INTRODUCTION OF 2011 BUDGET**

**2011 Municipal Budget
of the Township of Long Hill, County of Morris, for the fiscal year 2011.**

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2011 Budget	2010
1. Surplus	475,000	635,000
2. Total Miscellaneous Revenues	4,098,023	4,465,848
3. Receipts from Delinquent Taxes	400,000	375,000
4. a) Local Tax for Municipal Purposes	8,801,335	9,208,252
b) Addition to Local District School Tax		
c) Library Tax	595,553	
Total Amount to be Raised by Taxes	9,386,888	9,208,252

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Total General Revenues	14,359,911	14,684,100
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Summary of Appropriations	2011 Budget	2010
1. Operating Expenses: Salaries & Wages	4,641,284	4,663,721
Other Expenses	5,482,267	5,700,547
2. Deferred Charges & Other Appropriations	1,257,206	1,172,787
3. Capital Improvements	310,395	304,090
4. Debt Service (Include for School Purposes)	1,939,054	2,199,953
5. Reserve for Uncollected Taxes	729,705	643,002
Total General Appropriations	14,359,911	14,684,100
Total Number of Employees	61	62

2011 Parking Utility Budget

Summary of Revenues	Anticipated	
	2011	2010
1. Surplus		
2. Total Miscellaneous Revenues	30,000	30,000
3. Deficit (General Budget)		
Total General Revenues	30,000	30,000
Summary of Appropriations	2011 Budget	2010 Budget
1. Operating Expenses: Salaries & Wages	7,500	7,500
1. Operating Expenses: Other Expenses	17,500	17,500
2. Capital Improvements	5,000	5,000
3. Debt Service		
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total General Appropriations	30,000	30,000
Total Number of Employees	1	1

Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility-Other

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Interest	524,470			
Principal	1,414,584			
Outstanding Balance	17,272,847			

Whereas, the above is a summary of the introduced 2011 Budget; and

Whereas, the Township Clerk is directed to publish the summary and notice the public hearing and have the full original introduced 2011 Budget on file for public inspection;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of Township of Long Hill in the County of Morris, and the State of New Jersey that the 2011 Budget is hereby introduced and copy of the full original introduced 2011 Budget is on file may be obtained from the Township Clerks Office.

Township Committee Liaison Reports / Department Reports:

Mr. Aroneo updated the Committee and public on the following as Township Committee Liaison; the Open Space Advisory Committee continues to examine funding for open space grant monies from the state and county; he stated that the Communications Advisory Committee is continuing to work on examining options for e-mail servers and what type of account we should use.

Mr. Piserchia updated the Committee and public on the following as Township Committee Liaison; at the last Office of Emergency Management Meeting it was suggested that township use some type of identifier on fire hydrants during snow storms. He suggested that this type of project be offered to an Eagle Scout candidate. He mentioned that last evening at the Planning Board meeting Green Hill Developers were present to propose a conceptual plan for the property across the street and added that it was a spirited commentary and concern was expressed due to over development. He reviewed the residents concerns. A discussion ensued among the Committee in regards to concerns with development in the township. Mr. Aroneo reviewed his concerns with development and draining services. Mr. Piserchia and Mr. Pidegon review zoning in the township. Mayor Harrington pointed out that the Planning Board did not have time to examine the Draft Valley Road ordinance yet. Mayor Harrington and Mr. Piserchia reviewed the Planning Board meeting details. Mr. Vitureira added that the township represents all the residents in the township.

Mayor Harrington updated the Committee and public on the following as Township Committee Liaison; the Lounsberry Meadow Board will see \$20,000 more in their budget due to solar savings which is more saving then they originally budgeted for. Mr. Aroneo stated that he would like to examine Lounsberrys financials to examine their savings and costs for solar power. Mr. Vitureira stated that Wayne Celeste from the Wastewater Management Advisory Committee is here this evening. He suggested that the Committee authorize Mr. Sheola begin investigating solar power and present a report to the Committee. He added that the point to all this is to save money like Lounsberry Meadow. Mayor Harrington stated that we would put solar power on a future agenda for discussion. Mayor Harrington pointed out that Lounsberry Meadow would be celebrating their twenty year anniversary and they are beginning to plan activities for March.

Administrator Report

Clean Energy Grant

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Mr. Sheola stated that he went back and examined the program and funding for the Clean Energy Grant. All the capital type projects would cost \$182,000 with the township portion being \$71,700. He added that by using current energy rates the savings would be approximately \$22,000 a year with the payback calculated at about 35 months. He pointed out that the question was how the township was going to pay for it and he reviewed a capital ordinance which has some of the funding in it. He asked if the Committee was in favor of the program. Mr. Aroneo reviewed the history of the matter and stated that he is in favor of saving money, but there is still an unknown with the future with some of the township buildings. He added that he still has not received a report on the energy costs and Mr. Sheola indicated that he did forward him the report. Mr. Aroneo stated that he is not sure he would be in favor of funding this program because he is unsure of what the return would be. Messrs. Aroneo and Sheola reviewed the proposed savings and program details. Mr. Vitureira pointed out that sometimes the township has to invest money to save money and perhaps the numbers should be confirmed. Mr. Vitureira asked Mr. Sheola to confirm that the numbers are right and let us know when a decision is needed. Mr. Piserchia stated that he was surprised that there is a cost to the township because he was under the impression there was not and agreed with Mr. Vitureira that it costs money to save money. Mr. Aroneo reviewed correspondence received in August 2010 in regards to the program which did not mention a cost to the township. Mayor Harrington stated that Mr. Sheola will also inquire about the \$50,000 and whether a match is required.

Discussion:

Waste Water Treatment Facility Upgrade Project

Mr. Vitureira pointed out that the Wastewater Management Advisory Committee (WMAC) provided the Committee with a report and recommendation which was clear and now the Committee shall make a decision. Mr. Aroneo stated that he is not ready to proceed with the WMAC's recommended plan at this time. He added that for the last eleven years the township has looked at all our options and it was always told that I & I was the issue. He stated that the WMAC's plan promotes growth and Mr. Vitureira disagreed. Mr. Aroneo reviewed the OMNI Environmental report dated April 2010 and their recommendations. He added that every report the Committee received pointed out that the issue is I & I and their plan is counterintuitive. He questioned what the rush was with this project because the township does not have all the reports yet. He commented that he would like to have all the information and examine all the options before a decision is made. He pointed out that he would like to be sure this expenditure assists those residents that already live in the township not those who have not built properties yet. Mayor Harrington indicated that WMAC's recommendation included \$2,000,000 for I & I improvement. Mr. Vitureira added that the rest of the expense includes the tank which is direct to the I & I problem. He reviewed the I & I issue and recommendations. He pointed out that the WMAC's hybrid recommendation solves the problem in the most cost effective way. Mr. Aroneo stated that he is not in favor of spending money on the system to allow for future growth. Messrs. Aroneo and Aroneo reviewed the I & I problem and the available options and recommendations. Mr. Vitureira stated that there is no rush to make a decision but the township has to make a decision in order to abide by the regulations from the state. Messrs. Aroneo and Vitureira reviewed analysis and reports received by outside consultants. Mr. Aroneo pointed out that there are still results pending; Mr. Vitureira stated everything has been received and a recommendation is before the Committee from the WMAC. Mayor Harrington commented that the township currently has enough information to target the largest I & I issues.

Wayne Celeste, WMAC member, reviewed studies received in order for WMAC to make a recommendation in order to bring the township into state compliance. He examined the reasons do the upgrades to the plant. He pointed out that the biggest reason for the project is because of the I & I issue because the plant can not currently handle it.

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Mario Bonaccorso, Waste Water Superintendent, reviewed work completed on manholes. Messrs. Aroneo and Bonaccorso reviewed the work completed. Mr. Aroneo questioned the flow monitoring report because the Committee has not yet received it. Messrs. Aroneo and Bonaccorso reviewed the I & I, tank issues and maintenance of the piping system. The Committee and Mr. Bonaccorso reviewed state permits and regulations. Mr. Piserchia questioned whether there are penalties for not having the plant in compliance and Mr. Bonaccorso stated that there are penalties once we are in default of permit. Mr. Bonaccorso reviewed the permit cycle. He added that the current permit is expired and the township has filed for a new permit. The DEP is behind and we have not received any correspondence from them yet. Mr. Piserchia commented that he understood that the work on the plant would allow for future growth which would be a side benefit not a planning benefit. He asked the members of the WMAC if they would recommend the same hybrid plan even if the township was at full development growth. Mr. Celeste agreed that the allowance of future growth is an added benefit and the tank is needed regardless. He added that they would recommend the same plan. He reviewed the plan details and the cost of reduction of I & I. He pointed out that going through with I & I reduction only would not fix the problem. Don Butterworth, WMAC member, reviewed the townships build out analysis. He reviewed the WMAC's recommendation which is to take care of the instantaneous flow in the most cost effective and economical way regardless of build out. He suggests that the Committee go out to the plant during rain to view what happens. Mayor Harrington, Mr. Butterworth and Mr. Bonaccorso reviewed I & I reduction percentages and wetland areas. Mayor Harrington pointed out that she would like to make sure that we are getting to the big leaks while we go through the I & I reduction procedure.

A discussion ensued among the Committee, Mr. Bonaccorso and Mr. Pidgeon in regards to Road Opening Permits and Excavation Permits. Mr. Aroneo questioned whether the township can require notification if someone is going to borough under a county road with our pipes underneath it. He added that the township needs to protect our pipes since there have been issues. The Committee and Mr. Pidgeon reviewed the matter and Mr. Pidgeon stated that a permit process could be put into place. Mr. Aroneo, Mr. Bonaccorso and Mr. Pidgeon reviewed the matter. Mr. Pidgeon stated that if issues arise twice every ten years, enforcement may be an issue. He added that he could look into the matter if the Committee wishes.

Mayor Harrington questioned whether the township can approve the project in a phased approach. She stated that a concern is whether the township is going to run into issues with asbestos and other things the site when putting in the tank. She questioned what the next step was. Mr. Vitureira pointed out that the township has already done environmental studies. Mr. Bonaccorso stated that the area around the tank has been excavated and he does not think there will be much there. Mayor Harrington stated that she would like to have a certification that this tank can be on this site and that there are no environmental issues before the township spends \$4,000,000. She added that she is in favor of going ahead and bonding for funding for the I & I improvements that have been recommended. Mr. Aroneo agreed. Mr. Butterworth stated that doing it in pieces is the wrong way and he reviewed the process which includes engineer and environmental studies. The Committee briefly reviewed the matter.

Mr. Aroneo stated that he is interested in seeing an environmental report for the site. Mayor Harrington pointed out that she would like to understand what is required and determine whether this site is a feasible site for the tank. Mr. Aroneo and Mayor Harrington review the matter. Mr. Aroneo stated that the Committee needs to know if the tank should be placed on the site due to environmental concerns if any. Mayor Harrington indicated that engineering should also be examined along with the plan and environmental concerns. Messrs. Aroneo and Bonaccorso reviewed the I & I issue and the requirements of the plant and its capacity.

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Mr. Vitureira made a motion to accept the recommendations as detailed in the WMAC report and to proceed with the study and authorize the \$100,000 that is necessary for engineering for the project and authorize the Township Administrator/CFO to come back with an ordinance to appropriate the funding at the next meeting; seconded by Mr. Piserchia.

Mayor Harrington opened the meeting for public comment.

Charles Arentowicz, resident of Heritage Road, commented on his discussions with the Waste Water Superintendent in regards to recent flow and what is regulated. He reviewed the developers incorrect comments made at the Planning Board meeting. Mayor Harrington pointed out that the developers were there to present a conceptual plan and are not experts for the township. Mr. Arentowicz reviewed his analysis on the flow for the plant. He questioned whether I & I is 68% of the plant right now and whether what the focus should be. Mr. Bonaccorso pointed out that the actual daily flow rates change month to month. A discussion ensued among Mr. Arentowicz, Mr. Vitureira and Mr. Bonaccorso in regards to state regulations and fines for non compliance. Mr. Aroneo questioned whether any town has been fined due to noncompliance and Mr. Bonaccorso stated that he does not know any off the top of his head. He added that running a plant at noncompliance causes many issue; he reviewed his concerns that could occur. He stated that he recommends both I & I work and replacement of the tank. A discussion ensued among the Committee and Mr. Bonaccorso in regards to peak flows and water flow through the pipes. Mr. Arentowicz reviewed the issue with manholes and suggested that they be fixed.

Guy Roshto, resident of Millington, questioned how the funds will be financed for the entire proposed project; Mr. Sheola stated that the funding is still being determined and bonding can be done for up to 30 years. Mr. Roshto asked how much the funding would cost the tax payer each year. Mr. Sheola stated that the debt service would be approximately \$450,000 each year. Mr. Sheola added that borrowing \$8.34 million at 4% for 30 years is \$480,000 each year. Mr. Roshto questioned whether we are still waiting on the metering results and where the bad leaks are located; Mr. Celeste reviewed the purpose of the meters and pointed out that there are sections still pending and the study does not have to be complete to make a recommendation. Mr. Roshto reviewed the flood wall discussions and cost to remediate South Main Street due to asbestos and added that there may be similar costs due to environmental issues at the plant. He asked that the Committee have all the information and analysis in front of them before a decision is made.

John Bangs, resident of River Road, questioned what the current efficiency of the plant is and pointed out that he has just heard there was tremendous I & I. Mayor Harrington reviewed the analysis. Mr. Vitureira pointed out that the I & I goes up and down each month and varies. Mr. Bangs stated that it seems there is 66% I & I and we can save money by fixing the I & I issue. Mayor Harrington commented that the suggestion is very expensive. Mr. Bangs agreed with Mr. Vitureira that something needs to be done. Mr. Bangs reviewed the option of shared services and cost sharing. Mr. Aroneo pointed out that there was analysis done in 2005 for Berkley Heights. Mr. Bangs asked whether the township can post the video link of the meetings on the website for review. Mr. Vitureira stated that the township examined that possibility and the upgrades are very expensive.

Carol Prasa, resident of Millington, commented that in the early 1990's during the last sewer treatment plant expansion because the township did not complete on ecological study of the site we went from \$8.5 million dollar project to a \$13 million dollar project. She suggested that an ecological study be done first before any engineering work is done. She reviewed the project done in the 1990's and added that she believes the site is surrounded by asbestos.

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Dennis Sandow, resident of Millington, pointed out that the tax payers do not pay off the sewer bonds the sewer users pay it off which is 87% of the township. He reviewed funding and debt service. He stated that the money needs to be spent to keep the plant going and added that the township has the capacity in the budget due to loans being paid off.

Mr. Aroneo stated that he is against the motion and suggests that the scope be narrowed to approve funding to authorize an ecological study in order to find out what is at the site before doing an engineering study. He added that he is also interested in reviewing flow monitoring due to a pipe being under water. Mayor Harrington suggested that the township ask Mr. Sheola find the \$100,000 and then get an ecological study done; Mr. Aroneo stated that he was not in favor of that. Mayor Harrington if the Committee was inclined to request that Mr. Sheola examine the cost of an ecological study and report back at the next meeting; Mr. Aroneo agreed.

Mayor Harrington requested that Mr. Sheola examine how much it would cost to complete an ecological study, see how long it would take to complete the study and examine how it can be funded by the township. Mr. Aroneo reiterated that it is very important that the Committee have all the information before them before a decision is made. Mayor Harrington agreed and stated that it seems the consensus of the Committee is that work is needed on the I & I issue. She added that the big offenders need to be targeted and reported. She added that it seems the Committee agrees to take this project in small pieces and make the decisions as we go.

Mayor Harrington amended Mr. Vitureira's motion to be provided the cost for an ecological study first for the Waste Water Plant site and examine how long it would take to complete the study; seconded by Mr. Aroneo.

The Committee reviewed the matter. Mr. Piserchia stated that everyone agrees that an environmental study is required. Mr. Aroneo added that we are missing a member and we should not make any major decisions this evening and suggested that just the information be provided first.

Mayor Harrington pointed out that Mr. Sheola will provide the Committee at their next meeting with the cost for an environmental study for the site and a draft ordinance appropriating the funds.

Ordinance Public Hearing / Consideration of Adoption:

ORDINANCE #278-11 - AN ORDINANCE ESTABLISHING A ZONING PERMIT REQUIREMENT AND SUPPLEMENTING AND AMENDING THE TOWNSHIP LAND USE ORDINANCE

Mayor Harrington read the ordinance by title and opened the public hearing.

Mr. Sandow stated that he is troubled that he can not understand the ordinance and it needs to be clarified. He urged the Committee to correct the ambiguities and reviewed his concerns with Section 105.1 and Section 105.2. Mr. Pidgeon pointed out that the section 105.1 can be pulled out and was merely in the ordinance for reference and not meant to supersede the Uniform Construction Code. Mr. Sandow reviewed Section 105.2 and his concerns with what the township is requiring of the residents. He suggested that the ordinance be examined and make it clear what the township is trying to achieve. Mayor Harrington reviewed the reasoning behind the ordinance which is affecting new homeowners. Mr. Aroneo pointed out that this ordinance has been reviewed several times. Mr. Pidgeon pointed out that this revision was a recommendation from the Planning Board (Section 105.2). Mr. Sandow indicated that the Planning Board did not review the ordinance. He suggested

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that the entire ordinance be examined. Messrs. Pidgeon and Sandow reviewed the matter. Mayor Harrington suggested that the ordinance be carried in order allow the Planning Board enough time to examine the ordinance and also to review Section 105.1 and perhaps reword Section 105.2.

Mr. Vitureira made a motion to continue the public hearing of Ordinance 278-11 to the next meeting; seconded by Mr. Aroneo. Vote: All Ayes

Consent Agenda Resolutions:

Mr. Sheola pointed out that Resolution 11-158 has been amended and provided to the Committee for consideration. Mayor Harrington added that Resolution 11-166 has been added to the consent agenda for consideration. Mr. Piserchia asked that Mr. Sheola provide the Committee with an update of Highland Avenue.

On motion of Mr. Vitureira, seconded by Mr. Aroneo, that the following Consent Agenda Resolutions were introduced and approved:

Roll Call Vote: All Ayes

**RESOLUTION 11-157
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of March 9, 2011, March 23, 2011 and March 28, 2011 Meetings.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the March 9, 2011, March 23, 2011 and March 28, 2011 Executive Session Minutes as redacted by the Township Attorney.

**RESOLUTION 11-158
APPROVING POLICE DEPARTMENTS
SERGEANT PROMOTION ELGIBILITY LIST**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the recommendation from the Chief of Police, that the Committee establish an eligibility list for the recent sergeant promotional process and the list of candidates be maintained by the Chief of Police until March 15, 2012;

BE IT FURTHER RESOLVED that this practice is in accordance with the Police Department's Promotional Procedure.

**RESOLUTION 11-159
APPROVING SPECIAL EVENT LICENSE –
AMERICAN LEGION POST 484**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-05 for the "2011 Memorial Day

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Parade” to the “Sponsor” American Legion Post 484, for their Special Event to be held on May 30, 2011 on Main Avenue in Stirling; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for the American Legion Post 484 on May 30, 2011 provided that the closure is acceptable to the Police Chief and Township Administrator;

BE IT FURTHER RESOLVED that the American Legion Post 484 are not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION 11-160
APPROVING USE OF HICKS TRACT –
LONG HILL TOWNSHIP GIRL SCOUTS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby grant permission for Long Hill Township Girl Scouts to use Hicks Tract to hold their annual campout on June 4th through June 5th as per correspondence dated April 7, 2011, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

**RESOLUTION 11-161
CERTIFYING JUNIOR MEMBERSHIP WITH STIRLING
VOLUNTEER FIRE COMPANY [VRINDTEN]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that Ryan Robert Vrindten is a Junior Member of the Stirling Volunteer Fire Company.

**RESOLUTION 11-162
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR
NEW JERSEY STATE FIREMEN’S
ASSOCIATION ELIGIBILITY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that the following are active members of the Stirling Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen’s Association:

Daniel J. Murphy
Mark Conwell

**RESOLUTION 11-163
APPROVAL OF CONFERENCE REQUEST – TAX COLLECTOR**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Tax Collector to attend the Spring Conference of the New Jersey Tax Collectors/Treasurers Association; and

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NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves the request of the Tax Collector to attend the Spring Conference of the New Jersey Tax Collectors/Treasurers Association as outlined in her memo.

**RESOLUTION 11-164
ACCEPTING RESIGNATION - MCGUIRE**

BE IT RESOLVED, that the Township Committee hereby accepts the resignation of Loriann McGuire, who has been employed by the township since 2008, effective May 26, 2011.

**RESOLUTION 11-165
AUTHORIZING CHANGE ORDER NO. 6 TO THE
CONTRACT WITH DeMAIO ELECTRICAL COMPANY**

WHEREAS, a purchase order was prepared in the name of DeMaio Electrical Company under a locally bid contract for the Rehabilitation of 5 Pump Stations.

WHEREAS, it is necessary to adjust the contract to reflect a change in the monitoring systems at all pump stations

Change Order #	Description	Amount	Net Amount of Contract
6	Pump Alarm System Upgrades	\$12,264.32	\$972,931.320

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 6 as described in the preamble is hereby approved.
2. The change order shall be charged to C-04-55-247-000-B. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 11-166
APPOINTING DPW SEASONAL PERSONNEL – ROBERT PHILIPS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of Richard J. Sheola, Township Administrator and Tom Sweeney, Director of Public Works, does hereby appoint Robert Philips to provide Long Hill Township with temporary help effective on or about May 2, 2011 at a rate of \$11.50 per hour at a total amount not to exceed \$11,000.00, funded in the 2011 Municipal Operating Budget “Clean Communities” account #1-01-41-770-001-105.

Public Comment

No one wished to be heard at this time.

Adjournment

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There being no further business, a motion was made by Mr. Piserchia and seconded by Mr. Aroneo to adjourn the meeting at 11:10 p.m. Vote: All Ayes

Respectfully submitted,

Christine A. Gatti
Township Clerk

Approved: May 25, 2011