

Long Hill Township Committee Minutes June 22, 2011 Regular Meeting

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey, on Wednesday, **June 22, 2011** at 7:00 p.m.

Statement of Adequate Notice:

Mayor Harrington read the following statement:

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Executive Session:

A motion was made by Mr. Piserchia and seconded by Mr. Mazzucco to approve Resolution 11-210. Vote: All Ayes

RESOLUTION 11-210 EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Attorney Client Privilege

- Copper Springs

Collective Bargaining:

- None

Contract Negotiations

- Emergency Dispatch Services

Personnel:

- Administrator Evaluation
- Tax Clerk

Pending or Anticipated Litigation:

- None

Property Acquisition

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

Pledge of Allegiance:

All present recited the Pledge of Allegiance.

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Roll Call:

On roll call the following Committee members were present:

Jerry Aroneo; Guy Piserchia; Mayor Nanette Harrington; Michael Mazzucco;
George Vitureira

Absent: None

Also present: John Pidgeon, Township Attorney; Richard Sheola, Township
Administrator/CFO; Christine Gatti, Township Clerk

Discussion:

Draft Environmental Ordinance

Mayor Harrington stated that she invited members of the Planning Board and Environmental Commission to attend the meeting in order to explain the goals and history of the draft ordinance.

Kevin O'Brien, Township Planner, reviewed the history of the drafting of the environmental ordinance. He reviewed the recommendations which included cleaning up the ordinance and including definitions. He reviewed storm water regulations. He stated that the Planning Board and Environmental Commission have worked on the Best Practice Manual (BPM) which will assist residents with the ordinance.

Thomas Lemanowicz, Planning Board Engineer, reviewed state regulations and municipal obligations. He pointed out that the draft ordinance aim is to allow our local ordinance to flow with state regulations. He referenced the BPM which will be user friendly for small development and allow the township to control storm water.

Christopher Connor, Planning Board Chair, reviewed the objectives of the Planning Board. Alexandra Hennessey, Environmental Commission Chair, pointed out some grammatical errors in the draft and commented on the importance of updating the ordinance.

Paul Ferriero, Township Engineer, commented that the goal of the ordinance is to fill in the holes. He reviewed his concerns with the draft environmental ordinance and language as per his memo to the Committee dated June 8, 2011. He pointed out that some of the regulations are an enforcement and administrative nightmare. Messrs. Ferriero and Connor reviewed the language in the ordinance pertaining to impervious coverage. A discussion ensued among the professionals in regards to the language and proposed changes to the ordinance. Mr. Ferriero stated that he does not think the BPM should be referenced in the ordinance until it is complete. Mr. O'Brien commented that the BPM is drafted.

Mr. Aroneo pointed out that everyone did an excellent job on the draft ordinance especially Mr. Ferriero with his comments in his memo. He indicated that he is interested in reviewing a combined draft which includes Mr. Ferriero's comments and recommendations. He added that any manual that is referenced in an ordinance should be available online for the residents. Mr. Piserchia pointed out that all the suggestions made by Mr. Ferriero seem reasonable; Mr. O'Brien agreed. Mayor Harrington agreed as well and stated that his suggestions should be incorporated into the draft including separating the code between zoning and police powers. The Committee along with Mr. Pidgeon reviewed the matter and ordinance language. Mr. Pidgeon recommended that enforcement be handled by Thomas Delia, Zoning Official, and he can rely on the Township

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Engineer for assistance and guidance as needed. Mayor Harrington and Mr. Aroneo agreed. Mayor Harrington reviewed correspondence from Len Hamilton, former Chair of the Environmental Commission, in favor of the proposed draft environmental ordinance as written. Mr. Pidgeon suggested that the revisions to the draft be done by the Planning Board since the draft came from them; the board can then circulate the revised draft to both me and Mr. Ferriero for review. Mr. Connor indicated that he believes there is agreement with Mr. Ferriero's comments and suggestions and he does not believe the Planning Board will have any issues with the revisions. He agreed with Mr. Pidgeon that they would revise the ordinance and share it with Mr. Pidgeon and Mr. Ferriero. Mayor Harrington thanked everyone for their hard work on the ordinance and opened the discussion to the public for comment; no one wished to be heard.

Administrator Report

2011 Capital Projects

Mr. Ferriero briefly reviewed the proposed drainage repair project. Messrs. Aroneo and Ferriero reviewed drainage issues in the township and Mr. Aroneo questioned whether there is a priority list for drainage projects. Mr. Ferriero indicated that the township does not have a priority list for drainage issues although one can be drafted. He commented on the proposed drainage issue and added that it is very serious and needs to be addressed. Mayor Harrington stated that it would be helpful for the township to have a list of drainage issues so they can be tracked; Mr. Piserchia agreed. Mr. Piserchia questioned whether the drainage is the townships responsibility since a portion of Long Hill Road is the county's responsibility; Mr. Ferriero indicated that it is definitely the townships responsibility because it is our road although he has no problem confirming it.

Messrs. Aroneo and Ferriero reviewed the proposed flood gates for the Police Department. Mr. Aroneo pointed out that the township has not made a decision whether we are keeping the department at that location. Mr. Ferriero stated that it makes sense to protect the property and the buildings value will increase with the flood gates. Messrs. Mazzucco and Ferriero reviewed how flood gates work. Mayor Harrington and Ken Fullagar briefly reviewed the status of grant funding for flood mitigation. A discussion ensued among the Committee, Mr. Ferriero and Mr. Sheola in regards to the cost and need for flood gates. Mr. Aroneo pointed out that he would like more information on the flood gates for the DPW garage.

Mr. Sheola reviewed the proposed road paving plan. Mr. Ferriero reviewed the cost for paving. Mr. Aroneo questioned whether the township needs to pave all the streets listed. Mr. Mazzucco questioned whether the township can skip road paving this year. Mr. Sheola stated that he does not suggest the Committee skip a year because the township will then be playing catch up. A discussion ensued among the Committee, Mr. Sheola and Mr. Ferriero in regards to the condition of the roads and the need for paving. Mr. Mazzucco stated that he is in favor paving because many of the sides of roads are deteriorating; Mayor Harrington agreed.

Mr. Sheola reviewed other proposed capital projects. Mr. Aroneo stated that he would like to discuss the use of herbicides. Mr. Sheola reviewed capital funding.

Mr. Vitureira stated he would like to hear from Tom Sweeney, DPW Director, about the proposed road paving; Mr. Aroneo agreed. Mr. Vitureira stated that he would like to ensure that the township has done its due diligence. Mayor Harrington suggested that Mr. Sweeney take a look at the road paving list and sharpen his pencil and perhaps some roads can be put off until next year. She asked that his analysis be provided to the Committee. Mr. Aroneo added that he would also like to speak with Mr. Sweeney in regards to some of the equipment purchases. Mr. Mazzucco suggested

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that he, Mr. Aroneo and Mr. Sweeney meet to discuss his capital budget. Mayor Harrington suggested that an analysis be done on the proposed equipment as well.

Intern Program – Fall 2011

Mr. Sheola reviewed his request for an unpaid summer intern. He stated that the intern is interested in Finance.

Solar Project

Mr. Sheola stated that at the May 11th Committee meeting there was a presentation on solar panels and requested direction from the Committee. Mr. Mazzucco pointed out that he thought the township was going to look into the costs of doing it on our own and analyze the costs of the Lounsberry Meadow solar panel project because the rate was not great. Mr. Aroneo agreed and said we should look into the Lounsberry Meadow solar project and examine what the township is actually going to pay. Mr. Sheola stated that if there is no cost than it is a no brainer. Mr. Vitureira questioned what the harm is in doing an Request for Proposal (RFP) while we do a study of Lounsberry Meadows solar panel project.

BAN Sale Update

Mr. Sheola reviews the BAN sale details which nets a savings of over \$68,000 over three years. Messrs. Aroneo and Sheola review refunding options. Mr. Aroneo pointed out that he is in favor of getting rid of debt management and he does not want to wait until January 2012. Mr. Sheola stated that he can discuss it with the underwriter. Mr. Aroneo added that it does not make sense to roll out for a year and the township should add up all the fees to see what makes sense. Messrs. Aroneo and Sheola review the townships Moody's rating.

Mayor Harrington called for a brief recess at 9:40 P.M.; the meeting reconvened at 9:50 P.M.

Mr. Vitureira exited the meeting.

Ordinance Public Hearing / Consideration of Adoption:

ORDINANCE #278-11 - AN ORDINANCE ESTABLISHING A ZONING PERMIT REQUIREMENT AND SUPPLEMENTING AND AMENDING THE TOWNSHIP LAND USE ORDINANCE

Mayor Harrington stated that the ordinance and process was reviewed with personnel and it will in the packet.

A motion was made by Mr. Piserchia and seconded by Mr. Aroneo to carry the public hearing to the July 20, 2011 Township Committee meeting. Roll Call Vote: All Ayes

ORDINANCE #282-11 - AN ORDINANCE REGULATING STORE SIZE AND SUPPLEMENTING AND AMENDING THE TOWNSHIP LAND USE ORDINANCE

Mr. Pidgeon pointed out that the version received back from the Township Planner had the incorrect square footage for a grocery store and the maximum should be 80,000 square feet. He added that in order to be clear the Committee will introduce the ordinance again with the same public hearing date of July 20, 2011.

A motion was made by Mr. Aroneo and seconded by Mr. Mazzucco to introduce Ordinance 282-11; Roll Call Vote: All Ayes

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Mayor Harrington stated that the public hearing of this ordinance is scheduled for July 20, 2011.

ORDINANCE #282-11

**AN ORDINANCE REGULATING STORE SIZE AND SUPPLEMENTING AND AMENDING
THE TOWNSHIP LAND USE ORDINANCE**

—
STATEMENT OF PURPOSE: *To prohibit large retail establishments in the Valley Road corridor.*

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that the Township Land Use Ordinance is hereby supplemented and amended as follows:

Section 1. Section 111 entitled "General Terms" is supplemented and amended by adding the following new definitions in alphabetical order:

111 GENERAL TERMS

Retail establishment (also known as retail store) - an establishment of thirty thousand (30,000) square feet or less of gross leasable floor area in which sixty (60) percent or more of the gross floor area is devoted to the sale or rental of goods, including stocking, to the general public for personal or household consumption or to services incidental to the sale or rental of such goods.

Large retail establishment - a retail establishment, or any combination of retail establishments in a single building or in separate but abutting buildings, or a movie theater or an indoor recreational use, occupying more than thirty thousand (30,000) gross square feet of floor area. A grocery store is not considered a large retail establishment.

Grocery Store - a commercial establishment, commonly known as a supermarket, food or grocery store, primarily engaged in the retail sale of canned foods and dry goods, such as tea, coffee, spices, sugar, and flour; fresh fruits and vegetables; and fresh and prepared meats, fish and poultry, occupying **80,000 SF or less.**

Section 2. Subsection 122.8 establishing use regulations in the B-3, Planned Commercial Zone is supplemented and amended by adding the following new paragraph "d" entitled "Prohibited Uses", so that subsection now reads as follows:

122.8 B-3, Planned Commercial Zone

- a. Permitted Primary Uses.

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1. Retail trade uses, including food and convenience stores; automobile parts, home, garden and hobby supply stores; florists; bakeries, pharmacies; general merchandise, clothing and antique stores; and newsstands.
 2. Retail service uses, including barber shops and hair salons; health clubs; fitness centers; repair shops; and studios.
 3. Restaurants.
 4. Business, medical and professional offices.
 5. Financial institutions.
 6. Child care centers.
 7. Any other use, in the opinion of the approving authority, substantially similar to those identified in this subsection.
- b. Permitted Accessory Uses.
1. Signs.
 2. Parking.
 3. Satellite earth station antennas, in accordance with subsection 124.6.
 4. Live entertainment at restaurants and existing bars.
 5. Other accessory uses customarily incidental to a permitted primary use.
- c. Permitted Conditional Uses.
1. Public and institutional uses.
 2. Public utilities.
 3. Drive-up windows for pharmacy uses.
(Ord. No. 24A-99 § 1; Ord. No. 236-08 § 3)
- d. Prohibited Uses
1. Any grocery store of more than 80,000 SF.
 2. Large Retail establishments.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with

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any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

Resolutions:

**Resolution 11-211 – APPROVING EXTENSION OF TIME – DEVELOPERS AGREEMENT
YETSKO SEWER ONLY**

A motion was made by Mr. Piserchia, seconded by Mr. mazzucco to approve Resolution 11-211.
Roll Call Vote: Ayes – Mr. Piserchia, Mr. Mazzucco and Mayor Harrington
Nays – Mr. Aroneo

**RESOLUTION 11-211
APPROVING EXTENSION OF TIME – DEVELOPERS AGREEMENT - YETSKO
SEWER ONLY**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Waste Water Management Advisory Committee, does hereby agree to grant an extension of time to Leslie A. Yetisko at 371 Sussex Avenue for six (6) months per the attached request.

Consent Agenda Resolutions:

Mr. Sheola briefly reviewed the four change orders for the Millington Schoolhouse project that is being added to the consent agenda for consideration as per the recommendation of the Historic Preservation Advisory Committee (HPAC).

Carol Prasa, Chair of the HPAC, reviewed pictures of the old and current Millington Schoolhouse.

Mr. Aroneo requested that the May 11, 2011 Township Committee minutes be revised in reference to the Highland Avenue discussion. He stated that it should state “Mr. Aroneo exited the meeting due to the appearance of a conflict of interest”; the Committee and Mr. Pidgeon agreed to the revision.

On motion of Mr. Aroneo, seconded by Mr. Mazzucco, that the following Consent Agenda Resolutions were introduced and approved as revised:

Roll Call Vote: All Ayes

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**RESOLUTION 11-212
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 11-213
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the May 11, 2011 and May 25, 2011 Meetings.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the May 11, 2011 and May 25, 2011 Executive Session Minutes as redacted by the Township Attorney.

**RESOLUTION 11-214
CERTIFICATION OF 2010 AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Audit for the year 2010 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been provided to each member of the governing body on June 16, 2011; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

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WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.A.C 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**RESOLUTION 11-215
INSERTION OF SPECIAL ITEM OF REVENUE
MUNICIPAL ALLIANCE**

WHEREAS, N.J.S.A. 40 A:4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$8,519.00, which is now available as a Revenue from the Morris County Alliance; and

BE IT FURTHER RESOLVED by the like sum of \$8,519.00 is hereby appropriated under the caption title Municipal Alliance – County Share; and

BE IT FURTHER RESOLVED, that the above is a result of funds from the Morris County Alliance Fund in the amount of \$8,519.00; and

BE IT FURTHER RESOLVED that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION 11-216
INSERTION OF SPECIAL ITEM OF REVENUE
EMA**

WHEREAS, N.J.S.A. 40 A:4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

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WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$5,000.00, which is now available as a Revenue from the Federal Emergency Management Agency; and

BE IT FURTHER RESOLVED by the like sum of \$5,000.00 is hereby appropriated under the caption title EMA – Emergency Management; and

BE IT FURTHER RESOLVED, that the above is a result of funds from the Federal Emergency Management Agency in the amount of \$5,000.00; and

BE IT FURTHER RESOLVED that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION 11-217
AUTHORIZING THE RETURN OF ENGINEERING REVIEW
ESCROW [WALLACE, DEATLY & PRIESTMAN]**

WHEREAS, Wallace, Deatly & Priestman of Block: 12802, Lots: 2 & 3.01 and Block: 14205, Lot: 1 has requested that the Engineering Review Escrow fees be returned; and

WHEREAS, the Township Engineer has certified that there are no outstanding invoices and has approved the release of the Engineering Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$7,465.41 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Engineering Review Escrow in the total amount of \$7,465.41 to Wallace, Deatly & Priestman.

BE IT FURTHER RESOLVED that the check may be forwarded to 1418 Long Hill Road, Millington, NJ 07946.

**RESOLUTION 11-218
AUTHORIZING THE RETURN OF REMAINING SPECIAL EVENT
ESCROW [JOSEPH E. ENRIGHT FOUNDATION]**

WHEREAS, Joseph E. Enright Foundation held a special event called Health Trek in the township on May 14, 2011 and has requested that the remaining Special Event Escrow fees be returned; and

WHEREAS, the Chief of Police has certified that there are no outstanding invoices and have approved the release of this Special Event Escrow;

WHEREAS, the Chief Financial Officer has determined that \$23.86 remains in the account;

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NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Special Event Escrow in the total amount of \$23.86 to the Joseph E. Enright Foundation of P.O. Box 519 Summit, NJ 07902.

**RESOLUTION 11-219
RESOLUTION TO PROVIDE FOR THE COMPENSATION OF OFFICIALS AND EMPLOYEES
OF THE TOWNSHIP OF LONG HILL FOR THE CALENDAR YEAR 2011**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective January 1, 2011 of the officials and employees of the Township be as follows:

POSITION	DEPARTMENT	SALARY
Township Administrator	Admin & Exec	\$127,815.00
Township Clerk/Registrar	Admin & Exec	\$ 68,959.00
Administrative Secretary	Admin & Exec	\$ 50,923.00
Receptionist	Admin & Exec	\$ 33,918.00
Chief Financial Officer	Financial Administration	\$ 9,270.00
Finance Clerk	Financial Administration	\$ 26.52/hr
Accounts Payable Supervisor	Financial Administration	\$ 54,696.00
Payroll Supervisor	Financial Administration	\$ 29.83/hr
Tax Collector	Tax Collection	\$ 72,314.00
Tax Assessor	Tax Assessor –P/T	\$ 27,624.00
Planning/Zoning Admin.	Planning/Zoning	\$ 71,177.00
Code Enforcement Officer	Planning/Zoning	\$ 60,166.00
Emergency Management Coordinator	Emergency Management	\$ 11,497.00
Police Department Secretary	Police Department	\$ 48,404.00
Administrative Assistant	Police Department	\$ 45,988.00
School Crossing Guards (Hourly-PT)	Police Department	\$ 20.13/hr
Police Matron (Hourly-Part Time)	Police Department	\$13.00 – 28.00/hr
Construction Official	Construction	\$ 35,020.00
Fire Subcode Official	Construction	\$ 23,330.00
Plumbing Subcode Official	Construction	\$ 19,336.00
Electrical Subcode Official	Construction	\$ 21,427.00
Building Inspector (Part Time)	Construction	\$ 18,566.00
Construction Technical Assistant	Construction	\$ 15.45/hr
Fire Official	Fire Official	\$ 5,150.00*
Director of Public Works	Dept of Public Works	\$ 90,614.00
Superintendent/Wastewater	Div of Wastewater	\$ 76,948.00
Senior Citizen Van Driver	Senior Services	\$ 15.00- 20.00/hr
Recreation Co-Director	Recreation Department	\$ 12,875.00
Recreation Co-Director	Recreation Department	\$ 12,875.00
Municipal Judge	Court	\$ 27,157.00
Court Administrator	Court	\$ 57,686.00
Deputy Court Administrator	Court	\$ 8.90–26.00 /hr

* Retro-active to March 1, 2011 only.

**RESOLUTION 11-220
APPROVAL OF UNPAID INTERN [McEWAN]**

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BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby grant permission, as recommended by the Township Administrator, for Long Hill Township to accept Stephen McEwan. as an unpaid intern for the Fall 2011 semester where he will be exposed to different operations of the municipal government with concentration in the Finance Office per a schedule to be determined prior to the beginning of the Fall 2011 semester.

**RESOLUTION 11-221
APPROVAL OF UNPAID POLICE DEPARTMENT INTERN [HEINLE]**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby grant permission, as recommended by the Police Chief, for the Long Hill Township Police Department to accept Stephen K. Heinle Jr. as an unpaid summer intern where he will be exposed to different operations of the police department for no more than forty total hours beginning on or about June 23, 2011.

**RESOLUTION 11-222
AUTHORIZING THE RETURN
OF PERFORMANCE GUARANTEE [DINORSIO]**

WHEREAS, Anthony Dinorsio, 45 Gates Avenue, of Block: 13503, Lot: 7 has requested that the Performance Guarantee be returned; and

WHEREAS, the Township Engineer has certified that there are no outstanding invoices and has approved the release of the Performance Guarantee;

WHEREAS, the Chief Financial Officer has determined that \$500.00 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Performance Guarantee in the total amount of \$500.00 to Anthony Dinorsio at 45 Gates Avenue, Gillette, NJ 07933.

**RESOLUTION 11-223
APPOINT 2011 STIRLING LAKE STAFF [AMENDMENT]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of Richard J. Sheola, Township Administrator and the recommendations of the Recreation Directors and Lake Director Erica Stanch, does hereby appoint the Stirling Lake Staff effective May 26, 2011 and ending September 6, 2011 as per the attached listing:

Employee	Position	Rate of Pay/Hour
Erica Stanch	Lake Director	\$17.71/hr.
Erica Jungels	Ass't Lake Director	\$14.58/hr.
Alexandra Scott	Head Lifeguard	\$10.42/hr.
Ryan Lavorerio	Lifeguard	\$8.00/hr.
Benjamin Betines	Lifeguard	\$8.00/hr.
Patrick McGrath	Lifeguard	\$8.00/hr.
Nicolas Delli Paoli	Lifeguard	\$8.00/hr.
Natalie Delia	Lifeguard	\$8.00/hr.
James Campbell	Lifeguard	\$8.00/hr.

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Daniel Carlin	Lifeguard	\$8.00/hr.
Maria Ireland	Lifeguard	\$8.00/hr.
Jared Goetz	Lifeguard	\$8.00/hr.
Emily Harris	Lifeguard	\$8.00/hr.
Peter Flint	Lifeguard	\$8.00/hr.
Amanda Karski	Lifeguard	\$8.00/hr.
Dennis Taylor	Lifeguard	\$8.00/hr.
Kimberly Hausheer	Lifeguard	\$8.00/hr. (con't)
Andrew Hanrahan	Lifeguard	\$8.00/hr.
Ryan Sheekey	Lifeguard	\$8.00/hr.
Justin Alto	Lifeguard	\$8.00/hr.
Carl Bentzlin	Lifeguard	\$8.00/hr.
Lauren Kopecki	Lifeguard	\$9.00/hr.

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-190 which was approved by the Township Committee on May 25, 2011.

**RESOLUTION 11-224
APPOINTING 2011 SUMMER RECREATION PLAYGROUND PERSONNEL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of Richard Sheola, Township Administrator and the recommendations of the Recreation Directors and Summer Camp Director Kelly Wells, that the following be appointed to the 2011 Summer Recreation Playground Personnel effective June 23, 2011:

Counselor Name	Hourly Wage
Jeff Marshall	\$7.55
Luke Smith	\$7.55
Nick Pepe	\$8.33
Bryan McCracken	\$7.55
Kevin Burke	\$8.33
Steven Klawitter	\$7.55
Jessica Rizzo	\$7.55
Rachel Pepe	\$7.55
Erin Caffrey	\$7.55
Jessica Zigarelli	\$7.55
Shannon Butler	\$7.55
Erica Spinelli	\$7.55
Molly Stubbs	\$7.55
Chelsea Dunster	\$7.55
James Spinelli	\$8.33
JC Rizzi	\$7.55
Tyler Dunster	\$7.55
Matthew Roth	\$7.55
Ryan Stetz	\$7.55
Carly Sinnott	\$7.55
Art Directors	
Samantha Ragsdale	\$10.00
Jenna Rizzi	\$10.00

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Program Directors	
Kelly Wells	\$28.00
Kellie Harter	\$17.50
Andrew Couch	\$17.50
Shane Porter	\$17.50
Michael Georgiana	\$15.00
Counselors in Training (Volunteer)	
Melissa Bonaccorso	
Lindsay Donegan	
Miranda Fornaro	
Elizabeth Skrobacz	
Jacky Mentone	
Natasha Yankaskas	
Rebecca Kinsella	
Allyson Andrus	
Kimberly Massa	
Jasmine Lattieri	

**RESOLUTION 11-225
APPROVING SPECIAL EVENT LICENSE –
CHAMBER OF COMMERCE / FREEDOM TOUR XXI**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-08 for the “Freedom Tour XXI” to the “Sponsor” Long Hill Chamber of Commerce, for their Special Event to be held on July 24, 2011 on Main Avenue, Somerset Street, Passaic Avenue and Mercer Street; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for the Long Hill Township Chamber of Commerce on July 24, 2011 provided that the closure is acceptable to the Police Chief and Township Administrator;

BE IT FURTHER RESOLVED that the Long Hill Township Chamber of Commerce are not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION 11-226
AUTHORIZE ADDITIONAL SIGNAGE FOR
FREEDOM TOUR XXI SPECIAL EVENT**

WHEREAS, Long Hill Township Code Section 155.3 (d) permits no more than (12) twelve signs, Township-wide for any special event; and

WHEREAS, the Long Hill Township Chamber of Commerce will be sponsoring the Freedom Tour XXI event on July 24, 2011 in the Township of Long Hill as per their Special Event Application # S-11-08; and

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WHEREAS, the Long Hill Township Chamber of Commerce has requested permission to erect up to (40) forty ground signs in the area of the race in order to notify residents of the course information; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby authorizes the Long Hill Township Chamber of Commerce for their July 24, 2011 special event to erect up to 40 (forty) grounds signs in the area of the race with the understanding that the sponsor will abide by all other regulations in Section 155 titled "Signs".

**RESOLUTION 11-227
AUTHORIZE ROAD CLOSURE OF VALLEY ROAD**

WHEREAS, the Police Chief has advised that due to the Mt. Carmel Festival in Berkeley Heights on July 16, 2011, Valley Road in Long Hill Township becomes impassable and unsafe for motor vehicle traffic; and

WHEREAS, the Morris County Board of Freeholders, at their meeting of June 8, 2011 approved the closing of Valley Road from Mountain Avenue and the Berkeley heights town line from 6:00PM, July 16th to 1:00AM July 17th; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby authorizes the closing of Valley Road as stated above.

**RESOLUTION 11-228
AMENDING 2011 FEE SCHEDULE [AMENDMENT V]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2011 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee

Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
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Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 1,740.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00

Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses

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Amusement Devices		
Juke Box		\$ 30.00
Video Games		\$ 60.00
Soda Machines		\$ 10.00
Pool Tables		\$ 60.00
Pinball Machines		\$ 60.00
Building Materials - Township Dumpster		
Car		\$ 15.00
Station Wagon		\$ 50.00
Mini Van		\$ 75.00
Small Pick-up truck		\$110.00
Pick-up truck or van		\$150.00
Extra for overload		\$ 40.00
Canvassers, Solicitors and Peddlers Permit		\$ 20.00
Solicitor Digital Photograph		\$ 2.00
Charitable Clothing Bin Application [Yearly]		\$ 25.00
Dog Licenses		
Spayed/Neutered		\$ 17.50
Non-Spayed/Neutered		\$ 20.50
Late Fee after February 1 st		\$ 10.00
Replacement (first one free, thereafter \$5.00)		
Fill/Soil Removal Permit		\$ 50.00
Food and Drink License		
Pharmacy		\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)		\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)		\$ 400.00
Mobile Retail Food Establishment		\$ 110.00
Temporary Retail Food Establishment	\$ 30.00	
Farmers Market		\$ 20.00
Catering		\$ 110.00
Re-Inspection Fee		\$ 100.00
Late Fee (renewals only – after January 31 st)	Double License Fee	
Handgun Permit		\$ 2.00
Handgun Identification Card		\$ 5.00
Kennel License		\$ 35.00
Limousine License		\$ 50.00
Parking Permit:		
Millington	Yearly	\$210.00
Yearly after July 1 st		\$105.00

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Stirling		\$260.00
Yearly after July 1 st		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1st		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs
Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Horseshoe Pits		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Tennis Courts		
Non Resident	\$10.00/1 Hr.	
Resident Commercial	\$15.00/1 Hr.	
Non-Resident Commercial	\$20.00/1 Hr	
Photocopies/Copies:		
Black & White copies (per copy)		\$ 0.05
Color copies (per copy)		\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]		
Large Format Prints	\$5.00/page for 24" X 36"	
	\$1.00/linear foot over initial 2 feet	
DVD ROM		\$ 3.00
CD		\$ 0.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy

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Duplicate Tax Sale Certificate	\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$50.00
Public Assembly Permit	\$100.00
Recreation Programs	
Basketball registration (Intramural)	\$65.00
Basketball registration (Traveling Team)	\$200.00
Little Explorers Summer Pre-School Camp:	
One Week	\$ 75.00
Two Weeks	\$140.00
Three Weeks	\$200.00
Field Hockey Summer Clinic	\$ 85.00
Traveling Lacrosse Program – Girls	\$ 150.00
Girls Lacrosse Summer Clinic	\$ 80.00
Pilates (8 weeks)	\$ 55.00
Pilates (4 weeks)	\$ 40.00
Swim Lessons	\$ 65.00
Girls Volleyball	\$ 75.00
Women’s Softball League	\$120 per team (season fee)
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00

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Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles: (Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-191 which was approved by the Township Committee on May 25, 2011.

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**RESOLUTION 11-229
AUTHORIZING THE TOWNSHIP TO APPLY FOR GRANT FUNDS TO THE STATE OF NEW
JERSEY MUNICIPAL RECYCLING TONNAGE GRANT PROGRAM**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be available to municipalities to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2010 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the asset of Long Hill Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, wishes to file an application and endorses such application with the State of New Jersey Department of Environmental Protection and designates Thomas Sweeney, Recycling Coordinator, to ensure that the application is properly filed;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be use solely for the purposes of recycling.

**RESOLUTION 11-230
AUTHORIZING CHANGE ORDER NO. 1 TO THE
CONTRACT WITH NORTHEAST ROOF MAINTENANCE**

WHEREAS, a purchase order was prepared in the name of Northeast Roof Maintenance under a locally bid contract for the Exterior Restoration of Millington School House; and

WHEREAS, it is necessary to adjust the contract to reflect a change in the front door and transom based on historic correctness as follows:

Change Order #	Description	Amount	Net Amount of Contract
1	Change in Front Door and Add Transom	\$5,040.00	\$258,040.00

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 1 as described in the preamble is hereby approved.
2. The change order shall be charged to 1-01-55-001-001-216. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 11-231
AUTHORIZING CHANGE ORDER NO. 2 TO THE
CONTRACT WITH NORTHEAST ROOF MAINTENANCE**

WHEREAS, a purchase order was prepared in the name of Northeast Roof Maintenance under a locally bid contract for the Exterior Restoration of Millington School House; and

WHEREAS, it is necessary to adjust the contract to reflect additional work needed on flat roof due to condition as follows:

Change Order #	Description	Amount	Net Amount of Contract
2	Additional Work on Flat Roof Area due to poor condition	\$9,000.00	\$267,040.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 2 as described in the preamble is hereby approved.
2. The change order shall be charged to 1-01-55-001-001-216. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 11-232
AUTHORIZING CHANGE ORDER NO. 3 TO THE
CONTRACT WITH NORTHEAST ROOF MAINTENANCE**

WHEREAS, a purchase order was prepared in the name of Northeast Roof Maintenance under a locally bid contract for the Exterior Restoration of Millington School House; and

WHEREAS, it is necessary to adjust the contract to reflect deletion of electrical work

Change Order #	Description	Amount	Net Amount of Contract
3	Deletion of Exterior Lighting that was part of Base Bid	(\$4,981.00)	\$262,059.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 3 as described in the preamble is hereby approved.
2. The Chief Financial Officer has determined that a Certification of Available Funds is not necessary this is a credit Change Order.

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**RESOLUTION 11-233
AUTHORIZING CHANGE ORDER NO. 4 TO THE
CONTRACT WITH NORTHEAST ROOF MAINTENANCE**

WHEREAS, a purchase order was prepared in the name of Northeast Roof Maintenance under a locally bid contract for the Exterior Restoration of Millington School House; and

WHEREAS, it is necessary to adjust the contract to reflect removal of additional windows as follows:

Change Order #	Description	Amount	Net Amount of Contract
4	Removal of two existing windows and replace with Siding	\$5,083.00	\$267,142.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 4 as described in the preamble is hereby approved.
2. The change order shall be charged to 1-01-55-001-001-216. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

Old Business

Emergency Dispatch Services

Mr. Sheola briefly updated the Committee on the status of the transfer of emergency dispatch services.

Contamination on South Main Avenue

Mr. Sheola stated that he spoke with the EPA and they will be doing trench testing on Bay Street and the results will be forwarded to the township.

Mayor Harrington asked that the results be posted on the website.

Valley Mall Update

Mayor Harrington stated that the property owner was away when she reached out to him so there is no update at this time.

New Business

Mr. Piserchia reviewed the last Office of Emergency Management (OEM) meeting where they have suggested soliciting to adopt a hydrant and therefore fund it. He added that the labor could perhaps be done by an Eagle Scout. The Committee members agreed to sponsor a hydrant. The Committee briefly reviewed the matter and Mr. Sheola suggested that the donations be submitted to the Eagle Scout and go through troop funds and the township can assist them with the marker.

Mr. Aroneo pointed out that the Open Space Advisory Committee is a well organized Committee and they have done a tremendous job on the Open Space Applications, especially Joanna Askey. The Communications Advisory Committee (CAC) has been getting a lot done. He briefly reviewed their examination of the phone line system and the saving that the township will see

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when they convert to T-1 lines. CAC has also been working with Mr. Pidgeon on the Comcast agreement.

Mr. Mazzucco commented that this Saturday the Recreation Department will be hosting a concert at the Stirling Lake.

Mr. Piserchia stated that at the last OEM the members have requested an update on the proposed flood wall and it seems the general consensus is that something has to be done. They asked that the township do something and they are willing to come before the Committee to answer any questions if needed.

Mr. Sheola stated that Joanna Askey, member of the Open Space Advisory Committee, did a lot of the heavy lifting for the Morris County Open Space Applications which is truly appreciated.

Public Comment

Dennis Sandow, resident of Millington, asked the Committee to look at the larger issue of 40% of all the current single family homes in the township are nonconforming and approximately 1,000 homes are sitting on substandard lots. He briefly reviewed the draft environmental ordinance which he believes puts another layer of regulation on single family homes. He reviewed his concerns with enforcement capability with the draft ordinance. He reviewed the drainage issue on Long Hill Road which is on township property. He thanked the Committee for passing the bike race resolutions.

Adjournment

There being no further business, a motion was made by Mr. Piserchia and seconded by Mr. Mazzucco to adjourn the meeting at 10:15 p.m. Vote: All Ayes

Respectfully submitted,

Christine A. Gatti
Township Clerk

Approved: July 20, 2011