



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, August 17, 2011
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

TAKE NOTE: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-255
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Attorney Client Privilege:

- None

Collective Bargaining:

- None

Contract Negotiations:

- None

Personnel:

- Administrator Evaluation
- Tax Clerk
- Recreation Director

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Health Officers Report [June]
2. Office of Emergency Management [June]
3. Police Department [June]

COMMITTEE / BOARD MINUTES:

1. Morris County Planning Board [June]

ADMINISTRATOR REPORT:

1. Best Practices Worksheet
2. Preliminary Soil Testing – Wastewater Treatment Facility
3. Verizon Wireless Extending Lease
4. Policy Discussion – Use of Premiums from Sale of Bonds or Notes

CORRESPONDENCE:

1. Millington Schoolhouse [Department of Environmental Protection]
2. Local Aid Project Funds [Department of Transportation]
3. Proposed Increase [New Jersey American Water]
4. Remembrance Service and Candlelight Vigil [Board of Chosen Freeholders]
5. 2013 Clean Water Financing Program [Department of Environmental Protection]
6. Solid Waste Management Plan Amendment [Board of Chosen Freeholders]
7. Notice of Possible Rate Change [PSE&G]

DISCUSSION / ACTION ITEMS:

1. EPA Update on Contamination on South Main Avenue

ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:

**ORDINANCE # 278 -11
AN ORDINANCE ESTABLISHING A ZONING PERMIT REQUIREMENT AND**

SUPPLEMENTING AND AMENDING THE TOWNSHIP LAND USE ORDINANCE

STATEMENT OF PURPOSE: *To create a formal mechanism for making sure that all land use requirements have been met prior to the issuance of a construction permit or certificate of occupancy by requiring a zoning permit when there has not been a development approval.*

WHEREAS, zoning approvals are considered “prior approvals” under the Uniform Construction Code and are therefore conditions precedent to the issuance of a construction permit or a certificate of occupancy (see *N.J.A.C. 5:23-1.4 and 5:23-2.24*); and

WHEREAS, there is presently no formal mechanism in place to ensure that all zoning requirements have been met where no development approvals have been granted by either the Planning Board or the Zoning Board of Adjustment; and

WHEREAS, the Municipal Land Use Law allows municipalities to require the issuance of a zoning permit “as a condition precedent to the commencement of a use or the erection, construction, reconstruction, alteration, conversion or installation of a structure or building and . . . which acknowledges that such use, structure or building complies with the provisions of the municipal zoning ordinance or variance therefrom duly authorized by a municipal agency. . . .” (*N.J.S.A. 40:55D-7*); and

WHEREAS, Section 105 of the Township Code entitled “Certificates of Occupancy” and Section 106 entitled “Temporary Certificates of Occupancy,” as currently written, have been preempted by the Uniform Construction Code (*N.J.S.A. 52:27D-123 et seq.*) and the applicable DCA regulations (*N.J.A.C. 5:23*);

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that Section 100 of the Township land use ordinance is hereby supplemented and amended as follows:

Section 1. The title of Section 104 is changed from “Building Permit” to “Construction Permit” and that section is amended in its entirety to read as follows:

104 Construction Permit

104.1 No building or structure or part thereof shall be erected, constructed,

reconstructed, structurally altered or moved unless the owner thereof has obtained a construction permit, if a construction permit is required by the Uniform Construction Code.

104.2 No construction permit shall be issued until the property owner or developer has obtained all required development approvals from the Planning Board or Zoning Board of Adjustment or has obtained a Zoning Permit from the Zoning Officer in accordance with the provisions of Section 108 below.

Section 2. Subsections 105.1 and 105.2 of Section 105 entitled "Certificates of Occupancy" are amended in their entirety to read as follows:

105.1 All property owners and developers shall be subject to the Uniform Construction Code regulations pertaining to certificates of occupancy, as that term is defined in N.J.A.C 5:23-1.4.

105.2 No certificate of occupancy shall be issued by the Construction Official until the land, use, building, structure or premises complies with all of the provisions of this Ordinance, all other applicable Township and other governmental requirements and, if involved, with such conditions that have been required by any site plan, subdivision, variance or other approval. When the Board allows an applicant to satisfy a condition or conditions subsequent to occupancy, the Board shall set forth a specific deadline for compliance in its resolution of approval and may require the applicant to incorporate those conditions in a deed that must be recorded in the Morris County Clerk's office prior to issuance of a certificate of occupancy. The Zoning Officer shall monitor all such conditions to insure that they are satisfied within the time frame imposed by the Board. When compliance with those conditions has been achieved, the Zoning Officer shall issue a certification of compliance in accordance with section 106 below and provide the property owner with a copy. In those cases in which the Board required the conditions to be set forth in a recorded deed, no change shall be made to the recorded deed until the Zoning Officer has issued a certification of compliance. In those cases where no development approvals have been obtained from the Planning Board or Zoning Board of Adjustment, no certificate of occupancy shall be issued unless the property owner or developer has obtained a Zoning Permit from the Zoning Officer in accordance with the requirements of Section 105.8 below.

Section 3. Section 106 entitled "Temporary Certificates of Occupancy" is repealed in its entirety and is replaced by a new Section 106 entitled "Zoning Permits; Certificates of Compliance" which reads as follows:

106 ZONING PERMITS; CERTIFICATES OF COMPLIANCE

106.1. In accordance with the requirements of Section 104 above, no construction permit shall be issued until the property owner or developer has first obtained a zoning permit from the zoning office.

106.2. In accordance with the requirements of Section 105.2 above, no certificate of occupancy shall be issued until the property or developer has first obtained a zoning permit from the zoning officer.

106.3 In the following cases, a zoning permit shall be required even if the property owner or developer is not required to obtain either a construction permit or a certificate of occupancy:

- a. Prior to the construction of a shed of less than 100 sq. ft.
- b. Prior to the installation or construction of a patio, driveway, walkway or any other construction which impacts lot coverage.
- c. Zoning Permits issued pursuant to this section 106.3 shall expire in 6 months unless the property owner/developer has obtained a Certificate of Compliance from the Zoning Officer pursuant to section 106.7 below or has obtained an extension of the Zoning Permit. The Zoning Officer may grant two 6-month extensions of the Zoning Permit. Any additional extensions may be granted only by the Township Committee.

106.4 If a zoning permit is required, the property owner or developer may apply for one by submitting an application with the Zoning Officer on the form provided and paying an application fee of \$25.00. The Zoning Officer shall issue a zoning permit only if he or she is satisfied that all requirements of the Township land use ordinances and environmental protection regulations have been satisfied. As part of his or her review, the Zoning Officer may consult with the Township Engineer, Township Planner or NJDEP.

106.5 In accordance with the requirements of Section 104 above, no construction permit shall be issued until the property owner or developer has first obtained a zoning permit from the zoning office.

106.6. In accordance with the requirements of Section 105.2 above, no certificate of occupancy shall be issued until the property or developer has first obtained a zoning permit from the zoning officer.

106.7 In those cases where no certificate of occupancy is required, the owner or developer shall obtain a Certificate of Compliance from the Zoning Officer upon completion of the work authorized by the Zoning Permit. The Zoning Officer shall monitor all issued Zoning Permits to make sure that the work is performed in accordance with the Zoning Permit and all applicable ordinances. A property owner/developer shall obtain a Certificate of Compliance within 30 days of completion of the work authorized by the Zoning Permit or be subject to the penalties set forth in section 1-5 of this Code. There is no additional fee for a Certificate of Compliance.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section

or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #278-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

ORDINANCE #283-11

AN ORDINANCE AUTHORIZING VARIOUS PURCHASES EQUIPMENT FOR VARIOUS DEPARTMENTS AND APPROPRIATING \$44,000 FROM CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

Section 1. There is hereby appropriated from the Capital Improvement Fund, the sum of \$44,000 for the following purchases:

- a. Server Replacement – Police Department (\$13,000)
- b. Replacement - In-car Computers – Police (4) (\$26,000)
- c. Replacement – Desktop PC's (\$5,000)

Section 2. The capital budget is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency therewith and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 3. The sum of \$44,000 is hereby appropriated from the Capital Improvement Fund to cover the cost of the items described in paragraph 1 and 2 of this ordinance.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #283-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

**ORDINANCE #284-11
AN ORDINANCE AUTHORIZING VARIOUS PURCHASES EQUIPMENT FOR VARIOUS
DEPARTMENTS AND APPROPRIATING \$120,950 FROM CAPITAL SURPLUS**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

Section 1. Millington Fire Company – Scene lights for Engine 12 (\$19,500); turn out gear (\$8,500); Stirling Fire Company – sections of 5” LDH (\$3,000); turn-out gear (\$10,000); Long Hill First Aid Squad – stair chair (\$3,000); lap-tops with vehicle mounts (2) (\$12,000); Dept of Pubic Works – Roads Division – Pre-wetting system (\$4,000); 14,000 GVW trailer (\$5,200); Waste Water Division – Influent Flow Meter (\$8,000); Sand Filter Air Lifts (\$24,750); Long Hill Little League Fields – replacement of backstops (\$20,500).

Section 2. The capital budget is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency therewith and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 3. The sum of \$120,950 is hereby appropriated from the Capital Surplus to cover the cost of the items described in paragraph 1 and 2 of this ordinance.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #284-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

**ORDINANCE #285-11
AN ORDINANCE APPROPRIATING \$27,000 FROM THE CAPITAL IMPROVEMENT FUND
WITHIN THE 2011 BUDGET FOR VARIOUS CAPITAL PURCHASES**

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. There is hereby appropriated from the Capital Improvement Fund the sum of \$27,000 for the following:

- a. Purchase of 52” Zero Turn Mower (\$10,000)
- b. Liquid Calcium Dispensing System (\$9,000)

c. All season Spray Unit (\$8,000)

Section 2. The capital budget is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency therewith and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 3. This Ordinance shall take effect immediately upon proper passage and publication in accordance with law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #285-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

**ORDINANCE #287-11
BOND ORDINANCE APPROPRIATING \$400,000, AND AUTHORIZING THE ISSUANCE OF
\$354,500 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR
PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF LONG HILL, IN
THE COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the
members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$400,000 including the aggregate sum of \$45,500 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$400,000 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$354,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$354,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional communication equipment including, without limitation, radios and other equipment, for use by the First Aid Squad of the Township, the Police Department of the Township, the Office of Emergency Management of the Township, the Millington Fire Company and the Stirling Fire Company in order to effectuate a transition to the Morris County Communications System, together with all attachments, accessories and appurtenances necessary therefore or incidental thereto, all as shown on and in accordance with the specifications therefore on file or to be filed in the office of the Township Clerk and hereby approved.	\$400,000	\$354,500
Totals	\$400,000	\$354,500

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

1. The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

2. The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15.53 years.

3. The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$354,500, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

4. Amounts not exceeding \$80,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance,

and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of Section 40A:2-8 of said Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #287-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

RESOLUTIONS:

**RESOLUTION 11-256
APPRECIATION FOR VOLUNTEER VIDEO CAMERA OPERATOR**

WHEREAS, the Long Hill Township Committee meetings are televised live in order to better serve their residents and keep them informed of Township matters; and

WHEREAS, Kenneth Fullagar offered his services to the township and community on a volunteer basis and has been operating the cameras for Township Committee meetings since 2007; and

WHEREAS, Kenneth Fullagar will no longer be able to provide this service to the township after the August 17, 2011 Township Committee meeting and the Township Committee would like to offer their sincere gratitude for his services and dedication to the Township;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill and the Communications Advisory Committee hereby offers Kenneth Fullagar their hearty appreciation for his volunteer services as Video Camera Operator.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-256 is hereby approved. **SECOND** by: _____.

ROLL CALL VOTE

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-257 through #11-283 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 11-257
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 11-258
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the July 20, 2011 Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the July 20, 2011 Executive Session Minutes as redacted by the Township Attorney.

**RESOLUTION 11-259
AUTHORIZING RETURN OF TAXES COLLECTED ON EXEMPT PROPERTY**

WHEREAS, N.J.S.A. 54:4-3.30 provides that:

“The dwelling house . . . of any citizen and resident of this State . . . honorably discharged . . . from active service, in time of war, . . . who has been . . . declared by the United State Veterans Administration . . . to have a service-connected disability . . . to be a total or 100% permanent disability . . . shall be exempt from taxation, on proper claim made therefor”; and

WHEREAS, N.J.S.A. 54:4-3.32 provides that:

“The governing body of each municipality, by appropriate resolution, may return all taxes collected on property which would have been exempt had proper claim in writing been made therefor in the manner provided by [N.J.S.A. 54:4-3.30 et seq.]”; and

WHEREAS, Angelo Scilla, the owner of Block 13901, Lot 91, submitted a claim seeking a disabled veteran’s exemption in accordance with the requirements of N.J.S.A. 54:4-3.31; and

WHEREAS, Township Assessor Brett Trout approved a disabled veteran’s exemption commencing July 14, 2008, and the return of Mr. Scilla’s taxes for the years set forth below,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that in accordance with the provisions of N.J.S.A. 54:4-3.32, it does hereby authorize the return of the following taxes collected on Block 13901, Lot 91, which it would have been exempt had proper claim in writing been made therefore in the manner provided by N.J.S.A. 54:4-3.30 et seq.:

2008 (apportioned)	\$5,702.97
2009	\$11,851.45
2010	\$12,137.85

2011 (half year)

\$6,068.93

**RESOLUTION 11-260
APPROVAL OF 2011 SEWER ADJUSTMENTS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustments to the 2011 Sewer Billing due to water usage, sprinkler systems, senior deduction or billing error by NJAW:

BLOCK	LOT	ADJUSTMENT	CREDIT	DEBIT	NAME
12502	10	Senior Deduction	15.00		Pelter, L
13903	8	Senior Deduction	15.00		Britt, R
10701	208	Senior Deduction	15.00		Katsourides, H
14006	6	Senior Deduction	15.00		Kiessler, R.
14001	15	Senior Deduction	15.00		Ranger, W.
12101	25	Senior Deduction	15.00		Silvia, W.
13908	19.01	Senior deduction	15.00		Cherry, L.
10701	305	Senior Deduction	15.00		Fong, S.
13803	12	Senior Deduction	15.00		Smith, N.
11602	20	Senior Deduction	15.00		Schreiber, M.
11903	11.01	Senior Deduction	15.00		Khan, H.
11603	32	Senior Deduction	15.00		Gillespie
12402	12	Senior Deduction	15.00		Pfeil, A
13204	7	Senior Deduction	15.00		Dutta, A
11002	9	Senior Deduction		15.00	Hull, Wm
11204	9	Senior Deduction	15.00		O'Mullan, H.
12001	15	Inactive account	658.04		Philipcheck
12001	15	Pro rate 2011 6 months		329.02	Philipcheck
13908	2	water heater	209.53		Wizeman
12803	19	reading correction well to NJ water	65.05		Monteiri
12805	10	reading correction	273.30		Torseillo
10106	8	Reading correction	74.16		Bath/body Works
13901	85	Sprinkler	173.09		Nolan
14002	19	water meter valve	327.96		Galinski
11201	1	pro rate correction	75.00		WU
11514	1	bill correction		175.00	Road Mgmt
10514	3 T01	deleted acct, wrong address	120.55		Atlas Holding
11802	6	NJ AW water meter replaced	282.41		Zoll

**RESOLUTION 11-261
APPROVAL OF 2011 SEWER REFUND**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2011 Sewer Use Charge due to overpayment to Todd R. Conn, Esq., Eisenhower Plaza II, 354 Eisenhower Parkway, Livingston, NJ 07039 in the amount of \$227.49 with regard to Block 14202 Lot 32 due to the Andreski /Jaeger sale.

**RESOLUTION 11-262
APPROVAL OF 2011 SEWER REFUND**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2011 Sewer Use Charge due to overpayment to James H. Ashenfelter, Esq., 363 Bloomfield Avenue, Suite 2C, Montclair, NJ 07042-3601 for Block 10106 Lot 7 in the amount of \$45.05 due to the sale from Barton to Zahran.

**RESOLUTION 11-263
APPROVAL OF 2011 SEWER REFUNDS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2011 Sewer Use Charge to the following:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
12806	30	O'Neill, Peter 134 Carlton Rd Millington, NJ 07946	\$15.00
13901	85	Nolan, Elizabeth 168 Hickory Tavern Rd Gillette, NJ 07933	\$173.09
13004	7	Falvo, Giuseppe 142 North Ave Stirling, NJ 07980	\$15.00

**RESOLUTION 11-264
AUTHORIZING THE RETURN OF PROFESSIONAL
REVIEW ESCROW – DILL**

WHEREAS, Frank & Ann Dill of Block: 11603, Lot: 9, in regards to Application No. 07-10Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that \$450.00 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$450.00 to Frank & Ann Dill – 335 Essex Street Stirling, NJ 07980.

**RESOLUTION 11-265
AUTHORIZING THE RETURN OF PROFESSIONAL
REVIEW ESCROW – GURNEE / NAUMOVITZ**

WHEREAS, William & Diane Gurnee & Ralph & Bonnie Naumovitz of Block: 13004, Lot: 30, in regards to Application No. 06-01Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that \$655.56 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow to the applicants in the total amount of \$655.56 and make the check payable to William & Diane Gurnee – 346 Elm Street Stirling, NJ 07980.

**RESOLUTION 11-266
AUTHORIZING THE RETURN OF PROFESSIONAL
REVIEW ESCROW – WAZETER**

WHEREAS, Adam & Tomasina Wazeter of Block: 13701, Lot: 46, in regards to Application No. 10-02Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that \$274.09 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$274.09 to Adam & Tomasina – 15 Lacey Avenue Gillette, NJ 07933.

**RESOLUTION 11-267
AUTHORIZING THE RETURN OF PROFESSIONAL
REVIEW ESCROW – CORTESE**

WHEREAS, Michael & Maria Cortese and the Estate of Christine D’Apolito of Block: 13101, Lot: 16 & 16.02, in regards to Application No. 10-11P, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that \$292.65 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$292.65 to Michael & Maria Cortese and the Estate of Christine D’Apolito – 298 High Street Stirling, NJ 07980.

**RESOLUTION 11-268
AUTHORIZING THE RETURN OF PROFESSIONAL
REVIEW ESCROW – PEER**

WHEREAS, Michael & E. & Tracey L. Peer of Block: 12203, Lot: 18, in regards to Application No. 09-05Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that \$78.25 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$78.25 to Michael & E. & Tracey L. Peer – 25 Vickies Place Millington, NJ 07946.

**RESOLUTION 11-269
APPROVING SPECIAL EVENT LICENSE –
LORD STIRLING SCHOOL / GREAT SWAMP DEVIL RUN**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-10 for the “Great Swamp Devil Run” to the “Sponsor” Lord Stirling School, for their Special Event to be held on October 30, 2011 at Lord Stirling School on Lord Stirling Road; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for Lord Stirling School on October 30, 2011 provided that the closure is acceptable to the Police Chief and Township Administrator;

BE IT FURTHER RESOLVED that Lord Stirling School is responsible for police service costs for this event and this approval is contingent upon the submission of an escrow deposit in the amount acceptable by the Police Chief and Township Clerk as per Township Code 4-6.5A.

**RESOLUTION 11-270
APPROVING SPECIAL EVENT
LICENSE [LONG HILL TOWNSHIP PBA CIVIC ASSOCIATION]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-12 for the event to the “Sponsor” Long Hill Township P.B.A. Civic Association, for their Special Event to be held on September 30, 2011 at the Long Hill Township Community Center on Warren Avenue in Stirling; and

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

**RESOLUTION 11-271
APPROVING SPECIAL EVENT
LICENSE [SDA & DOWNTOWN FITNESS]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-13 for the event to the “Sponsor” SDA & Downtown Fitness, for their Special Event to be held on September 10, 2011 at 200 New Vernon Road Gillette, NJ; and

BE IT FURTHER RESOLVED that this approval is contingent upon obtaining the applicable insurance certificate and that the Police Department has determined that police services are not required for this event.

**RESOLUTION 11-272
APPROVING SPECIAL EVENT LICENSE –
CHAMBER OF COMMERCE / STIRLING STREET FAIR**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-14 for the “Stirling Street Fair” to the “Sponsor” Long Hill Chamber of Commerce, for their Special Event to be held on October 2, 2011 on Main Avenue [between Railroad Avenue and Valley Road]; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for the Long Hill Township Chamber of Commerce on October 2, 2011 provided that the closure is acceptable to the Police Chief and Township Administrator;

BE IT FURTHER RESOLVED that the Long Hill Township Chamber of Commerce are not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION 11-273
AMENDING 2011 FEE SCHEDULE [AMENDMENT VII]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2011 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee	
Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 1,740.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00

Small Pick-up truck		\$110.00
Pick-up truck or van		\$150.00
Extra for overload		\$ 40.00
Canvassers, Solicitors and Peddlers Permit		\$ 20.00
Solicitor Digital Photograph		\$ 2.00
Charitable Clothing Bin Application [Yearly]		\$ 25.00
Dog Licenses		
Spayed/Neutered		\$ 17.50
Non-Spayed/Neutered		\$ 20.50
Late Fee after February 1 st		\$ 10.00
Replacement (first one free, thereafter \$5.00)		
Fill/Soil Removal Permit		\$ 50.00
Food and Drink License		
Pharmacy		\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)		\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)		\$ 400.00
Mobile Retail Food Establishment		\$ 110.00
Temporary Retail Food Establishment		\$ 30.00
Farmers Market		\$ 20.00
Catering		\$ 110.00
Re-Inspection Fee		\$ 100.00
Late Fee (renewals only – after January 31 st)		
	Double License Fee	
Handgun Permit		\$ 2.00
Handgun Identification Card		\$ 5.00
Kennel License		\$ 35.00
Limousine License		\$ 50.00
Parking Permit:		
Millington	Yearly	\$210.00
Yearly after July 1 st		\$105.00
Stirling		\$260.00
Yearly after July 1 st		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1st		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs
Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs

Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Horseshoe Pits		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Tennis Courts		
Non Resident	\$10.00/1 Hr.	
Resident Commercial	\$15.00/1 Hr.	
Non-Resident Commercial	\$20.00/1 Hr	
Photocopies/Copies:		
Black & White copies (per copy)		\$ 0.05
Color copies (per copy)		\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]		
Large Format Prints	\$5.00/page for 24" X 36"	
	\$1.00/linear foot over initial 2 feet	
DVD ROM		\$ 3.00
CD		\$ 0.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate		\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$50.00
Public Assembly Permit		\$100.00
Recreation Programs		
Basketball registration (Intramural)		\$65.00
Basketball registration (Traveling Team)		\$200.00
Basketball Clinic (3 Week Program – 3 classes)		\$70.00

Little Explorers Summer Pre-School Camp:		
	One Week	\$ 75.00
	Two Weeks	\$140.00
	Three Weeks	\$200.00
Field Hockey Fall Program		\$ 60.00
Field Hockey Summer Clinic		\$ 85.00
Traveling Lacrosse Program – Girls		\$ 150.00
Girls Lacrosse Summer Clinic		\$ 80.00
Pilates (8 weeks)		\$ 55.00
Pilates (4 weeks)		\$ 40.00
Swim Lessons		\$ 65.00
Girls Volleyball		\$ 75.00
Women’s Softball League		\$120 per team (season fee)
Return Check Fee		\$ 20.00
[per N.J.S.A. 40:5-18(c)]		
Septic Applications		
New: Plan Review		\$ 500.00
(Includes plan review and installation inspection)		
Repair: Replacing existing components as is. (No Engineer required)		\$ 75.00
Alteration: Changing components on an existing system.		
(Engineer required)		\$ 350.00
PERC/Soil Log:		
Permit to Conduct One Group of Soil Logs and		\$ 100.00
Permeability Tests [witness per lot, per day]		
Sewer Connection Fee		
Existing Homes Prior to December 28, 1983		\$ 630.00
New Homes		\$10,120.00
Dry Line Connection		\$10,120.00
Sewer Connection Agreement Fee		\$30,000.00
Street/Road Opening Permit		\$ 100.00
Swimming and Bath Establishments		\$ 200.00
Tax Lien Redemption Calculation Fee		\$ 50.00
[For 3 rd request in a calendar year]		
Tire Permits		\$ 2.00

Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles:	
(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-251 which was approved by the Township Committee on July 20, 2011.

**RESOLUTION 11-274
ESTABLISHING A POLICY FOR FINGERPRINTING AND CONDUCTING
BACKGROUND CHECKS FOR TOWNSHIP SPORTS LEAGUE OFFICIALS**

WHEREAS, the Township Committee of the Township of Long Hill (the "Township Committee"), with the recommendation of the Long Hill Township Recreation Directors and the Recreation Advisory Committee, has determined that it is necessary for the security and well-being of its residents that any Director, Assistant Director, Secretary, a member of the Board of Directors involved with a sports club, paid employee of a sport league and volunteer coaches; either head coach or assistant head coach, of the Township's various sports leagues ("League Officials"), of children under the age of eighteen shall be fingerprinted and undergo a criminal history background check; and

WHEREAS, the Township Committee has determined that any individual who has

been convicted of crimes considered by the Township Administrator and the Chief of Police to be a disqualifying event shall be removed from their current position of Coach/Ass't Coach and barred from any future position in the Township of Long Hill which involves coaching or assistant coaching of minors; and

WHEREAS, the Township Committee has caused to be developed a Policy entitled "Fingerprinting and Background Checks for the Township's Sports League Officials that is acceptable to it.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, and State of New Jersey, as follows:

The policy of the Township of Long Hill shall be as follows:

"Fingerprinting and Background Checks for the Township's Sports League Officials."

1. Policy

It is the policy of the Township of Long Hill that all individuals involved in the Township's various sports leagues and recreational activities including the position of Director, Assistant Director, Secretary, a member of the Board of Directors involved with the sports club, paid employee of the league and all volunteer coaches; including head coach and assistant coach, ("League Officials"), Recreation Director, and members of the Recreation Advisory Committee involved with children under the age of eighteen who are involved in sports or recreational activities in the Township of Long Hill ("minors") shall be fingerprinted and undergo a criminal history background check. If any League Official is determined to have a criminal record containing a disqualifying event, that League Official shall be removed from any current position that they may hold and be barred from any future position.

2. Procedure

A. Submission of Personal Information and Fingerprints. Each League Official must contact "Morpho Trak" online for an appointment to get fingerprinted for the first time. The Chief is authorized to receive criminal history record information from the State Bureau of Identification in the Division of State Police and the Federal Bureau of Investigation consistent with applicable State and federal laws, rules and regulations. The League Official shall bear the cost for the criminal history record background check, including all costs of administering and processing the check. After the State fingerprinting the sport league will be required every 3 years to continue the background check with an approved online company and submit the list of League Officials each year to the Recreation Director.

B. Notification of a Criminal Record. If the Chief of Police is notified by the State Bureau of Investigation that any League Official has a criminal record, the Chief shall promptly notify the Township Administrator who will in turn notify the Recreation Director.

C. Investigation of a Criminal Record. Once the Township Administrator is notified of the criminal record, the Township Administrator and Chief of Police shall contact the League Official to request that the League Official obtain detailed information regarding their criminal record from the State Bureau of Investigation. If the League Official refuses to provide the information, the League Official shall be removed from any current position and shall be barred from any future

position of a League Official until such time as his or her authorization is received. Once the League Official provides such written authorization, the Chief of Police will review detailed information regarding the criminal record from the State Bureau of Investigation.

D. Determination Regarding the Criminal Record. Once the detailed information regarding the criminal record is received, the Township Administrator and the Chief of Police shall make a determination within five (5) days as to whether any event in the record constitutes a disqualifying event. The following shall constitute a disqualifying event:

1. Conviction of any crime or misdemeanor, including but not limited to murder, kidnapping, arson and other burnings, atrocious assault and battery, breaking and entering, bribery and corruption, burglary, conspiracy, embezzlement, conversion and misappropriation of funds, extortion or threats, forgery and counterfeiting, frauds and cheats, indecency and obscenity, larceny, loan sharking, possession or use of a controlled dangerous substance, receiving stolen property, robbery, rape and carnal or child abuse, seduction and any other crimes against the person or crimes involving moral turpitude.
2. Conviction of any misdemeanor or disorderly persons offense involving being unable to give a good account, common thieves, burglars and pickpockets, carrying weapons or burglar tools, conspiracy, unlawful soliciting, assault and battery, frauds and misrepresentations, possession or use of habit-producing drugs, shoplifting, and any other offense involving moral turpitude.
3. Business pursuits resulting in fraud, misappropriation of funds or similar activity.

The above crimes, misdemeanors or disorderly persons offenses shall be deemed to be those as defined or equivalent to crimes and disorderly offenses defined by law in the State of New Jersey.

E. Notification of a Disqualifying Event, Appeal of Determination and Removal of League Official.

- 1) If a determination has been made by the Township Administrator and the Chief of Police that an event in the League Official's criminal record constitutes a disqualifying event, then the Township Administrator and Chief of Police shall notify the League Official in writing of the determination within three (3) days.
- 2) Once the League Official has been formally notified in writing that the Township Administrator and the Chief of Police have made a determination that any event contained in a league official's criminal record is a disqualifying event, the League Official shall have the right within five (5) days of receipt of the

formal notification appeal to the Township Committee for review of the determination of the Township Administrator and Chief of Police.

- 3) The League Official shall be entitled to speak to the Township Committee on his or her own behalf, and shall be entitled to provide information stating why the event in the coach's criminal record should not be considered a disqualifying event.
- 4) Once an appeal is made, the Township Committee shall review the entire file, the circumstances surrounding the criminal record and any statement or information provided by the League Official, and shall make a final determination within ten (10) days as to whether an event on the criminal record constitutes a disqualifying event. The Township Committee may affirm or reverse the decision of the Township Administrator and the Chief of Police and shall set forth their final determination in writing.
- 5) If the League Official does not appeal the initial determination by the Township Administrator and Chief of Police, the League Official shall be removed or barred from their position within ten (10) days of the date of the formal notification letter of a disqualifying event. If the League Official appeals the determination within five (5) days, the League Official shall be removed from his or her position until such time as a final determination as to the appeal is made by the Township Committee. Once a final determination is made by the Township Committee that an event on the League Official's criminal record constitutes a disqualifying event, the League Official shall be permanently removed from all future township league positions.

3 Confidentiality

The criminal history record background check and fingerprinting procedure set forth in this policy will be conducted, to the extent possible, in a manner intended to preserve the privacy of all parties. To the extent possible, privacy and confidentiality will be maintained.

RESOLUTION 11-275 AUTHORIZATION TO CONDUCT BLOCK PARTY- LACKAWANNA BLVD/SUMMIT AVE

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, authorize Lackawanna Boulevard/Summit Avenue to hold a block party on Saturday, September 17, 2011 (rain date September 18, 2011) from 12:00 P.M. until 12:00 A.M. in accordance with the request letter dated July 18, 2011.

RESOLUTION 11-276 AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH OMNI ENVIRONMENTAL, LLC FOR ON CALL WASTE WATER CONSULTING SERVICES

WHEREAS, the Township of Long Hill requires engineering services related to inflow & infiltration and general waste water issues; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will be less than (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is four (4) months; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a contract with OMNI Environmental, LLC in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 4 months.
 - B. Rate: per proposal dated July 12, 2011
 - C. Services: The organization shall provide professional engineering services.
2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to the Capital Account. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 11-277
AUTHORIZING A POLICY REGARDING THE USE OF PREMIUMS RECEIVED FROM THE
SALE OF BONDS OR NOTES OF THE TOWNSHIP OF LONG HILL**

WHEREAS, on occasion, the Township of Long Hill has the need to sell Bond Anticipation Notes or Bonds to finance capital projects; and

WHEREAS, in order to plan for debt management and have a source of funds to pay the related debt service, it is the policy of the Township Committee to utilize any premiums earned in a bond or note sale as revenue, net expenses related to the sale, dedicated to the payment of the applicable principal on a proportional basis; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey this policy shall remain in effect until amended or repealed by a future Township Committee.

**RESOLUTION 11-278
AUTHORIZING THE TOWNSHIP CLERK TO FILE CERTIFICATION OF TOWNSHIP
COMMITTEE REVIEW OF 2011 BEST PRACTICES INVENTORY**

WHEREAS, in accordance with the State of New Jersey Fiscal Year 2012 Appropriations Act, (PL 2011, c.85), the Division of Local Government Services has distributed the 2011 Best Practices Inventory to municipalities and;

WHEREAS, a component of the inventory is a public review of the completed inventory by the respective governing body's and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey the inventory has been reviewed on July 17, 2011 and the Township Clerk is hereby authorized to file the necessary certification to the Division of Local Government Services.

**RESOLUTION 11-279
AUTHORIZING CHANGE ORDER NO. 4 TO THE
CONTRACT WITH AURORA ENVIRONMENTAL**

WHEREAS, a purchase order was prepared in the name of Aurora Environmental, Inc under a locally bid contract for the removal of an underground storage tank at Heritage Road Pump Station; and

WHEREAS, it is necessary to adjust the contract to reflect additional reporting and site work at Heritage Road Pump Station as follows:

Change Order #	Description	Amount	Net Amount of Contract
4	Required monitoring and reporting and additional site work	\$15,000.00	\$61,500.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 4 as described in the preamble is hereby approved.
2. The change order shall be charged against account C-04-55-247-000-B. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 11-280
AUTHORIZING CHANGE ORDER NO. 5 TO THE
CONTRACT WITH AURORA ENVIRONMENTAL**

WHEREAS, a purchase order was prepared in the name of Aurora Environmental, Inc under a locally bid contract for the removal of an underground storage tank at Morristown Road Pump Station; and

WHEREAS, it is necessary to adjust the contract to reflect excess funds for the remediation at the Morristown Road Pump Station as follows:

Change Order #	Description	Amount	Net Amount of Contract
5	Required monitoring and reporting and additional site work	(\$3,000.00)	\$18,300.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 5 as described in the preamble is hereby approved.
2. The change order shall be credited against account C-04-55-247-000-A. The Chief Financial Officer has determined that a Certification of Available Funds is not necessary.

**RESOLUTION 281-11
AUTHORIZING CHANGE ORDER NO. 6 TO THE
CONTRACT WITH AURORA ENVIRONMENTAL**

WHEREAS, a purchase order was prepared in the name of Aurora Environmental, Inc under a locally bid contract for the removal of an underground storage tank at Valley Road Pump Station; and

WHEREAS, it is necessary to adjust the contract to reflect additional reporting and site work for the remediation at the Valley Road Pump Station as follows:

Change Order #	Description	Amount	Net Amount of Contract
6	Required monitoring and reporting and additional site work	\$11,000.00	\$32,300.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 5 as described in the preamble is hereby approved.
2. The change order shall be charged against account C-04-55-247-000-B. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 11-282
AUTHORIZING CHANGE ORDER NO. 5 TO THE
CONTRACT WITH NORTHEAST ROOF MAINTENANCE**

WHEREAS, a purchase order was prepared in the name of Northeast Roof Maintenance under a locally bid contract for the Exterior Restoration of Millington School House; and

WHEREAS, it is necessary to adjust the contract to reflect rescinding change orders #1, 3 & 4 previously approved as follows:

Change Order #	Description	Amount	Net Amount of Contract
5	Rescind Change Orders # 1, 3 & 4	(\$5,142.00)	\$262,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 5 as described in the preamble is hereby approved.
2. The change order credit shall be against account 1-01-55-001-001-216. The Chief Financial Officer has determined that a Certification of Available Funds is not necessary.

**RESOLUTION 11-283
APPOINTMENT OF SUMMER RECREATION
PLAYGROUND PERSONNEL**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, upon the advice of Richard Sheola, Township Administrator, and recommendation of the Recreation Directors and Little Explorers Camp Director, that the following be appointed to the 2011 Summer Recreation Playground Personnel effective July 18, 2011:

<u>Name</u>	<u>Salary (per hour)</u>
David Dassinger	\$ 7.55
Greer Hennessy	\$ 7.55

OLD BUSINESS:

1. Emergency Dispatch Services
2. Valley Mall Update

NEW BUSINESS:

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT