



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, September 21, 2011
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

TAKE NOTE: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-296
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Administrator Evaluation
- Tax Clerk
- Public Works Employee Disciplinary Action

Attorney Client Privilege:

- None

Collective Bargaining:

- None

Contract Negotiations:

- Moreland Sewer Agreement

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Tax Collection [June, July and August]
2. Zoning Application Reviews & Enforcement [August]
3. Health Department [July]
4. Office of Emergency Management [July]
5. Police Department [July]
6. Visiting Nurse Association [Second Quarter]

DISCUSSION:

1. Watchung Hills Regional High School Newsweek Ranking

ADMINISTRATOR REPORT:

1. Goal Setting 2012-2013
2. Township Professionals Request for Proposals

CORRESPONDENCE:

1. Green Acres Program [Department of Environmental Protection]

ORDINANCE INTRODUCTION:

ORDINANCE #288-11

AN ORDINANCE AMENDING THE SPEED LIMIT ON A PORTION OF CARLTON ROAD AND SUPPLEMENTING AND AMENDING CHAPTER VII OF THE TOWNSHIP CODE ENTITLED "TRAFFIC"

STATEMENT OF PURPOSE: *To lower the speed limit to 40 mph on the northern portion of Carlton Road.*

WHEREAS, the Township Police Department has recommended lowering the speed

limit on the northern portion of Carlton Road to 40 miles per hour from the statutory speed limit of 50 miles per hour; and

WHEREAS, after an investigation of the circumstances, Township Engineer Paul Ferriero concluded in an August 3, 2011 report that lowering the speed limit appears to be in the interest of safety and the expedition of traffic; and

WHEREAS, N.J.S.A. 39:4-8 and 39:4-197 (as amended by P.L.2008, c. 110) allow a municipality, without the approval of the Commissioner of Transportation to alter the speed limitations on local roads; and

WHEREAS, N.J.S.A. 39:4-98 which sets forth statutory speed limits provides that:

“Whenever it shall be determined upon the basis of an engineering and traffic investigation that any speed hereinbefore set forth is greater . . . than is reasonable or safe under the conditions found to exist . . . , municipal . . . authorities, with reference to highways under their jurisdiction, may by ordinance, in the case of municipal authorities, . . . subject to the approval of the Commissioner of Transportation, except as otherwise provided in R.S.39:4-8, designate a reasonable and safe speed limit thereat which, . . . shall be prima facie lawful at all times . . . , when appropriate signs giving notice thereof are erected”;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter VII of the Township Code entitled “Traffic” is supplemented and amended as follows:

Section 1. The speed limit on that portion of Carlton Road from White Bridge Road to a point 3,100 feet south of White Bridge Road is hereby lowered to 40 miles per hour.

Section 2. Section 7-33 of the Township Code, entitled “Speed Limits”, is supplemented and amended by adding Carlton Road in alphabetical order as follows:

“7-33 Speed Limits

The speed limits for both directions of traffic along the streets described below are established as follows:

Name of Street	Direction	Speed	Location
Carlton Road	Both	40 mph.	From the intersection with White Bridge Rd. to appoint 3,100 ft south of White Bridge Rd.

Section 3. The effectiveness of this ordinance is contingent upon signs being erected as required by law.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #288-11 be introduced on first reading and advertised for second reading which is scheduled for the October 12, 2011 Meeting.

SECONDED by: _____

ROLL CALL VOTE

**ORDINANCE #289-11
AN ORDINANCE AUTHORIZING VARIOUS PURCHASES EQUIPMENT FOR THE LONG
HILL FIRE DEPARTMENT AND APPROPRIATING \$35,000 FROM CAPITAL SURPLUS**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

Section 1. Millington Fire Company & Stirling Fire Company – Fire Ground Portable Radios - \$35,000.

Section 2. The capital budget is hereby amended to conform with provisions of this ordinance to the extent of any inconsistency therewith and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 3. The sum of \$35,000 is hereby appropriated from the Capital Surplus to cover the cost of the items described in paragraph 1 and 2 of this ordinance.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #289-11 be introduced on first reading and advertised for second reading which is scheduled for the October 12, 2011 Meeting.

SECONDED by: _____

ROLL CALL VOTE

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-297 through #11-310 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 11-297
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 11-298
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the August 17, 2011 Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the August 17, 2011 Meeting Executive Session Minutes as redacted by the Township Attorney.

**RESOLUTION 11-299
CONGRATULATE WATCHUNG HILLS
REGIONAL HIGH SCHOOL ON NEWSWEEK RANKING**

WHEREAS, Watchung Hills Regional High School has been distinguished by Newsweek magazine as 154 out of the top 1000 high schools in the United States; and

WHEREAS, Watchung Hills Regional High School ranked as the top NJ Group 4 high school; and

WHEREAS, Watchung Hills Regional High School ranked 12th in New Jersey overall; and

WHEREAS, this Newsweek ranking demonstrates a learning environment responsive to students' need, continuously focusing on developing 21st Century skills;

NOW THEREFORE, BE IT RESOLVED that the Long Hill Township Committee on behalf of their residents proudly congratulates the Board of Education, Administration, Faculty and Students on achieving this national recognition.

**RESOLUTION 11-300
APPROVAL OF 2012 TRAIN STATION PARKING FEES**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following are the fees for the 2012 Train Station Parking Permits of the Township of Long Hill:

Millington Train Station	Yearly \$210.00	After July 1 st \$105.00
Stirling Train Station	Yearly \$260.00	After July 1 st \$130.00
Gillette Train Station	Yearly \$300.00	After July 1 st \$150.00
Daily (Millington Only)	\$ 5.00	

BE IT FURTHER RESOLVED, that the Township shall sell 245 parking permits for Millington Train Station, 50 parking permits for Stirling Train Station and 115 parking permits for the Gillette Train Station.

**RESOLUTION 11-301
APPROVAL OF 2011 SEWER ADJUSTMENTS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustments to the 2011 Sewer Billing due to water usage, sprinkler systems, senior deduction or billing error by NJAW:

BLOCK	LOT	ADJUSTMENT	CREDIT	DEBIT	NAME
13513	33	Pro rated due to C.O. & NJ A W readings	-391.73		Campos, Carlos
12901	47	Sprinkler	-619.48		Marchese, L.
13901	77	NJAW Error	-373.51		Gilmore, K.
11511	10	Senior deduction	-15.00		Wermuth, P.
13903	4	Senior deduction	-15.00		Pfluger, R.
12004	7	Water leakage basement	-291.52		Palla, P.
12804	19	Sprinkler	-118.41		Balian B.

**RESOLUTION 11-302
APPROVAL OF 2011 SEWER REFUND [BAY STREET]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2011 Sewer Use Charge in the amount of \$575.00 due to abandonment of the well at 20 Bay Street, Stirling, because of the contamination by Exxon;

BE IT FURTHER RESOLVED that the Small Society has been using a water connection from 29 Poplar Drive with the Sewer Bill for that parcel reflecting the increased usage;

BE IT FURTHER RESOLVED that the \$575.00 Sewer Use Charge refund shall be forwarded to Small Society, 20 Bay Street, Stirling, NJ 07980.

**RESOLUTION 11-303
APPROVAL OF 2011 SEWER REFUND [WERMUTH]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2011 Sewer Use Charge due to Senior Citizen Deduction to Paul Wermuth, 255 Union Street, Stirling, NJ 07980 in the amount of \$15.00.

**RESOLUTION 11-304
APPROVAL OF 2011 4th QUARTER TAX REFUND**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorizes a refund of 2011 4th quarter taxes in the amount of \$171.33 due to overpayment to Willy and Bettina Parolari, 184 Clover Hill Road, Millington, NJ 07946.

**RESOLUTION 11-305
AUTHORIZE RELIEF OF TAX COLLECTION**

WHEREAS, an In Rem Tax Foreclosure received a Final Judgment on February 2, 2011 and the current year taxes are not included; and

WHEREAS, the Tax Collector does hereby request to be relived from the collection of taxes for the year 2011 for specific properties;

NOW, THEREFORE BE IT RESOLVED, that the Tax Collector be relieved from the collection of taxes totaling \$3,898.78 on the following parcels:

Block	Lot	2011 Tax Amount
11611	13	\$900.80
12201	4	\$92.90
13402	1.03	\$2,876.93
13516	25	\$28.15

**RESOLUTION 11-306
AUTHORIZING RECREATION
REFUND [SMITH]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize a Pilates Class refund of \$55.00 to the following due to the cancellation of the class:

Cheryl Smith
126 Division Avenue
Millington, NJ 07946

**RESOLUTION 11-307
AMENDING 2011 FEE SCHEDULE [AMENDMENT VIII]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2011 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee	
Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 1,740.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$110.00
Pick-up truck or van	\$150.00
Extra for overload	\$ 40.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00
Dog Licenses	
Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after February 1 st	\$ 10.00
Replacement (first one free, thereafter \$5.00)	

Fill/Soil Removal Permit		\$ 50.00
Food and Drink License		
Pharmacy		\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)		\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)		\$ 400.00
Mobile Retail Food Establishment		\$ 110.00
Temporary Retail Food Establishment		\$ 30.00
Farmers Market		\$ 20.00
Catering		\$ 110.00
Re-Inspection Fee		\$ 100.00
Late Fee (renewals only – after January 31 st)	Double License Fee	
Handgun Permit		\$ 2.00
Handgun Identification Card		\$ 5.00
Kennel License		\$ 35.00
Limousine License		\$ 50.00
Parking Permit:		
Millington	Yearly	\$210.00
Yearly after July 1 st		\$105.00
Stirling		\$260.00
Yearly after July 1 st		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1 st		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
Parks and Recreation Facilities Use Reservation Fees		
Soccer Fields, Volleyball Court, Basketball Court	Resident	Non-Resident
Stirling Lake Pavilion	\$25.00/2 Hrs	\$45.00/2 Hrs
Meyersville Field	\$30.00/4 Hrs	\$55.00/4 Hrs
	\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Horseshoe Pits		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	

Tennis Courts	
Non Resident	\$10.00/1 Hr.
Resident Commercial	\$15.00/1 Hr.
Non-Resident Commercial	\$20.00/1 Hr
Photocopies/Copies:	
Black & White copies (per copy)	\$ 0.05
Color copies (per copy)	\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]	
Large Format Prints	\$5.00/page for 24" X 36" \$1.00/linear foot over initial 2 feet
DVD ROM	\$ 3.00
CD	\$ 0.50
CD of Full Tax Map (total includes mailing and postage)	\$ 25.00
Land Use Ordinances	\$ 35.00
Zoning Map	\$ 5.00
Master Plan	\$ 35.00
Duplicate Copy of Tax Bill	\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate	\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$50.00
Public Assembly Permit	\$100.00
Recreation Programs	
Basketball registration (Intramural)	\$65.00
Basketball registration (Traveling Team)	\$200.00
Basketball Clinic (3 Week Program – 3 classes)	\$70.00
Men's Adult Basketball League [per season]:	
Long Hill Resident Adult	\$ 20.00
Out-of Town Resident Adult	\$ 30.00
Little Explorers Summer Pre-School Camp:	
One Week	\$ 75.00
Two Weeks	\$140.00
Three Weeks	\$200.00
Field Hockey Fall Program	\$ 60.00
Field Hockey Summer Clinic	\$ 85.00

Traveling Lacrosse Program – Girls	\$ 150.00
Girls Lacrosse Summer Clinic	\$ 80.00
Pilates (8 weeks)	\$ 55.00
Pilates (4 weeks)	\$ 40.00
Swim Lessons	\$ 65.00
Girls Volleyball	\$ 75.00
Women’s Softball League	\$120 per team (season fee)
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	

First mile or less	\$	85.00
Each additional loaded mile	\$	3.50

Basic towing for other than private automobiles:
(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)

Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 ob. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum

Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day

Yard Tow (automobile only) \$ 40.00

Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-273 which was approved by the Township Committee on August 17, 2011.

**RESOLUTION 11-308
AUTHORIZATION TO CONDUCT BLOCK PARTY-
GREENWOOD DRIVE AND CIRCLE DRIVE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, authorize the residents of Greenwood Drive and Circle Drive to hold a block party on Saturday, September 24, 2011 (rain date – September 25, 2011) from 12:00 P.M. until dusk in accordance with request letter dated September 7, 2011.

**RESOLUTION 11-309
APPROVING SPECIAL EVENT LICENSE –
FORCE / TIGER TRACKS 5K RUN**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-15 for the “FORCE Tiger Tracks 5K Run” to the “Sponsor” FORCE, for their Special Event to be held on October 1, 2011 at Central School and local streets; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for FORCE on October 1, 2011 provided that the closure is acceptable to the Police Chief and Township Administrator;

BE IT FURTHER RESOLVED that FORCE is not responsible for funding police services for this event as per Township Code 4-6.5A.

RESOLUTION 11-310

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MAIN AVENUE – PHASE II IMPROVEMENTS PROJECT

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, hereby formally approves the grant application for the Main Avenue – Phase II Improvements Project as recommended by the Township Engineer;

BE IT FURTHER RESOLVED that the Township Engineer is hereby authorized to submit an electronic grant application identified as 00359 to the New Jersey Department of Transportation on behalf of the Township of Long Hill;

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of Long Hill Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approved the execution of the grant agreement.

OLD BUSINESS:

1. Emergency Dispatch Services
2. Valley Mall Update
3. Comcast Cable Franchise Agreement

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT