



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, December 14, 2011
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

TAKE NOTE: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-349
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Administrator Evaluation
- Township Clerk Reappointment
- Tax Collector

Contract Negotiations:

- None

Attorney Client Privilege:

- Berkeley Tax & Accounting

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2011

Township Committee Appointment

Lounsberry Meadow Board of Trustees
Diane Delluraficio

Expiration of Term
December 31, 2013 [amendment]

Mayoral Appointment

Planning Board
Thomas Behr, Alternate #1

Expiration of Term
December 31, 2012

PRESENTATION OF PROCLAMATIONS

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Police Department Report [September, October]
2. Zoning Application Review and Enforcement Report [October, November]
3. Health Officers Report [October 2011]

COMMITTEE / BOARD MINUTES:

1. Environmental Commission [August - October]
2. Open Space Committee [July - November]

ADMINISTRATOR REPORT:

1. Request for Proposals

CORRESPONDENCE:

1. Tree City USA [Department of Environmental Protection]

DISCUSSION:

1. EPA Report on Contamination
2. Meyersville Field Parking
3. Laptop Purchase Request

ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:

**ORDINANCE #291-11
AN ORDINANCE AMENDING THE SPEED LIMIT ON A PORTION OF CARLTON ROAD AND
SUPPLEMENTING AND AMENDING CHAPTER VII OF THE TOWNSHIP CODE ENTITLED
“TRAFFIC”**

STATEMENT OF PURPOSE: *To lower the speed limit to 40 mph on the northern portion of Carlton Road.*

WHEREAS, the Township Police Department has recommended lowering the speed limit on the northern portion of Carlton Road to 40 miles per hour from the statutory speed limit of 50 miles per hour; and

WHEREAS, after an investigation of the circumstances, Township Engineer Paul Ferriero concluded in an August 3, 2011 report that lowering the speed limit appears to be in the interest of safety and the expedition of traffic; and

WHEREAS, N.J.S.A. 39:4-8 and 39:4-197 (as amended by P.L.2008, c. 110) allow a municipality, without the approval of the Commissioner of Transportation to alter the speed limitations on local roads; and

WHEREAS, N.J.S.A. 39:4-98 which sets forth statutory speed limits provides that:

“Whenever it shall be determined upon the basis of an engineering and traffic investigation that any speed hereinbefore set forth is greater . . . than is reasonable or safe under the conditions found to exist . . ., municipal . . . authorities, with reference to highways under their jurisdiction, may by ordinance, in the case of municipal authorities, . . . subject to the approval of the Commissioner of Transportation, except as otherwise provided in R.S.39:4-8, designate a reasonable and safe speed limit thereat which, . . . shall be prima facie lawful at all times . . ., when appropriate signs giving notice thereof are erected . . .”;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter VII of the Township Code entitled “Traffic” is supplemented and amended as follows:

Section 1. The speed limit on that portion of Carlton Road from White Bridge Road

to a point 3,100 feet south of White Bridge Road is hereby lowered to 40 miles per hour.

Section 2. Section 7-33 of the Township Code, entitled "Speed Limits", is supplemented and amended by adding Carlton Road in alphabetical order as follows:

"7-33 Speed Limits

The speed limits for both directions of traffic along the streets described below are established as follows:

Name of Street	Direction	Speed	Location
Carlton Road	Both	40 mph.	From the intersection with White Bridge Road to a point 3,100 ft. south of White Bridge Road.

Section 3. The effectiveness of this ordinance is contingent upon signs being erected as required by law.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #291-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-350 through #11-368 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 11-350
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 11-351
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 26, 2011 Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the October 26, 2011 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 11-352
APPROVAL AND RELEASE OF AMENDED REGULAR SESSION MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the amended Township Committee Minutes of the October 12, 2011 Meeting.

**RESOLUTION 11-353
AUTHORIZING THE RETURN OF PROFESSIONAL REVIEW ESCROW – PARTHENON
REALTY, LLC**

WHEREAS, Parthenon Realty, LLC of Block: 11301, Lot: 4 and Block: 11401, Lot: 23, in regards to Application No. 06-05P, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$459.80 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$459.80 to Parthenon Realty, LLC – 76 Rolling Hill Dr. Millington, NJ 07946.

**RESOLUTION 11-354
APPROVAL OF 2011 SEWER REFUNDS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following refunds on the 2011 Sewer Use Charge due to overpayment to the following:

BLOCK	LOT	NAME	AMOUNT
10106	2	Bernardon, Roland & Louise 4 Aaron Drive Millington, NJ 07946	\$100.21
13003	4	Murray, Brian & Theresa 159 North Ave Stirling, NJ 07980	\$23.29

**RESOLUTION 11-355
APPROVAL OF 2011 SEWER ADJUSTMENTS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustments to the 2011 Sewer Billing due to water usage, sprinkler systems, senior deduction or billing error by NJAW:

BLOCK	LOT	ADJUSTMENT	CREDIT	DEBIT	NAME
14001	3	senior deduction	15.00		Ojea, Pilar
12001	15	adjustment pro rated	16.54		Philipscheck

**RESOLUTION 11-356
AUTHORIZE REFUNDS DUE TO TAX APPEAL**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize a refund due to Tax Appeal to Stirling Construction c/o Acme Plastering, 130 New Road B-9, Parsippany, NJ 07054 in the amount of \$2,855.16 for the following parcels:

BLOCK	LOT	REFUND
11704	15	\$1511.11
11703	1	\$1034.93
11702	15	\$96.87
11611	1	\$212.25

**RESOLUTION 11-357
APPROVAL OF 2011 TAX REFUNDS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2011 taxes due to overpayment to the following:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
10202	14	Voo, Daniel & Shuchen 23 Indian Run Millington, NJ 07946	\$38.74
10701	15	Grant, Christine 15 Castle Place Gillette, NJ 07933	\$2144.62
10901	45	De Graaf, Thomas G. 126 King Dr Gillette, NJ 07933	\$2291.32
10908	4.04	Shekaren, Vijay & Soundararajan, P. 357 Valley Rd Gillette, NJ 07933	\$1633.55
10908	40	Graham N. & Rosemarie Smith 17 Norwood Dr Gillette, NJ 07933	\$221.53
11202	18	Muriel R.Tokarzewski 70 Western Blvd Gillette, NJ 07933	\$86.64
11804	9.53	Dolan, James F. & Sandra 169 Clover Hill Rd Millington, NJ 07946	\$111.82
12101	3.40	Rhoda Gavornik 7 Cooper Lane Millington, NJ 07946	\$82.50
12502	15	Schumann, Richard A. & Susan M 1 Semerad Rd Millington, NJ 07946	\$1750.00
12803	4.01	Bernzweig, Clifford & Shapiro, G. 157 Old Forge Rd Millington, NJ 07946	\$2291.32
13404	9	Stapperfenne, Jr., Robert & Joyce 138 Mountain Ave Gillette, NJ 07933	\$6.00
13502	3	Bonaccorso, Mario & Margaret 14 Gates Ave	\$182.99

		Gillette, NJ 07933	
13801	13	Pratap, Pramati 333 Meyersville Road Gillette, NJ 07933	\$121.49
13802	6	Riotto/Infante, Randolph M./ Toni 53 Preston Dr Gillette, NJ 07933	\$16.83
14203	9	Lehner, Joan B. 123 Lupine Way Stirling, NJ 07980	\$99.58
12306	12	Lefkowitz, M. & K. 19 Sunset Pl Millington, NJ 07946	\$203.99
11106	11	Henn, Daniel W./Danielle P 323 Central Ave New Providence, NJ 07974	\$671.78
11513	9	Caparoso James V. & Denise E/ 265 Morris Street Stirling, NJ 07980	\$186.09
11801	22	Chuffo, Anthony B. & Cora M. 9 Stacey Ct Millington, NJ 07946	\$3620.25
13004	22.02	Azevdo, Horacio & Cesaria 166 Central Ave Stirling, NJ 07980	\$24.51
13701	18	Fegan, Susan & Keven 245 Meyersville Rd Gillette, NJ 07933	\$188.54
14205	4.01	Shroff, Ninad & Shilpa 84 Charles Road Millington , NJ 07946	\$4174.65

**RESOLUTION 11-358
AUTHORIZING TRANSFERRING OF FUNDS**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

From:

1-01-20-145-150-100	Tax Assessor – S&W	\$ 4,500
1-01-20-165-165-200	Engineering – OE	\$ 5,000
1-01-21-180-180-200	Planning – OE	\$ 2,500
1-01-23-220-220-281	Insurance – Group Health	\$15,150
1-01-25-240-240-100	Police – S&W	\$10,000
1-01-25-240-240-200	Police – OE	\$ 4,000
1-01-25-252-253-100	Municipal Court – S&W	\$ 2,500
1-01-25-265-266-200	Fire Protection – OE	\$ 3,000
1-01-26-310-310-200	Buildings & Grounds – OE	\$ 5,000
1-01-27-335-335-200	Environmental Comm – OE	\$ 100
1-01-28-370-370-100	Stirling Lake – S&W	\$ 1,500
1-01-28-370-371-100	Parks & Playgrounds – S&W	\$ 1,000
1-01-30-422-422-100	Senior Citizens – S&W	\$ 2,000
1-01-31-446-446-407	Electricity	\$10,000
1-01-31-446-446-408	Telephone	\$ 5,000
1-01-31-447-447-001	Salary Adjustment	\$22,000

Total **\$93,250**

To:

1-01-20-100-100-100	Admin & Exec – S&W	\$ 6,000
1-01-21-180-180-100	Planning – S&W	\$ 1,200
1-01-21-185-186-100	Zoning Officer – S&W	\$ 1,000
1-01-25-265-269-100	Fire Prev Inspector – S&W	\$10,350
1-01-27-335-335-100	Environmental Comm – S&W	\$ 100
1-01-28-370-371-200	Parks & Playgrounds – OE	\$ 9,500
1-01-31-435-435-415	Water	\$ 2,000
1-01-31-446-446-405	Gasoline	\$20,000
1-01-31-455-455-200	Sewer System – OE	\$23,100
1-01-36-472-472-201	Social Security	\$20,000

Total **\$93,250**

**RESOLUTION 11-359
CANCELLING PORTION OF EMERGENCY APPROPRIATION RELATED TO STORM
EXPENSES**

WHEREAS, the Township Committee on November 9, 2011 did approve Resolution 11-339 relating to an Emergency Appropriation in accordance with NJSA 40A:4-46, and;

WHEREAS, it has been determined the total amount of the Emergency Appropriation is not necessary to fund the unanticipated expenses; and

WHEREAS, the total amount of Emergency Appropriations created including Resolution 11-339 was \$105,000 and only \$50,500 was needed; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris (not less than 2/3's of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-48 that:

1. Portion of the emergency appropriation cited in Resolution 11-339 be and the same is hereby cancelled as follows:

	<u>Amount to be Cancelled</u>
Public Works – Road Division Overtime	\$30,000
Public Works - Waste Water Division Overtime	\$19,000
Garbage Disposal – Tipping Fees	\$ 5,500

2. That said Emergency Appropriation, as modified, shall be approved in full in the 2012 Budget

3. The Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution be filed with the Director of the Local Government Services.

**RESOLUTION 11-360
EMERGENCY APPROPRIATION RELATED TO STORM EXPENSES**

WHEREAS, an emergency has arisen with respect to Hurricane Irene and the October 2011 Snow Storm and no adequate provision was made in the 2011 budget for the aforesaid purpose, and NJSA 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and;

WHEREAS, the total amount of emergency appropriations created including this appropriation to be created by this resolution is \$114,850 and 3% of the total operations in the budget for the year 2011 is \$430,470;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris (not less than 2/3's of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-48 that:

1. An emergency appropriation be and the same is hereby made for:

Sewer Pump Station Repairs	\$20,050
Repairs to Facilities	\$ 2,000
Replacement of Damaged Equipment	\$ 5,000
Tree Removal – Contractual	\$27,300
Diesel Fuel & Gasoline	\$10,000

2. That said emergency appropriation shall be approved in full in the 2012 Budget

3. The Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution be filed with the Director of the Local Government Services.

**RESOLUTION 11-361
AUTHORIZING CANCELLATION OF CAPITAL BALANCES**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, desires that the following capital balances be cancelled for reasons as set forth:

Ordinance	Date Authorized	Title	Funded	Unfunded	Reason
127-03	May 14, 2003	Facility Improvements	\$2,432.00		Project completed
150-04	August 19, 2004	Sidewalk Construction	\$3,089.62		Project completed
150-04	August 19, 2004	Easement Acquisitions	\$116,845.00		Project cancelled
173-05	March 23, 2005	Sewer Line Repairs – Poplar Drive	\$12,322.05		Project completed
176-05	July 13, 2005	Construction of Sidewalks	\$25,005.07		Projects competed
176-05	July 13, 2005	Easement Acquisitions	\$204,600		Projects Cancelled
212-07	September 12, 2007	Section 20 Expenses	\$54,118.05		Project Completed
229-08	June 11, 2008	Road Improvements	\$14.30		Purchases Completed
250-09	July 22, 2009	Vehicle Acquisitions	\$65,643.00		Project Cancelled
264-10	July 14, 2010	Voice Mail Upgrade	\$1,1141.50		Project completed
		TOTAL	\$485,030.59		

All amounts will be cancelled to Capital Fund Balance to be used for future projects.

**RESOLUTION 11-362
APPOINTING 2011/2012 BASKETBALL PROGRAM STAFF**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2011/2012 Recreation Basketball program effective December 1, 2011:

Supervisors:	Salary/Hour
Vanessa Fowler	\$19.25
Kelly Burns	13.25
Chris Hachey	12.00
Dan Hutchinson	12.00

Referees / Timers / Scorekeepers:

Jennifer Sinnott - 3rd and 4th grade	9.00
Sarah Bujnowski - 3rd and 4th grade	9.00
Mark Blajsa	9.00
Daniella Leon	8.00
Kyle Mobus	8.00
Luke Smith	8.00
James Tagliaferro	8.00
Kimberly Pilsbury	8.00
Julia Priovolos	8.00
Carly Sinnott	8.00
Sean Bujnowski - 3rd and 4th grade	8.00
Bridget Ryan	8.00
Eric Langenauer	8.00
Jared Goetz	8.00
Stephanie Santo – SUB	8.00
Colin Lauderdale - 3rd and 4th grade	8.00

Returning College Kids (referee/ timers/ supervisors) – December, January, March only:

Danny Zaccaria	\$10.50
Kevin Beneduce	9.75
James Spinelli	9.75
Dan Hirsch	9.75
Nick Pepe	9.75
Lucas Lourenco	9.50
David Meltzer	9.50
Meg Ryan	9.00
Emily Kesselmeier	9.00

**RESOLUTION 11-363
APPROVING SPECIAL EVENT LICENSE –
BERNARDS TOWNSHIP REGIONAL CHAMBER OF COMMERCE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-17 for the “Holiday Parade” to the “Sponsor” Bernards Township Regional Chamber of Commerce, for their Special Event to be held on December 22, 2011 on Long Hill Road as detailed in the application;

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closure for the parade on December 22, 2011 provided that the closure is acceptable to the Police Chief and Township Administrator;

BE IT FURTHER RESOLVED that the Bernards Township Regional Chamber of Commerce is responsible for police service costs for this event and this approval is contingent upon the submission of the applicable certificate of insurance and escrow deposit in the amount acceptable by the Police Chief and Township Clerk as per Township Code 4-6.5A.

**RESOLUTION 11-364
AUTHORIZING GRANT AGREEMENT WITH THE
COUNTY OF MORRIS FOR OPEN SPACE**

WHEREAS, the County of Morris Open Space program has notified the Township of Long Hill of the approval of a grant as outlined in the amount of \$2,343,750.00; and

WHEREAS, it is the intention of the Township of Long Hill to complete the approval process and accept the grant in the above amount; and

WHEREAS, the grant documents require the original signature of the Mayor and Township Clerk; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to sign the various grant agreements with and between the County of Morris and the Township of Long Hill as indicated.

**RESOLUTION 11-365
APPROVING IN-GRADE ADVANCEMENT [MARCZEWSKI]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Daniel Hedden, does hereby approve the advancement of Officer James Marczewski to Master Officer, effective January 1, 2012 at an annual salary of \$95,485.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the P.B.A. Superior Officer's Association Collective Bargaining Agreement.

**RESOLUTION 11-366
AUTHORIZATION FOR THE LONG HILL TOWNSHIP COMMITTEE TO ACCEPT A
SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2011 OF DEPARTMENT OF
HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT
PROGRAM FUNDING AND FOR THE TOWNSHIP CHIEF FINANCIAL OFFICER TO AMEND
THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS**

WHEREAS, the Township of Long Hill, Office of Emergency Management has been awarded State Homeland Security Grant Program Subgrant CFDA #97.042, Award #2011-P110-1430 from the New Jersey State Police Office of Emergency Management. The Subgrant, consisting of a total amount of \$10,000.00, including \$5,000.00 Federal Award and \$5,000.00 Local Matching Funds, is for the purpose of enhancing Long Hill Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award #2011-EP-EO-0047; and

WHEREAS, the Long Hill Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Police Office of Emergency Management; and

WHEREAS, the Application for Subgrant Award calls for a match in the amount of \$5,000.00 which the Long Hill Township Office of Emergency Management adequately satisfies through the 2011 Long Hill Township approved budget for Division salaries and wages and fringe benefits.

NOW, THEREFORE, BE IT RESOLVED that the Long Hill Township Committee accepts the award of the FFY11 Homeland Security Emergency Management Performance Grant Program Subgrant in the amount of \$5,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$5,000.00, which is now available from the New Jersey State Police, Office of Emergency Management in the like amount of \$5,000.00 from the aforementioned grant; and

BE IT FURTHER RESOLVED that the like sum of \$5,000.00 is hereby appropriated under the caption FFY11 Homeland Security Emergency Management Performance Grant; and

BE IT FURTHER RESOLVED that the Long Hill Township Administrator, the Long Hill Township Chief Fiscal Officer and the Long Hill Township Director of Emergency Management are authorized to sign the appropriate subgrant award documents; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the Director of the Division of Local Government Services; the Long Hill Township Administrator; the Long Hill Township Chief Financial Officer; the Long Hill Township Office of Emergency Management.

**RESOLUTION 11-367
AWARDING CONTRACT FOR JANITORIAL SERVICES**

WHEREAS, the Township of Long Hill received requests from seven (7) companies but only one (1) sealed bid was received for Janitorial Services on December 6, 2011 and

WHEREAS, the bid received are as follows:

Jan – Dec 2012	<u>Eastern Janitorial</u> All prices are per year
Building 1-Stirling Lake	\$550
Building 2 – Rec. Building – Valley Rd	\$4,250
Building 3 – Town Hall	\$12,900
Building 4 – Police HQ	\$16,800
Total (1-4)	\$34,500
Alt #1 - Library	\$12,500

Alt #2 – Supply Cleaning/Paper Products	\$3,250
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Total (1-4 + Alts 1 & 2)	\$50,250
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Jan – Dec 2013

Building 1-Stirling Lake	\$550
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Building 2 – Rec. Building – Valley Rd	\$4,250
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Building 3 – Town Hall	\$12,900
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Building 4 – Police HQ	\$16,800
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Total (1-4)	\$34,500
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Alt #1 - Library	\$12,500
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Alt #2 – Supply Cleaning/Paper Products	\$3,250
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Total (1-4 + Alts 1 & 2)	\$50,250
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WHEREAS, Eastern Janitorial Services provided a responsive bid that is lower than the service bid price for 2010 and 2011; and

WHEREAS, the Township Administrator, serving as the Purchasing Agent recommends the award of the contract for the Eastern Janitorial Services, 23 North Michigan Avenue, Kenilworth, NJ 07033; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, New Jersey as follows:

1. Award the contract to Eastern Janitorial Services, 23 North Michigan Avenue, Kenilworth, NJ 07033
2. The contract shall be in the amount of Fifty Thousand, Two Hundred Fifty Dollars (\$50,250) for the year 2012 and Fifty Thousand, Two Hundred Fifty Dollars (\$50,250) for the year 2013 contingent upon sufficient funds in the 2012 and 2013 Municipal Budget.
3. The line item for the Township Library will be billed directly to the Library.
4. Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for Janitorial Services.

**RESOLUTION 11-368
AUTHORIZE APPROVAL OF MUNICIPAL SERVICES AGREEMENT WITH MEADOWVIEW AT
MILLINGTON CONDOMINIUM ASSOCIATION**

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, hereby approves the Municipal Service Agreement with Meadowview at Millington for snow removal and street lights in accordance with the Municipal Services Act N.J.S.A. 40:67-23.1 *et seq.*;

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of Long Hill Township and that their signature constitutes acceptance of the terms and conditions of the agreement.

OLD BUSINESS:

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT