



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, February 8, 2012
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-071
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Administrator Resumes

Contract Negotiations:

- None

Attorney Client Privilege:

- Housing Trust Fund

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2012

Mayoral Appointment with Approval of Township Committee

Library Board of Trustees
Nancy Burnnett

Expiration of Term
December 31, 2014

COMMITTEE / BOARD MINUTES:

1. Morris County Planning Board [December]
2. Shade Tree Commission [November]
3. Lounsberry Meadow Board [December]
4. Environmental Commission [November, December]

ADMINISTRATOR REPORT:

1. Community Day Committee/Fund
2. Relocation of Emergency Operation Center

DISCUSSION / ACTION ITEMS:

1. Millington Schoolhouse/Old Town Hall Update
2. Long Hill Fire Department 100 year Anniversary Celebration
3. School Board Election
4. Public Broadcast System

ORDINANCE INTRODUCTION:

ORDINANCE #292-12 – AS AMENDED AN ORDINANCE CREATING A FLOODPLAIN ADVISORY COMMITTEE AND SUPPLEMENTING AND AMENDING CHAPTER II OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter II of the Township code entitled “Administration” is hereby supplemented and amended as follows:

Section 1. There is hereby created a new Section 2-40 entitled “Floodplain Advisory Committee” which reads as follows:

“2-40 FLOODPLAIN ADVISORY COMMITTEE”

2-40.1 Establishment.

There is hereby established a Long Hill Floodplain Advisory Committee composed of between seven (7) and ten (10) members as follows: One (1) or two (2) member(s) of the Township Committee, the Township Administrator or his designee, one (1) member of the Office of Emergency Management and between four (4) and seven (7) residents-at-large. All appointments shall be made by the Township Committee.

2-40.2 Terms of Office and Vacancies.

The terms of the Township Committee member(s), Township Administrator and Office of Emergency Management member shall be for one (1) year or terminate at the completion of their respective terms of office, whichever occurs first. The terms of the resident-at-large members shall be three (3) years. Any vacancy shall be filled for the unexpired term by the Township Committee.

2-40-4 Organization

The Township Committee shall establish the Committee's charge for the ensuing year. The Floodplain Advisory Committee shall fix the time and place for holding its regular meetings. Regular meetings shall be scheduled not less than once a month and shall be held as scheduled unless there is no business before the Committee. The Committee may provide for special meetings at the call of the Chair or on the request of any two (2) members, which shall be held on notice to its members and the public in accordance with the Open Public Meetings Act.

No action shall be taken at any meeting without a quorum being present. All elections shall be taken by a majority vote of the members of the Committee present at the meeting. All regular meetings and all special meetings shall be open to the public. The Committee may establish subcommittees as necessary to undertake specific projects and report back to the Committee as a whole.

2-40.4 Duties

The Floodplain Advisory Committee shall identify and make recommendations to reduce damages from floods, enhance emergency response and preparedness efforts.

The specific duties of the Floodplain Advisory Committee are as follows:

- a. Advise the Township Committee regarding the creation, operation and ongoing maintenance of an annual clearing, desnagging and shoal dredging program for the Passaic River and all tributaries and waterways having an impact to properties within Long Hill Township. The program should consider permit expedition, and seek commitments from local, county, state and Federal governments as appropriate. The program should also consider inclusion of volunteer organizations such as Boy or Girl Scout, the Passaic River Coalition and encourage the creation of a Long Hill Township non-profit focused on this effort.
- b. Assist in the development of background studies that help in the decision making process for buyouts, elevation of structures, open space acquisition, public safety and health management. Studies include identification of critical areas and properties, flood risk maps and inundation maps that are based on various flood levels.
- c. Establish and maintain a public outreach program that includes notification and education of property owners regarding flood mitigation, insurance resources, and safety preparedness and evacuation procedures.
- d. Propose a flood warning system.
- f. Work with neighboring jurisdictions and organizations to identify regional flood damage reduction solutions and to ensure other regional actions are in the best interest of property owners within Long Hill Township.
- g. Regularly monitor the most current flood damage reduction best practices and recommend to the Township Committee appropriate policies or regulations.
- h. Perform such other duties and functions as requested by the Township Committee.
- i. Report to the Township Committee on or before November of each year submitting budget requests for ongoing activities and setting forth a summary of the prior year's accomplishments.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or

provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #292-11 be amended (as underlined)
SECONDED by: _____

ROLL CALL VOTE

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #292-11 be passed on final reading and adopted as amended. **SECONDED** by: _____

ROLL CALL VOTE

ORDINANCE #293-12

AN ORDINANCE CONCERNING THE COMMUNICATIONS ADVISORY COMMITTEE AND AMENDING CHAPTER II OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter II of the Township code entitled "Administration" is hereby amended as follows:

Section 1. Subsection 2-38.1 entitled "Establishment," in Section 2-38 of the Township Code entitled "Communications Advisory Committee" is hereby amended to read as follows:

"2-38.1 Establishment.

There is hereby established a Communication Advisory Committee composed of between (8) and eleven (11) members as follows:

~~The Mayor, One (1) or two (2) member(s) of the Township Committee, the Township Administrator, the Township Webmaster and between (8) and eleven (11) residents-at-large, at least three (3) of who shall have experience in either communications, IT, web site design/management or other technical areas. One other member of the Township Committee shall serve as an alternate member in the absence of the regular Township Committee member.~~

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent

with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #293-11 be passed on final reading and adopted as published. **SECONDED** by: _____

ROLL CALL VOTE

ORDINANCE INTRODUCTION:

ORDINANCE #297-12*
**AN ORDINANCE CONCERNING PARK RULES AND REGULATIONS AND AMENDING
CHAPTER XI OF THE TOWNSHIP CODE ENTITLED "PARKS AND RECREATIONAL
AREAS"**

***Ordinance to be provided on meeting night.**

MOVED by: _____, that Ordinance #297-12 be introduced on first reading and advertised for second reading which is scheduled for the March 14, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

ORDINANCE #298-12
**AN ORDINANCE CREATING A TECHNICAL REVIEW COMMITTEE AND SUPPLEMENTING
AND AMENDING THE TOWNSHIP LAND USE CODE**

STATEMENT OF PURPOSE: *To create a technical review committee to meet with applicants for subdivision, site plan or variance approval prior to an application being deemed complete to discuss the proposed application, overall planning issues, and technical aspects of the application with the applicant and the applicant's professionals.*

WHEREAS, the Township Planning Board, in a December 12, 2011 memorandum from

Township Planner Kevin O'Brien, recommended the creation of a Technical Review Committee and submitted proposed ordinance provisions for consideration by the Township Committee; and

WHEREAS, the Township Committee supports the recommendations of the Planning Board as outlined in the Township Planner's memorandum;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that the Township's Land Use Code e is hereby supplemented and amended as follows:

Section 1. The definition of "Administrative Officer" in Section 111 entitled "General Terms" is amended to read as follows:

"Administrative Officer -

1. The Township Planning and Zoning Administrator shall be the Administrative Officer charged with reviewing development applications and requests for administrative waivers and determining whether they are complete in accordance with the provisions of N.J.S.A. 40:55D-10.3. The Administrative Officer may consult with the Township Technical Review Committee.
2. The Administrative Officer may consult with the Township Technical Review Committee in determining complete applications.
3. The Township Zoning Officer shall be the Administrative Official for all other purposes."

Section 2. The following new definitions are hereby added to Section 111 in alphabetical order:

"Technical Review Committee - The Committee shall consist of: The Administrative Officer, the Zoning Officer, the Planning Board Engineer and the Planning Board Planner. The Committee may be called to review applications at the discretion of the Administrative Officer.

Application For Development – The completed application form and all accompanying documents required by ordinance for approval of a subdivision plan, site plan, planned development, conditional use, zoning variance, site plan waiver, development permit, or other permit pursuant to this chapter.

Complete Application - An application form completed as specified by this chapter and the rules and regulations of the Township and all accompanying documents required by this chapter for approval of the application for development and the submission of all required fees and professional review escrow funds."

Section 3. Subsection 162 entitled “Requirements” in Section 160 entitled “Site Plan and Subdivision Review” is supplemented and amended by adding the following new subsections 162.8 entitled “Completeness Requirements” and 162.9 entitled “Technical Review Committee”

“162.8 COMPLETENESS REQUIREMENTS

a. No application for development shall be deemed complete unless the applicant has submitted the applicable items, information and documentation listed in the checklist as well as all required application fees and professional review escrow funds. If an applicant wishes to exclude any required item the applicant must request a waiver in writing for each item and state the reasons supporting each such waiver request. Checklists for each type of application are found in Section 167.

b. Each application for approval of a minor subdivision, minor site plan, preliminary major subdivision, preliminary major site plan, final major subdivisions, final site plan or a conditional use, as the case may be, and each application for variance relief, shall include all items, data, information and/or documentation requested in the appropriate corresponding checklists. Design waiver requests are to be listed separately along with a reason for the requested waiver.

c. The Administrative Officer shall review all applications and accompanying documents required by this chapter to determine that the application is complete within the 45 day statutory period. An application for development shall be complete for purposes of commencing the statutory time period for action by the Planning Board or the Zoning Board of Adjustment when so certified by the Administrative Officer. Nothing herein shall be construed as diminishing the applicant's obligation to prove in the application process that he or she is entitled to approval of the application.

d. The Administrative Officer may subsequently require correction of any inaccurate or erroneous information. The Administrative Officer may also require submission of additional information not specified in the checklist or any revisions to the accompanying documents, as are reasonably necessary for comprehensive review of the application for development. .

162.9 TECHNICAL REVIEW COMMITTEE

a. Purpose

A Technical Review Committee (TRC), comprised of the Administrative Officer, Zoning Officer, the Board Engineer, and the Board Planner shall meet with applicants for subdivision, site plan or variance approval prior to any application being deemed complete. The Technical Review Committee will discuss the proposed application, overall planning issues, and technical aspects of the application with the applicant and their professionals.

b. Meetings

Technical Review Committee meetings shall take place at a time and place convenient to the Administrative Officer and the Technical Review Committee and shall be noticed in accordance with the Open Public Meetings Act..

c. Review and Comments

1. Members of the Committee shall perform a preliminary review of the application for discussion with the applicant at the Technical Review Committee meeting.
2. The TRC shall review each application for compliance with the Township's zoning requirements, development regulations, sound planning policies and design standards and shall advise the applicant of any deficiencies.
3. The findings of the TRC shall in no way be construed to relieve the applicant of the responsibility for complying with zoning requirements, development regulations and design standards and shall not be binding on either the Board or the applicant.
4. An application shall be deemed complete by the TRC if it finds that the application will meet or will exceed the Checklist standards specified in Section 167 of the Township Land Use Ordinance. If the application does not meet the Checklist standards it shall be deemed incomplete.
- 5 After an application is deemed complete, reports on the application shall be prepared by the appropriate staff and submitted to the approving authority to assist in their deliberations.

d. Waiver of Requirement to Appear

The Administrative Officer may waive the requirement for an applicant to appear before the Technical Review Committee based upon the complexity of the application, or may invite additional Township agencies to participate in the Technical Review process.”

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #298-12 be introduced on first reading and advertised for second reading which is scheduled for the March 14, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

ORDINANCE #299-12
AN ORDINANCE CREATING THE POSITION OF PURCHASING OFFICER AND
SUPPLEMENTING AND AMENDING CHAPTER II OF THE TOWNSHIP CODE ENTITLED
“ADMINISTRATION”

STATEMENT OF PURPOSE: *To create the position of Township Purchasing Agent.*

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows that Chapter II of the Township Code Entitled "Administration" is hereby supplemented and amended as follows:

Section 1. Section 2-21 entitled "Establishment of Municipal Officers and Employees," is supplemented and amended by adding a new subsection 2-25 entitled "Purchasing Agent," which reads as follows:

“2-25 PURCHASING AGENT

“2-25.1. Position Created. There is hereby created the position of Purchasing Agent for the Township of Long Hill. This position may be filled in the sole discretion of the Township Committee, or it may remain vacant. If the position is vacant, the Township shall be subject to the statutory bid threshold set forth in N.J.S.A. 40A:11-3.

2-25.2. Appointment. The Purchasing Agent shall be appointed by the Township Committee.

2-25.3. Qualifications. The Purchasing Agent is required to poses a valid qualified Purchasing Agent certificate as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.

2-25.4. Responsibilities. The Purchasing Agent shall have, on behalf of the Township Committee, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq); to prepare public advertizing for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to recommend to the governing body the awarding of contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by State regulatory agencies and to award specific contracts when that authority is delegated to the Purchasing Agent by the governing body.”

Section 2. When a qualified purchasing agent has been appointed and if the Township desires to take advantage of the supplemental authority of N.J.S.A. 40A:11-3 and 40A:11-4.3 , the Township Committee shall pass a resolution in accordance with N.J.A.C. 5:34-5.2 authorizing the amount of a higher bid threshold, the amount of which shall not exceed the statutory maximum bid threshold. In such case the Township Clerk shall file a certified copy of the resolution with the Director of Community Affairs and enclose:

- i. A certification from the Mayor that the purchasing agent of the contracting unit exercises the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and
- ii. A copy of the purchasing agent's qualified purchasing agent certification;

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #299-12 be introduced on first reading and advertised for second reading which is scheduled for the March 14, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2012

Township Committee Appointment

Flood Plain Advisory Committee

Michael Nole
Ashish Moholkar
Walter Carell
Jennifer Lamson-Romano
Felix Ruiz
Ken Fullagar, OEM Director
Richard Sheola, Township Administrator
Jerry Aroneo, Township Committee
Guy Roshto, Township Committee

Expiration of Term

December 31, 2012
December 31, 2013
December 31, 2013
December 31, 2014
December 31, 2014
December 31, 2012
December 31, 2012
December 31, 2012
December 31, 2012

RESOLUTIONS:

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-081 is hereby approved.

SECOND by: _____.

ROLL CALL VOTE

RESOLUTION 12-081 CALLING FOR IMPROVED STORM RESPONSE FROM JCP&L AND COMMITMENT TO DEVELOP A BETTER STORM ACTION PLAN

WHEREAS, Hurricane Irene in August 2011 and the Nor'easter in October, 2011, exposed great shortcomings in the Jersey Central Power and Light's (JCP&L) response to outages; and

WHEREAS, residents of Long Hill Township expressed anger and frustration over this response from the utility; and

WHEREAS, the Long Hill Township Office of Emergency Management notified JCP&L about blocked roadways and life threatening downed power lines; and

WHEREAS, JCP&L took in excess of 72 hours to address these life threatening situations; and

WHEREAS, a copy of this resolution will be provided to the New Jersey Board of Public Utilities; and

WHEREAS, the intent of this resolution is to share with JCP&L the constructive observations of our residents of the company's shortcomings in the most recent storm; and

WHEREAS, a detailed response is requested from the company that takes into account the suggestions outlined herein and provides for a better storm response action plan for the future.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following actions, if taken by JCP&L, would improve the strained relationship between JCP&L and their customers:

1. Provide an improved system for tracking outages/power restoration activities.
2. Deploy manpower with an agreement to protect the public from dangerous conditions within 4 hours of notification from the township.
3. Maintain greater coordination of manpower in the field – broader flexibility for line crews to address issues as they arise in the field.
4. Provide reliable, real-time information to municipal officials and the public regarding power restoration and outages.
5. Provide an enhanced local presence by utility management – in the field and at Regional Emergency Coordination Centers.
6. Make greater use of social media to provide real time updates to customers on power restoration activities.
7. Give customer service professionals the information and authority to address customer questions and concerns in order to alleviate the public's tendency to contact Town Hall on outages.
8. Provide for better coordination and communication between field crews and Long Hill Township Emergency Responders.
9. Increase local staffing levels to lessen reliance on outside crews in emergency situations.
10. Complete a full field evaluation of existing infrastructure and develop a proactive plan for mitigating future threats to continuous electric service in the community.
11. JCP&L management will coordinate with the Long Hill Township Office of Emergency Management and the Long Hill Township Police Department to establish a priority listing consisting of dangerous or hazardous situations and critical facilities for power restoration.

BE IT FURTHER RESOLVED, that JCP&L, upon receiving these suggested action items, in conjunction with its own internal post storm review, provide the Township with a copy of its plan of action for future storm emergencies.

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-082 through #12-108 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 12-082
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 12-083
AUTHORIZING TRANSFERS OF APPROPRIATION RESERVES**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Reserve Account; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Reserve Account;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the Reserve Account demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Account	<u>From</u>	<u>To</u>
1-01-31-455-455-250 Sewer System Other Expenses	\$4,300	
Total	\$4,300	
1-01-21-180-180-237 Planning Board Other Expenses		\$2,300
1-01-28-370-371-292 Recreation Other Expenses		\$2,000
Total		\$4,300

**RESOLUTION 12-084
APPROVAL OF TAX REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2012 1st quarter tax overpayment due to a sale of a property in the amount of \$692.16 on Block: 13003 Lot: 16 to the estate of Helen Krupski c/o Carol Kuz, 1037 Robin Court Greenbrook, NJ 08812.

**RESOLUTION 12-085
APPROVAL OF TAX REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2012 1st quarter tax overpayment due to a sale of a property in the amount of \$757.20 on Block: 10901 Lot: 45 to the estate of Thomas De Graff c/o Eileen Delia, 431 Valley Road, Gillette NJ 07933.

**RESOLUTION 12-086
APPROVAL OF TAX AND SEWER REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund check which represents 2010 tax and sewer taxes paid at a 2011 Tax Sale on Block: 11204 Lot: 10 in the amount of \$5,650.04 and the refund of premium in the amount of \$10,000.00 to US Bankcust for Phoenix, 2 Liberty Place – TLGS, 50 South 16th Street, Suite 1 Philadelphia, PA 19102.

**RESOLUTION 12-087
APPROVAL OF SEWER REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund check which represents 2010 sewer taxes paid at a 2011 Tax Sale on Block: 10104 Lot: 6 in the amount of \$977.07 to FWDSL & Associates, LP 290 US Highway 22 Green Brook, NJ 08812.

**RESOLUTION 12-088
APPROVAL OF SEWER REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund check which represents 2010 sewer taxes paid at a 2011 Tax Sale on Block: 10201 Lot: 10.02 in the amount of \$64.06 to FNA Jersey BOI, LLC, P.O.B. 1030 Brick, NJ 08723.

**RESOLUTION 12-089
AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND ACCEPTANCE OF
MAINTENANCE BOND [BODNAR]**

WHEREAS, Stephen Bodnar, owner of 45 Highland Avenue for Block: 11103, Lot: 12 requested the return of his performance guarantee; and

WHEREAS, Stephen Bodnar posted a Performance Guarantee in the amount of \$4,440.00 (Cash Deposit) and \$40,400.00 (Letter of Credit) for the specified improvements made payable to the Township of Long Hill; and

WHEREAS, Township Engineer Paul Ferriero, in a February 1, 2012 memorandum, approved the full release of the performance guarantee which includes the \$4,400.00 cash guarantee and \$44,400.00 letter of credit in exchange for a Maintenance Bond in the amount of \$5,550.00 for a two (2) year period; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. Performance Guarantee in the amount of \$4,400.00 (cash) is hereby released subject to the receipt of the maintenance bond.
2. The Millington Savings Bank Letter of Credit in the amount of \$44,400.00 is hereby released subject to the receipt of the maintenance bond.
3. The Maintenance Bond in the amount of \$5,550.00 shall be posted.

**RESOLUTION 12-090
AUTHORIZING THE RETURN OF
PERFORMANCE BOND – MONTEBELLO, LLC**

WHEREAS, Anthony Giuliano of Block: 10401, Lot: 5, in regards to Application No. 10-08P, has requested that the Performance Bond be returned; and

WHEREAS, the Township Engineer has certified that there are no outstanding invoices, all work has been completed and has approved the release of the Performance Bond;

WHEREAS, the Chief Financial Officer has determined that \$18,600 is the correct amount account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Performance Bond in the total amount of \$18,600 to Anthony Giuliano – 81 Milito Way Basking Ridge, NJ 07920.

**RESOLUTION 12-091
AUTHORIZING CHANGE ORDER NO. 14 TO THE
CONTRACT WITH DeMAIO ELECTRICAL COMPANY**

WHEREAS, a purchase order was prepared in the name of DeMaio Electrical Company under a locally bid contract for the Rehabilitation of 5 Pump Stations.

WHEREAS, it is necessary to adjust the contract to reflect emergency service work performed at Skyline Pump station due to pump failures

Change Order #	Description	Amount	Net Amount of Contract
14	Emergency work at Skyline Drive pump station	\$610.80	\$1,023,855.57

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 14 as described in the preamble is hereby approved.
2. The change order shall be charged to C-04-55-247-000-B. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 12-092
AUTHORIZING CHANGE ORDER NO. 15 TO THE
CONTRACT WITH DeMAIO ELECTRICAL COMPANY**

WHEREAS, a purchase order was prepared in the name of DeMaio Electrical Company under a locally bid contract for the Rehabilitation of 5 Pump Stations.

WHEREAS, it is necessary to adjust the contract to reflect emergency service work performed at Skyline Pump station due to pump failures

Change Order #	Description	Amount	Net Amount of Contract
15	Installation of valves – Pump #2 – Skyline Dr Pump Station	\$471.00	\$1,024,326.57

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 15 as described in the preamble is hereby approved.
2. The change order shall be charged to C-04-55-247-000-B. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 12-093
APPROVING IN-GRADE ADVANCEMENT - SCALA**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Daniel Hedden, does

hereby approve the advancement of Officer Jeffery Scala to Officer Grade II, effective February 15, 2012 at an annual salary of \$85,195.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the P.B.A. Superior Officer's Association Collective Bargaining Agreement.

**RESOLUTION 12-094
APPROVING IN-GRADE ADVANCEMENT - NAGA**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Daniel Hedden, does hereby approve the advancement of Sergeant Ahmed Naga to Sergeant Grade II, effective March 9, 2012 at an annual salary of \$102,868.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the P.B.A. Superior Officer's Association Collective Bargaining Agreement.

**RESOLUTION 12-095
CONFIRMING TERMINATION OF SENIOR BUS DRIVER**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that Barry Bushell was terminated from employment as Senior Bus Driver on November 18, 2011.

**RESOLUTION 12-096
AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH
THE COUNTY OF MORRIS FOR WATCHUNG HILLS MUNICIPAL ALLIANCE**

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, hereby authorizes the Mayor to sign the Letter of Agreement with the County of Morris in regards to the 2012 Watchung Hills Municipal Alliance Grant in the amount of \$8,519.00

**RESOLUTION 12-097
AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH THE STATE OF NEW JERSEY
FOR 2012 GREEN COMMUNITIES GRANT**

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, hereby authorizes the Mayor and Municipal Clerk to sign the Grant Agreement with the State of New Jersey for a grant in the amount of \$3,000 for the 2012 Green Communities Grant and hereby agrees to match 50% of the total project amount in compliance with the match requirements of the agreement.

BE IT FURTHER RESOLVED that the grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

**RESOLUTION 12-098
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL
SERVICES – HAWKINS DELAFIELD & WOOD LLP**

WHEREAS, the Township of Long Hill requires professional legal services for bond related matters, which shall include but not limited to drafting and reviewing correspondence, attendance

at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, One Gateway Center, 24th Floor, Newark, New Jersey 07102, is appointed to serve as Bond Counsel for Long Hill Township for the year 2012; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Hawkins Delafield & Wood, LLC, has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Hawkins Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Law Firm of Hawkins Delafield & Wood, LLC, One Gateway Center, 24th Floor, Newark, New Jersey 07102 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Law Firm of Hawkins Delafield & Wood, in accordance with the following terms and conditions:
 - A. Term: from January 1, 2012 – December 31, 2012
 - B. Rate: Written quote for services to be performed dated January 18, 2012.
 - C. Services: The firm shall provide professional legal services related to financing.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

5. This contract amount will be usually charged to the debt being authorized. But shall supply a written hourly rate for such services. The certification of available funds by the Township Chief Financial Officer shall be made if such fees are not charged to the debt being authorized.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

RESOLUTION 12-099

APPOINTING MUNICIPAL PROSECUTOR - LISA CHADWICK THOMPSON

WHEREAS, N.J.S.A. 2B:25-4 provides that “each municipal court . . . shall have at least one municipal prosecutor appointed by the governing body”; and

WHEREAS, N.J.S.A. 2B:25-4 further provides that “Municipal prosecutors shall be compensated either on an hourly, per diem, annual or other basis as the . . . municipality provides”; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Lisa Chadwick Thompson has submitted a proposal to serve as municipal prosecutor during 2012 for an annual fee of \$20,783.00 as per schedule established by the Municipal Court; and

WHEREAS, the Lisa Chadwick Thompson has completed and submitted a Business Entity Disclosure Certification which certifies that neither she nor the firm of Nuzzi & Mason, LLC has made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit her and her law firm from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Lisa Chadwick Thompson is hereby appointed Long Hill Township Municipal Prosecutor for a term effective January 1, 2012.
2. A professional services contract with Lisa Chadwick Thompson, Esq. to serve as Municipal Prosecutor is hereby authorized. Ms. Thompson shall be an independent contractor and not an employee of the Township.
3. The Mayor and Clerk are authorized to sign a professional services contract with Lisa Chadwick Thompson in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 366 days
 - B. Rate: \$20,783.00 as per schedule established by the Municipal Court .

C. Services: Lisa Chadwick Thompson shall serve as Municipal Prosecutor

3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.

4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

5. This contract shall be charged to 2-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 12-100
APPOINTING MUNICIPAL PUBLIC DEFENDER – MICHELLE WELSH**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Michelle Welsh is hereby appointed Municipal Public Defender for 2012 in accordance with the provisions of Township Code Section 2-28B and N.J.S.A. 2B-24, and shall be paid \$1,158.25 quarterly. In addition, the Public Defender shall be paid at the same hourly rate as the Township Attorney for interlocutory appeals to the Superior Court.

**RESOLUTION 12-101
AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES –
FERRIERO ENGINEERING, INC.**

WHEREAS, the Township of Long Hill requires professional engineering services which shall include but not limited to design of projects, reviewing plans, planning capital projects, attendance at meetings and providing advice as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Paul Ferriero of Ferriero Engineering, Inc. was appointed Township Engineer on March 9, 2009;

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Engineering Firm of Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the Engineering Firm of Ferriero Engineering, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Engineering Firm of Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Ferriero Engineering, Inc. 180 Main Street, Chester, NJ 07930 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Ferriero Engineering, Inc., in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$120 per hour – Principal [as per proposal dated January 1, 2012].
 - C. Services: The firm shall provide professional engineering services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 2-01-20-165-165-277. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 12-102
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE
CONTRACT FOR RISK MANAGEMENT SERVICES – JOHN MOORE OF WILLIS OF NEW
JERSEY, INC.**

WHEREAS, the Township of Long Hill is a member of the Morris County Joint Insurance Fund (MCJIF); and

WHEREAS, the Township of Long Hill requires professional Risk Management Services for insurance related matters, which shall include but not limited to reviewing and recommending appropriate insurance coverage's for the Township of Long Hill; and

WHEREAS, the bylaws of said Fund requires that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

WHEREAS, the Board of fund Commissioners established a fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, John Moore of the firm Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is appointed to serve as Risk Management consultant for Long Hill Township for the year 2012; and

WHEREAS, the firm of Willis of New Jersey, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Willis of New Jersey, Inc., has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the firm of Willis HRH from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A Risk Management services contract with John Moore of the firm of Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with John Moore of the firm of Willis of New Jersey, Inc., in accordance with the following terms and conditions:

A. Term:	A period of not to exceed 12 months
B. Rate:	To be paid by MCJIF
C. Services:	The firm shall provide professional risk management services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 12-103
AUTHORIZING THE APPOINTMENT AND AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL PLANNING SERVICES – SHAMROCK
ENTERPRISES/KEVIN O'BRIEN**

WHEREAS, the Township of Long Hill requires professional planning services for planning related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Planning Firm of Shamrock Enterprises/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 is appointed to serve as Professional Planner for Long Hill Township for the year 2011; and

WHEREAS, the Planning Firm of Shamrock Enterprises, LTD/Kevin O'Brien 866 Madison Avenue, Rahway, NJ 07065 has completed and submitted a Business Entity Disclosure Certification which certifies that the Planning Firm of Shamrock Enterprises/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Planning Firm of Shamrock Enterprises LTD/Kevin O'Brien 866 Madison Avenue, Rahway, NJ 07065 making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Planning Firm of Shamrock Enterprises, LTD/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Planning Firm of Shamrock Enterprises/Kevin O'Brien, 866 Madison Avenue, Rahway, NJ 07065 in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: Written quote for services to be performed dated November 21, 2011.
 - C. Services: The firm shall provide professional planning services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 2-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

RESOLUTION 12-104
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ACCOUNTING
(MUNICIPAL AUDITOR) SERVICES – NISIVOCCIA & COMPANY

WHEREAS, the Township of Long Hill requires professional auditing services which shall include the annual audit for Long Hill Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Accounting Firm of Nisivoccia & Company, has completed and submitted a Business Entity Disclosure Certification which certifies that the Accounting Firm of Nisivoccia & Company has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Accounting Firm of Nisivoccia and Company from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Accounting Firm of Nisivoccia & Company, 200 Valley Road – Suite 300, Mt. Arlington, NJ 07856 is hereby authorized per proposal dated January 1, 2012;
2. The Mayor and Clerk are authorized to sign a contract with the Accounting Firm of Nisivoccia & Company in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months.
 - B. Rate: per proposal dated January 1, 2012.
 - C. Services: The firm shall provide professional accounting (auditing) services.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

5. This contract shall be charged to 2-01-20-130-130-212. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 12-105
APPROVAL OF 2012 FEE SCHEDULE FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, establish fees for 2012 as follows:

Stirling Lake Badge	
Resident Family Membership	\$290.00
Single Adult (18 or over)	\$120.00
Student (13-17)	\$ 85.00
Child (12 & under)	\$ 65.00
Senior/Handicap	\$ 45.00
Non-Resident Family Membership	\$510.00
Non-Resident Adult	\$210.00
Non-Resident Student	\$140.00
Non-Resident Child	\$105.00
Non-Resident Senior/Handicap	\$ 75.00
Guest (Daily)	\$ 5.00
Guest Fee – Family Day	\$ 10.00
Replacement Badge	\$ 5.00

BE IT FURTHER RESOLVED that if Lake Membership is received prior to June 1, 2012, each membership will receive two (2) free guest passes and any guest passes purchased after 5:00PM will be 5.00.

**RESOLUTION 12-106
APPROVING 2012 FEE SCHEDULE FOR SUMMER RECREATION**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, establish fees for 2012 as follows:

Recreation Programs:

Summer Recreation Program - Resident	\$260.00
Summer Recreation Program – Non-resident	\$520.0

RESOLUTION 12-107
AUTHORIZING A NON-OPEN AND FAIR CONTRACT WITH CLARKE CATON HINTZ TO
PREPARE AND FILE A GRANT FOR INTERIOR CONSTRUCTION
AT THE MILLINGTON SCHOOLHOUSE

WHEREAS, the Township awarded a contract for the professional services without competitive bids in accordance with the requirements of N.J.S.A. 40A:11-5(1)(dd) to the above captioned firm on November 9, 2011; and

WHEREAS, there exists a need for grant preparation services; and

WHEREAS, the Morris County Historic Preservation Trust has issued its grant guidelines for 2012 with a preliminary submission date of March 31, 2012; and

WHEREAS, the Historic Preservation Advisory Committee is satisfied with the work of Clarke Caton Hintz on the first phase of the preservation of the Millington Schoolhouse and wishes to have them prepare a grant application for construction work; and

WHEREAS, it has been determined by the Historic Preservation Advisory Committee that Clarke Caton Hintz, Architects/Planners has the necessary experience, education and background to prepare a grant application for the Old Millington Schoolhouse; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. That Clarke Caton Hintz are hereby authorized to complete and file on the Township's behalf all necessary information relative to an Interior Construction Grant for the Millington School House Restoration.

RESOLUTION 12-108
AUTHORIZING FILING OF DECLARATION OF INTENT TO THE MORRIS COUNTY
HISTORIC PRESERVATION TRUST

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby authorize the Township Administrator/CFO to file a Declaration of Intent for a grant request for the Millington Schoolhouse – Old Town Hall to the Morris County Historic Preservation Trust.

OLD BUSINESS:

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT