



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, March 14, 2012
7:00 PM EXECUTIVE SESSION; 8:00 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.” *NOTE: An updated notice was electronically sent and posted on February 9, 2012 to notify the newspapers and public of the meeting time change.*

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 8:00 P.M.

**RESOLUTION 12-124
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Police Department Staffing
- Township Administrator Recruitment
- CFO Position
- Township Engineer Appointment
- Township Administrator

Contract Negotiations:

- None

Attorney Client Privilege:

- Sewer Service Request
- Zoning

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- Retaining an Appraiser

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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OPEN REGULAR SESSION

CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION: GIRL SCOUTS SILVER AWARD PHAMPLET

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2012

Township Committee Appointment

Flood Plain Advisory Committee
John Bangs

Expiration of Term
December 31, 2012

COMMITTEE / BOARD MINUTES:

1. Lounsberry Meadow Board [January]
2. Morris County Planning Board [January]

CORRESPONDENCE:

1. COAH Update [NJLM]

DISCUSSION / ACTION ITEMS:

1. Park Rules & Regulations
2. Wastewater Treatment Plant
3. Grounds Maintenance Agreement

ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:

**ORDINANCE #297-12
AN ORDINANCE CONCERNING PARK RULES AND REGULATIONS AND AMENDING
CHAPTER XI OF THE TOWNSHIP CODE ENTITLED "PARKS AND RECREATIONAL
AREAS"**

STATEMENT OF PURPOSE: *To update the rules and regulations for Township parks and recreational areas and to authorize their adoption by resolution.*

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

Section 1. Chapter XI of the Township Code entitled "Parks and Recreational Areas" is hereby amended in its entirety to read as follows:

CHAPTER XI PARKS AND RECREATIONAL AREAS

11-1 Reservation and Use of Fields and Facilities.

Fields and other parks facilities may be reserved by teams, clubs and other organizations or Township residents by filing the appropriate application with the Township Recreation Director. Fields and other parks facilities shall be utilized in accordance with the schedule and rules established by the Recreation Director. The Director may give preference to Township organizations and residents in allocating field and facility usage, subject to State law and policies adopted by the Township Committee. Any person who refuses to leave a field or other facility reserved by someone else in accordance with this section, or who refuses to vacate a field or other facility when ordered to do so by the Recreation Director shall be in violation of this ordinance and shall be subject to the penalties see forth in Section 11-3 below.

11-2 Rules & Regulations

Rules and regulations applicable to Township parks and recreational facilities may be adopted by the Township Committee by resolution. Those rules and regulations are incorporated herein by reference and are enforceable pursuant to Section 11-3 below..

11-3 Violations And Penalties.

Any person who violates any provision of this chapter, including any rules and regulations adopted by the Township Committee by resolution pursuant to Section 11-2 above, shall be liable to the penalties stated in Chapter I, Section 1-5 of this Code.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held

invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #297-12 be passed on final reading and adopted. **SECONDED** by: _____

ROLL CALL VOTE

**ORDINANCE #299-12
AN ORDINANCE CREATING THE POSITION OF PURCHASING OFFICER AND
SUPPLEMENTING AND AMENDING CHAPTER II OF THE TOWNSHIP CODE ENTITLED
“ADMINISTRATION”**

STATEMENT OF PURPOSE: *To create the position of Township Purchasing Agent.*

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows that Chapter II of the Township Code Entitled "Administration" is hereby supplemented and amended as follows:

Section 1. Section 2-21 entitled "Establishment of Municipal Officers and Employees," is supplemented and amended by adding a new subsection 2-25 entitled "Purchasing Agent," which reads as follows:

“2-25 PURCHASING AGENT

“2-25.1. Position Created. There is hereby created the position of Purchasing Agent for the Township of Long Hill. This position may be filled in the sole discretion of the Township Committee, or it may remain vacant. If the position is vacant, the Township shall be subject to the statutory bid threshold set forth in N.J.S.A. 40A:11-3.

2-25.2. Appointment. The Purchasing Agent shall be appointed by the Township Committee.

2-25.3. Qualifications. The Purchasing Agent is required to poses a valid qualified Purchasing Agent certificate as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.

2-25.4. Responsibilities. The Purchasing Agent shall have, on behalf of the Township Committee, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq); to prepare public advertizing for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to recommend to the governing body the awarding of contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by State regulatory agencies and to award specific contracts when that authority is delegated to the Purchasing Agent by the governing body.”

Section 2. When a qualified purchasing agent has been appointed and if the Township desires to take advantage of the supplemental authority of N.J.S.A. 40A:11-3 and 40A:11-4.3 , the Township Committee shall pass a resolution in accordance with N.J.A.C. 5:34-5.2 authorizing the amount of a higher bid threshold, the amount of which shall not exceed the statutory maximum bid threshold. In such case the Township Clerk shall file a certified copy of the resolution with the Director of Community Affairs and enclose:

- i. A certification from the Mayor that the purchasing agent of the contracting unit exercises the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and
- ii. A copy of the purchasing agent's qualified purchasing agent certification;

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared

invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #299-12 be passed on final reading and adopted. **SECONDED** by: _____

ROLL CALL VOTE

ORDINANCE INTRODUCTION:

**ORDINANCE #301-12
CALENDAR YEAR 2012 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$368,979.45 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$368,979.45, and that the CY 2011 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption..

MOVED by: _____, that Ordinance #301-12 be introduced on first reading and advertised for second reading which is scheduled for the April 11, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

**ORDINANCE #302-12
AN ORDINANCE CONCERNING SEWER USER RATES AND AMENDING
CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

Section 1. Section 22-23 entitled "User Rates" are amended to read as follows:

22-23 USER RATES.

1. The following rates are hereby established effective January 1, ~~2011~~**2012**, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

a. [All] sewer users [served by a water company] shall be charged as follows:

~~1.~~ Service Charge of \$75 per year, ~~plus~~

[b. Sewer users served by a water company shall be charged as follows:]

~~2~~ \$9.11 per thousand gallons of water metered

~~B~~[c]. Sewer Users with ~~Wells~~

~~1. Sewer users with wells shall be charged as follows:~~

(a) Residential units: \$ ~~475~~ **\$400.00** per unit

(b) Other sewer users: \$525.00 per unit ~~(to be amended in 2012 to reflect median water usage of non-residential users)~~.

(c) Well users with meters shall be billed at the same rate as regular users connected to a public water system.

~~2.~~ [(d)] Commercial users utilizing a combination of water company water and well water shall be charged a rate using the formula set forth in paragraph a. of this section. Paragraph c. of this section shall not apply and the amount of water consumed for users under this paragraph shall be determined by using the total water consumption for the twelve (12) months of the preceding calendar year.

~~2.~~ When no water readings are available from the water company, the sewer rate for the yearly billing shall be ~~the rate charged for well users (22-23 b.1).~~ **\$125.00 (plus the Service Charge). Metered customers will be charged the well rate this rate if the water company does not furnish water usage records to the tax office. The property owner should furnish his copies of the water bills to the tax office, and the sewer fee will be recomputed to the rates in 22-23.1.a above, and an adjusted sewer bill will be issued upon approval by the Township Committee.**

3. A well user who installs a meter will pay the well rate for the first sewer bill after the meter has been installed. The next annual sewer bill will be based on any available nine months of metered usage. The second next annual sewer bill will be based on meter readings during the standard nine month base period.

4. Any user of the system who disputes their sewers charges shall first make their case to the Tax Collector using water bills, proof the property was vacant or not used during the billing period.

22-24 MISCELLANOUS PROVISIONS.

22-24.1 Multiple Unit properties.

In the case of a building in single ownership having several stores, offices or residential units or a combination of stores, offices and residential units except for "accessory apartments", served by a common water meter, the annual charges paid shall be a service charge (22-23.1[a]) for each individual store, office and residential unit plus the per thousand gallon charge (22-23,2[1.b]) for the water use recorded by the common meter.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #302-12 be introduced on first reading and advertised for second reading which is scheduled for the April 11, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

RESOLUTIONS:

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-125 is hereby approved. **SECOND** by: _____. The public hearing for the 2012 budget is scheduled for April 11, 2012. A copy of the budget in full may be obtained from the Township Clerks Office.

*the copy of summary of the budget will be provided on meeting night and will be posted on the township website.

**RESOLUTION 12-125
INTRODUCTION OF 2012 BUDGET**

Whereas, the above* is a summary of the introduced 2012 Budget; and

Whereas, the Township Clerk is directed to publish the summary and notice the public hearing and have the full original introduced 2012 Budget on file for public inspection;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of Township of Long Hill in the County of Morris, and the State of New Jersey that the 2012 ,Budget is hereby introduced and copy of the full original introduced 2012 Budget is on file may be obtained from the Township Clerks Office.

ROLL CALL VOTE

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-126 through #12-145 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 12-126
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 12-127
APPROVAL OF SEWER REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund in the amount of \$576.05 for 2011 Sewer and \$30.59 in interest paid on Block: 10201 Lot: 10.02 in the name of Duryee;

BE IT FURTHER RESOLVED that a check in the amount of \$606.64 is authorized to be paid to FNA Jersey BOI, Inc., 575 Rt. 70, 2nd floor, P.O Box 1030 Brick, NJ 08723.

**RESOLUTION 12-128
AUTHORIZING TRANSFERS OF APPROPRIATION RESERVES**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Reserve Account; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Reserve Account;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the Reserve Account demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Account	<u>From</u>	<u>To</u>
1-01-26-305-306-200 Garbage Contract - Other Exp	\$2,500	
Total	\$2,500	
1-01-21-180-180-200 Planning Board – Other Expenses		\$ 2,500
Total		\$2,500

**RESOLUTION 12-129
RETURN OF OFF-DUTY POLICE OFFICER ESCROW**

WHEREAS, Road Safety Systems, LLC utilized the services of off-duty Long Hill Township police officers for traffic control on December 23, 2011; and

WHEREAS, Road Safety Systems, LLC paid in advance for these services in an estimated amount calculated by the Long Hill Township Police Department; and

WHEREAS, Road Safety Systems, LLC is requesting a return of the remaining balance of \$588.28 in the escrow account established for this purpose; and

WHEREAS, the Chief of Police has certified that there are no outstanding invoices and has approved the release of these escrow funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, hereby directs the Chief Financial Officer to return the balance of \$588.28 to Road Safety Systems, LLC of 1 Linda Lane Suite D, PO Box 2390 Vincentown, NJ 08088.

**RESOLUTION 12-130
AUTHORIZING RELEASE OF MAINTENANCE BOND FOR CFM CONSTRUCTION**

WHEREAS, CFM Construction was the successful bidder in March 2010 for the replacement of Main Pump Controls and Valves at the Waste Water Treatment Plant; and

WHEREAS, CFM Construction posted a maintenance bond in the amount of \$25,567.00 made payable to the Township of Long Hill for a two (2) year period after completion of the work; and

WHEREAS, there have no complaints regarding the work and therefore full release of the Maintenance Bond in the amount of \$25,567.00 is in order; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. The Maintenance Bond in the amount of \$25,567.00 shall be returned to CFM Construction.

**RESOLUTION 12-131
AMENDING 2012 FEE SCHEDULE [AMENDMENT I]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2012 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee

Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
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Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00

Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses

Amusement Devices

Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00

Building Materials - Township Dumpster		
Car		\$ 15.00
Station Wagon		\$ 50.00
Mini Van		\$ 75.00
Small Pick-up truck		\$110.00
Pick-up truck or van		\$150.00
Extra for overload		\$ 40.00
Canvassers, Solicitors and Peddlers Permit		\$ 20.00
Solicitor Digital Photograph		\$ 2.00
Charitable Clothing Bin Application [Yearly]		\$ 25.00
Dog Licenses		
Spayed/Neutered		\$ 17.50
Non-Spayed/Neutered		\$ 20.50
Late Fee after February 1 st		\$ 10.00
Replacement (first one free, thereafter \$5.00)		
Fill/Soil Removal Permit		\$ 50.00
Food and Drink License		
Pharmacy		\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)		\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)		\$ 400.00
Mobile Retail Food Establishment		\$ 110.00
Temporary Retail Food Establishment		\$ 30.00
Farmers Market		\$ 20.00
Catering		\$ 110.00
Re-Inspection Fee		\$ 100.00
Late Fee (renewals only – after January 31 st)		
	Double License Fee	
Handgun Permit		\$ 2.00
Handgun Identification Card		\$ 5.00
Kennel License		\$ 35.00
Limousine License		\$ 50.00
Parking Permit:		
Millington	Yearly	\$210.00
Yearly after July 1 st		\$105.00
Stirling	Yearly	\$260.00
Yearly after July 1 st		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1 st		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs

Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Horseshoe Pits		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Tennis Courts		
Non Resident	\$10.00/1 Hr.	
Resident Commercial	\$15.00/1 Hr.	
Non-Resident Commercial	\$20.00/1 Hr	
Photocopies/Copies:		
Black & White copies (per copy)		\$ 0.05
Color copies (per copy)		\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]		
Large Format Prints	\$5.00/page for 24" X 36"	
	\$1.00/linear foot over initial 2 feet	
DVD ROM		\$ 3.00
CD		\$ 0.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate		\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$100.00	\$50.00
Public Assembly Permit		\$100.00
Recreation Programs		
Basketball registration (Intramural)		\$65.00

Basketball registration (Traveling Team)	\$200.00
Basketball Clinic (3 Week Program – 3 classes)	\$70.00
Men’s Adult Basketball League [per season]:	
Long Hill Resident Adult	\$ 20.00
Out-of Town Resident Adult	\$ 30.00
Little Explorers Summer Pre-School Camp:	
One Week	\$ 75.00
Two Weeks	\$140.00
Three Weeks	\$200.00
Field Hockey Fall Program	\$ 60.00
Field Hockey Summer Clinic	\$ 85.00
Traveling Lacrosse Program – Girls	\$ 150.00
Girls Lacrosse Summer Clinic	\$ 80.00
Pilates (8 weeks)	\$ 55.00
Pilates (4 weeks)	\$ 40.00
Swim Lessons	\$ 65.00
Girls Volleyball	\$ 75.00
Women’s Softball League	\$120 per team (season fee)
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00

Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles: (Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 12-024 which was approved by the Township Committee on January 3, 2012.

**RESOLUTION 12-132
APPOINTING 2011/2012
BASKETBALL PROGRAM STAFF [Amendment]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2011/2012 Recreation Basketball program effective December 1, 2011:

Supervisors:	Salary/Hour
Vanessa Fowler	\$19.25
Kelly Burns	13.25
Chris Hachey	12.00
Dan Hutchinson	12.00

Referees / Timers / Scorekeepers:

Jennifer Sinnott - 3rd and 4th grade	9.00
Sarah Bujnowski - 3rd and 4th grade	9.00
Mark Blajsa	9.00
Daniella Leon	8.00
Kyle Mobus	8.00
Luke Smith	8.00
James Tagliaferro	8.00
Kimberly Pilsbury	8.00
Julia Priovolos	8.00
Carly Sinnott	8.00
Sean Bujnowski - 3rd and 4th grade	8.00
Bridget Ryan	8.00
Eric Langenauer	8.00
Jared Goetz	8.00
Stephanie Santo – SUB	8.00
Colin Lauderdale - 3rd and 4th grade	8.00

Returning College Kids (referee/ timers/ supervisors) – December, January, March only:

Danny Zaccaria	\$10.50
Kevin Beneduce	9.75
James Spinelli	9.75
Dan Hirsch	9.75
Nick Pepe	9.75
Lucas Lourenco	9.50
David Meltzer	9.50
Meg Ryan	9.00
Emily Kesselmeier	9.00
Alex Hopwood	8.00
Joshua Goetz	8.00
Mark Hagel	8.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-362 which was approved by the Township Committee on December 14, 2011.

**RESOLUTION 12-133
APPROVING SPECIAL EVENT
LICENSE [WATCHUNG MOUNTAIN CHAPTER AACA]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-02 for the event to the "Sponsor" Watchung Mountain Chapter AACA, for their Special Event to be held on April 1, 2012 at the Long Hill Township Community Center on Warren Avenue in Stirling; and

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

**RESOLUTION 12-134
AUTHORIZE PARTICIPATION IN SOMERSET COUNTY
AUCTION OF SURPLUS PROPERTY**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, the following items are authorized to be auctioned:

- | | |
|---------------------------------------------|------------------------------------------|
| 1991 Ford F-800 Dump Truck | Vin # 1FDPF82J4MVA33914 |
| 1975 Low Boy Trailer | Vin # 957514 |
| 2005 Ford Crown Victoria | Vin # 2FAFP71W25X141376 mileage 104,240. |
| 2 Weed eater brand string trimmers | |
| 2 Homelite brand chainsaws | |
| 1 Homelite brand string trimmer | |
| 1 Dayton brand portable generator | |
| 1 Kohler model 20RZ82 Natural gas generator | |
| 1 Onan gasoline powered generator | |
| 1 Lincoln brand a/c arc welder | |
| 1 FMC truck mount portable chemical sprayer | |
| 1 Tanaka brand sidewalk edger | |
| 2 police roof mounted light bars | |
| 1 Huffy 10 speed 512st bike | |
| 1 Schwinn Scrambler bike | |
| 1 Trek 830 mountain bike | |
| 1 Diamond back mountain bike | |
| 1 Pacific quicksilver bike | |
| 1 Sears free spirit bike | |
| 1 Trek 1000 bike | |

**RESOLUTION 12-135
APPROVE CONFERENCE REQUEST – CONSTRUCTION OFFICIAL**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Construction Official to attend the New Jersey Safety Conference; and

NOW, THEREFORE, BE IT RESOLVED, by the Long Hill Township Committee hereby approves the request of the Construction Official to attend the New Jersey Safety Conference.

**RESOLUTION 12-136
CERTIFYING JUNIOR MEMBERSHIP WITH MILLINGTON
VOLUNTEER FIRE COMPANY [RAE]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that Declan Rae is a Junior Member of the Millington Volunteer Fire Company.

**RESOLUTION 12-137
AUTHORIZING LIQUOR LICENSE TRANSFER
(PERSON TO PERSON - BENSI TO TRUHEAVEN)**

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License [License No. 1430-33-011-005], heretofore issued to Bensi of Gillette, LLC since 2009; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current licensed term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey does hereby approve, effective March 15, 2012, the transfer of the aforesaid Plenary Retail Consumption License to Truheaven, LLC, and does hereby direct the Township Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Truheaven, LLC effective March 15, 2012".

**RESOLUTION 12-138
AUTHORIZING THE TOWNSHIP TO APPLY FOR GRANT FUNDS TO THE STATE OF NEW
JERSEY MUNICIPAL RECYCLING TONNAGE GRANT PROGRAM**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be available to municipalities to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2011 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the asset of Long Hill Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, wishes to file an application and endorses such application with the State of New Jersey Department of Environmental Protection and designates Thomas Sweeney, Recycling Coordinator, to ensure that the application is properly filed;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be use solely for the purposes of recycling.

**RESOLUTION 12-139
ADOPTING A FLEXIBLE SPENDING PLAN IN ACCORDANCE
WITH PL 2011, C 78**

WHEREAS, the Township of Long Hill wishes to offer all eligible employees a Flexible Spending Plan in conformity with PL 2011, C 78; and

WHEREAS, Section 125 of the Internal Revenue Service Code contains a provision whereby employers can provide their employees with a Flexible Spending Plan for certain insurance premiums, unreimbursed medical expenses and child or dependent care to be furnished with pre-tax income, and

WHEREAS, Coordinated Benefits Associates Inc, a voluntary benefits company, specializing in supplemental insurance, can provide a Section 125 in conformity with PL 2011, C 78 and will provide all interested Township of Long Hill employees with individual consultation and enrollment information from consultants of Coordinated Benefits Associates, Inc. on an ongoing basis, and all servicing will be handled by same, and;

NOW THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill, hereby agrees that Coordinated Benefits Associates, Inc. will be the Plan Administrator for a Section 125 Plan, also known as a flexible benefits spending plan, consisting of a flexible benefits plan document, an adopted agreement, and component benefit plans and policies.

**RESOLUTION 12-140
AUTHORIZE EMPLOYMENT OF
PART-TIME CLERK IN THE TAX OFFICE - ZAMPELLA**

WHEREAS, due to a resignation, there exist the need to fill the position of Tax Clerk in the Collector and Assessment Offices; and

WHEREAS, a candidate has been identified in the name of Collette Armenti-Zampella who has the education and experience necessary to fulfill the position requirements; and

WHEREAS it is the recommendation of the Township Administrator, the Tax Collector, and the Tax Assessor to employ Collette Armenti-Zampella as Part-time Tax Clerk in the Tax Office; and;

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby authorize the Township Administrator to proceed with the employment of Collette Armenti-Zampella as Part-time Tax Clerk in the Tax Collectors and Tax Assessor's Offices effective March 19, 2012, for a 25 hour week for non-collection weeks and up to 35 hours per week during the tax collection quarters and the sewer billing/collection period at rate of \$15.00 per hour.

BE IT FURTHER RESOLVED that the Chief Finance Officer has certified that sufficient funds are available in account 2-01-145-145-102 and 2-01-20-145-150-105.

**RESOLUTION1 12-141
APPOINTING DPW SEASONAL PERSONNEL – ROBERT PHILIPS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of Richard J. Sheola, Township Administrator and Tom Sweeney, Director of Public Works, does hereby appoint Robert Philips to provide Long Hill Township with temporary help effective on or about March 19, 2012 at a rate of \$11.50 per hour at a total amount not to exceed \$11,000.00, funded in the 2012 Municipal Operating Budget "Clean Communities" account #2-01-41-770-001-105.

**RESOLUTION1 12-142
APPROVAL OF REQUEST FOR RETIREMENT
OF TOWNSHIP EMPLOYEE [ALLEN]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve Sergeant Richard Allen's request for retirement from the Long Hill Township Police Department effective April 27, 2012 as per his letter to Chief Daniel Hedden dated February 27, 2012.

**RESOLUTION1 12-143
CONFIRMING ONE-TIME STIPEND PAYMENT
TO TOWNSHIP EMPLOYEE [GATTI]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby confirm a one-time payment of a \$3,500 stipend to Christine Gatti.

**RESOLUTION 12-144
ADOPTING RULES AND REGULATIONS FOR TOWNSHIP PARKS**

WHEREAS, Township Code Section 11-2 provides that:

"Rules and regulations applicable to Township parks and recreational facilities may be adopted by the Township Committee by resolution. Those rules and regulations are incorporated herein by reference and are enforceable pursuant to [Township Code] Section 11-3"; and

WHEREAS, Township Code Section 11-3 provides that:

“Any person who violates any provision of this chapter, including any rules and regulations adopted by the Township Committee by resolution pursuant to Section 11-2 . . . , shall be liable to the penalties stated in Chapter I, Section 1-5 of [the Township Code]; and

WHEREAS, the Township Recreation Advisory Committee has recommended adoption of the “Long Hill Township Recreation Department Park Rules and Regulations” that are attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, pursuant to the provisions of Section 11-2 of the Township Code, as follows:

1. The Long Hill Township Recreation Department Park Rules and Regulations, which are attached hereto and incorporated herein by reference, are hereby adopted, effective immediately.
2. These park rules and regulations shall remain in full force and effect until further action of the Township Committee.
3. In accordance with the provisions of Section 11-3 of the Township Code, any person who violates any of these rules and regulations shall be liable to the penalties stated in Section 1-5 of the Township Code.
4. The Township Recreation Director, in her discretion, may post copies of relevant sections of these rules and regulations at the various Township Parks and Recreation Facilities.

Long Hill Township Recreation Dept. Park Rules and Regulations

The Long Hill Recreation Department Rules and Regulations shall be in addition to and not in lieu of any and all other applicable ordinances and State statutes. The rules and regulations established by this section shall be enforceable under Section 11-2 of the Township Code (as amended by Ordinance #297-12 adopted March 14, 2012). Any person who violates any of these rules or regulations shall be liable to the penalties set forth in Section 1-5 of the Township Code. The Park Rules and Regulations shall apply to all Long Hill public recreational areas including the following:

Riverside Recreation Park
Stirling Lake—Beach and park areas

Turtle Rock Park

Hicks Tract

Meyersville Ball Field Complex (including: Playground, Tennis Court, and Basketball Court)

All other wholly undeveloped conservation and open space areas or other interests.

1. All township parks are open to the public during daylight hours from sunrise to sundown and will close to all traffic at sundown. The closing hour for Stirling Lake Park during ice skating season shall be 10:00pm. The closing hour of the Meyersville Ball Field will be 10:00pm when the field is lit for scheduled softball/baseball games.
2. The Recreation Department policy on "Inclement Weather" shall be followed at all times. For outdoor activities on all Township property, if you hear thunder or see lightning; all play must stop, and fields must be evacuated. A period of not less than 30 minutes must pass with no lightning or thunder before play can resume.
3. The Recreation Director or designee may close fields or facilities and prohibit use. The Recreation Director or designee will notify any party/parties that have been issued permits of the closure(s). The Recreation Director is to be notified immediately if there are any maintenance or safety issues or damage to fields/facilities/equipment that need to be addressed.
4. No person shall enter an area or facility closed off to the public or remove or adjust an area that has been closed. When the "Fields Closed" signs are displayed, the playing fields are closed for all purposes and to all persons except in cases where special permission has been given to a group/organization, or individual by the Recreation Director.
5. Fields, facilities and equipment are only to be used for their intended purpose unless given a specific permit from the Recreation Director for a limited additional use. With regard to fields, only sports/activities consistent with the field's intended purpose will be allowed. For example, a softball game will not be permitted to be played on a soccer field.
6. No person shall carry or possess firearms of any type including air rifles, spring guns, bows and arrows, slings or any other weapon potentially dangerous to wildlife and human safety while in any park or recreation area. Shooting into park areas from beyond park boundaries is forbidden.
7. It is unlawful to drive any vehicle on any area except paved roads or parking areas unless directed to do so by the Township.
8. Parking is only permitted in designated spaces. No vehicles shall be left overnight in established parking areas or otherwise while the park is closed.
9. All bicyclists shall ride with reasonable regard to the safety of others. Bicycles cannot be left lying on the ground/pavement or propped up against trees, curbs, etc., in any place where other persons may trip over it or be injured by it.
10. Minibikes, all terrain vehicles, mopeds, snowmobiles, dirt bikes, and all other motorized vehicles are not permitted on any athletic fields, park areas, or recreation areas except when authorized by the Township.
11. Horses and farm animals are not permitted on any athletic fields, park areas, or recreation areas within the township without a specific permit issued by the Recreation Director or the Township Administrator for such use. When an exception is granted, horses and ponies shall be thoroughly broken and properly restrained, ridden with reasonable care and with regard for the safety of others, and shall not be permitted to graze or go unattended.
12. No person shall post any poster, placard or other type of advertisement of a business or an event on Township property without specific permission from the Township.
13. Dogs are permitted at Riverside Park, Meyersville Field, and throughout Hick's Tract. They are to be kept under control as not to create a hazard or cause harm to any others in the park or recreation area. Dogs are not permitted on the playing fields or any marked recreational area such as the horseshoe pits, tennis courts, basketball courts or the playgrounds at Riverside Park and Meyersville Field/Park.
14. At all recreation areas where dogs are allowed, it is the responsibility of the dog owner to properly clean up after their dog and dispose of any solid waste appropriately. (Ordinance #162-05; section 5-3.3)
15. Leaving an animal unattended and tying or hitching the animal to any plant, shrub, or structure is prohibited within any park or recreation area.
16. Playing tennis is the only activity permitted on the tennis courts. All other activities including but are not limited to: skating, rollerblading, skateboarding, and bicycling are prohibited.

17. All users of Township parks and recreational facilities shall maintain the cleanliness and sanitary condition of the restrooms/washrooms.
18. No gambling or games of chance are permitted in any park, recreation area or facility without the proper permits.
19. Benches and/or bleachers are not to be moved without the permission of the Recreation Director.
20. No person shall build or attempt to build a fire except in such areas and under such regulations as may be designated by the Township. No person shall drop, throw or otherwise scatter lighted matches, burning cigarettes, cigars, tobacco paper, or other flammable material within any park or recreation area or facility.
21. Smoking is prohibited in all Township parks, playgrounds and recreation areas. (Ordinance # 100-2, section 1; Ordinance #172-05, section 1)
22. Skateboarding is prohibited on all Township property.
23. No person shall hunt, kill, trap, pursue, molest, chase, tease, or intentionally frighten any animal, wildlife, reptile, or bird; nor shall he remove or have in his possession the young of any wild animal or the eggs or nest or young of any reptile or bird. Note: an exception is made that snakes known to be poisonous or deadly reptiles may be killed on sight.
24. While on Township property, feeding of wildlife is prohibited.

Stirling Lake Park

25. Swimming is only permitted by members of the Lake. At Stirling Lake, access to the water and swimming are only permitted when a lifeguard is on duty. In the colder months, skating is permitted at Stirling Lake by Long Hill residents only when a safety signal is displayed.
26. Dogs are not permitted at the Stirling Lake Park.
27. Fishing is only permitted in the pond (with proper license) and not in the swimming area side of Stirling Lake.
28. The Stirling Lake Pavilion cannot be reserved during regular Stirling Lake swimming hours. Use of the pavilion is intended for all members of Stirling Lake during swimming hours.

Permits

It is the goal of the Long Hill Recreation Department to encourage the usage of its recreational fields and facilities in the support of activities designed to involve Long Hill Residents. The Recreation Department reserves the exclusive right to determine the eligibility of an organization seeking usage of the fields/facilities. The Recreation Department will issue permits in accordance with the following policies and procedures established by the Recreation Dept . in consultation with the Recreation Advisory Committee and adopted by the Township Committee.

1. No commercial use of the fields/facilities/equipment is permitted without an approved permit.
2. Permits for the use and or rental of Township facilities, fields, and/or equipment are handled through the Recreation Department. An authorized permit allows the permit holder to access the facility, field or equipment on the time and date specified on the permit provided all use requirements have been and continue to be met. The holder of a valid permit under this section shall have precedence over all others for the use of the field or other facility.
3. No permits for the use of township parks and recreation areas will be issued without written application. Fields and other facilities cannot be reserved over the phone. All permit fees are established and passed by resolution by the Long Hill Township Committee. The person whose name will appear on the permit must be the one to make the reservation and provide insurance. A deposit of \$100 is required to reserve a field, facility or equipment. Full payment is required prior to the event. The Recreation Department reserves the exclusive right to determine the eligibility of an organization and to assign a prioritization to any application for the use of Township fields, facilities, and equipment.
4. All permit holders agree to follow township rules and regulations when reserving and using a recreation area or park.
5. Permits are required for all groups or organized sports activities seeking to utilize facilities or equipment. For teams requesting usage of Township fields, facilities and equipment and to qualify for "resident" consideration, at least 1/3 of the applying team's roster must be Long Hill residents. Fees may be waived for organizations where at least 1/3 of the organization is made up of Long Hill Township residents. (Note: The Township Committee may charge and collect a reasonable service charge from users/renters requiring special maintenance.)

6. When a permit is issued, Long Hill Township assumes no liability for the renter's use of the equipment or facility.
7. The person seeking the permit shall complete in its entirety and file a "Facility Use Request" application with the Recreation Department and provide any other information requested by the Recreation Dept. used in making the fair determination of whether or not a permit will be issued and/or fee charged.
8. The person seeking the permit shall provide the Township with the appropriate insurance required for the event. Long Hill residents utilizing facilities or equipment for private functions must provide a copy of their Homeowner's Declaration page. Nonresidents and residents holding larger organized functions must have general liability insurance that covers the Township and names the Township as an additional insured with limits of \$1,000,000 combined single limit and an aggregate of \$2,000,000. A certificate of insurance, acceptable to the Township Administrator, must be filed with the Township prior to the use of Township facilities or equipment. In addition, the applicant shall hold the Township harmless from any claim or liability arising out of any activity or conduct of the renter while using the equipment or facility in question.
9. All renters (permit holders) agree to complete an Incident Report in the event of any accident or damage that occurs after holding an event in or on a Township facility or while using Township equipment. This needs to be completed and returned to the Recreation Director within 24 hours of the incident or the next business day.
10. A permit for the use of Stirling Lake Pavilion does not entitle all guests to use Stirling Lake. Stirling Lake Pavilion reservations are not permitted during the regular Lake hours of operation as the pavilion is used by all patrons with memberships to Stirling Lake.
11. All renters (permit holders) shall be bound by all park rules and regulations and all applicable ordinances fully.
12. The Township has the authority to revoke a permit upon finding a violation of any rule or ordinance or when false information has been provided by the applicant in the application process.

Dated: March 14, 2012

**RESOLUTION 12-145
AUTHORIZING AWARD OF CONTRACT
FOR GROUND MAINTENANCE CONTRACT [US ATHLETIC FIELDS]**

WHEREAS, bids for grounds maintenance services were received from five (5) bidders at the bid opening on February 16, 2012 and the Bid Summary is attached to this Resolution; and

WHEREAS, the apparent lowest bid in the amount of \$25,900 for the Base Bid, which was submitted by US Athletic Fields, Skillman, New Jersey, was fully responsive and included all information required by the bid specifications; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that:

1. A contract for the maintenance of Township grounds as described in the bid specifications is hereby awarded to US Athletic Fields of Skillman, New Jersey in accordance with its bid as follows:

2012	\$25,900	Base Bid Only
2013	\$25,900	Base Bid Only

2. US Athletic Fields shall comply with all other requirements set forth in the bid specifications and the local public contracts law.

3. The Chief Financial Officer has filed a certification of availability of funds in the

office of the Township Clerk., as required by the Local Budget Law

4. The Mayor and Township Clerk are hereby authorized and directed to execute the contract for maintenance services.

OLD BUSINESS:

1. Turf at Riverside Park

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT