

Long Hill Township Committee Minutes March 14, 2012 Regular Meeting

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey, on Wednesday, **March 14, 2012** at 7:00 p.m.

Statement of Adequate Notice:

Mayor Mazzucco read the following statement:

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Executive Session:

A motion was made by Mr. Aroneo and seconded by Mr. Piserchia to approve Resolution 12-124.
Vote: All Ayes

RESOLUTION 12-124 EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Police Department Staffing
- Township Administrator Recruitment
- CFO Position
- Township Engineer Appointment
- Township Administrator

Contract Negotiations:

- None

Attorney Client Privilege:

- Sewer Service Request
- Zoning

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- Retaining an Appraiser
- Bodnar Escrow

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to

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the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

Roll Call:

On roll call the following Committee members were present:

Jerry Aroneo; Guy Piserchia; Guy Roshto; Cornel Schuler; Mayor Michael Mazzucco

Absent: None

Also present: John Pidgeon, Township Attorney; Richard Sheola, Township Administrator/CFO; Christine Gatti, Township Clerk

Pledge of Allegiance:

All present recited the Pledge of Allegiance.

Mayor Mazzucco stated there were urgent matters to be addressed so this Committee so they will be going go back into Executive Session at 10 pm.

Presentation: Girl Scouts Silver Award Pamphlet

Madeline Lincoln and Lisa Carlin from the Girls Scout Troop stated that they are working on putting cement footprints in the new trail at Riverside Park. They indicated that this project will help us attain our silver wings. We decided to do this because we believe that people need to know more about the animals that live here. They have something like this in the Great Swamp but not everyone has the chance to go there. We put together a pamphlet of the various animals that will be featured in the trail. We expect to put the template and a sign at the opening of the trail. We are going to put half the foot print on one end of the trail and the other half at the opposite end. Thank you for your time and approval for this project.

Mayor Mazzucco and the Committee Members thanked the girls for their presentation.

Appointments To Boards And Commissions For 2012

Mr. Aroneo made a motion to approve the appointment of John Bangs to the Flood Plain Advisory Committee, Mr. Piserchia seconded the motion. Vote: All Ayes

The Township Committee appointed John Bangs to the Flood Plain Advisory Committee with the term running to December 2012.

Correspondence:

COAH Update: NJLM

Mr. Pidgeon pointed out that there were two main points that have been discussed before. A newspaper article has been distributed about the fact that the court held that Governor Christie is dissolving COAH which is not legal and COAH is back in business. We have to continue to be aware of the July 17th deadline for at least committing the money we have in a Trust Fund because the state has the statutory authority to swoop in and take it all. You have probably heard that a proposal has been made to use that money on foreclosed houses so I am sure the

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state would love to have the money. There are still some court cases pending and I am not sure when there will be any definitive direction.

Mr. Aroneo commented on the \$475,000 COAH trust fund and pointed out that there are some potential uses for Lounsberry. The Board has discussed expanding the facility and making the units ADA compliant. It had been built before the disabilities act. It might be good to update those units. He added that he would continue discussions with Lounsberry.

Ray Sarinelli, Township Auditor, and Mr. Pidgeon reviewed the COAH trust fund and how the funds can be appropriated.

Administrator Report:

Community Day Committee/Fund

Mr. Sheola announced that this item will not be discussed this evening.

Relocation of Emergency Operation Center

Mr. Sheola pointed out that the township has an alternate Office of Emergency Management (OEM) center at the Department of Public Works (DPW) and it was difficult to get to during the last storm. He stated that the OEM will be moved to the Engineers Office and reviewed the details. Mr. Aroneo commented that he is glad they are moving to this building and asked that the township not spend too much money on the move. Mr. Sheola stated that the OEM will primarily be at town hall and their alternate will be at DPW. He added that the cost of the move should be no more than \$1,000.

Discussion:

Park Rules & Regulations

Lisa Scanlon, Recreation Director, pointed out that tonight the agenda shows the second reading for the Ordinance to establish the umbrella for park rules and regulations. What you should have is a copy of the rules and regulations that were developed of which a good portion is of current practice. This was reviewed with the Recreation Advisory Committee and Mr. Schuler, our liaison, as well as Mr. Pidgeon.

Mr. Aroneo said although he was happy with the ordinance he was not so sure that we need all of the rules. I think when it comes to rules/laws/regulations lesser is definitely better. For example, no person shall carry firearms. That is illegal anywhere in the town.

Ms. Scanlon said they had talked about pulling that and there are some things in the ordinance that are in other areas of the code. By having it in here it protects the township if you should ever change another ordinance that talks about that. If that other ordinance were to change we would still want that as part of the rules for the park. Mr. Pidgeon added that another reason is so they are all in one place.

Mr. Aroneo reviewed the language and commented that some of the rules are little bit much and are common knowledge.

Mayor Mazzucco stated that he was in favor of it and was satisfied with the language as it stands.

Mr. Pidgeon added that the language could be changed at any time.

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Mr. Roshto thought that the Recreation Director was responsible for making sure the rules are adhered to. Ms. Scanlon stated that she issues the permits and does not enforce ordinances.

Mr. Pidgeon said the Code Enforcement Officer would be the one to issue any summons needed.

Mr. Roshto referred to the regulations where it says that "all Long Hill Public Recreational Areas including undeveloped conservation open space areas or other interest" so it's all encompassing. These park rules are not only park rules but any township owned property. That is the way I read it. Mr. Pidgeon said that any recreational or open space properties.

Ms. Scanlon said that there were properties such as the tract of land by Laura Drive which is currently open space. We talked about putting these park rules/regulations in effect for any properties that aren't specifically developed and named as a park. The reason for this is because you have properties that are not parks but the rules would apply.

Mr. Roshto referred to a section in the ordinance that reads "any person who refuses to leave a field or other facility that is reserved by someone else in accordance with this section or refuses to vacate a field or other facility when ordered to do so by the recreation director shall be in violation of this ordinance". I would like some clarification on what a field is versus the other definition which said everything is a park. Mr. Pidgeon said the ordinance controls for this section 11-99. We could add a definition for what a park or field is but I do not think we will ever issue a summons.

Mr. Piserchia said he agreed with the Mayor. He liked the idea that everything is in one place even though it is referenced elsewhere.

Mayor Mazzucco thanked Lisa and the Recreation Advisory Committee for doing all the work.

Wastewater Treatment Plant

Mr. Schuler said there had been a proposal for some upgrades, expansion and an INI remediation which has been lingering. He would like to place this item on as a discussion item so we can come to some conclusion. He indicated that he was asked how the Township Committee wants the Wastewater Management Advisory Committee to present this. What goal are we trying to achieve? The goal is different if we want to lift a sewer band in the near term versus long term. That dictates what is to be presented and what the objective of the project would be. He felt there was a great deal of resistance from some committee members in the presentation from last year. Wastewater kept coming back with the numbers and is getting more numbers. He pointed out that he would rather have a direction. What type of proposal do we want the Wastewater Advisory Committee to come up with so they can hone in and try and hit on something that we are going to be receptive to?

Mayor Mazzucco said he would like to see something addressing the larger problems before we start going into tank structure.

Mr. Aroneo agreed with the Mayor. He pointed out that we spent a lot of money on researching where the INI is and added that he was not sure that we still have all of those results. He thought we were waiting on a final report on that. He suggested that maybe we can have some more interpretation of that technical data. He was in agreement with the Mayor that we should focus on INI reduction.

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Mr. Roshto agreed. He would like to see some kind of regular maintenance plan. Also a recommendation telling us how we are going to upgrade an infrastructure over an appropriate period of time.

Mr. Piserchia agreed with Mr. Roshto on this point. However, he pointed out that you don't want to be a penny wise and pound foolish. If something is going to cost "X" today and "X" plus a small percentage five years from now that is one thing. If the engineers tell us what needs to be done is "X" and you can do it today or you can allow time to deteriorate it further where now it will cost 3-4 times as much. He pointed out that it has to be balanced. He suggested that the township ask Cornel to present it in the context of, are we forestalling the inevitable? Is it something that has to be done?

Mr. Schuler said the original objective was to come up with a plan to most economically lift the sewer ban in as short a period of time as possible. Based on that, they determined that remediating INI would not be able to do that in the short term until you reached some 50-60 percent remediation level which would have cost \$16-17 million dollars.

Mayor Mazzucco said there is no rush to lift the sewer ban just to get more development in the town. He recommended that the township fix the problem that we have in the infrastructure in the most cost effective approach.

Mr. Aroneo agreed. We need to look long term and the sewer ban has been in effect for 12 years. We need a long term solution which is maintaining the infrastructure.

Mayor Mazzucco felt the focus should be on the bad areas.

Mr. Schuler said there were items that are well beyond their life expectancy. There are also investments that yield a cost savings over long term.

Mr. Roshto thought it would be great to have an INI infrastructure maintenance plan that we can understand. If we could separate that out and put a second report for a later date that will explain what they need to maintain the sewer plant and keeping it up to date.

Mr. Schuler pointed out that there was equipment that was well beyond its useful life.

Grounds Maintenance Agreement

Mr. Schuler referred to an email he had received that explains the locations where public works cuts grass.

Thomas Sweeney, Director of Public Works, pointed out that tomorrow was the bid for trying to minimize lawn cutting to just Riverside Park, Town Hall and Meyersville Ball Field. Services would be cutting, fertilizing and striping. He added that the tennis court has been done by Public Works for years and we took the Police Department out of the bid as we feel Public Works can handle that. He recommended awarding the base bid. Activities are starting up now and the fields have to be done.

Mr. Aroneo was not opposed to the contract but we have talked about this in the past. What I would like to look at is all or none. Either the Department of Public Works (DPW) does it all and keeps all of the equipment and manpower or contracts all of it out. We have done some analysis in the past on what you actually mow. We are buying new lawn mowing equipment but yet we are contracting out. Do we want to maintain staff and equipment for something we can

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get relatively inexpensively? You addressed the mulch in your memo. Why do we not put the mulch by roadsides rather than mow. How much equipment and man power do we need if we are going to contract most of it out? We are only doing a minimal portion of the job.

Mr. Sweeney stated that said he would like not to contract out anything and would like to do it all in house but there is only so much DPW can do with limited staff. Yes there is big load of mulch at public works which does not concern me because that will not be there every year. If I am committed into a program where we are spreading the mulch on different areas and I do not have the material every year we will then be buying mulch. We have a program whereby the residents purchase mulch at a low cost; it is cost avoidance for buying mulch that we need for town hall and other areas we service. I can't see dumping it along side of the road.

Mr. Aroneo and Mr. Sweeney discussed mulching on the sides of roads, weeding, equipment and maintenance involved with lawn maintenance.

Mr. Aroneo asked if it would not be more efficient to not do any of it and let the low cost bidder do more and let DPW do less. We have a staff of employees and we contract out so what is the optimal mix. Should we consider outsourcing and have less of a staff?

Mr. Sweeney said if it is all contracted out then you will pay more. If you want it done in house I would be glad to do that but I would need more equipment. With the mowing contract you are paying for someone to cut once a week.

Mayor Mazzucco noted that they were into Lacrosse season and the kids need to practice so the lawns must be cut.

Mr. Schuler commented about the separate contract for Millington Train Station which is up next year. The two contracts do not expire at the same time so it might make sense for us to look at it when the next contract comes up for Millington.

Mayor Mazzucco thought the parking for the Millington Train Station was paid through a Parking Trust.

A discussion ensued among the Committee and Mr. Sweeney in regards to options for merging the contracts and lawn services

Ordinance Public Hearing / Consideration Of Adoption:

ORDINANCE 297-12 AN ORDINANCE CONCERNING PARK RULES AND REGULATIONS AND AMENDING CHAPTER XI OF THE TOWNSHIP CODE ENTITLED "PARKS AND RECREATIONAL AREAS"

Mayor Mazzucco read the ordinance by title and opened the public hearing. No one wished to be heard therefore Mayor Mazzucco closed the public hearing.

A motion made by Mr. Aroneo to adopt Ordinance 297-12, seconded by Mr. Schuler.
Roll Call Vote: All Ayes

**ORDINANCE #297-12
AN ORDINANCE CONCERNING PARK RULES AND REGULATIONS AND AMENDING
CHAPTER XI OF THE TOWNSHIP CODE ENTITLED "PARKS AND RECREATIONAL**

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AREAS”

STATEMENT OF PURPOSE: *To update the rules and regulations for Township parks and recreational areas and to authorize their adoption by resolution.*

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

Section 1. Chapter XI of the Township Code entitled “Parks and Recreational Areas” is hereby amended in its entirety to read as follows:

CHAPTER XI PARKS AND RECREATIONAL AREAS

11-1 Reservation and Use of Fields and Facilities.

Fields and other parks facilities may be reserved by teams, clubs and other organizations or Township residents by filing the appropriate application with the Township Recreation Director. Fields and other parks facilities shall be utilized in accordance with the schedule and rules established by the Recreation Director. The Director may give preference to Township organizations and residents in allocating field and facility usage, subject to State law and policies adopted by the Township Committee. Any person who refuses to leave a field or other facility reserved by someone else in accordance with this section, or who refuses to vacate a field or other facility when ordered to do so by the Recreation Director shall be in violation of this ordinance and shall be subject to the penalties see forth in Section 11-3 below.

11-2 Rules & Regulations

Rules and regulations applicable to Township parks and recreational facilities may be adopted by the Township Committee by resolution. Those rules and regulations are incorporated herein by reference and are enforceable pursuant to Section 11-3 below..

11-3 Violations And Penalties.

Any person who violates any provision of this chapter, including any rules and regulations adopted by the Township Committee by resolution pursuant to Section 11-2 above, shall be liable to the penalties stated in Chapter I, Section 1-5 of this Code.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared

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invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 299-12 AN ORDINANCE CREATING THE POSITION OF PURCHASING OFFICER AND SUPPLEMENTING AND AMENDING CHAPTER II OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

A typo was found in 2-25.3. The first line it says poses but should be possess.

Mayor Mazzucco read the ordinance by title and opened the public hearing. No one wished to be heard therefore Mayor Mazzucco closed the public hearing.

A motion made by Mr. Aroneo to adopt Ordinance 299-12 as amended, motion seconded by Mr. Piserchia.

Roll Call Vote: All Ayes

**ORDINANCE #299-12
AN ORDINANCE CREATING THE POSITION OF PURCHASING OFFICER AND
SUPPLEMENTING AND AMENDING CHAPTER II OF THE TOWNSHIP CODE ENTITLED
"ADMINISTRATION"**

STATEMENT OF PURPOSE: *To create the position of Township Purchasing Agent.*

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows that Chapter II of the Township Code Entitled "Administration" is hereby supplemented and amended as follows:

Section 1. Section 2-21 entitled "Establishment of Municipal Officers and Employees," is supplemented and amended by adding a new subsection 2-25 entitled "Purchasing Agent," which reads as follows:

"2-25 PURCHASING AGENT"

2-25.1. Position Created. There is hereby created the position of Purchasing Agent for the Township of Long Hill. This position may be filled in the sole discretion of the Township Committee, or it may remain vacant. If the position is vacant, the Township shall be subject to the statutory bid threshold set forth in N.J.S.A. 40A:11-3.

2-25.2. Appointment. The Purchasing Agent shall be appointed by the Township Committee.

2-25.3. Qualifications. The Purchasing Agent is required to possess a valid qualified Purchasing Agent certificate as issued by the New Jersey Division of Local Government

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Services, Department of Community Affairs.

2-25.4. Responsibilities. The Purchasing Agent shall have, on behalf of the Township Committee, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq); to prepare public advertizing for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to recommend to the governing body the awarding of contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by State regulatory agencies and to award specific contracts when that authority is delegated to the Purchasing Agent by the governing body.”

Section 2. When a qualified purchasing agent has been appointed and if the Township desires to take advantage of the supplemental authority of N.J.S.A. 40A:11-3 and 40A:11-4.3 , the Township Committee shall pass a resolution in accordance with N.J.A.C. 5:34-5.2 authorizing the amount of a higher bid threshold, the amount of which shall not exceed the statutory maximum bid threshold. In such case the Township Clerk shall file a certified copy of the resolution with the Director of Community Affairs and enclose:

- i. A certification from the Mayor that the purchasing agent of the contracting unit exercises the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and
- ii. A copy of the purchasing agent's qualified purchasing agent certification;

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held

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invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

Ordinance Introduction:

ORDINANCE 301-12 CALENDAR YEAR 2012 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Mayor Mazzucco announced that public hearing is scheduled for April 11th.

Rich Sarinelli, Township Auditor, said each year we go through this exercise. The new cap as of last year is 2% on revenue and 2% of appropriations. In the legislation the municipalities have the option to exceed the cap and go to 3.5% if necessary to balance their budgets and be in compliance. If you don't use the extra 1.5% it goes into a bank to be used in future should you have a spike in a budget that needs to be covered. In my research this has been approved every year. The bank will give you \$368,979.45. That is 3.5% increase over the prior year. Every budget year you have to do this ordinance again.

Mayor Mazzucco asked for comments from the public. Their being none he asked for a Roll Call.

Mayor Mazzucco made a motion to introduce Ordinance 301-12 as discussed; seconded by Mr. Piserchia.

Roll Call Vote: All Ayes

**ORDINANCE 301-12
CALENDAR YEAR 2012 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and

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the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$368,979.45 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$368,979.45, and that the CY 2011 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption

ORDINANCE 302-12 - AN ORDINANCE CONCERNING SEWER USER RATES AND AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"

Ordinance scheduled for discussion at April Meeting.

Resolutions:

Mayor Mazzucco announced that the 2012 budget public hearing was scheduled for the April 11, 2012 Meeting

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Mr. Sarinelli pointed out that each Committee member should have the State format budget for 2012. The budget as being introduced is \$14,671,846 and is slightly above last year. The budget as presented increased the tax rate by 2.04 for every \$100 of assessed value. The average house would be slightly less than \$94.00 per year. The budget is in balance and complies with both the levy cap on taxes and the appropriation cap on spending. He reviewed the budget and summary and pointed out that the budget will be available tomorrow at the Town Clerk's Office. It also will be on the website by tomorrow along with a synopsis.

Mr. Aroneo thanked Mr. Sarinelli and Mayor Mazzucco for all their hard work. Mr. Aroneo felt it was good time to talk about where we are overall. Every year we talk about reduction. Even if we pass this budget I would like to look at ways to seriously reduce our expenditures, be it salaries and wages or other expenses. There is always room for savings. We haven't really tremendously cut our budget. We had the support of our employees in 2010 that opted to take 0% and we are thankful for that. We need to take a serious look at services we are delivering. I think there is more work to be done. One of the things the auditor mentioned was that we should be cautious on the amount of reserves we take out. I am not in favor of incurring any more debt this year.

Mr. Pidgeon said he would review changes in budget after it is introduced.

Mr. Sarinelli reviewed the timeline for the budget. Mr. Pidgeon added that there was no limit to decrease. You can amend within certain parameters.

Mayor Mazzucco made a motion to approve resolution 12-125 which introduces the 2012 Budget. He noted that the resolution is not complete as it doesn't have the table attached. Mr. Piserchia seconded the motion.

Roll Call Vote: All Ayes

**RESOLUTION 12-125
INTRODUCTION OF 2012 BUDGET**

Whereas, the above is a summary of the introduced 2012 Budget; and

Whereas, the Township Clerk is directed to publish the summary and notice the public hearing and have the full original introduced 2012 Budget on file for public inspection;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of Township of Long Hill in the County of Morris, and the State of New Jersey that the 2012 ,Budget is hereby introduced and copy of the full original introduced 2012 Budget is on file may be obtained from the

Township Clerks Office.

**2012 Municipal Budget
of the Township of Long Hill, County of Morris, for the fiscal year 2012.
Revenue and Appropriation Summaries**

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Summary of Appropriations	2012 Budget	2011
1. Operating Expenses: Salaries & Wages	Anticipated 4,952,106	4,641,284
Other Expenses	2012 Budget 5,552,407	2011 4,182,268
2. Deferred Charges & Other Appropriations	1,475,600	1,257,006
3. Capital Improvements	4,130,050	4,340,025
4. Debt Service (include for School Purposes)	2,086,074	1,900,054
5. Reserve for Uncollected Taxes	9,704,484	8,809,395
a) Total General Appropriations	14,651,197	14,359,911
b) Addition to Local District School Tax		
Total Number of Employees	569,369	595,561
c) Utility Tax	-	
Total Amount to be Raised by Taxes	9,569,597	9,386,888
Total General Revenues	14,651,197	14,359,911

2012 Parking Utility Budget

Summary of Revenues	Anticipated	
	2012	2011
1. Surplus		
2. Total Miscellaneous Revenues	27,500	30,000
3. Deficit (General Budget)		
Total General Revenues	27,500	30,000

Summary of Appropriations	2012 Budget	2011 Budget
1. Operating Expenses: Salaries & Wages	5,000	7,500
1. Operating Expenses: Other Expenses	17,500	17,500
2. Capital Improvements	5,000	5,000
3. Debt Service		
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total General Appropriations	27,500	30,000
Total Number of Employees	1	1

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Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility-Other
Interest	527,695			
Principal	1,509,179			
<u>Outstanding Balance</u>	<u>17,272,847</u>	-	-	-

Consent Agenda Resolutions:

Mayor Mazzucco asked for a motion to introduce the Consent Agenda Resolutions.

Mr. Aroneo asked to Table Resolution 12-140 which authorizes employment of part-time clerk in the tax office. He pointed out that one of the things we discussed was the use of hourly help during peak periods. This looks like we are creating a part time job rather than seasonal assistance at peak periods. I spoke with two of the women who were on the list for part time positions and they were eager to work hourly wages. He stated that he does not recall the creation of a part time position going to full time at peak periods. We have discussed this several times.

Mayor Mazzucco thought he would like a conversation with the candidate to explain this could be a short term position and it may change. Mr. Aroneo suggested pulling the resolution at this time.

Mr. Schuler wanted to comment about 12-131 regarding the change of mulch fees. Back in January we were looking at \$80. Our costs are actually over \$100 to get a truck full of mulch to a person. Mr. Aroneo stated that he was agreeable to charging what it costs the township. The Committee agreed.

Police Chief Daniel Hedden commented on fees for alarms. He pointed out there was a bit of administrative work involved with the maintenance for alarms. He thought that when it was established it guaranteed that the police department would obtain a list of all who possess alarms. We gather certain data such as contact numbers, or special conditions that may exist. He did not know how the \$50 dollar fee was established. We respond to about 400 false alarms a year. If an alarm goes off when no one is home we will make sure the house is secure before we leave.

Mayor Mazzucco made a motion to introduce 12-126 through 12-145 excluding 12-140 which was seconded by Mr. Schuler.

Roll Call Vote: All Ayes

**RESOLUTION 12-126
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

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**RESOLUTION 12-127
APPROVAL OF SEWER REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund in the amount of \$576.05 for 2011 Sewer and \$30.59 in interest paid on Block: 10201 Lot: 10.02 in the name of Duryee;

BE IT FURTHER RESOLVED that a check in the amount of \$606.64 is authorized to be paid to FNA Jersey BOI, Inc., 575 Rt. 70, 2nd floor, P.O Box 1030 Brick, NJ 08723.

**RESOLUTION 12-128
AUTHORIZING TRANSFERS OF APPROPRIATION RESERVES**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Reserve Account; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Reserve Account;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the Reserve Account demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Account	<u>From</u>	<u>To</u>
1-01-26-305-306-200 Garbage Contract - Other Exp	\$2,500	
Total	\$2,500	
1-01-21-180-180-200 Planning Board – Other Expenses		\$ 2,500
Total		\$2,500

**RESOLUTION 12-129
RETURN OF OFF-DUTY POLICE OFFICER ESCROW**

WHEREAS, Road Safety Systems, LLC utilized the services of off-duty Long Hill Township police officers for traffic control on December 23, 2011; and

WHEREAS, Road Safety Systems, LLC paid in advance for these services in an estimated amount calculated by the Long Hill Township Police Department; and

WHEREAS, Road Safety Systems, LLC is requesting a return of the remaining balance of \$588.28 in the escrow account established for this purpose; and

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WHEREAS, the Chief of Police has certified that there are no outstanding invoices and has approved the release of these escrow funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, hereby directs the Chief Financial Officer to return the balance of \$588.28 to Road Safety Systems, LLC of 1 Linda Lane Suite D, PO Box 2390 Vincentown, NJ 08088.

**RESOLUTION 12-130
AUTHORIZING RELEASE OF MAINTENANCE BOND FOR CFM CONSTRUCTION**

WHEREAS, CFM Construction was the successful bidder in March 2010 for the replacement of Main Pump Controls and Valves at the Waste Water Treatment Plant; and

WHEREAS, CFM Construction posted a maintenance bond in the amount of \$25,567.00 made payable to the Township of Long Hill for a two (2) year period after completion of the work; and

WHEREAS, there have no complaints regarding the work and therefore full release of the Maintenance Bond in the amount of \$25,567.00 is in order; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. The Maintenance Bond in the amount of \$25,567.00 shall be returned to CFM Construction.

**RESOLUTION 12-131
AMENDING 2012 FEE SCHEDULE [AMENDMENT I]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2012 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee

Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
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Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00

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Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses

Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$110.00
Pick-up truck or van	\$150.00
Extra for overload	\$ 40.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00
Dog Licenses	
Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after February 1 st	\$ 10.00
Replacement (first one free, thereafter \$5.00)	
Fill/Soil Removal Permit	\$ 50.00
Food and Drink License	
Pharmacy	\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)	\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)	\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)	\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)	\$ 400.00
Mobile Retail Food Establishment	\$ 110.00
Temporary Retail Food Establishment	\$ 30.00
Farmers Market	\$ 20.00
Catering	\$ 110.00
Re-Inspection Fee	\$ 100.00
Late Fee (renewals only – after January 31 st)	Double License Fee
Handgun Permit	\$ 2.00
Handgun Identification Card	\$ 5.00
Kennel License	\$ 35.00
Limousine License	\$ 50.00

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Parking Permit:

Millington	Yearly	\$210.00
Yearly after July 1 st		\$105.00
Stirling	Yearly	\$260.00
Yearly after July 1 st		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1 st		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00

Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs
Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs

Commercial Use Rates (\$100.00 Deposit required and Insurance)

Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs

Bocce Ball Courts

Non Resident	\$40.00/2 Hrs.
Resident Commercial	\$50.00/2 Hrs.
Non-Resident Commercial	\$100.00/2 Hrs

Horseshoe Pits

Non Resident	\$40.00/2 Hrs.
Resident Commercial	\$50.00/2 Hrs.
Non-Resident Commercial	\$100.00/2 Hrs

Tennis Courts

Non Resident	\$10.00/1 Hr.
Resident Commercial	\$15.00/1 Hr.
Non-Resident Commercial	\$20.00/1 Hr

Photocopies/Copies:

Black & White copies (per copy)	\$ 0.05
Color copies (per copy)	\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]	

Large Format Prints

\$5.00/page for 24" X 36"
\$1.00/linear foot over initial 2 feet

DVD ROM	\$ 3.00
CD	\$ 0.50
CD of Full Tax Map (total includes mailing and postage)	\$ 25.00
Land Use Ordinances	\$ 35.00
Zoning Map	\$ 5.00
Master Plan	\$ 35.00

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Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate		\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$100.00	\$50.00
Public Assembly Permit		\$100.00
Recreation Programs		
Basketball registration (Intramural)		\$65.00
Basketball registration (Traveling Team)		\$200.00
Basketball Clinic (3 Week Program – 3 classes)		\$70.00
Men’s Adult Basketball League [per season]:		
Long Hill Resident Adult		\$ 20.00
Out-of Town Resident Adult		\$ 30.00
Little Explorers Summer Pre-School Camp:		
One Week		\$ 75.00
Two Weeks		\$140.00
Three Weeks		\$200.00
Field Hockey Fall Program		\$ 60.00
Field Hockey Summer Clinic		\$ 85.00
Traveling Lacrosse Program – Girls		\$ 150.00
Girls Lacrosse Summer Clinic		\$ 80.00
Pilates (8 weeks)		\$ 55.00
Pilates (4 weeks)		\$ 40.00
Swim Lessons		\$ 65.00
Girls Volleyball		\$ 75.00
Women’s Softball League		\$120 per team (season fee)
Return Check Fee [per N.J.S.A. 40:5-18(c)]		\$ 20.00
Septic Applications		
New: Plan Review		\$ 500.00

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(Includes plan review and installation inspection)	
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles: (Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty (Nights, Weekends and NJ Holidays)	\$250.00 per hour, 1 hour minimum
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day

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Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day

Yard Tow (automobile only)	\$ 40.00
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Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 12-024 which was approved by the Township Committee on January 3, 2012.

**RESOLUTION 12-132
APPOINTING 2011/2012
BASKETBALL PROGRAM STAFF [Amendment]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2011/2012 Recreation Basketball program effective December 1, 2011:

Supervisors:	Salary/Hour
Vanessa Fowler	\$19.25
Kelly Burns	13.25
Chris Hachey	12.00
Dan Hutchinson	12.00

Referees / Timers / Scorekeepers:

Jennifer Sinnott - 3rd and 4th grade	9.00
Sarah Bujnowski - 3rd and 4th grade	9.00
Mark Blajsa	9.00
Daniella Leon	8.00
Kyle Mobus	8.00
Luke Smith	8.00
James Tagliaferro	8.00
Kimberly Pilsbury	8.00
Julia Priovolos	8.00
Carly Sinnott	8.00
Sean Bujnowski - 3rd and 4th grade	8.00
Bridget Ryan	8.00
Eric Langenauer	8.00
Jared Goetz	8.00
Stephanie Santo – SUB	8.00
Colin Lauderdale - 3rd and 4th grade	8.00

Returning College Kids (referee/ timers/ supervisors) – December, January, March only:

Danny Zaccaria	\$10.50
Kevin Beneduce	9.75
James Spinelli	9.75

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Dan Hirsch	9.75
Nick Pepe	9.75
Lucas Lourenco	9.50
David Meltzer	9.50
Meg Ryan	9.00
Emily Kesselmeier	9.00
Alex Hopwood	8.00
Joshua Goetz	8.00
Mark Hagel	8.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 11-362 which was approved by the Township Committee on December 14, 2011.

**RESOLUTION 12-133
APPROVING SPECIAL EVENT
LICENSE [WATCHUNG MOUNTAIN CHAPTER AACA]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-02 for the event to the "Sponsor" Watchung Mountain Chapter AACA, for their Special Event to be held on April 1, 2012 at the Long Hill Township Community Center on Warren Avenue in Stirling; and

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

**RESOLUTION 12-134
AUTHORIZE PARTICIPATION IN SOMERSET COUNTY
AUCTION OF SURPLUS PROPERTY**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, the following items are authorized to be auctioned:

- 1991 Ford F-800 Dump Truck Vin # 1FDPF82J4MVA33914
- 1975 Low Boy Trailer Vin # 957514
- 2005 Ford Crown Victoria Vin # 2FAFP71W25X141376 mileage 104,240.
- 2 Weed eater brand string trimmers
- 2 Homelite brand chainsaws
- 1 Homelite brand string trimmer
- 1 Dayton brand portable generator
- 1 Kohler model 20RZ82 Natural gas generator
- 1 Onan gasoline powered generator
- 1 Lincoln brand a/c arc welder
- 1 FMC truck mount portable chemical sprayer
- 1 Tanaka brand sidewalk edger
- 2 police roof mounted light bars
- 1 Huffy 10 speed 512st bike
- 1 Schwinn Scrambler bike
- 1 Trek 830 mountain bike
- 1 Diamond back mountain bike

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1 Pacific quicksilver bike
1 Sears free spirit bike
1 Trek 1000 bike

**RESOLUTION 12-135
APPROVE CONFERENCE REQUEST – CONSTRUCTION OFFICIAL**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Construction Official to attend the New Jersey Safety Conference; and

NOW, THEREFORE, BE IT RESOLVED, by the Long Hill Township Committee hereby approves the request of the Construction Official to attend the New Jersey Safety Conference.

**RESOLUTION 12-136
CERTIFYING JUNIOR MEMBERSHIP WITH MILLINGTON
VOLUNTEER FIRE COMPANY [RAE]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that Declan Rae is a Junior Member of the Millington Volunteer Fire Company.

**RESOLUTION 12-137
AUTHORIZING LIQUOR LICENSE TRANSFER
(PERSON TO PERSON - BENSI TO TRUHEAVEN)**

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License [License No. 1430-33-011-005], heretofore issued to Bensi of Gillette, LLC since 2009; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current licensed term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey does hereby approve, effective March 15, 2012, the transfer of the aforesaid Plenary Retail Consumption License to Truheaven, LLC, and does hereby direct the Township Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Truheaven, LLC effective March 15, 2012".

RESOLUTION 12-138

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AUTHORIZING THE TOWNSHIP TO APPLY FOR GRANT FUNDS TO THE STATE OF NEW JERSEY MUNICIPAL RECYCLING TONNAGE GRANT PROGRAM

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be available to municipalities to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2011 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the asset of Long Hill Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, wishes to file an application and endorses such application with the State of New Jersey Department of Environmental Protection and designates Thomas Sweeney, Recycling Coordinator, to ensure that the application is properly filed;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be use solely for the purposes of recycling.

**RESOLUTION 12-139
ADOPTING A FLEXIBLE SPENDING PLAN IN ACCORDANCE
WITH PL 2011, C 78**

WHEREAS, the Township of Long Hill wishes to offer all eligible employees a Flexible Spending Plan in conformity with PL 2011, C 78; and

WHEREAS, Section 125 of the Internal Revenue Service Code contains a provision whereby employers can provide their employees with a Flexible Spending Plan for certain insurance premiums, unreimbursed medical expenses and child or dependent care to be furnished with pre-tax income, and

WHEREAS, Coordinated Benefits Associates Inc, a voluntary benefits company, specializing in supplemental insurance, can provide a Section 125 in conformity with PL 2011, C 78 and will provide all interested Township of Long Hill employees with individual consultation and

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enrollment information from consultants of Coordinated Benefits Associates, Inc. on an ongoing basis, and all servicing will be handled by same, and;

NOW THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill, hereby agrees that Coordinated Benefits Associates, Inc. will be the Plan Administrator for a Section 125 Plan, also known as a flexible benefits spending plan, consisting of a flexible benefits plan document, an adopted agreement, and component benefit plans and policies.

**RESOLUTION1 12-141
APPOINTING DPW SEASONAL PERSONNEL – ROBERT PHILIPS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of Richard J. Sheola, Township Administrator and Tom Sweeney, Director of Public Works, does hereby appoint Robert Philips to provide Long Hill Township with temporary help effective on or about March 19, 2012 at a rate of \$11.50 per hour at a total amount not to exceed \$11,000.00, funded in the 2012 Municipal Operating Budget “Clean Communities” account #2-01-41-770-001-105.

**RESOLUTION1 12-142
APPROVAL OF REQUEST FOR RETIREMENT
OF TOWNSHIP EMPLOYEE [ALLEN]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve Sergeant Richard Allen’s request for retirement from the Long Hill Township Police Department effective April 27, 2012 as per his letter to Chief Daniel Hedden dated February 27, 2012.

**RESOLUTION1 12-143
CONFIRMING ONE-TIME STIPEND PAYMENT
TO TOWNSHIP EMPLOYEE [GATTI]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby confirm a one-time payment of a \$3,500 stipend to Christine Gatti.

**RESOLUTION 12-144
ADOPTING RULES AND REGULATIONS FOR TOWNSHIP PARKS**

WHEREAS, Township Code Section 11-2 provides that:

“Rules and regulations applicable to Township parks and recreational facilities may be adopted by the Township Committee by resolution. Those rules and regulations are incorporated herein by reference and are enforceable pursuant to [Township Code] Section 11-3”; and

WHEREAS, Township Code Section 11-3 provides that:

“Any person who violates any provision of this chapter, including any rules and regulations adopted by the Township Committee by resolution pursuant to Section 11-2 . . . , shall be liable to the penalties stated in Chapter I, Section 1-5 of [the Township Code]; and

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WHEREAS, the Township Recreation Advisory Committee has recommended adoption of the “Long Hill Township Recreation Department Park Rules and Regulations” that are attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, pursuant to the provisions of Section 11-2 of the Township Code, as follows:

1. The Long Hill Township Recreation Department Park Rules and Regulations, which are attached hereto and incorporated herein by reference, are hereby adopted, effective immediately.
2. These park rules and regulations shall remain in full force and effect until further action of the Township Committee.
3. In accordance with the provisions of Section 11-3 of the Township Code, any person who violates any of these rules and regulations shall be liable to the penalties stated in Section 1-5 of the Township Code.
4. The Township Recreation Director, in her discretion, may post copies of relevant sections of these rules and regulations at the various Township Parks and Recreation Facilities.

**RESOLUTION 12-145
AUTHORIZING AWARD OF CONTRACT
FOR GROUND MAINTENANCE CONTRACT [US ATHLETIC FIELDS]**

WHEREAS, bids for grounds maintenance services were received from five (5) bidders at the bid opening on February 16, 2012 and the Bid Summary is attached to this Resolution; and

WHEREAS, the apparent lowest bid in the amount of \$25,900 for the Base Bid, which was submitted by US Athletic Fields, Skillman, New Jersey, was fully responsive and included all information required by the bid specifications; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that:

1. A contract for the maintenance of Township grounds as described in the bid specifications is hereby awarded to US Athletic Fields of Skillman, New Jersey in accordance with its bid as follows:

2012	\$25,900	Base Bid Only
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2013 \$25,900 Base Bid Only

2. US Athletic Fields shall comply with all other requirements set forth in the bid specifications and the local public contracts law.
3. The Chief Financial Officer has filed a certification of availability of funds in the office of the Township Clerk., as required by the Local Budget Law
4. The Mayor and Township Clerk are hereby authorized and directed to execute the contract for maintenance services.

Old Business:

Turf at Riverside Park

Mr. Piserchia said this was not something that could be resolved this evening but is important. He stated that on December 15th we received a petition signed by a significant number of people who were concerned about the lack of playing fields in the township. The reason why we did not continue the debate was because we were considering purchasing other properties. However this could take an extended period of time to work out and perhaps a more general solution would be that we look into turfing at least one field at Riverside Park. It is now more than a year later and they are asking for us to address it. I would like to add it to the next meeting for discussion.

Mayor Mazzucco asked Ms. Gatti to put the matter on for the April 11th agenda.

Mr. Aroneo stated that last year the Mayor had talked about an agreement with Morris County to clear the river of fallen trees. That work was supposed to be completed by last summer. Bad weather delayed it. Can we start it up again?

Mayor Mazzucco asked that Mr. Sheola reach out to them.

Mr. Aroneo stated that the Planning Board raised the question about adopting the Governors 15 point plan (flood control). Item 15 would have towns in the Passaic River basin persue flood risk reduction changes to their master plan and flood prevention ordinances to prevent future development in the flood prone areas. The advice we got from our planner is that it is inconsistent with MLUL and there is no way we could put a building or develop a moratorium on any property except for six months because of certain conditions that had to be applied. We were asking which one governs and the planner said the MLUL.

Mr. Pidgeon stated that he does not think he is talking about the moratorium as much as adopting standards. The Governor's plan is really a concept. You would have to talk about specific standards implementing in that concept. He added that this is not a simple matter. I do not see this as a moratorium.

New Business:

Meyersville Field

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Ms. Scanlon said that we are using Meyersville Field more and more. She stated that she is concerned about adequate parking for the facility. After the last meeting she went back to Paul Ferriero, Township Engineer, to ask him if we could expand to the north or south or even across the street to attain additional parking. He gave me some maps with the encumbered land on both sides and unfortunately there is no room to expand on either side because of wetlands. The only option may be to abolish the basketball court or the tennis court and both of those are heavily used. She asked the Committee whether or not they would be willing to entertain an ordinance to limit parking in the parking lot at the Meyersville ball field complex to just people using the facility. She pointed out that our tennis programs are expanding. In the past two weeks some of the high school varsity players have been utilizing Riverside. We are trying to repair the Riverside tennis courts. We have utilized Copper Spring for parking but they only have 90 spaces so when they have an event there is no extra parking to spare. We have the younger kids there so I am concerned with the kids walking on New Vernon Road and it is a safety issue.

Mayor Mazzucco felt the first move is to limit the parking to the people using the fields only.

Mr. Piserchia mad a motion to have an ordinance drafted to be considered by the Township Committee for the next meeting; Mr. Roshto seconded the motion. Vote: All Ayes

Mayor Mazzucco announced that the next meeting of the Township Committee will be limited as two of our members would not be present.

Meeting Open To The Public:

Mayor Mazzucco asked if there were any comment or statements from the public

John Bangs, resident of River Road, said he had missed the wastewater discussion but stated that he has come up with some products. From what I understand about 25% or so of our manholes have holes in the top and they also have two kick holes in the side. Some go under water by 14+ inches. There are four that run from Greenwood to Passaic. They empty a considerable amount of water into the sewer plant. He outlined the product.

A discussion ensued among the Committee and Mr. Bangs on manholes and possible options to help the wastewater matter. It was suggest that Mr. Bangs work with the DPW Director on his suggestions.

Executive Session

Mayor Mazzucco pointed out that the Committee will be going back into executive session and commented that they do not expect to come back into open session for action.

A motion was made by Mayor Mazzucco; seconded by Mr. Piserchia to reconvene to Executive Session at 9:50 p.m.

Regular Open Session

The Township Committee reconvened to Regular Session at 11:00 p.m.

Adjournment

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There being no further business, a motion was made by Mayor Mazzucco and seconded by Mr. Roshto to adjourn the meeting at 11:01 p.m. Vote: All Ayes

Respectfully submitted,

Christine A. Gatti
Township Clerk
/mf/

Approved: July 18, 2012