



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, May 9, 2012
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-194
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Administrator Recruitment
- OEM Director
- Personnel Manual

Contract Negotiations:

- Non-Union Salary Adjustments

Attorney Client Privilege:

- Zoning

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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OPEN REGULAR SESSION

CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMITTEE / BOARD MINUTES:

1. Morris County Planning Board [March]

CORRESPONDENCE:

1. State Strategic Plan [County of Morris]
2. Mountain Avenue Reconstruction [DEP]
3. Community Development Block Grant [County of Morris]

DISCUSSION / ACTION ITEMS:

1. Toughbooks Data Charges
2. Giannini Request
3. Draft Building Height Ordinance
4. JCP&L Update

ORDINANCE INTRODUCTION:

**ORDINANCE #303-12
AN ORDINANCE CONCERNING SEWER USER RATES AND
AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED “SEWERS”**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled “Sewers” is hereby amended as follows:

Section 1. Section 22-23 entitled “User Rates” is hereby amended to read as

follows:

22-23 USER RATES

The following sewer service and usage fees are hereby established effective January 1, 2012, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

- a. All sewer users shall be charged a service fee of \$75 per year per unit.
- b. Sewer users that are metered shall be charged a sewer usage fee at the rate of \$9.11 per thousand gallons.
 1. The gallons used shall be the total water metered for the nine (9) winter months preceding the billing year. By example, in the billing year of 2012, the gallons are determined from the nine months October through December 2010, January through March 2011 and October through December 2011. The months excluded are: April through September 15th of 2011
 2. Water consumption figures for each user will be obtained from the water company servicing the premises or by the Township Sewer department if the meter is not serviced by the water company.
 3. If the meter is not read for one or more months of the usage period as determined by the Tax Collector, the amount charged for each unread month shall be equal to the non-metered rate in section 22-23c1 divided by nine (9).
- c. Sewer Users that are not metered shall be charged a usage fee as follows.
 1. Residential units: \$400.00 per unit
 2. Commercial or Industrial units: \$525.00 per unit
- d. If a user has multiple water sources, the usage fee shall be the combined total of each source as specified in 22-23b if metered and 22-23c if unmetered for the period covering the prior year's total water usage. Only one service fee shall be applied.
- e. The Township Committee may require a water meter to be installed by any sewer user utilizing a well or other private water system at the property owner's expense.
- f. Each user who is a resident of this Township and who was sixty-five (65) years of age or older during the prior calendar year shall be entitled annually, upon submission of a claim on proper forms, to a deduction of fifteen (\$15.00) dollars from his or her sewer use charge as established hereinabove.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

MOVED by: _____, that Ordinance #303-12 be introduced on first reading and advertised for second reading which is scheduled for the June 13, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-195 through #12-206 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 12-195
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 12-196
AUTHORIZING REFUND FOR
TAX TITLE LIEN CERTIFICATE [BLOCK: 13404, LOT: 10.01]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the redemption of Tax Title Lien #1249 for Block: 13404 Lot: 10.01 dated 12/6/2011 in the amount of \$849.54 to FNA Jersey BOI, Inc. P.O. Box 1030 Brick, NJ 08723.

**RESOLUTION 12-197
INSERTION OF SPECIAL ITEM OF REVENUE
COUNTY OF MORRIS DEPARTMENT OF ENGINEERING**

WHEREAS, N.J.S.A. 40 A:4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$26,324.48, which is now available as a Revenue from the County of Morris – Division of Engineering;

BE IT FURTHER RESOLVED by the like sum of \$26,324.48 is hereby appropriated under the caption title County of Morris – Reimbursement for Signal Upgrades to the Intersection of Valley and Morristown Road; and

BE IT FURTHER RESOLVED, that the above is a result of funds from the County of Morris – Division of Engineering in the amount of \$26,324.48; and

BE IT FURTHER RESOLVED that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION 12-198
A RESOLUTION AUTHORIZING INTERLOCAL
AGREEMENT WITH MORRIS COUNTY**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey upon the advice of the Police Department authorizes the Mayor and Township Clerk to sign and seal the agreement with Morris County for the reimbursement for signal upgrades to the intersection of Valley Road (CR 512) and Morristown Road.

**RESOLUTION 12-199
APPOINTMENT OF TEMPORARY QUALIFIED PURCHASING - MANGIN**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby appoint James Mangin as Temporary Qualified Purchasing Agent through April 1, 2013.

**RESOLUTION 12-200
AMENDING 2012 FEE SCHEDULE [AMENDMENT II]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2012 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee	
Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$110.00
Pick-up truck or van	\$150.00
Extra for overload	\$ 40.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00

Dog Licenses		
Spayed/Neutered		\$ 17.50
Non-Spayed/Neutered		\$ 20.50
Late Fee after February 1 st		\$ 10.00
Replacement (first one free, thereafter \$5.00)		
Fill/Soil Removal Permit		\$ 50.00
Food and Drink License		
Pharmacy		\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)		\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)		\$ 400.00
Mobile Retail Food Establishment		\$ 110.00
Temporary Retail Food Establishment		\$ 30.00
Farmers Market		\$ 20.00
Catering		\$ 110.00
Re-Inspection Fee		\$ 100.00
Late Fee (renewals only – after January 31 st)	Double License Fee	
Handgun Permit		\$ 2.00
Handgun Identification Card		\$ 5.00
Kennel License		\$ 35.00
Limousine License		\$ 50.00
Parking Permit:		
Millington	Yearly	\$210.00
Yearly after July 1 st		\$105.00
Stirling	Yearly	\$260.00
Yearly after July 1 st		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1 st		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
Parks and Recreation Facilities Use Reservation Fees		
Soccer Fields, Volleyball Court, Basketball Court	Resident	Non-Resident
Stirling Lake Pavilion	\$25.00/2 Hrs	\$45.00/2 Hrs
Meyersville Field	\$30.00/4 Hrs	\$55.00/4 Hrs
	\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	

Resident Commercial	\$50.00/2 Hrs.
Non-Resident Commercial	\$100.00/2 Hrs
Horseshoe Pits	
Non Resident	\$40.00/2 Hrs.
Resident Commercial	\$50.00/2 Hrs.
Non-Resident Commercial	\$100.00/2 Hrs
Tennis Courts	
Non Resident	\$10.00/1 Hr.
Resident Commercial	\$15.00/1 Hr.
Non-Resident Commercial	\$20.00/1 Hr
Photocopies/Copies:	
Black & White copies (per copy)	\$ 0.05
Color copies (per copy)	\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]	
Large Format Prints	\$5.00/page for 24" X 36" \$1.00/linear foot over initial 2 feet
DVD ROM	\$ 3.00
CD	\$ 0.50
CD of Full Tax Map (total includes mailing and postage)	\$ 25.00
Land Use Ordinances	\$ 35.00
Zoning Map	\$ 5.00
Master Plan	\$ 35.00
Duplicate Copy of Tax Bill	\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate	\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$100.00
Public Assembly Permit	\$100.00
Recreation Programs	
Basketball registration (Intramural)	\$65.00
Basketball registration (Traveling Team)	\$200.00
Basketball Clinic (3 Week Program – 3 classes)	\$70.00
Men's Adult Basketball League [per season]:	
Long Hill Resident Adult	\$ 20.00
Out-of Town Resident Adult	\$ 30.00
Little Explorers Summer Pre-School Camp:	

One Session:	\$ 75.00
Two Sessions:	\$140.00
Three Sessions:	\$200.00
All Four Sessions:	\$280.00
Little Explorer's Preschool Program (per class)	\$ 20.00
Little Explorer's Preschool Program/Lunch (per class)	\$ 24.00
Field Hockey Fall Program	\$ 60.00
Field Hockey Summer Clinic	\$ 85.00
Traveling Lacrosse Program – Girls	\$ 150.00
Girls Lacrosse Summer Clinic	\$ 80.00
Pilates (8 weeks)	\$ 55.00
Pilates (4 weeks)	\$ 40.00
Swim Lessons	\$ 65.00
“Learn to Swim” Lessons (per class)	\$ 15.00
Girls Volleyball	\$ 75.00
Women's Softball League	\$120 per team (season fee)
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00

Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles: (Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 12-131 which was approved by the Township Committee on March 14, 2012.

**RESOLUTION 12-201
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – SCHELHORN**

WHEREAS, David and Laura Schelhorn of Block: 12702, Lot: 47.06, in regards to Application No. 11-01Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$440.32 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$440.32 to David Schelhorn – 15 Ave Maria Court Millington, NJ 07946.

**RESOLUTION 12-202
AUTHORIZING THE RETURN OF SPECIAL EVENT
ESCROW [KOINONIA ACADEMY]**

WHEREAS, Koinonia Academy cancelled their KA 5K special event scheduled for April 28, 2012 and has requested that their Special Event Escrow fees be returned; and

WHEREAS, the Chief Financial Officer has determined that \$1,322.30 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the Special Event Escrow in the total amount of \$1,322.30 to Koinonia Academy, 5 Mary Street, Warren NJ 07054.

**RESOLUTION 12-203
CERTIFYING JUNIOR MEMBERSHIP WITH STIRLING
VOLUNTEER FIRE COMPANY [CAIATI]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that Joseph Caiati is a Junior Member of the Stirling Volunteer Fire Company.

**RESOLUTION 12-204
AUTHORIZING LEASE WITH LONG HILL TOWNSHIP LITTLE LEAGUE**

WHEREAS, N.J.S.A. 40A:12-14 provides that:

“Any . . . municipality may lease any real property [and] [I]n the case of a lease to a public body, the lease may be upon such terms and conditions and for nominal or other consideration as the governing body of the . . . municipality shall approve by ordinance or resolution.”

WHEREAS, there is an existing long term lease between Long Hill Township (the “Township”) and the Long Hill Township Little League (the “Little League”) that cannot be located; and

WHEREAS, hundreds of Township boys and girls participate in the Little League’s baseball and softball leagues; and

WHEREAS, the Little League is run by Township residents who serve as volunteer

managers, coaches and members of the board of directors; and

WHEREAS, the Township Committee has determined that continuation of the lease with the Little League is in the best interest of the Township and its residents;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that the proposed lease with the Long Hill Township Little League for a term of ten (10) years, with 4 ten-year options is hereby approved and the Mayor and Clerk are hereby authorized to execute that lease on behalf of the Township.

**RESOLUTION 12-205
COMPLETE STREETS POLICY RESOLUTION**

WHEREAS, the Township of Long Hill (the "Township") is committed to creating street corridors that safely accommodate all road users of all abilities and for all trips; and

WHEREAS, "Complete Streets" are defined as roadways that enable safe and convenient access for all users, including children, persons with disabilities, bicyclists, motorists, seniors, movers of commercial goods, pedestrians, and users of public transport; and

WHEREAS, the New Jersey Department of Transportation supports Complete Streets policies and adopted its own policy on December 3, 2009; and

WHEREAS, Complete Streets are supported by the Institute of Traffic Engineers, the American Planning Association, and other transportation, planning and health officials; and

WHEREAS, significant accomplishments have already been achieved in the Township by incorporating pedestrian safety and traffic calming measures when public streets are improved; and

WHEREAS, The Township is committed to continuing these efforts; and

WHEREAS, the Township Committee supports this Complete Streets initiative and wishes to reinforce its commitment to creating a comprehensive, integrated, connected street network that safely accommodates all road users of all abilities and for all trips.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey that:

All public street projects, both new construction and reconstruction (excluding maintenance) undertaken by the Township of Long Hill shall be designed and constructed as Complete Streets whenever feasible to do so, in order to safely accommodate travel by pedestrians, bicyclists, other forms of alternative transportation, public transit, and motorized vehicles and their passengers, with special priority give to pedestrian safety, and subject to the following conditions:

- a. Pedestrian and bicycle facilities shall not be required where they are prohibited by law.

- b. Public transit facilities shall not be required on streets not serving transit routes. The desirability of transit facilities will be determined on a project specific basis.
- c. In any project, should the cost of pedestrian, public transit, bicycle facilities and/or other alternate forms of transportation cause an increase in project costs in excess of 20% (twenty percent), as determined by engineering estimates, that would need to be funded with local tax dollars, then and in that event approval by the Township Committee must be obtained for same prior to bidding of the project.
- d. The detrimental environmental or social impacts shall not outweigh the need for these accommodations.
- e. The safety or timing of a project shall not be compromised by the inclusion of Complete Streets.

**RESOLUTION 12-206
A RESOLUTION AUTHORIZING
AGREEMENT WITH MORRIS COUNTY EMPLOYMENT AND TRAINING**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey authorizes the Township Clerk to sign the participation agreement with the County of Morris in order to take part in the Community Work Experience Program.

BE IT FURTHER RESOLVED that there is no cost to the township for this program.

OLD BUSINESS:

1. Council on Affordable Housing Update

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT