



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, June 13, 2012
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-222
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Administrator Recruitment
- Recreation Director
- Personnel Manual

Contract Negotiations:

- Non-Union Salary Adjustments

Attorney Client Privilege:

- Escrow

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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OPEN REGULAR SESSION

CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMITTEE / BOARD MINUTES:

1. Morris County Planning Board [April]
2. Long Hill Open Space Advisory Committee [February-May]
3. Lounsberry Meadow [May]
4. Long Hill Environmental Commission [March-April]
5. Long Hill Shade Tree Commission [February]

CORRESPONDENCE:

1. A-2717 - COAH [New Jersey Senate]
2. Passaic River Cleanup [NJDEP]
3. Grant Program [DOT]

DISCUSSION / ACTION ITEMS:

1. Morris County Mosquito Commission Update
2. Wastewater Upgrade Presentation

PUBLIC HEARING ON MORRIS COUNTY OPEN SPACE APPLICATION

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:

**ORDINANCE #303-12
AN ORDINANCE CONCERNING SEWER USER RATES AND
AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED “SEWERS”**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

Section 1. Section 22-23 entitled "User Rates" is hereby amended to read as follows:

22-23 USER RATES

The following sewer service and usage fees are hereby established effective January 1, 2012, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

- a. All sewer users shall be charged a service fee of \$75 per year per unit.
- b. Sewer users that are metered shall be charged a sewer usage fee at the rate of \$9.11 per thousand gallons.
 1. The gallons used shall be the total water metered for the nine (9) winter months preceding the billing year. By example, in the billing year of 2012, the gallons are determined from the nine months October through December 2010, January through March 2011 and October through December 2011. The months excluded are: April through September 15th of 2011
 2. Water consumption figures for each user will be obtained from the water company servicing the premises or by the Township Sewer department if the meter is not serviced by the water company.
 3. If the meter is not read for one or more months of the usage period as determined by the Tax Collector, the amount charged for each unread month shall be equal to the non-metered rate in section 22-23c1 divided by nine (9).
- c. Sewer Users that are not metered shall be charged a usage fee as follows.
 1. Residential units: \$400.00 per unit
 2. Commercial or Industrial units: \$525.00 per unit
- d. If a user has multiple water sources, the usage fee shall be the combined total of each source as specified in 22-23b if metered and 22-23c if unmetered for the period covering the prior year's total water usage. Only one service fee shall be applied.
- e. The Township Committee may require a water meter to be installed by any sewer user utilizing a well or other private water system at the property owner's expense.

f. Each user who is a resident of this Township and who was sixty-five (65) years of age or older during the prior calendar year shall be entitled annually, upon submission of a claim on proper forms, to a deduction of fifteen (\$15.00) dollars from his or her sewer use charge as established hereinabove.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

OPEN TO THE PUBLIC FOR COMMENT

CLOSE TO THE PUBLIC FOR COMMENT

MOVED by: _____, that Ordinance #303-12 be passed on final reading and adopted. **SECONDED** by: _____

ROLL CALL VOTE

ORDINANCE INTRODUCTION:

**ORDINANCE #304-12
BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF
MAIN AVENUE AND CENTRAL AVENUE IN AND BY THE
TOWNSHIP AND APPROPRIATING \$608,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$370,000 BONDS OR
NOTES OF THE TOWNSHIP FOR FINANCING SUCH
APPROPRIATION**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long

Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$608,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$18,500 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also (a) the sum of \$219,500 from Capital Fund Balance of the Township and (b) the aggregate sum of \$370,000 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$608,000 appropriation not provided for by application hereunder of said down payment and Capital Fund Balance, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$370,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$370,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of Main Avenue and Central Avenue in and by the Township by the surfacing or resurfacing thereof to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including all storm water drainage facilities, inlets, manholes, curb and sidewalk reconstruction, signage, milling, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$370,000.

(c) The estimated cost of said purpose is \$608,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$18,500 down payment for said purpose and the amount of the said \$219,500 from Capital Fund Balance.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$370,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$90,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Township on account of the grants referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Township authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the

Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

MOVED by: _____, that Ordinance #304-12 be introduced on first reading and advertised for second reading which is scheduled for the June 27, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-223 through #12-237 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

RESOLUTION 12-223 APPROVING PAYMENT OF BILLS

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

RESOLUTION 12-224

**AUTHORIZING REFUND FOR
TAX TITLE LIEN CERTIFICATE [BLOCK: 13504, LOT: 16]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the redemption of Tax Title Lien #1250 for Block: 13504 Lot: 16 dated 12/6/2011 in the amount of \$1,123.52 to FNA Jersey BOI, LLC. P.O. Box 1030 Brick, NJ 08723.

**RESOLUTION 12-225
AUTHORIZING TAX REFUND [BLOCK: 13403, LOT: 24]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check for duplicate payment on Block: 13403 Lot: 24 in the name of Dennis Giaimo for 2012 2nd quarter tax payment in the amount of \$3,208.57 to IndyMac Mortgage Services, Attn: Tax Department, PO Box 4045, Kalamazoo, MI 49003-4045.

**RESOLUTION 12-226
AUTHORIZING AMENDING SEWER BILLING [GIORDANO]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Sewer Collector, does hereby authorize the Sewer Collector to correct the usage fee to \$193.74 on Block: 12901 Lot 2 for Sabato and Gerada Giordano at 1719 Long Hill Road, Millington due to the fact that the Collector was not aware, at the time of billing, that a permit for interior demolition was issued on this parcel in 2009 and that a Certificate of Occupancy was issued in September 2011;

BE IT FURTHER RESOLVED that the 2011 bill of \$550.00 be adjusted to \$193.74 based on the Certificate of Occupancy and the Collector be relieved from the collection of \$356.26;

BE IT FURTHER RESOLVED that the new billed amount of \$193.74 shall be paid within 30 days of approval of this resolution.

**RESOLUTION 12-227
AUTHORIZING RECREATION
REFUND [MILLER]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize a Summer Camp Registration refund of \$260.00 to the following:

Lisa Miller
186 Circle Drive
Millington, NJ 07946

**RESOLUTION 12-228
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – OVEISSI**

WHEREAS, Hamid & Marie Oveissi of Block: 14007, Lot: 1.05, in regards to Application No. 11-03Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$291.29 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$291.29 to Marie Oveissi – 712 Long Hill Road Gillette, NJ 07933.

**RESOLUTION 12-229
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – LAHOFF**

WHEREAS, Robert & Allison LaHoff of Block: 11102, Lot: 46.01, in regards to Application No. 11-07Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$27.24 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$27.24 to Robert LaHoff – 58 Highland Avenue Gillette, NJ 07933.

**RESOLUTION 12-230
AUTHORIZING THE RETURN
OF PERFORMANCE GUARANTEE [KOUROUPAS]**

WHEREAS, Nicholas and Debbie Kouroupas, former residents of 118 Wavery Avenue, of Block: 12203, Lot: 16.02 has requested that the Performance Guarantee be returned; and

WHEREAS, the Township Engineer has certified that there are no outstanding invoices and has approved the release of the Performance Guarantee;

WHEREAS, the Chief Financial Officer has determined that \$996.23 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Performance Guarantee in the total amount of \$996.23 to 1133 Manor Circle Pelham Manor, NY 10803.

**RESOLUTION 12-231
AUTHORIZE EMPLOYMENT OF
TEMPORARY PART-TIME CLERKS IN THE CONSTRUCTION OFFICE**

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Construction Official does hereby authorize the temporary appointments of Susan Ramus and Mellisa Marszalek as Construction Office Assistants for up to a total of 25 hours per week at a rate of \$15.00 per hour for temporary support for the office until a permanent hire is made.

**RESOLUTION 12-232
APPOINT 2012 STIRLING LAKE STAFF [AMENDMENT]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director does hereby appoint the Stirling Lake Staff effective May 26, 2012 and ending September 3, 2012:

Employee	Position	Rate of Pay/Hour
Erica Stanch	Lake Director	\$18.00
Erica Jungels	Assist. Lake Director	\$15.00
Alexandra Scott	Head Lifeguard	10.75
Lauren Kopecki	Lifeguard	9.25
Maria Ireland	Lifeguard	8.25
Ryan Lavorerio	Lifeguard	8.25
Benjamin Betines	Lifeguard	8.25
Patrick McGrath	Lifeguard	8.25
Natalie Delia	Lifeguard	8.25
James Campbell	Lifeguard	8.25
Daniel Carlin	Lifeguard	8.25
Jared Goetz	Lifeguard	8.25
Peter Flint	Lifeguard	8.25
Amanda Karski	Lifeguard	8.25
Dennis Taylor	Lifeguard	8.25
Andrew Hanrahan	Lifeguard	8.25
Justin Alto	Lifeguard	8.25
Carl Bentzlin	Lifeguard	8.25
Stephen Delia, Jr.	Lifeguard	8.00
Leanne Block	Lifeguard	8.00
Tyler Swenson	Lifeguard	8.00
Natalie Harris	Lifeguard	8.00
Ryan Benson	Lifeguard	8.00
Garrett Blakeslee	Substitute Lifeguard	8.00
Samuel Aldous	Substitute Lifeguard	8.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 12-218 which was approved by the Township Committee on May 23, 2012.

**RESOLUTION 12-233
APPROVING SPECIAL EVENT LICENSE –
CHAMBER OF COMMERCE / FREEDOM TOUR BIKE RACE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-09 for the “Freedom Tour Bike Race” to the “Sponsor” Long Hill Chamber of Commerce, for their Special Event to be held on July 22, 2012 on Main Avenue, Somerset Street, Passaic Avenue and Mercer Street; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for the Long Hill Township Chamber of Commerce on July 22, 2012 provided that the closure is acceptable to the Police Chief;

BE IT FURTHER RESOLVED that the Long Hill Township Chamber of Commerce are not responsible for funding police services for this event as per Township Code 4-6.5A.

RESOLUTION 12-234

**AUTHORIZE ADDITIONAL SIGNAGE FOR
FREEDOM TOUR BIKE RACE SPECIAL EVENT**

WHEREAS, Long Hill Township Code Section 155.3 (d) permits no more than (12) twelve signs, Township-wide for any special event; and

WHEREAS, the Long Hill Township Chamber of Commerce will be sponsoring the Freedom Tour Bike Race event on July 22, 2012 in the Township of Long Hill as per their Special Event Application # S-12-09; and

WHEREAS, the Long Hill Township Chamber of Commerce has requested permission to erect up to (40) forty ground signs in the area of the race in order to notify residents of the course information; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby authorizes the Long Hill Township Chamber of Commerce for their July 22, 2012 special event to erect up to 40 (forty) grounds signs in the area of the race with the understanding that the sponsor will abide by all other regulations in Section 155 titled "Signs".

**RESOLUTION 12-235
AUTHORIZING RENEWING OF LIQUOR LICENSES FOR 2012-2013**

BE IT RESOLVED that all applications being in good order and the required \$2,500.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Consumption Licenses for the year beginning July 1, 2012 and ending June 30, 2013:

Stirling Hotel, Inc.
t/a Stirling Hotel Inc
227 Main Street
Stirling, NJ 07980
License No. 1430-33-001-003

The Primavera, Inc.
t/a The Primavera Regency
1080 Valley Road
Stirling, New Jersey 07980
License No. 1430-33-002-006

Barton's Pub, Inc.
t/a Barton's Pub
37 Plainfield Road
Gillette, NJ 07933
License No. 1430-33-005-007

C.R.I. Long Hill, Inc
t/a Chimney Rock Inn
342 Valley Road
Gillette, NJ 07933
License No. 1430-33-008-005

BE IT FURTHER RESOLVED that all applicants being in good order and the required \$2,088.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Distribution Licenses for the year beginning July 1, 2012 and ending June 30, 2013.

The Bottle Depot L.L.C.
t/a Wine World
1001 Valley Road
Gillette, NJ 07933

Ansoni, Inc.
t/a Gillette Liquors
399 Valley Road
Gillette, NJ 07933

Richard McAdam Inc.
t/a Stirling World of Liquors
1168 Valley Road
Stirling, NJ 07980
License No. 1430-44-015-005

BE IT FURTHER RESOLVED that all applicants being in good order and the required \$63.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Limited Retail Distribution Licenses for the year beginning July 1, 2012 and ending June 30, 2013.

Dorsi's Deli & Pharmacy, Inc.
t/a Dorsi's Store
184 Central Avenue
Stirling, NJ 07980
License No. 1430-43-006-003

Dharma Bhakti Corporation
t/a Millington Food Store Corporation
87 Division Avenue
Millington, NJ 07946
License No. 1430-43-013-005

Ladida Kitchen Creations LLC
t/a Meyersville Cafe
625 Meyersville Road
Gillette, NJ 07933
License No. 1430-43-010-007

BE IT FURTHER RESOLVED that all applicants being in good order and the required \$188.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Club Licenses for the year beginning July 1, 2012 and ending June 30, 2013.

Passaic Township Memorial Post 484
t/a Passaic Township Memorial Post 484
234 Union Street
Stirling, NJ 07980
License No. 1430-31-019-001

BPO Elks No. 2392
t/a Stirling Elks #2392
1138 Valley Road
Stirling, NJ 07980
License No. 1430-31-018-001

RESOLUTION 12-236

AFFIRMING LONG HILL TOWNSHIP'S POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of Long Hill Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Long Hill Township has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Long Hill Township Committee that:

Section 1: No official, employee, appointee or volunteer of the Long Hill Township by whatever title known, or any entity that is in any way a part of the Long Hill Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Long Hill Township's business or using the facilities or property of the Long Hill Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from Long Hill Township to provide services that otherwise could be performed by Long Hill Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of Long Hill Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within Long Hill Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Long Hill Township's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of Long Hill Township in order for the public to be made aware of this policy and the Long Hill Township's commitment to the implementation and enforcement of this policy.

RESOLUTION 12-237
A RESOLUTION AUTHORIZING FILING OF
MORRIS COUNTY OPEN SPACE GRANT

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute and sign all documents necessary to effectuate the receipt of grant monies from the Morris County Open Space Program relative to the application for Block 11505, Lot 25, Block 11507, Lot 1 and Block 11506, Lots 1 & 24 (also known as Stirling Recreation Center - Railroad Avenue & Warren Avenue).

2. The Township accepts all conditions as set forth in the application.

OLD BUSINESS:

1. Council on Affordable Housing Update

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT