

**Long Hill Township Committee Minutes
June 13, 2012 Regular Meeting**

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey, on Wednesday, **June 13, 2012** at 7:00 p.m.

Statement of Adequate Notice:

Mayor Mazzucco read the following statement:

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

A motion was made by Mayor Mazzucco, seconded by Mr. Roshto to approve Resolution 12-222 Vote: All Ayes

Executive Session:

**RESOLUTION 12-222
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Administrator Recruitment
- Recreation Director
- Personnel Manual

Contract Negotiations:

- Non-Union Salary Adjustments

Attorney Client Privilege:

- Escrow

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- Tax Appeals

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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Pledge of Allegiance:

All present recited the Pledge of Allegiance.

Roll Call:

On roll call the following Committee members were present:

Jerry Aroneo; Guy Piserchia; Guy Roshto; Cornel Schuler; Mayor Michael Mazzucco

Absent: None

Also present: John Pidgeon, Township Attorney; Christine Gatti, Township Clerk

Mayor Mazzucco announced that they would be going back into Executive Session after this meeting to discuss one more item.

Discussion / Action Items:

Morris County Mosquito Commission Update

Mr. Roshto said about two or three months ago we had Morris County Mosquito Commission come in and work on Morris County property along the river to clean it up for us. They did it in two stages and I think they did a fantastic job. The superintendent of the Morris Mosquito Commission is here to talk to us.

Chris McMorland, Superintendent of the Morris Mosquito Commission, stated that the Passaic River has been a disaster with the amount of trees and such that have fallen. While we are primarily a Mosquito Control Agency and work under Public Health Statutes we do, as a courtesy, remove trees mainly off of county properties and public properties. Long Hill has a ton of it. Most of the water front is some kind of public property of which the county owns a big part of and therefore we are doing a lot of tree removal. We started this last year but as everyone knows we had over sixty four inches of rain so it was difficult to get equipment near the river for the better part of the year. We had anticipated starting in August of 2011 and got about a week in before we got about 20 days of rain and Hurricane Irene so it took until about March of this year before the water went down. Once we were able to get back in we did some good damage on removing the trees. Main Street extension going up to behind the sewer plant is pretty clear although I am aware that once we left another tree had fallen. The Passaic River is classified as non-trout producing basically from May to August. Our plans are, assuming we can, to return on August 1st if it stays dry. We are doing this in conjunction with the Morris County Park Commission who is also supplying additional help as my crew consists of 19 people for Morris County. I am also trying to help out other municipalities with mosquito control projects. The other place we will work is at the end of Northfield, Clover Hill Swim Club, where there are a couple of main lateral ditches that need to be cleaned out. He reviewed his plan in August. Now it is just a matter of man power and timing. My understanding is that some of the municipalities are going to try to do some of it as well. We will be working in other areas as well but know we are not going away and we will keep going as long as the winter allows.

Mr. Roshto questioned the process of scheduling time. Mr. McMorland said from a water management standpoint scheduling is a bit easier. If you are talking strictly mosquito control we are basically weather driven. This is just one small aspect of what we are doing in Long Hill Township. We constantly treat the entire area. We have done tire removal and other things plus a lot of miscellaneous ditches. We try to help the residents out. As far as scheduling goes

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right now we are trying to catch up on our backlog. We are doing a lot of good taking out the trees but the sad part is that I do not think it will alleviate flooding, especially in the flood zone areas, but it should help.

Mr. Roshto said he wanted everyone to know that Mr. McMorland returned his calls and emails the same day he had made them and wanted to say thank you on behalf of Long Hill Township.

Mr. Aroneo extended his thanks. The work that has been done is very much appreciated by the residents and the township. One of the things you had talked about was the partnership with the municipalities. Is there anything that we can do, that we may not be doing, to help you in your efforts? Mr. McMorland said that they had worked well with the township.

Mr. Aroneo said that Tom Sweeney, Director of Public Works, is here tonight so perhaps you can get together. Mr. Aroneo asked if Mr. McMorland could address the dredging. Mr. McMorland said that was beyond the scope of what he did. He would look into it to see what needs to be done. One of his staff members is a wetland specialist and she deal with this.

Mr. Aroneo asked about the help given to private homeowners. If the river is fronted on private land and there is a tree down what happens to that tree? Mr. McMorland thought it was between the homeowner and the State of NJ. The state owns the river and the homeowner owns the tree. We have gotten away from that type of situation. We deal primarily with county property, municipalities with river frontage. If a tree falls in the river it will not particularly block anything where a small ditch would have the potential for mosquito problems. A lot of time it can be done with hand equipment.

Mr. Piserchia asked what percentage of the work you planned to do is completed Mr. McMorland said their goal was ultimately to get the entire water front so I would guess it is in the neighborhood of 30 percent. We are working off a map created by the Passaic River Commission. They have a good idea of the problem areas. The further south you go they seem to be more spread out. It is hard to put a number on it but I would guess 30-35%. If we did what we did in April we should have a good part of them gone by the beginning of next year, weather and scheduling permitting. Mr. McMorland said he did want to get to Chatham which would probably be beneficial as Long Hill is downstream.

Messrs. Aroneo and McMorland reviewed removing trees from private property.

Mr. Roshto asked Mr. McMorland if he had heard anything about the concept of piggy backing off of your DEP permits.

Mr. McMorland said they had been approached about this but was not comfortable about having anyone but them actually doing the work on their permits. Other permits that you might need are for access through wetlands. I can send you information regarding what the permits entailed.

The Committee thanked Mr. McMorland for the update and work in the township.

Wastewater Upgrade Presentation

Wastewater Management Presentation dated June 13, 2012

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Wayne Celeste, resident of Millington and member of the Wastewater Management Advisory Committee, said that some of their other members present were Don Butterworth, Cornell Schuler, and our advisors Mario Bonaccorso, from the Wastewater Division, and Tom Sweeney, Director of Public Works. We also have Tim Bradley from OMNI here tonight. Mr. Bradley's company was the one who did the report which we based a lot of our recommendations on. He will be able to help clarify any technical details.

Mr. Celeste indicated that one thing we want to talk about is why the improvements to the Wastewater Treatment Plant are needed. This presentation is just about the same as we had given in November of 2010 and March of 2011. The numbers really have not changed but we want to talk about what our next steps are. We also want to review our options of what we recommend. We want to present the Wastewater Advisory Commission's recommendations to the township and discuss the next steps needed to move forward. Our main goal was to make recommendations to bring the wastewater management plant into compliance with the DEP regulations and that is our main goal. We want to recommend a course of action for the township to keep the plant running and in compliance. The DEP regulations that we are looking at is the potential for wastewater generation from each sewer service area does not exceed the permitted capacity for each facility. Our facility, Long Hill Township plant, and our sewer service area is also been submitted to Morris County. Subsequent goals to that are to improve plant operations and reduce operating maintenance costs for our plant. The last major upgrade done to our plant was approximately twenty years ago. A lot of the equipment at the plant has or is reaching end of life and needs improvement and improving available technology. Another goal is to improve the overall effectiveness of wastewater management system and that is beyond the plan. That is the hydraulics of the system such as sewer pipes which are degrading. The primary term we are using to describe the deterioration in the sewer system is ionized, the infiltration of inflow when rain water or storm water gets into the sanitary sewer system. The wastewater management team proposed and recommended a course of action that addressed the overall goal of our Committee which was to bring Long Hill Township wastewater management plant into compliance with the DEP permit. Some of the specifics on the recommendation is the flow equalization tank which will allow us to re-rate the plant and to bring our flows into compliance with DEP regulations. We also need some improvements which improvement of the ultra violet sanitization system and foster treatment improvements which are going to be needed by future DEP regulations. We want to improve our affluent screening system and also go out into the source system and improve our infiltration inflow problems by lining some of our deteriorating pipes. This slide is basically a refresher of what had been presented in the past. These are the options we looked at based on OMNI's recommendations. One was to just continue as is. We do not really know what the cost of that will be as there is no major capital outlay at this point but to continue as is a mystery as we do not know what will happen at the plant if we continue to operate the way we are currently. Another one we talked about was not do the expansion tank and just do the plant upgrades and some of the I & I reductions. Again, the overall cost is not known. We know what the cost will be for some of the plant upgrades and some of the I & I remediation but that doesn't meet our overall goal. The first two really, by not doing something that brings us into DEP compliance and invites penalties for non-compliance; the system will continue to degrade and Long Hill Township would continue to operate above its DEP permit capacity. We have been in that state for several years. Some other options we looked at were to do just the tank and the plant upgrades and not do I & I reductions. That was one of the most economical ones at about five million dollars. That does not allow for a decrease in I & I. I think we all agree that the sewer system piping needs to be improved. We get a ton of water every time it rains. The Committee recommends that I & I needs to be addressed as part of an overall improvement plan for the plant. We also looked at doing the tank and some minimal plant upgrades and try to get a percentage of the I & I under

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control. The twenty five percent was an aggressive goal at a significant cost and adds a lot of dollars with diminishing returns. We do not know what we will be getting into. We do know some of the worst areas in the Township and that we can address them but we also know as you improve one area you may find another area to get into the pipe. We really cannot rely and spend a lot of money on a solution that we do not know will solve the problem. A previous report had looked at doing 50 percent I & I reduction. I think through the course of our studies we found that that really is not a realistic goal. The cost is excessive, right now we are looking at nineteen million dollars to do that and we cannot guarantee that we will get any improvement of any significance that will help us rerate the plant. Again, a lot of money will be spent, a lot of risk taken and not a lot of confidence in our result. The hybrid design is the implementation of the overflow tank, as well as minimal plant upgrades to get the plant up and running and try to minimize our operating costs. That solution now is an estimated eight million dollars. The highlights of that recommendation would be bringing the plant into compliance with the state DEP permit which is our main goal. On the study we looked at many options to try to bring the plant into a point where we can get permitted properly. The most economical way to do that is with the equalization tank. The tank as sized in the study will allow for enough water inflow to allow the plant to operate within its capacity and also meet our permit.

Mr. Celeste asked Tim Bradley of OMNI Environmental to review these regulations.

Mr. Bradley said the situation is that the affluent limit is known and what it will be. There is some litigation occurring right now as to whether or not it will be a seasonal or year round limit. That is what the latest implementation. You will get a 0.76 ml. per liter affluent limitation in the near term, probably the next renewal cycle. It will be imposed and you have a certain number of years to meet it. We know what is entailed and it won't alter the capital improvements, the physical improvements, needed to the plant. It will be how many months of the year you need to operate them and all it entails is chemical feed system. Everything else that exists in the plant now is suitable, compatible with being able to meet that affluent limitation. What is being proposed here is the basis for the cost is a building to house the coagulant feed system. Different type of coagulants can be used but we recommend something called poly aluminum chloride which is kind of a standard that has been tested and found to be the most economical solution for a plant of this size. It makes sense to do it and is more economical to smaller projects bunched together than as separate projects. There is a need to do something now so this should be incorporated. That is our recommendation.

Mr. Celeste said a lot of the recommendations that the Committee looked at was to do the upgrades at one time and to limit the amount of mobilization limiting the bidding process and to consolidate to a point where we minimize the Township's costs to do the project. The other thing we considered doing was working on the I & I remediation areas that need it most. Through Mr. Bonaccorso's efforts and Mr. Butterworth's studies, we went through and found areas the town will find the most in flow infiltration into the sanitary sewer system. The dollar amounts that we recommended is based on doing remediation in those areas, the ones with the most damage now and give us the most bang for the buck. As to going further than that, the sewer system is very large and complex and we do not know where we have to go. It could be laterals coming in from residences. We are not prepared to go that far right now. I am sure the Committee would like to see the general dollars associated with the overall eight million dollar improvement. The flow equalization tank and the improvements associated with that tank is approximately four million dollars. The phosphorus and affluent screening is about one point two million dollars and the overall I&I improvement that we are recommending is going to be in the neighborhood of three million dollars. This involves the internal sleeving of our existing pipe lines to minimize the amount of inflow from infiltration. That is the general breakdown of what we

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have recommended. Our next step is really the goal for our committee is to request from the Township Committee our next direction. Again, we are all volunteers and have been presented with a task and we are trying to recommend the prudent course of action. The next step is for the Township Committee to make a recommendation to move forward. We have gone through several different rounds of questioning and we have come back with the answers. The subsequent steps that we talked about were how the project, or some form of it, would proceed. It is to develop a funding mechanism for the project and right now we all know that interest rates are very low and there are some funding mechanisms available to help fund the project. As to the New Jersey Environmental Infrastructure Fund, we may be a little late on that but it still may be a possibility. To get started the Township Committee would need to authorize a local funding ordinance to do the design engineering on any project that is recommended. That would get the process going. Once that is complete we move on to DEP approvals to begin the bidding process and then contract award and begin construction. These are the general outlines of what is needed to move forward with the project to improve plant operations and bring us into compliance. Mr. Celeste asked Mr. Bradley to address the Environmental Infrastructure.

Mr. Bradley said he was not sure if the township has used or was familiar with the NJ Environmental Infrastructure Financing Program. The cycle of the programs start in October of each year with Planning Documents. These documents need reports that are more detailed than what we have submitted for the Capacity Assurance Report. To get to that October submission we would recommend a preliminary design as there are still some alternatives that need to be evaluated. For example, where exactly the tank should be placed as there are three different locations to evaluate. Is poly aluminum chloride the best coagulant? Where should the building to house that go within the site? We would assume certain locations but there are some alternatives to look at to allow us to fine tune the cost. Doing that in combination with this report would get you in a position to be able to submit an application to the program this year and be in next years' cycle. Last years' cycle had the benefit of not only the low interest financing which averaged fifty percent of market rate with no interest rate. This past year they had something known as principal forgiveness which means that if you were at a high rank project with significant environmental benefit they forgave part of the loan – twenty percent which, had we been involved last year we may have been entitled to that. There is no guarantee there is going to be principal forgiveness next year but every year that you move forward there is less and less likelihood of getting the principal forgiveness. This is really an extension of the Ari Funding that existed a couple of years ago that was continued at a state level. Whether or not principal forgiveness will exist next year I do not know but regardless the financing will be low. Most people feel this is the program to use to get the blended rate at fifty percent of market rate. This year the project we did was at one and a half percent with a twenty percent principal forgiveness you can look at a possible forty five percent loan. There is time to do what needs to be done by October if you move relatively quickly making a decision to move forward. The first step is the submission of planning documents and a commitment letter to indicate that you want to take part in this program. This will get you ranked and on the list so you know if you are likely to be eligible for principal forgiveness. Mr. Bradley asked for any questions on the program.

Mr. Aroneo thanked the Committee, Professionals and Advisors for the excellent presentation.

Mr. Schuler noted that some of the testimony was to our exceeding the DEP permitted capacity. He asked if some testimony could be put forward.

Mr. Bradley said the township is permitted for nine hundred thousand gallons a day and our average flow is 1.095 and is twenty percent above the permitted capacity. More significantly, looking at the situation on a monthly average flow basis recognizing that the plant has to comply

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with affluent limits every month of the year the highest thirty day average flow was 1.75 mgd. nearly twice the permitted capacity. On a daily basis the flow was almost four times the permit capacity. The plant is subject to some very high flows as a result of the drainage flows entering the system that affect its capacity or flows on all those different cases; annual average, monthly average and maximum day. It is significant and having looked at many plants in New Jersey and seeing how they're flows vary your peaking factors are well above average compared to others.

Mr. Aroneo, addressing Mr. Celeste, said that he had mentioned some of the I & I's coming from homeowners, the laterals extending from the residents to the street. A few years ago we did a smoke testing project. Did that show that was the case? Were they corrected? Mr. Celeste stated that he believed a lot of the smoke testing was to look for connections to sump pumps and that was pretty much remediated where found. I think as far as flow rates of four million gallons a day, there could be issues there.

Mr. Bonaccorso said they have kept good records. Mr. Aroneo commented that considerable monies were spent on flow monitoring and a believed that showed the worst I & I areas.

Mr. Celeste said Don Butterworth looked very carefully through the flow rates and it is tough to see exactly but we can get some trends as to which main lines have the largest amount of inflow during rain events. The reason for the testing was for when we do go to remediate we will know where to direct the effort.

Mayor Mazzucco questioned the phosphorus screening. Do we have to do that right now? Mr. Celeste said on the phosphorus portion I would say no as the limits are not in place at this point but are set and will be in place at DEP direction. Best guess, assuming the litigation is close to being resolved, is it could be in the next few months. It will be implemented as part of your next renewal is. If you do not get a renewed permit before litigation is resolved that limit will probably be in your next permit renewal. Typically it will include a compliance schedule. You may be talking three years until you need to meet the affluent limit. This is not a big construction project but the recommendation was that if you are going to do something else at the plant include it because it was only four hundred thousand dollars.

Mr. Piserchia thanked Mr. Celeste and all of the committee. Mr. Piserchia asked a question regarding the equalization tank. In the last presentation there was a question as to whether the tank was being put in place because of potential future growth in town. I think it is clear now, if I am reading point two correctly, it replaces the existing disinfection system which is at the end of its useful life. I asked this question before; even if there is no future growth would your committee still recommend that this tank be put in place?

Mr. Celeste answered yes. Based on our current flow rates we are beyond our permit. The options we looked at were all raised to try to get into permit. Even with the current rate and current sewer service area we have the tank would be needed to get into compliance. When you submit a plan to the DEP you have to show what your future is. You cannot just say "I am going to solve what we are doing" but you have to look at the plan for the township. The sewer service area that has been submitted to Morris County is being used as the basis. Forget any future growth, as we stand today, that is the only solution that we can see that will bring us into compliance. There is no question that the I & I is a big portion of this. The tank is the buffer and the equalization, the circuit breaker and the thing that takes up the slack and lets the plant operate. Presently, in the morning there is a heavy flow into the plant. It peaks and goes down; it comes up at night and goes down. With the tank we can process full bore throughout the day

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– fill the tank in the morning, empty it, fill at night, empty it and then process in the evening. That allows the plant to operate under normal flow conditions where the plant is processing minimal. This will mostly be during rain events. The tank is there to take the flow when the plant is over capacity and cannot process. It allows us to bring it up and then work it down when the rain ends.

Mr. Piserchia thought the reason we are empathizing that portion of it is that it is nearly fifty percent of the cost. While it is a significant portion of the recommendation its necessary.

Mr. Celeste said they saw no other options. The majority of our committee has engineering and mechanical backgrounds. We are looking to get above what is needed and in budget. This is the most economical solution we could see based on OMNI's recommendation. OMNI is the professional and they understand the municipal wastewater systems. They presented several options and we looked at the one that made the most sense and we feel the most economical to achieve our goals. The presentation from tonight was basically the same from our last presentation (March 2011) the only thing we took off was the time line.

Mr. Piserchia asked Mr. Bonaccorso what the rains were over the past two to three days. Mr. Bonaccorso said he did not have the actual numbers but just last night we had approximately .6 inches of rain and the instantaneous flow was running at 1.3-4 most of the day. We probably had an easy 1.2 for the day. He would submit actual numbers if needed.

Mr. Roshto said his first question was about the tank as it is fifty percent of the cost. It says you are replacing an existing system and as we have no tank today why is it grouped together or why do you need the tank and the UV system? Mr. Celeste indicated that they are probably inadvertently grouped together. We tried to separate that a little more so you could see the actual differences. We want to treat the tank as its own thing. The UV system Mr. Bonaccorso can speak to.

Mr. Bonaccorso said the UV was lumped together because not only is it an antiquated system but it is inefficient and needs to be replaced. It does not have sufficient capacity to deal with peak flows. It is a combination of having to increase its capacity and to upsize the UV just a bit for it to all work.

Mr. Roshto asked if it was possible to see the dollar cost for that separately. Mr. Bradley said the UV system is a relatively minor cost of the total. The systems on the market now are more energy efficient although you will have a little more capacity it will cost a lot less to operate.

Mr. Schuler asked about the equalization tank that they projected and the cost. Mr. Bradley said the price was based on a pre-stress wire round tanks (concrete with thin walls) like the water companies are always putting up for storage tanks. They are much lower cost than a traditional cast in place.

Mr. Roshto said in talking about OEM the operating savings of seventy thousand per year in cost is tremendous. He questioned whether there is any other OEM costs from any of these other things for example, the tank. Did you study any analysis on OEM savings or costs for that?

Mr. Celeste said the cost savings on these projects was not stressed a lot. There is a savings but the influence screen is primarily due to the amount of sludge we have to truck off site to get away from the affluent plant. As Mr. Bradley had mentioned some operational costs will receive

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cost savings by reducing the cost of operating the UV. A lot of it is also the manual labor that Mr. Bonaccorso's team has to go through to work that system. We are not losing any head count but part of the plan is to use that labor to improve the sewer system and not have to make maintain in the plant to maintain problems. It is to go out and do some I & I reduction as ongoing maintenance. That cost savings really is reflected in taking that same amount of labor and moving them into doing hard maintenance on the system that needs it i.e. the sewer pipes. Some of the savings are real and there will be more just by having a plant that operates more efficiently.

Mr. Roshto was curious as to why the focus was on that one and you did not punch out on the other capital equipment. Generally, when you have a capital outlay on something like the tank you are going to have maintenance costs associated with it. I am not seeing that in this. You focused on savings but I did not see anything on costs. Mr. Aroneo, adding to that point, would we be processing sewage that we are not processing currently that goes over the system in rain events. In other words that thousand gallons a day that we are over will now have to be processed and a cost will be associated with that.

Mr. Bradley said the tank will help the plant run more straight forward. Again, there is no storage on site. Relative to the tank, the concept for the tank is that it is only going to be used for wet weather events and so running the equipment is going to be somewhat infrequent. It was not the plan to use it every day to equalize the flows because Mr. Bonaccorso can run the plant very efficiently during dry day's conditions. The operating maintenance costs will be relatively insignificant which is why we didn't make it a cost item in the report. If it is used 10-15 days a year there is not much equipment there anyway. We keep the wastewater mix when it gets in there but there is not a lot of stuff going on in there.

Mr. Schuler asked if it was not going to be used daily how would the installation of a holding tank increase the permit rating. Mr. Bradley pointed out that it dampens the peak flow ultimately to the plant which is what we are trying to do. That would give you the capacity you would need. When the peak flows reach the point that your plant cannot handle it gets diverted into a storage tank maintaining the peak flow at an acceptable level into the plant which allows us to re-rate it. When you go about re-rating a plant you have to demonstrate that the plant can handle a peak flow corresponding to an average flow. By reducing the peak flow we can justify a corresponding re-rating of the average flow capacity.

Mr. Roshto said the last thing he wanted to address was the I & I. Your recommendation is a fifteen percent reduction in what? Inflow? Deterioration? I want to understand the difference of the fifteen percent reduction in inflow vs. maintaining. Mr. Celeste indicated that it was an overall target number. The I & I events usually come through a damaged pipe. As inflow comes in that crack does not get smaller. Every time there is a rain event it will undermine the pipe in the area where water is coming in. When you line the pipe and seal it up that is the preventative. In addition to just getting rid of the water coming in it also prevents further deterioration in the worst areas. Where the worst areas are located they will get much worse. Where there is just a little coming in it will get worse over time. Going in now and lining the pipe is two steps. It cuts out the I & I and also prevents further deterioration in those areas. The system recommended doesn't rip up any roads. It is a pipe liner that can be inserted through manholes without any excavation. It is fiberglass based, is blown in and expands to fill in the holes. Laterals will be cut where needed and basically reline the pipe from the inside. There would be one general contractor for this work. As to time frame, just from experience, this is an existing technology but my estimation I think it would be a quick turnaround. The most important part is going through the studies and finding the areas that need to be addressed.

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There will be a time effort associated with looking at the areas in question. It has to go through a further step of evaluation.

Mr. Aroneo said that they had not flow monitored every manhole but they did zone. That gave them an idea of what zone is the most problematic.

Mr. Bonaccorso said they had used cameras and they do have the footage on where some of the problems are.

Mayor Mazzucco said considering that there are no clear rules right now on the phosphorus screen and when we get out of litigation our permit will expire and they will say that we have to fix our issues within the next two to three years, how long would it take to get on this project. Six months? Mr. Celeste said that we would have to go to the next step to go through preliminary engineering for bidding. Go through the bidding process, detail engineering and actual construction, I would say approximately eighteen to twenty-four months.

Mayor Mazzucco thought the phosphorus and screening was not a long design effort. Mr. Bradley said that the person that does the tank would do the phosphorus and anything at the treatment plant is typically a utility contractor. The design effort is not all that long but the key is if you go through the loan program for certain time cycles you need to meet that process which can result in more time just because of some of their requirements for their environmental assessments etc.

Mayor Mazzucco asked if the DEP was allowing two to three years to do that. Mr. Bradley indicated that to get it implemented, yes. If you go through the loan program it will take more time to get the project from start , through design, out to bid and out to construction completion.

Mayor Mazzucco commented that supposing that the DEP, once they come up with their rules in this litigation, come out and say, hey Long Hill we are not giving you your permit. You have to get things taken care of. You have two to three years to do it. More than adequate time to get this done. What you are saying regarding the flow tank makes a lot of sense but to me we have a hole in our roof, it's leaking and you are asking me to buy a big bucket. We are not addressing the problem where if we can spend three million dollars to identify our worst areas of infiltration attack that, see where that brings us, what does that buy us? We will be hitting fifteen percent of our system. If it does not get us where we want to be then we have to identify some other greater areas that are damaged and we spend another three million dollars on that. After spending that money we look at do we still need that tank? We are always going to have the infiltration problem and it will get worse. What do we do, get another tank or, are we going to fix the problem? I look at this and I say let us spend the money right now on I & I and see where that takes us and then lets study where the flows have changed. What is your thought on that?

Mr. Bradley said it was an option. The question is you do not know what the end game is going to be. Our approach was to let us do something now that gets us to deal with the I & I that we know exists today. At the same time let's recognize the fact that if we do nothing from the I & I perspective it will continue to deteriorate, you will get more I & I and the project that you put in will not have sufficient capacity. Today we know how much I & I is there so let us deal with that and at the same time get a program underway to make some repairs to make sure the problem does not get worse in the future. That was the angle that we took and the sequence we recommended. Could you do it in reverse order? You could but it is a matter of how much time you want to take to get to the end.

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Mayor Mazzucco pointed out that the DEP is not banging at our door and saying "fix this right now". Mr. Bradley said they were not.

Mr. Roshto found it interesting that the statement started around 2004 with a study prior to you, where the recommendation was to start working on the I & I. Had it been in place we would be six to eight years into the project. This idea that we have to do it all right now really is what it is telling me is that we are not doing anything. What is bothersome to me is the concept that we have to lump it all together and get it done now. Right now is eight years later. I am a little concerned with that statement. My other problem is that we are in the second worst economy in the history of the United States. We have to tighten our belts and now is not the time for me to be just saying yes we have to do this and spend eight or nine million dollars. I am very hesitant to do that. I am looking for a solution where we can start and make some progress, move forward in the direction we need to go and then reevaluate. That may be a year from now.

Mr. Celeste said the concerns they had was like you are saying, if we spend three million dollars to fix the pipe and then three million the next year and another three million the following year – we would need to get to almost fifty percent I & I reduction to even have a prayer of rerating the plant at a cost of nineteen million dollars by doing it three million at a time. That entire time we are out of compliance and the plant is over capacity. Three million dollars will not get the plant anywhere near or able to handle the amount of water coming in.

Mr. Roshto asked if they had run the numbers on the percent of inflow from the fifteen percent I & I that you were going to fix. What you had said previously was that you really did not know. It is a perfect opportunity to say let us spend some percent of money that we know will help and see how much it really does help. If it does not help us we are not going to spend three million more.

Mr. Celeste said the I & I is something we have added on because we have to address it. That could not be ignored. But I do not want to take away from the fact that we need to bring the plant into compliance. Every day of the year we are over. At some point, as Mr. Bradley said, it is going to get some attention. Long Hill Township does not want that attention. We have been talking about this since around 2004 and as you see the DEP is not going away. We are going up and up as the system continue to deteriorate. Fifty percent reduction we are still in need of a tank. That is where we are. We asked the question regarding reducing the tank size and primarily the amount of cost reduction to make the tank one million gallons as opposed to one point six five million or two million gallons allowed for little benefit. The cost of mobilization and construction is the majority of that. The tank size would not impact the cost that much. It is incrementally small by comparison to the overall project. Again, the number that has come up on the developed was the amount that dealt with our inflow, infiltration and our flow rate to the plant to bring us into compliance.

Mr. Piserchia asked if there was a reason why we would not do the tank and hold off on the I & I in the sense that we know the benefit coming from the tank.

Mr. Celeste said we could not ignore the need for I & I as there needs to be some reduction in the worst areas of the township in I & I. That is why we are bundling that into one financial package. Again, there are funding mechanisms that would help reduce those costs.

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Mr. Piserchia said it was unfortunate that we cannot change the past. The I & I system is something that should be maintained on a regular basis almost as part of capital improvement every year.

Mr. Celeste said the basis of our recommendations addressed that. Let's get some funding together to correct the worst part. Part of our proposal was also to have Mr. Bonaccorso's budget be ongoing. If we find we are getting some great benefit by the first project than we can continue just like we are doing now maintaining the system but go further to find the worst areas and do that as part of a maintenance budget.

The Committee Members thanked Mr. Celeste for his presentation.

Mr. Piserchia said there was one question and that is to see if there was any way to find out what the DEP fines would be. Mr. Roshto thought it would be interesting information but he would like to know how many fines have been assessed in the State of New Jersey and for what. Mr. Aroneo just wanted what has actually assessed.

Mr. Celeste said that in the past two weeks Perth Amboy was fined two hundred fifty thousand dollars for releasing unprocessed sewer water into the Raritan Bay. It was reduced to nineteen thousand dollars. He reviewed the matter. The point is the Federal EPA clean Water Act is looking at it and State DEP is also looking at it. Mr. Bradley said if the EPA gets involved it is typically more from the standpoint of issuing an administrative order that sets the scheduling and requirements for correcting the problem. There are a number of locations where entities have received administrative orders and have entered into those but have not been fined. I am not one hundred percent sure if EPA levies fines but they definitely do administrative orders.

Mr. Piserchia questioned target dates. He questioned whether everyone is supposed to be compliant with the new regulations at the same time? Mr. Bradley said he was not sure what the issue was with Perth Amboy. The same regulations exist for everyone. You are not supposed to have overflows in your system that go untreated into a waterway regardless of who you are, where you are and where you are discharging. He reviewed the matter and EPA regulations. Mr. Piserchia said we did not want to invite oversight from the DEP. Ultimately we will do it.

Mr. Roshto questioned the infrastructure funding opportunity. Are there any other opportunities that you are aware of that would help us with funding? Mr. Bradley commented that he did not think Long Hill would qualify for funding from USDA. They have size of community and income per household requirement that have to be met. NJ Environmental Protection Financing Program and USDA are the only two options in New Jersey. You could also issue sewer bonds.

Mr. Schuler asked if we took a path of any combination of the three things on the table would it be applicable to all of them. Mr. Bradley said it was applicable to all that we discussed. What they want to see is a project with environmental benefits. All that we have talked about would be covered.

Mr. Roshto said he vaguely recalled that a study had been done on the placement of the tank to see if there were any environmental issues.

Mr. Celeste pointed out that a question was raised on a previous presentation on where the tank would be located and the concern was asbestos in the ground in the area. After the March 2011 meeting we did do a study of those areas and we do have documentation of what was found in those locations. We took a proactive approach and did a study and found shingle parts

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and pieces in the area. The goal there would be to provide that report as part of the engineering package to be sure that it is addressed during the engineering and bidding stages.

Mr. Bradley said that since we are only at a planning level of detail here all of our estimates included a twenty five percent contingency. That also plays into what we said previously. Before we are ready to take this project to the DEP we need to know exactly where to put the tank. Where did we find asbestos or where we did not. That is what you would do in preliminary design.

Mr. Schuler asked Mr. Pidgeon if we were to put something out to bid are we then obligated to take the best responsible bidder even if it is a number we might not like. Mr. Pidgeon said yes. However, if it is a number that exceeds the number of the project then we can reject all bids. We just cannot arbitrarily reject all bids.

Mayor Mazzucco asked the Committee what they wanted to do.

Mr. Piserchia said this was the third time he had heard this presentation and it is essentially the same. He fully appreciates the concern but this is a lot of money. We have to do it at some point anyway. We probably should have been doing it going back to 2004. The men on the Committee are far more familiar with what needs to be done than I am. I can only listen to their advice and it sounds reasonable to me. My recommendation is that we proceed as has been recommended by this Committee in March of 2011 and November of 2010. It was suggested that we address the I & I. I understand that this is not the best of economic times but I have to go on the schedule that the DEP and the EPA has presented. We must meet the guidelines and regulations by dates discussed or we will start getting fined. I would go with the recommendation of the Wastewater Management Advisory Committee.

Mr. Roshto thought the design was good. Overall, from an engineering perspective, I thought it was sound. Using the tank as a buffer is standard practice and makes sense. My main concern is that I feel now is not the time to be spending this kind of money. I think there are alternatives. I wish the alternatives were explored a little bit more. I would like to see a little more study on how we approach the I & I. I think this Committee can get behind the I & I right now. I do not think there would be much debate at all to do that. I like to move forward on things that I know we can do which is why I asked the question relating to "is it a separate contractor that does the work or is it the same contractor". If there are separate contractors it will not be costing us considerably more to break those two things apart whereas it would be costing us more if we wanted to break the UV apart, the influent screening apart, those types of things. I was impressed with the cost savings of seventy thousand dollars for the influent screening and the removal of sludge but Mr. Aroneo's point is well taken as there is also going to be an increase in how much we are screening. Sounds like a good deal with the seventy thousand dollars for an eight million investment. In general I really would like to see us move forward on something. If we could move forward at least on the I & I part and make a commitment to look at this again in six months from when some of the I & I is done then we show progress.

Mr. Schuler thought the I & I was something that should have been done and we have not. We should have started a long time ago. I am torn with the tank because it is an expensive item. The DEP has not been on our case. If they did come we could argue that we are attempting to make some progress with some I & I and we have taken a "let us do some work and see if it is making a dent" and then revisit whether or not we need a tank. Ultimately, I think, in the end we are going to wind up meeting at some point. From what I have heard from the Committee, and

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my meetings with them, the things are just leaking so bad that fifteen percent of the number flowing through is probably not going to help us. I do not think it will hurt us if we say let's try, wait six months, and talk about the other part again. The concern I have with installing the tank is that I also believe that we should be doing the internal plant upgrades for the UV filters, screening filters and all of that. That I believe rips apart the vendors and we lose some economies of scale in that scenario. We need to consider what those costs are by separating them. The I & I can be done separately and does not hurt us. As long as all the financing options are available by themselves that could change the mindset.

Mr. Piserchia wanted to put out there again what was suggested by Mr. Bradley. There is the program by NJ Environment Infrastructure where there is a 20% offered. We do not know if it is available but if on an eight million dollar project we could get one point six million dollars. You then could say the tank would only cost two and a half million dollars. Could someone check and find out if it is available.

Mr. Bradley said planning documents could be submitted and a commitment letter for a project and over time that can change. In fact it does not have to be one construction contract. It gets funded through one loan. It could be multiple. Under one loan request that you could submit for lining of sewer and then you could have a second contract for plant improvements and third for something else. They all get funded but they are all different numbers. You could choose ultimately not to do them if you chose. When asked if the project could be presented as an application saying that we would move forward with the entire project on the assumption that we were eligible and did receive the twenty percent if not we would only move forward with half the project Mr. Bradley said it could be said but they would probably tell you is that they are not going to know until very late in the process whether or not that twenty percent is going to be available. You will then have gone through the detail design on all of that and all the studies required for the whole project. We can certainly contact the DEP and ask if they were offering the principal forgiveness next year. If they say no it is not on the table for next year at least you will know that. They may say yes. There will be no commitment now but they can give us that level of guidance. At this point last year they were saying yes for the higher ranking projects. Dealing with wet weather flows scores high on the priority list. They have a numerical point system based on the nature of the product, what it will accomplish. Projects dealing with I&I score very high. Whether it is a tank or fixing the pipes, generally speaking, it would score high as would an improvement to implement phosphorous removal as it is an environmental benefit for limiting a discharge to the Passaic River. The screening project where you are trucking away less sludge is less environmental harmful by the trucking. I can call the DEP to get the related information and forward it to Mrs. Gatti.

Mr. Aroneo though I & I is definitely the one common component of all of the plans. My opinion was to start today with the I & I reduction plan and see where that gets us. After a year or so we should reevaluate. We should start looking at lining the pipes immediately. This economy is the second worst in the history of the United States and is not the time to go into debt. We had our bond rating downgraded a year ago and I do not want any further downgrades. I think we should take baby steps with this. I may be for one million but not for three million. See what the first consultant comes back with. How much can we get for one million? The tank for me is off the table for the near future. When we come back with confirmed or not confirmed results from the I & I reduction program I will revisit that but for now it is not something I would consider. As far as the plant upgrades that is unknown right now. We could sit here and speculate on DEP fines, etc. We are making efforts to correct our problems and I think that goes a long way. We have to focus on fixing the problem. If we had no I & I problems we would not need a tank. If this was like the road program and had a regular I & I program that was put in place when we

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built the sewer system we would not be here. This did not happen in six months or one year but has happened over many years. We should not try to fix everything in one day. We should take small steps. I think that is the way to go.

Mayor Mazzucco said that during the presentation you said several times that you wanted direction. I think the consensus here tonight is the township should focus on the I & I right now. Let us look at what we can do with it and we would want to do something with that as soon as possible. Our direction would be to get the I&I going and done and then study the results to see what our next step will be from there. If this litigation comes back from the DEP and we have to do something with our phosphorus screening then we will do that. If we get to the point of doing the I & I and we learn that we have to have this tank then we will do the tank. Mr. Celeste said the I & I direction is fine. We did not break this down separately. The maintenance of the plant is also one of the issues. The ultra violet system is in need of being upgraded and replaced. Again if we are going to start breaking things apart I do not want to lose emphases on the other requirements of the plant. That is really a maintenance issue that needs to be addressed immediately but we had it included in the major plant upgrade.

Mr. Roshto thought that was a good point. He asked to see some analysis of what it would cost for the UV system and the screening.

Mr. Celeste stated that we did not go into that level of detail to say okay if we did some here or here. In other words, we did not want to spend a million here or there. Just so you understand that it is more than just I & I. We feel the tank is an immediate need based on our permit.

Mr. Schuler asked what the one point two million covered. He was advised that it did not include the UV disinfection.

Mr. Aroneo said it was his understanding that for both of those things, for future and current compliance, is one point two million (phosphorus and influent screen).

Mr. Roshto thought the numbers would change and he would like to see the UV disinfection is relatively low cost and needs to be done. He would like to see some justification for the phosphorus. If we can delay that then we should.

Mr. Schuler said if you back track the date from when it would be due for the funding, when we have to start engineering design.

Mr. Bradley thought it would need to be underway by mid-July.

Mr. Roshto said he really did not want to miss the opportunity for the I & I.

Mr. Celeste said they had been discussing their next step. We would have to present some sort of funding plan for this. OMNI is the most familiar with our system so we need an ordinance to allow OMNI to go through and do a funding study for us for what we need, regarding the UV, I&I. Without that we do not know what direction to take. What do you need presented to you? We would need some capital funding to do the project. We would need to develop the dollar amounts so therefore I would have to rely on the engineers to do that.

Mayor Mazzucco noted that Mr. Roshto wanted more detail.

Mr. Roshto wanted to know the costs for a smaller package for the upgrades of the plant.

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Mr. Aroneo suggested itemizing so the Committee could make selection of what they thought we could do.

Mr. Celeste said they had some direction now. Our goal was to do something else and we still feel these things need to be done. There was never a question that the maintenance upgrades had to occur. The next thing would be do we apply for this funding. What is the funding needed. What loans or bonds would we have to issue? That study would have to be done by the engineering firm. I would assume then that our CFO would have to issue that?

Mr. Aroneo thought the next step would be to come back to us with the information requested. If you have to lump it together that is fine but as specific as possible would be helpful to me. Then we can decide from there.

Mr. Celeste thought they could come back in a week or so. We have to break out the budgetary costs.

Mr. Piserchia did not see this as a wonderful thing we are doing. We should have been doing it.

Mr. Roshto suggested we think of this as an advanced study and an investment in our future. It is a maintenance issue and as per Mr. Schuler said this is a kicker in that direction.

Mr. Celeste said in a year from now we will be back here with the same tank solution. We do not see anything changing to a point where we are going to change that solution. At some point it has to happen. Rates for financing now are very low. We may not see those rates again. Our committee was not to go with maintenance but to look at a solution. We do not feel this is a solution.

Mr. Roshto, to clarify, said he thought what was presented was the solution but we are talking about how to fund that solution. I think we are all in agreement. We want to make sure that we have done the steps that we know we have to do.

Mayor Mazzucco asked for Public Comment:

John Bangs, resident of River Road, commented that if this were his house I would have a separate account and would start funding that account. He reviewed his proposed plan.

Dennis Sandow, resident of Millington, addressed his questions to the experts. He stated that about three or four years ago we had a consultant who did a study of the pollution levels in the river both upstream and downstream from the out flow. Is that study relevant to anything we are talking about now? Do you know the results of that study? Mr. Bradley stated that he thought his question relates to an anti- degradation study that our firm prepared and submitted to the DEP. The purpose of that study was to demonstrate or evaluate whether or not an increase discharge of flow from your plant affluent as a result as a result of an increase consistent with your wastewater management plan would cause degradation to the quality of the stream. The finding of that study was "no" the increase of the affluent flow would not degrade the stream. It was submitted as such to the DEP. It took DEP three years to review that study and we just recently received some comments on it. They accepted the study. Enough time has elapsed from when we submitted it and the current date that the Passaic River TMDL that we were also involved in was completed between those intervening years. They now want us to reassess using relatively minor analysis running the Passaic River TMDL with this increase discharge

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from Long Hill Township. Mr. Cosgrove, a member of OMNI, reached out to someone in the township advising him of the need to do this additional study to wrap up this anti-degradation. Mr. Cosgrove had advised the former CFO that there was still about \$7,000 remaining in an account which we think was enough to do that. I am not sure that funding is still available because it was an old account. He was to advise if it was alright for us to spend what we show as remaining.

A discussion ensued as to whether the fund was still available. Mrs. Gatti was asked to check into the matter.

Mr. Bradley commented that in the grand scheme of things we think the funding is still there and we should just close the issue with the DEP and make sure that we have no anti-degradation issues.

Mr. Roshto asked Mrs. Gatti to include that in the packet for the next meeting then we could follow up from there. Mr. Bradley pointed out that he thought Jim from OMNI was communicating with the Township Engineer on this.

Public Hearing On Morris County Open Space Application

Mr. Aroneo reviewed the 2012 Morris County Open Space application for Block 11505, Lot 25, Block 11507, Lot 1 and Block 11506, Lots 1 & 24 (also known as Stirling Recreation Center - Railroad Avenue & Warren Avenue) which will be submitted to the county. He pointed out that the township has agreed to contribute \$300,000 towards the purchase price if awarded the grant.

Mayor Mazzucco opened the meeting to the public.

Dennis Sandow, resident of Millington, reviewed the assessed value and proposed purchase price for the property and questioned whether the township is overpaying.

Mr. Aroneo pointed out that there are certified appraisers that provide appraisal reports. He added that there is also an independent review of the appraisal done by the county and it was consistent with our proposed price.

No one else wished to be heard, Mayor Mazzucco closed the public hearing.

Ordinance Public Hearing / Consideration Of Adoption:

ORDINANCE #303-12 AN ORDINANCE CONCERNING SEWER USER RATES AND AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"

Mayor Mazzucco asked for comments from the Committee.

Mr. Roshto said that last year this Committee passed the Sewer Ordinance that changed from the tiered rate to a fixed rate. The idea being that we could make things a little easier with the fixed rate and more understandable for our residents and simpler for our Tax Collector to deal with. It was a good idea however in the implementation of that some issues came up; specifically our Tax Collector was concerned with how we were charging the service fee. It was not clear to her and she asked that we clarify who was to be charged and who was not. I worked with Mr. Sheola and with our Tax Collector to clarify that and now the change is that the

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ordinance if passed tonight would be that all users would be charged the service fee. We also took the opportunity to cleanup some things, to clarify for users the definition of what a well is, no water readings from the water company etc. We made those things clearer and changed the ordinance in front of us tonight that the meters not be read for any month that it is determined by the Tax Collector the amount for the month shall be equal to the non-metered rate. Also, there was a change where it was the Township Clerk's responsibility to decide who was going to be reading the meters or arranging for all meters that were not owned or operated by the water company. It has been changed where the Sewer Department will be responsible for the meter reading and is the way it is working today. The last thing we did, we have one resident in town who is the carwash which happens to have a water meter and well meter. We made them consistent with how everyone else is charged. This ordinance reflects all of those items. There will be no increases for residents. He added that Commercial properties may go up.

Mayor Mazzucco read the ordinance by title and opened the public hearing.

Mr. Sandow said that last year when the sloped rate was introduced as a concept there was a great deal of agony trying to come up with a rate that was equitable as possible. The Committee was looking for equity at the low end so the low users would not have to pay the large first step. Obviously the price of reducing the rates at the low end pushed up the high end. One of the consequences of the first pass was those high end rates were increases as high as 39% in what was otherwise a break even rate adjustment. Mayor of last year and Mr. Sheola and I spent a fair amount of time juggling. The problem is that when we rewrote the ordinance we tried to rewrite it within the framework of the old ordinance which probably date back to the 1600's and we were piling garbage language on top of garbage language and all I am standing here for is to say to Mr. Roshto who took it upon himself to do a complete rewrite and simplification of all these changes that did not make any sense is that I commend him for the job he did.

As there were no further comments the public portion was closed

A motion was made by Mr. Piserchia and seconded by Mayor Mazzucco to adopt Ordinance 303-12.

Roll Call Vote: All Ayes

**ORDINANCE #303-12
AN ORDINANCE CONCERNING SEWER USER RATES AND
AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

Section 1. Section 22-23 entitled "User Rates" is hereby amended to read as follows:

22-23 USER RATES

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The following sewer service and usage fees are hereby established effective January 1, 2012, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

- a. All sewer users shall be charged a service fee of \$75 per year per unit.
- b. Sewer users that are metered shall be charged a sewer usage fee at the rate of \$9.11 per thousand gallons.

- 1. The gallons used shall be the total water metered for the nine (9) winter months preceding the billing year. By example, in the billing year of 2012, the gallons are determined from the nine months October through December 2010, January through March 2011 and October through December 2011. The months excluded are: April through September 15th of 2011

- 2. Water consumption figures for each user will be obtained from the water company servicing the premises or by the Township Sewer department if the meter is not serviced by the water company.

- 3. If the meter is not read for one or more months of the usage period as determined by the Tax Collector, the amount charged for each unread month shall be equal to the non-metered rate in section 22-23c1 divided by nine (9).

- c. Sewer Users that are not metered shall be charged a usage fee as follows.

- 1. Residential units: \$400.00 per unit
 - 2. Commercial or Industrial units: \$525.00 per unit

- d. If a user has multiple water sources, the usage fee shall be the combined total of each source as specified in 22-23b if metered and 22-23c if unmetered for the period covering the prior year's total water usage. Only one service fee shall be applied.

- e. The Township Committee may require a water meter to be installed by any sewer user utilizing a well or other private water system at the property owner's expense.

- f. Each user who is a resident of this Township and who was sixty-five (65) years of age or older during the prior calendar year shall be entitled annually, upon submission of a claim on proper forms, to a deduction of fifteen (\$15.00) dollars from his or her sewer use charge as established hereinabove.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent

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with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

Ordinance Introduction:

ORDINANCE 304-12 BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF MAIN AVENUE AND CENTRAL AVENUE IN AND BY THE TOWNSHIP AND APPROPRIATING \$608,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$370,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH APPROPRIATION

Mayor Mazzucco read Ordinance #304-12 by title for first reading. The ordinance was introduced by Mayor Mazzucco; second by Mr. Aroneo.

Mayor Mazzucco opened the meeting for comments.

Mr. Sandow commented that if the Committee introduced the ordinance tonight and then pass it at the next meeting and then have a twenty day cooling off period for a Bond Issue that will still leave you five days to spend the money to pay the Main Street People before the bike race

Mr. Schuler pointed out that this was a little different than what we spoke about last week. I think the number we talked about last week was 580 and now we are up to 608. Mr. Schuler did not see the constraints that were put around where we said that this was specifically done to be paid back by the grant that we are getting. I see a reference to a ten year bond.

Mr. Aroneo stated that this is precisely why I was against the bond authorization in the first place. The 580 vs. the 508 are engineering cost. He is going to separately help us look at our engineering cross over and I think this is a great project for him to look at. Any comments on that please go to the CFO with them. He added that we have a fantastic engineer. I might be against this because it does provide a convenient funding mechanism for paving of Main Avenue but again I think we probably have the money available in our general treasury so we could do this without the bond and we just might put ourselves up against a situation for other capital projects. To me this is like saying I will put something on a credit card when I could pay cash just in case I need the money for something else later. To your question I think we have to either issue bans or quick terms that would be a regular bond issuance although we are not issuing the bond right now. I am not authorizing the issuance. We are not actually issuing bonds we are authorizing issuance. I believe if we do this and we run into a situation where we do need money the CFO can just issue a bond, is that correct Mr. Pidgeon.

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Mr. Pidgeon said yes but you would have to authorize by resolution.

Mr. Aroneo said there was one more thing in here; the soft costs. We refinanced our debt but when we did that this Committee made a conscious decision to keep the soft costs out of the Bond because it was convenient for the professionals to roll in the legal fees and everything else into the debt cost. It just adds to the bond amount rather than coming out of our treasury to pay the professionals. Not only that but we are paying interest on the amounts if we do issue a bond for ten years. I do not see a reason to do that.

Mr. Roshto had one clarification on your analogy. This to me seems like we are getting a credit card and getting some amount of money on that card to spend. This is not actually spending the money yet. Mr. Pidgeon commented on that point that if you look at Section 2 of the ordinance it authorizes not exceeding three hundred seventy thousand dollars. The bond is for the amount we are supposed to be getting.

A discussion enclosed among the Committee and Mr. Pidgeon regarding the Bond Ordinance.

Mr. Pidgeon suggested introducing the ordinance and forward it back to Bond Council with instructions.

Mrs. Gatti was asked to e-mail the CFO and get the Bond Council to put wording in there that once the money comes in that it will be used to pay off the debt.

Roll Call Vote for Introduction of Ordinance:

Ayes: Mr. Piserchia, Mr. Roshto, Mr. Schuler and Mayor Mazzucco

Nays: Mr. Aroneo

Mayor Mazzucco stated that the public hearing of this ordinance is scheduled for June 27, 2012.

**ORDINANCE #304-12
BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF
MAIN AVENUE AND CENTRAL AVENUE IN AND BY THE
TOWNSHIP AND APPROPRIATING \$608,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$370,000 BONDS OR
NOTES OF THE TOWNSHIP FOR FINANCING SUCH
APPROPRIATION**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all
the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$608,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$18,500 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also (a) the sum of \$219,500 from Capital Fund Balance

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of the Township and (b) the aggregate sum of \$370,000 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$608,000 appropriation not provided for by application hereunder of said down payment and Capital Fund Balance, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$370,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$370,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of Main Avenue and Central Avenue in and by the Township by the surfacing or resurfacing thereof to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including all storm water drainage facilities, inlets, manholes, curb and sidewalk reconstruction, signage, milling, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$370,000.

(c) The estimated cost of said purpose is \$608,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$18,500 down payment for said purpose and the amount of the said \$219,500 from Capital Fund Balance.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- (b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$370,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

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- (d) An aggregate amount not exceeding \$90,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Township on account of the grants referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Township authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Resolutions:

Consent Agenda Resolutions:

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Mayor Mazzucco made a motion to introduce Resolutions 12-223 through 12-238.

Mr. Piserchia stated that in reference to Resolution 12-231 that he wanted to be clear if we were authorizing twenty five hours per week for two temps one working 20 hours and the second 5 hours. It does not seem appear to be clear.

Mr. Aroneo said he had the same question and wanted to insert a word like combined or aggregate total. I would also like to add something at the end. It now reads per hour for temporary support for the office until a permanent hire is made. We may decide to reorganize that department and never hire someone. That is just something that is conceivable. I would like to add "until termination notice is given by the Township Committee". From what we saw with the last hire it could be misinterpreted as "this is my full time job now" and I do not want any confusion.

Mr. Pidgeon said the changes could be made as they are prior to introduction. You would be voting on it as revised. The changes suggested are until the position has been terminated by the Township Committee.

Mayor Mazzucco asked for any other questions, there were none he then asked for a second. Mr. Piserchia seconded as revised.

Roll Call Vote on Resolutions 12-223 through 12-238 as revised: All Ayes

**RESOLUTION 12-223
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 12-224
AUTHORIZING REFUND FOR
TAX TITLE LIEN CERTIFICATE [BLOCK: 13504, LOT: 16]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the redemption of Tax Title Lien #1250 for Block: 13504 Lot: 16 dated 12/6/2011 in the amount of \$1,123.52 to FNA Jersey BOI, LLC. P.O. Box 1030 Brick, NJ 08723.

**RESOLUTION 12-225
AUTHORIZING TAX REFUND [BLOCK: 13403, LOT: 24]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check for duplicate payment on Block: 13403 Lot: 24 in the name of Dennis Giaimo for 2012 2nd quarter tax payment in the amount of \$3,208.57 to IndyMac Mortgage Services, Attn: Tax Department, PO Box 4045, Kalamazoo, MI 49003-4045.

RESOLUTION 12-226

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AUTHORIZING AMENDING SEWER BILLING [GIORDANO]

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Sewer Collector, does hereby authorize the Sewer Collector to correct the usage fee to \$193.74 on Block: 12901 Lot 2 for Sabato and Gerada Giordano at 1719 Long Hill Road, Millington due to the fact that the Collector was not aware, at the time of billing, that a permit for interior demolition was issued on this parcel in 2009 and that a Certificate of Occupancy was issued in September 2011;

BE IT FURTHER RESOLVED that the 2011 bill of \$550.00 be adjusted to \$193.74 based on the Certificate of Occupancy and the Collector be relieved from the collection of \$356.26;

BE IT FURTHER RESOLVED that the new billed amount of \$193.74 shall be paid within 30 days of approval of this resolution.

**RESOLUTION 12-227
AUTHORIZING RECREATION
REFUND [MILLER]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize a Summer Camp Registration refund of \$260.00 to the following:

Lisa Miller
186 Circle Drive
Millington, NJ 07946

**RESOLUTION 12-228
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – OVEISSI**

WHEREAS, Hamid & Marie Oveissi of Block: 14007, Lot: 1.05, in regards to Application No. 11-03Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$291.29 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$291.29 to Marie Oveissi – 712 Long Hill Road Gillette, NJ 07933.

**RESOLUTION 12-229
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – LAHOFF**

WHEREAS, Robert & Allison LaHoff of Block: 11102, Lot: 46.01, in regards to Application No. 11-07Z, has requested that the Professional Review Escrow fees be returned; and

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WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$27.24 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$27.24 to Robert LaHoff – 58 Highland Avenue Gillette, NJ 07933.

**RESOLUTION 12-230
AUTHORIZING THE RETURN
OF PERFORMANCE GUARANTEE [KOUROUPAS]**

WHEREAS, Nicholas and Debbie Kouroupas, former residents of 118 Wavery Avenue, of Block: 12203, Lot: 16.02 has requested that the Performance Guarantee be returned; and

WHEREAS, the Township Engineer has certified that there are no outstanding invoices and has approved the release of the Performance Guarantee;

WHEREAS, the Chief Financial Officer has determined that \$996.23 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Performance Guarantee in the total amount of \$996.23 to 1133 Manor Circle Pelham Manor, NY 10803.

**RESOLUTION 12-231
AUTHORIZE EMPLOYMENT OF
TEMPORARY PART-TIME CLERKS IN THE CONSTRUCTION OFFICE**

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice of the Construction Official does hereby authorize the temporary appointments of Susan Ramus and Mellisa Marszalek as Construction Office Assistants for up to a total of 25 hours per week at a rate of \$15.00 per hour for temporary support for the office until a permanent hire is made.

**RESOLUTION 12-232
APPOINT 2012 STIRLING LAKE STAFF [AMENDMENT]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director does hereby appoint the Stirling Lake Staff effective May 26, 2012 and ending September 3, 2012:

Employee	Position	Rate of Pay/Hour
Erica Stanch	Lake Director	\$18.00
Erica Jungels	Assist. Lake Director	\$15.00
Alexandra Scott	Head Lifeguard	10.75
Lauren Kopecki	Lifeguard	9.25
Maria Ireland	Lifeguard	8.25
Ryan Lavorerio	Lifeguard	8.25

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Benjamin Betines	Lifeguard	8.25
Patrick McGrath	Lifeguard	8.25
Natalie Delia	Lifeguard	8.25
James Campbell	Lifeguard	8.25
Daniel Carlin	Lifeguard	8.25
Jared Goetz	Lifeguard	8.25
Peter Flint	Lifeguard	8.25
Amanda Karski	Lifeguard	8.25
Dennis Taylor	Lifeguard	8.25
Andrew Hanrahan	Lifeguard	8.25
Justin Alto	Lifeguard	8.25
Carl Bentzlin	Lifeguard	8.25
Stephen Delia, Jr.	Lifeguard	8.00
Leanne Block	Lifeguard	8.00
Tyler Swenson	Lifeguard	8.00
Natalie Harris	Lifeguard	8.00
Ryan Benson	Lifeguard	8.00
Garrett Blakeslee	Substitute Lifeguard	8.00
Samuel Aldous	Substitute Lifeguard	8.00

BE IT FURTHER RESOLVED that this resolution replaces Resolution 12-218 which was approved by the Township Committee on May 23, 2012.

**RESOLUTION 12-233
APPROVING SPECIAL EVENT LICENSE –
CHAMBER OF COMMERCE / FREEDOM TOUR BIKE RACE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-09 for the “Freedom Tour Bike Race” to the “Sponsor” Long Hill Chamber of Commerce, for their Special Event to be held on July 22, 2012 on Main Avenue, Somerset Street, Passaic Avenue and Mercer Street; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorize the street closures for the Long Hill Township Chamber of Commerce on July 22, 2012 provided that the closure is acceptable to the Police Chief;

BE IT FURTHER RESOLVED that the Long Hill Township Chamber of Commerce are not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION 12-234
AUTHORIZE ADDITIONAL SIGNAGE FOR
FREEDOM TOUR BIKE RACE SPECIAL EVENT**

WHEREAS, Long Hill Township Code Section 155.3 (d) permits no more than (12) twelve signs, Township-wide for any special event; and

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WHEREAS, the Long Hill Township Chamber of Commerce will be sponsoring the Freedom Tour Bike Race event on July 22, 2012 in the Township of Long Hill as per their Special Event Application # S-12-09; and

WHEREAS, the Long Hill Township Chamber of Commerce has requested permission to erect up to (40) forty ground signs in the area of the race in order to notify residents of the course information; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby authorizes the Long Hill Township Chamber of Commerce for their July 22, 2012 special event to erect up to 40 (forty) grounds signs in the area of the race with the understanding that the sponsor will abide by all other regulations in Section 155 titled "Signs".

**RESOLUTION 12-235
AUTHORIZING RENEWING OF LIQUOR LICENSES FOR 2012-2013**

BE IT RESOLVED that all applications being in good order and the required \$2,500.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Consumption Licenses for the year beginning July 1, 2012 and ending June 30, 2013:

Stirling Hotel, Inc.
t/a Stirling Hotel Inc
227 Main Street
Stirling, NJ 07980
License No. 1430-33-001-003

The Primavera, Inc.
t/a The Primavera Regency
1080 Valley Road
Stirling, New Jersey 07980
License No. 1430-33-002-006

Barton's Pub, Inc.
t/a Barton's Pub
37 Plainfield Road
Gillette, NJ 07933
License No. 1430-33-005-007

C.R.I. Long Hill, Inc
t/a Chimney Rock Inn
342 Valley Road
Gillette, NJ 07933
License No. 1430-33-008-005

BE IT FURTHER RESOLVED that all applicants being in good order and the required \$2,088.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Distribution Licenses for the year beginning July 1, 2012 and ending June 30, 2013.

The Bottle Depot L.L.C.
t/a Wine World
1001 Valley Road
Gillette, NJ 07933
License No. 1430-44-003-007

Ansoni, Inc.
t/a Gillette Liquors
399 Valley Road
Gillette, NJ 07933
License No. 1430-44-014-010

Richard McAdam Inc.

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t/a Stirling World of Liquors
1168 Valley Road
Stirling, NJ 07980
License No. 1430-44-015-005

BE IT FURTHER RESOLVED that all applicants being in good order and the required \$63.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Limited Retail Distribution Licenses for the year beginning July 1, 2012 and ending June 30, 2013.

Dorsi's Deli & Pharmacy, Inc.
t/a Dorsi's Store
184 Central Avenue
Stirling, NJ 07980
License No. 1430-43-006-003

Dharma Bhakti Corporation
t/a Millington Food Store Corporation
87 Division Avenue
Millington, NJ 07946
License No. 1430-43-013-005

Ladida Kitchen Creations LLC
t/a Meyersville Cafe
625 Meyersville Road
Gillette, NJ 07933
License No. 1430-43-010-007

BE IT FURTHER RESOLVED that all applicants being in good order and the required \$188.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Club Licenses for the year beginning July 1, 2012 and ending June 30, 2013.

Passaic Township Memorial Post 484
t/a Passaic Township Memorial Post 484
234 Union Street
Stirling, NJ 07980
License No. 1430-31-019-001

BPO Elks No. 2392
t/a Stirling Elks #2392
1138 Valley Road
Stirling, NJ 07980
License No. 1430-31-018-001

RESOLUTION 12-236

**AFFIRMING LONG HILL TOWNSHIP'S POLICY WITH RESPECT TO ALL OFFICIALS,
APPOINTEES EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT
CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH
MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of Long Hill Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

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WHEREAS, the governing body of Long Hill Township has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Long Hill Township Committee that:

Section 1: No official, employee, appointee or volunteer of the Long Hill Township by whatever title known, or any entity that is in any way a part of the Long Hill Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Long Hill Township's business or using the facilities or property of the Long Hill Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from Long Hill Township to provide services that otherwise could be performed by Long Hill Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of Long Hill Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within Long Hill Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Long Hill Township's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of Long Hill Township in order for the public to be made aware of this policy and the Long Hill Township's commitment to the implementation and enforcement of this policy.

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**RESOLUTION 12-237
A RESOLUTION AUTHORIZING FILING OF
MORRIS COUNTY OPEN SPACE GRANT**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute and sign all documents necessary to effectuate the receipt of grant monies from the Morris County Open Space Program relative to the application for Block 11505, Lot 25, Block 11507, Lot 1 and Block 11506, Lots 1 & 24 (also known as Stirling Recreation Center - Railroad Avenue & Warren Avenue).
2. The Township accepts all conditions as set forth in the application.

**RESOLUTION 12-238
AUTHORIZING REFUND FOR
TAX TITLE LIEN CERTIFICATE [BLOCK: 10701, LOT: 2403]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the redemption of Tax Title Lien #1233 for Block: 10701 Lot: 2403 dated 12/6/2011 in the amount of \$1,632.48 to FWDSL & Associates, 290 US Highway 22, Green Brook, NJ 08812

Old Business

Council on Affordable Housing Update

Mr. Aroneo pointed out that today everyone should have received an email sent by Mrs. Gatti which was an update from Planners Banish Associates. He has laid out some options and that was Capital Improvements for Loundsbury facilities and long term debt reduction. Some of the facilities are in need of upgrades and if we have to spend money that is a good use. We talked about a Group Home and Mr. Banish took it a step further and got a proposal from Community Hope Organization who converts homes into congregated living arrangements. We talked about was the extension for affordability control. I have to ask Mr. Pidgeon about this as you have the history because we are lacking a list.

Mr. Pidgeon said he had the information and would forward it to Mrs. Gatti tomorrow. He thought the one in danger would be the apartments in the Morristown area. There are six affordable units there and that would take time to negotiate a price.

Mr. Aroneo wanted feedback from the Committee.

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Mayor Mazzucco agreed and would like to get something for our money. Capital Improvements, renovations or rehab modernization, etc. I would rather improve a facility rather than decreasing rent.

Mr. Aroneo would like to have some sort of proposal from this Committee at the next meeting.

Mr. Pidgeon said we could negotiate an agreement.

Mr. Schuler asked what numbers were associated with the three options.

Mr. Aroneo reviewed the proposed plans.

Mr. Pidgeon said if you decide to go that direction you should pay down the solar panel and if there is any money left over provide it to Lounsbury Meadow with conditions.

Mayor Mazzucco said they would have more cash flow if they get rid of the debt. That cash flow has to go toward capital improvements.

Mr. Piserchia said he liked what both Mr. Aroneo and Mayor Mazzucco suggested. Could we make it where it was for the capital improvements and whatever balance left could go to the debt? Mr. Pidgeon said we did not have a concrete number for the capital improvements.

Mr. Aroneo said we would have good estimates and the goal will be to achieve the \$403,000

A discussed ensued regarding Lounsbury Meadow debt.

New Business

Mr. Piserchia stated that wanted to congratulate the Long Hill Little League on a wonderful season. They had their annual championship day on Saturday. He did not think we got the opportunity to commend everyone for the service they provide for the town, from the directors, coaches, parents and children; Mr. Aroneo agreed. It is truly a well-run organization.

Meeting Open to the Public

Mayor Mazzucco opened the meeting to public. No one wished to be heard.

Executive Session

Mayor Mazzucco pointed out that the Committee will be going back into executive session and commented that they are not planning on coming back out.

A motion was made by Mr. Roshto; seconded by Mr. Schuler to reconvene to Executive Session at 10:30 p.m.

Regular Open Session

The Township Committee reconvened to Regular Session at 10:45 p.m.

Adjournment

There being no further business, a motion was made by Mr. Aroneo and seconded by Mr. Piserchia to adjourn the meeting at 10:46 p.m. Vote: All Ayes

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Respectfully submitted,

Christine A. Gatti
Township Clerk
/mf/

Approved: September 12, 2012