



A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL  
REGULAR SESSION AGENDA  
Wednesday, June 27, 2012  
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

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**ADEQUATE NOTICE** – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

***Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.***

**EXECUTIVE SESSION:** THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-239  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Administrator Recruitment
- Personnel Manual

Contract Negotiations:

- Land Donation
- Lounsberry Meadow

Property Acquisition:

- Open Space

Public Safety:

- Policy

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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**OPEN REGULAR SESSION**

**CALL MEETING TO ORDER** – The meeting will be called to order at \_\_\_\_p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATION OF DONATION TO BOY SCOUT TROOP 56**

**TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:**

1. Zoning [May]
2. OEM [April]
3. Health Department [May]
4. Tax Collection [May]

**CORRESPONDENCE:**

1. Flood Control Projects for Passiac River Basin [Department of Environmental Protection]
2. May Legislative Bulletin [NJLM]
3. 2012 Transportation Enhancement Program [Department of Transportation]
4. 5-Star Environmental Challenge Grant [Rutgers]

**DISCUSSION / ACTION ITEMS:**

1. Wastewater Upgrade Update
2. Shade Tree Commission Request Regarding Building Permit Application
3. Direction for Petition for Rezoning Request
4. COAH Trust Fund

**ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:**

**ORDINANCE #304-12  
BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF  
MAIN AVENUE AND CENTRAL AVENUE IN AND BY THE  
TOWNSHIP AND APPROPRIATING \$608,000 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF \$370,000 BONDS OR  
NOTES OF THE TOWNSHIP FOR FINANCING SUCH  
APPROPRIATION**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$608,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$18,500 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also (a) the sum of \$219,500 from Capital Fund Balance of the Township and (b) the aggregate sum of \$370,000 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$608,000 appropriation not provided for by application hereunder of said down payment and Capital Fund Balance, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$370,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$370,000 are

hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of Main Avenue and Central Avenue in and by the Township by the surfacing or resurfacing thereof to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including all storm water drainage facilities, inlets, manholes, curb and sidewalk reconstruction, signage, milling, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$370,000.

(c) The estimated cost of said purpose is \$608,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$18,500 down payment for said purpose and the amount of the said \$219,500 from Capital Fund Balance.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$370,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$90,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Township on account of the grants referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Township authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature

later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**OPEN TO THE PUBLIC FOR COMMENT**

**CLOSE TO THE PUBLIC FOR COMMENT**

**MOVED** by: \_\_\_\_\_, that Ordinance #304-12 be passed on final reading and adopted. **SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**RESOLUTIONS:**

**CONSENT AGENDA RESOLUTIONS**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #12-240 through #12-252 are hereby approved.

**SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE**

**RESOLUTION 12-240  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 12-241  
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF  
EXECUTIVE SESSION MINUTES (AS REDACTED)**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the February 8, 2012 Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the February 8, 2012 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 12-242  
AUTHORIZING TAX REFUND [BLOCK: 12003, LOT: 7]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the Redemption of Tax Title Lien #1246 for Block: 12003 Lot: 7 dated 12/6/2011 in the amount of \$2,364.06 and a refund of \$300.00 premium paid at Tax Sale to: FWDSL & Associates, LP, 290 US Highway 22, Green Brook, NJ 08812.

**RESOLUTION 12-243  
AUTHORIZING RECREATION REFUND [CALLEO]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize a Summer Camp Registration refund of \$260.00 to the following:

Angela Calleo  
40 Lacey Avenue  
Gillette, NJ 07933

**RESOLUTION 12-244  
APPOINTING 2012 SUMMER RECREATION PLAYGROUND PERSONNEL**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director Kelly Wells, that the following be appointed to the 2012 Summer Recreation Playground Personnel effective June 28, 2012:

<b>Counselor Name</b>	<b>Hourly Wage</b>
Kimberly Massa	\$7.50
Luke Smith	\$7.75
Eric Langenauer	\$7.50
Bryan McCracken	\$7.75
Connor Murphy	\$7.50
Steven Klawitter	\$7.75
Jessica Rizzo	\$7.75
Connor Ragsdale	\$7.75
Jasmine Letteri	\$7.50
Rebecca Kinsella	\$7.50
Shannon Butler	\$7.75
Gabriella Gambino	\$7.50
Jacky Mentone	\$7.50
Elizabeth Skrobacz	\$7.50
Lindsay Donegan	\$7.50
JC Rizzi	\$7.75
Tyler Dunster	\$7.75
Mia Ruggiero	\$7.50
Ryan Stetz	\$7.75



Danny Ferrentino	\$8.25
<b>Art Directors</b>	
Erica Spinelli	\$10.00
<b>Program Directors</b>	
Kelly Wells	\$28.50
Erin Caffrey	\$10.00
Andrew Couch	\$18.00
Shane Porter	\$18.00
Michael Georgiana	\$16.00
Jessica Zigarelli	\$15.00
<b>Counselors in Training (Volunteer)</b>	
Emerson Kuehne	
Susan Chen	
Emily Meltzer	
William Vorrius	
Caroline Sequeria	

**RESOLUTION 12-245  
AUTHORIZE EMPLOYMENT OF PART-TIME TECHNICAL ASSISTANT IN THE  
CONSTRUCTION CODE OFFICE - FLOMERFELT**

**WHEREAS**, there is a need to fill the position of Technical Assistant in the Construction Code Office; and

**WHEREAS**, a candidate has been identified in the name of Lisa Flomerfelt; and

**WHEREAS** it is the recommendation of the Construction Official to employ Lisa Flomerfelt as Part-time Technical Assistant;

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby authorize the Township Clerk to proceed with the employment of Lisa Flomerfelt as Part-time Technical Assistant in the Construction Code Office effective July 2, 2012, at rate of \$15.00 per hour for a 25 hour week.

**RESOLUTION 12-246  
AUTHORIZING RENEWING OF LIQUOR LICENSES FOR 2012-2013**

**BE IT RESOLVED** that all applications being in good order and the required \$2,500.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Consumption Licenses for the year beginning July 1, 2012 and ending June 30, 2013:

Caralen Corporation  
t/a Meyersville Inn

NA&J Associates LLC  
t/a Oceana Grill

632 Meyersville Road  
Gillette, NJ 07933  
License No. 1430-33-007-008

1255 Valley Road  
Gillette, NJ 07933  
License No. 1430-33-012-004  
Note: Change of Corporate Structure pending

**BE IT FURTHER RESOLVED** that the application below is in good order and the required \$250.00 fee having been paid for the inactive license [Pocket license] as per the Special Ruling issued by the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control, the Township Committee of the Township of Long Hill does hereby grant the following Inactive [Pocket] License for the year beginning July 1, 2012 and ending June 30, 2013.

Truheaven, LLC  
664 Valley Road  
Gillette, NJ 07933  
License No. 1430-33-011-007  
[Inactive License – Pocket]

**RESOLUTION 12-247**  
**ENDORING TRANSPORTATION ENHANCEMENT (TE) PROGRAM ALTERNATE MODE**  
**OF TRANSPORTATION GRANT APPLICATION NA EXECUTE GRANT AGREEMENT WITH**  
**THE DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the Long Hill Township Committee hereby endorses and authorizes the submittal of the application to the TE Program 2012 for funds to connect the Gillette School to the existing path into Riverside Park adjacent to the municipal building, thus creating a walking route along Valley Road and will serve as the evacuation route for all students from the school; and

**WHEREAS**, the Long Hill Township Committee recognizes the importance and concerns about pedestrian safety and agree to the maintenance of this project for a least twenty years; and

**NOW THEREFORE BE IT RESOLVED** that the Long Hill Township Committee formally approves the grant application for the above stated project;

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application as per recommended by the Township Engineer as identified as TE-2012-Long Hill Township – 00077 from NJDOT Sage to the New Jersey Department of Transportation on behalf of Long Hill Township;

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Long Hill Township and their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION 12-248**  
**AUTHORIZE MAYOR TO SIGN DOCUMENTS RELATING TO UNDERGROUND STORAGE**  
**TANK CLOSURES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill hereby authorizes the Mayor to sign documents associated with various tank closures in the Township as recommended and reviewed by the Township Engineer.

**RESOLUTION 12-249  
AUTHORIZING EXECUTION OF DEVELOPER'S AGREEMENT (SEWER ONLY) WITH  
OWNER OF BLOCK 11002 LOT 4.1 [BODNAR]**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute the Developers' Agreement (sewer only) for block 11002, lot 4.1 which shall be kept on file in the Township Clerk's office.
2. Upon compliance with the terms of the Developers' Agreement, the property owners shall be entitled to connect to the Township wastewater treatment system.

**RESOLUTION 12-250  
CONSENTING TO THE PROPOSED WATER  
QUALITY MANAGEMENT (WQM) PLAN AMENDMENT  
ENTITLED: FUTURE WASTEWATER SERVICE AREA MAP FOR MORRIS COUNTY  
PROPOSED AMENDMENT TO THE UPPER DELAWARE, UPPER RARITAN AND  
NORTHEAST WATER QUALITY MANAGEMENT PLAN (WQMP)**

**WHEREAS**, the County of Morris desires to provide for the orderly development of wastewater facilities within Morris County, New Jersey; and

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

**WHEREAS**, the NJDEP has established the WQM plan amendment procedure as the method of incorporating changes to the delineation of future wastewater service areas into a WQM plan; and

**WHEREAS**, a proposed WQM plan amendment noticed in the New Jersey Register on June 18, 2012 for the Upper Delaware, Upper Raritan and Northeast WQM plan has been prepared by the County of Morris with the New Jersey Department of Environmental Protection and;

**NOW, THEREFORE, BE IT RESOLVED** that the Long Hill Township Committee:

1. The Long Hill Township Committee hereby consents to the amendment entitled Future Wastewater Service Area Map for Morris County, Proposed Amendment to

the Upper Delaware, Upper Raritan and Northeast Water Quality Management Plan (WQMP), and publicly noticed on June 18, 2012, prepared by the County of Morris with the New Jersey Department of Environmental Protection, for the purpose of its incorporation into the applicable WQM plan(s).

2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.
3. Copies of the consent shall also be sent to the Morris County Department of Planning & Development, PO Box 900, Morristown, NJ 07963-0900 and/or faxed 973-326-0925.

**RESOLUTION 12-251  
AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH  
THE STATE OF NEW JERSEY FOR 2012 GREEN COMMUNITIES GRANT**

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, hereby authorizes the Mayor or the successor to the Office of the Mayor to submit and sign the Grant Agreement with the State of New Jersey for a grant in the amount of \$3,000 for the 2012 Green Communities Grant and hereby agrees to match 50% of the total project amount in compliance with the match requirements of the agreement.

**BE IT FURTHER RESOLVED** that the grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

**BE IT FURTHER RESOLVED** that this resolution replaces Resolution 12-097 approved on February 8, 2012.

**RESOLUTION 12-252 – Not Available for Release  
AUTHORIZING AGREEMENT WITH LOUNSBERRY MEADOW FOR AFFORDABLE  
HOUSING PURPOSES AND APPROPRIATING FUNDS FROM THE TOWNSHIP  
AFFORDABLE HOUSING TRUST FUND**

**OLD BUSINESS:**

**NEW BUSINESS**

**MEETING OPEN TO PUBLIC COMMENT**

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

**MEETING CLOSED TO PUBLIC COMMENT**

**ADJOURNMENT**