

## **Long Hill Township Committee Minutes July 18, 2012 Regular Meeting**

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey, on Wednesday, **July 18, 2012** at 7:00 p.m.

### **Statement of Adequate Notice:**

Mayor Mazzucco read the following statement:

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

A motion was made by Mr. Schuler, seconded by Mr. Roshto to approve Resolution 12-255  
Vote: All Ayes

### **Executive Session:**

#### **RESOLUTION 12-255 EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

#### Personnel:

- Township Administrator Recruitment
- Procedures
- Personnel Manual

#### Contract Negotiations:

- None

#### Attorney Client Privilege:

- Zoning Enforcement
- Karen Dietrich Drive

#### Pending or Anticipated Litigation:

- None

#### Property Acquisition:

- Open Space

#### Public Safety

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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## Pledge of Allegiance:

All present recited the Pledge of Allegiance.

## Roll Call:

On roll call the following Committee members were present:

Jerry Aroneo; Guy Piserchia; Guy Roshto; Cornel Schuler; Mayor Michael Mazzucco

Absent: None

Also present: John Pidgeon, Township Attorney; Christine Gatti, Township Clerk

## Township Committee Liaison Reports / Department Reports:

Mayor Mazzucco referred to liaison reports and asked if anyone had anything to report.

Mr. Piserchia stated that we discussed previously the three candidates that will be coming up for vote this November for the Board of Education; he reviewed the candidates. In addition the Board of Education is looking for an excited candidate or two to run for Brendan Rae's seat. The Board of Education has their full membership with the addition of Nick Stevens but, come November, there will be four seats up. Two are current members and are running for re-election.

## Discussion / Action Items:

### Stirling Fire Department Flood Insurance

Al Pepe, President of the Stirling Fire Company, explained that the Fire Department was in the process of trying to do site improvements to the Fire House and the parking lot. He stated that they went to the Millington Savings Bank to borrow money for the project in the amount of \$100,000.00. We got approval but at the final meeting of closing they indicated that they require flood insurance which is a Federal requirement. The cost of the insurance is about \$900.00 per year. Once we secure this insurance then we can move forward with the loan. We hope our project will start sometime in August.

Mr. Roshto questioned the level of Flood Insurance. Messrs. Roshto and Pepe review the requirement. Mr. Pepe commented that it is a ten year loan and hopefully we will be able to pay it off prior to that. Once it is paid off then we will not need flood insurance. Mr. Roshto said if it had not ever flooded I wonder why we would not go for the higher deductible. The improvements you are making are external to the building.

Mr. Pepe said that eighty percent are. He reviewed the proposed work to the property. Mr. Aroneo commented that Mr. Pepe had anticipated four to five years to pay the loan off. Mr. Pepe stated that everything they had borrowed in the past they had been able to pay off early. That is why we are going through with this project. We have had other mortgages. One was for the purchase of the property next to us and another was for the fire care expedition that we had. We also did a major renovation in 1993 which we paid off early. We will allocate as much as we can to be comfortable and still allow us to operate or purchase equipment we may need.

Mr. Aroneo said the reason he had asked the question was that he looked at the deductible options too. Some of the options were very high but one had a \$50,000.00 dollar deductible for almost nothing. You could get that and if we want to take a risk there and they will pay off. The

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only purpose is to get the loan. If it floods someone will have to pay \$50,000.00. So for \$500,000 dollars we can get coverage for \$50,000.00. It is an option.

Mr. Pepe said that the building is a garage built on a slab and if anything should happen it would be to the rugs, the bar area and everything that does not impact services to the community. Obviously we would have to schedule out fixing those things. The apparatus room, if flooded, would not make a difference. We are fine with the higher deductible. The flood insurance is just something that we did not anticipate as we have not had to get it on previous loans.

Mayor Mazzucco agreed that the township would pay for the plan with the higher deductible. If there are issues with the mortgage company he asked that they come back to us.

**Mayor Mazzucco made a motion to pay for the Stirling Fire Departments Flood Insurance - the higher deductible flood insurance plan; Mr. Aroneo seconded the motion. Vote: All Ayes**

### Proposed Draft Off Site Sign Ordinance

Mayor Mazzucco asked if there was any discussion on the sign ordinance that we had received.

Mr. Aroneo reviewed his concerns pertaining to maintenance and the notion that this ordinance changes the character of our town. To me, I do not know if they need a sign or not but they are asking for one. Do we need to do this? Once we do it is done and we will have signs all over town and we are limiting this to a very small group of businesses. They have to be off Valley Road. If you are a Valley Road business you cannot have a sign directing you to your business somewhere else on Valley Road. I am not sure if that is fair. That might be a bit inconsistent. I am not thrilled with it. If it is done properly it could be okay but it could also look bad.

Mayor Mazzucco stated that we are paying for it and it clearly benefits the businesses and the residents as well because they are getting better direction of where businesses are. Hopefully that will help traffic but a consideration should be given to who is paying for this because we have to use our resources.

Mr. Aroneo said the way the ordinance is written they have to pay for the cost of the sign. He pointed out that they should have to pay for the installation and everything.

Mr. Pidgeon said that is provided for. We say there will be fees established by the town. He reviewed the draft ordinance.

Mr. Roshto, addressing Mr. Aroneo, said that it sounded like you were against the in concept as opposed to the ordinance itself. Mr. Aroneo said absolutely. The ordinance can always be cleaned up. It is the concept itself. He had a fear that they would just pop up on Valley Road. A lot of residents complain about the look of Valley Road. How will it look with a lot of signs?

Mr. Roshto thought the last time we discussed this we were saying that we want to clean up signs like those that were not readable before we started discussing this. To me that is more important. Fix what we have before we agree to go additional steps.

Mr. Schuler thought they were the municipal signs such as no parking and speed limit signs. These are signs for businesses that don't necessarily have direct advertising of the main road. I share some of your concerns but we need to get a handle on this. Do we know how many signs we may need to have?

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Dennis Sandow, Promotion Enhancement Advisory Committee member, said the Committee had done that. He was not sure of the total number but thought it was nine.

Mr. Roshto added that if every office in the town opted in there would be about 15 signs. Mr. Aroneo said if we went off of the memorandum from the Town Planner it was 9.

Mr. Roshto commented that he had concerns with the 9 locations at intersections. We would be putting up between 6 and 15 if everyone opted in. The point is we are looking at adding the number of signs at major intersections where we currently have signs. I thought they did a great job on the look of them but everyone has a different look. I personally would prefer a different standard than what was shown. My concern is more long term and down the road where businesses move in and out and things are changing. Suddenly we have signs up that no one has taken care of.

Mr. Aroneo noted that a part of the ordinance addresses when a business leaves that they have 30 days to notify the town. Unfortunately when they leave they are gone.

Mayor Mazzucco said if it was a \$50.00 fee to put the sign up and then a \$50.00 fee to take it down. He said he wanted that money up front. If they leave then we have the money to take it out. We are helping their business. Because we have concerns about the signs everywhere, what if we took it based on a specific intersection basis.

A discussion ensued among the Committee regarding the proposal along with their concerns and thoughts on the appearance of additional signs in the township.

Mr. Piserchia said he was not necessarily against the proposal but thought it would really help if we could get an analysis of each site as to the potential impact of each site. Then we could say "look, it is really only five of these things every spot that we are picking because those are the only businesses that are allowed". Mr. Roshto pointed out that the Committee had done that. They did a great job and gave us an analysis of each intersection and what the impact would be

Mayor Mazzucco commented that he had spoken with Mr. Sandow about this in the past and he was raising his hand and I would like to hear what he has to say.

Mr. Aroneo stated that we have heard our Director of DPW recently tell us that he is over tasked that they can barely fill the potholes on White Bridge Road which he did get done the next week. It is a lot for him to do as he has catch basin issues which have been going on for years. I do not really want to put another thing onto them. If we do decided to do this I would like to consider outsourcing it.

Mr. Schuler indicated that this is one of those one time surges and then DPW is never going to touch a sign again for five years. Providing it does not take the cost from what we think it might be from \$100.00 to a \$1,000.00.

Mr. Piserchia said it was not through the benevolence of this Committee that we are bestowing this kind gesture on these businesses. These businesses are tax payers, just like our residents, and the residents benefit from the services that these businesses provide. I think the context here is not whether we are doing a kind gesture but that we are trying to figure out how best to help the business help the residents. It was sounding a little different. As far as the Chamber of Commerce is concerned if they are going to represent it here then they can come here and

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explain, not just one person speaking. If they want the right recommendation regarding signage I would welcome it.

Mr. Roshto commented that so we do not start talking about the Chamber of Commerce let me just redact that to a business owner in our town.

A discussion ensued among the Committee regarding their concerns and possible benefits to the business owners and residents.

Mayor Mazzucco requested Mr. Sandow to come forward.

Mr. Sandow, representing the Promotion and Enhancement Committee, stated that by way of background, the Chamber of Commerce did initiate this discussion five years ago. He reviewed the history of the matter. The Promotion and Enhancement Committee took a good solid look at this. This is a very confined ordinance and yes, I am sure there are members of the Chamber of Commerce who would like additional signage over and above what they are permitted by the ordinance. This is within the ministerial of the Township Committee to have a very specifically controlled additional signage for the business off the main streets. He reviewed the specific locations and qualified businesses. With regard to the question of installation the Promotion Enhancement suggested that a fee be created in the annual fee resolution (\$100.00). I have correspondence from the DPW Director which says that putting a sign on an existing pole would be less than the recommended fee but if he had to set a post in the ground it would be around \$100.00 depending on whether he can share with something else. As far as the removal of dead signs, there appears to be a question as to whether the business owner would notify us. There are a few weathered signs in town but the business owner will be concerned and will probably replace the sign. If we ask him to buy another permit for \$100.00 to replace his weathered sign I think they would be happy to comply. He added that he thinks we can get this program started and I would heartily recommend that you do that. There was a question about the sign itself. It is 36 x 9 inches and is comparable to the size of the county directional signs except our will be nine inches and one line high.

Mr. Aroneo questioned the sign on Poplar, would it be one post with three signs? Mr. Sandow said it would. He reviewed examples. The Promotional Enhancement Committee believes that at any time a business establishes a sign post for its purpose that we look to see if we can consolidate any municipal signage at the same time. The Promotion Enhancement Committee has the authority to review every one of these applications. There will be an application filed with the Zoning Officer. The principal fundamental purpose of this ordinance is to make this legitimate and take it out of the variance situation so that the applicant does not have to come before the Zoning Board and ask for a variance for a \$100.00 sign. We have nothing in our ordinance that covers it. This is an accommodation for businesses in town in the business district which are not on the main roads. He commented that he will send Ms. Gatti the Promotion Enhancement Committee prepared for the Planning Board which lists every possible, conceivable, extreme case, many of which may not happen. It includes a few vacancies but who knows what could go in there. If an industrial use goes in there or a consultant who does not take walk-in traffic then they would not qualify.

Mr. Aroneo wanted to discuss that point. If I had an industrial business or a professional business I would probably want to be on the sign. Mr. Piserchia stated that he did not think this resolution had to be all encompassing. Mr. Roshto thought the reason to exclude it would be the amount of traffic. The benefit to residents finding something that is out of the way is higher

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when it is a retail business and there is a lot of traffic going to it as opposed to industrial. It is a different clientele.

Mr. Sandow urged that this be put on the agenda and recommended the ordinance be considered. If there is any adjustments that you would like to make to the Planning Boards recommendation the Promotion Enhancement Committee would be more than happy to meet as we think this is a good idea.

Mr. Sandow went on to say the Promotional Enhancement Committee felt that all lawn signs should be prohibited in the welcome sign flower boxes and in the traffic circles and triangle. This Committee also feels that there should be a prohibition on any sign within twenty five feet of those flower boxes etc. The other thing is that there in the zoning ordinance is imitation of lawn signs for special events. There is one exceptional case which is the bike race where we get permission from the township.

Mr. Roshto asked Ms. Gatti if someone was addressing the sign in front of Town Hall. Ms. Gatti said that Mr. Sweeny was taking care of that.

Mr. Roshto referred to the third paragraph of the Planning Board's letter from Kevin O'Brien, Township Planner. It said that "the Board would also like to respectfully recommend to the Township Committee that in the course of their signage discussion that they may wish to discuss how other township signs may benefit a policy of consistency and readability. The Board has noted the plethora of inconsistent duplicate and faded signs along Township Roadways that are part of the visual streetscape of our Township." The way I am interpreting that is that it is consistent with what I have been saying here tonight. I would prefer that we not just start approving this ordinance but look at this in a more holistic way before we do that.

Mr. Schuler said he would not want to hold up pushing this through for the businesses or making a decision on this just because we want to wait for a larger sign policy unless we think that the larger sign policy is going to be radically different than what we are seeing here. I suspect that this is the spirit of where the Township sign policy is going towards.

Mr. Roshto said he did not know if he necessarily agreed because he does not necessarily agree with the spirit or the standards that were presented. I was looking for something a little bit less large. Not the standard colors on a Morris County kind of sign.

Mr. Aroneo thought the intent was to encompass everything and to clean up the existing problems as well permitting a new use. Mr. Roshto agreed. The Planning Board is recommending that we do that.

Mr. Aroneo said the ordinance does not necessarily encompass everything we are talking about but I think that was the intended first step towards that.

Mr. Pidgeon said the second half of it did not need to be done by ordinance and is just policy. You could introduce this ordinance.

Mr. Aroneo addressing Mr. Roshto's concern said that instead of having the county or state type coloring some other type of directional sign would be preferable.

Mr. Roshto said that the example that Mr. Sandow had mentioned like we might put the Long Hill Little League sign on one of them or we might want to consider the Legion's old sign. My

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point is I really would like to look at this in a bigger broader brush than just to say these fifteen property owners deserve something. The point was made that this was helping them. I will make the opposite point. It may not be helping other people. I want to know that before we agree to an ordinance.

Mr. Aroneo said the Planning Board had also talked about nicer signs. Something nicer than a piece of metal posted at the end of the street.

Mr. Roshto suggested that the Committee that presented this work could be asked to do the second step and bring it back to us for review at one time. I am not suggesting that we hold things up but just that we have all the information available.

Mr. Piserchia agreed with the concerns. As to the aesthetics of the sign I am not sure what I might like. If Mr. Sandow wants the Chamber of Commerce to come in and speak they can if for no other reason than they support this. If we want to ask the Promotion Enhancement Committee to support the signage as to the make composite, coloring etc. that is fine. Once we have that then let us just do it. We take some things and we get too involved.

Mr. Roshto said he was looking at the bigger picture, the longer term. Do we know what it will look like?

Mr. Piserchia said this has been discussed for five years. As to aesthetically pleasing, I think that it will just blend in.

Mr. Aroneo said he did not want to drag this out. This has been on our desk for twenty minutes and out to other boards for five years. It was here a while ago because the other boards were not taking any action. A decision should not be made on the fly in twenty minutes. We have to get into the minutia. I don't want to do it right now because I do not have all the information.

Mr. Roshto said he would like to have signs. I think the concept of nice looking way fare signs that point people in direction to out of the way places is a good concept. What I am concerned about is that we are not looking at the larger picture.

Mr. Sandow said it has been discussed by the Promotion Enhancement. The issue is that it is this Committee decision on how to proceed. Our committee is prepared to offer its opinion on that. This specific ordinance only applies to businesses as part of the zoning ordinance. The town always exempts itself from the zoning ordinance and this Committee can encourage that. Signs of this type are white lettering on brown background to distinguish them from other types of signs.

Mr. Roshto said if you drive down any nice looking historic area that has put up these kinds of signs and they do not look like what you are describing. They are smaller.

Mr. Sandow said if you were to drive through a historic area and see those types of signs you are going more slowly. These signs are intended to go on county arterial hills and you have to respect the standard. There is also, because of speed involved, we are constrained to four inch lettering. Some of the signs are smaller but the county roads require larger lettering due to speed on the roads. If you plot out the wording you will need thirty six inches.

Mr. Aroneo felt he could help with the process. First we have to decide whether or not we want this as a concept. It sounds like a maybe. We are not sure of the type of signs we want or how

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many. Mr. Schuler had a question on the quantity. He asked if the Committee can have some feedback from the Planning Board or Promotional Enhancement Committee on the type of available signs other than the 36 x 9 inch aluminum plate signs on posts. Let us get that and then we can look at it again.

Mr. Sandow said that last thing he wanted to mention was that this Committee had mentioned getting the inventory. Promotional Enhancement Committee has proposed on several occasions that if this were to be an issue they would produce the 100% inventory of all the signs in town. If you would like to see the inventory we will present it.

Mr. Roshto thought that was a good thing. He was more interested in seeing what the concept of the way fare signs would be. I have seen the pictures but I am talking about what this might look like at the intersection of Main and Valley. He suggested a drawing perhaps. Mr. Sandow said it is only at the intersection of the side streets. The only thing at the corner of Main and Valley would be a structural sign pointing to downtown Stirling.

### Shade Tree Commission Request Regarding Building Permit Application

Mayor Mazzucco said there had been correspondence going back and forth pertaining to the Shade Tree request. He believes the zoning application will include a check box indicating if trees are to be removed. That will cause the applicant to have to put another set of plan for the Shade Tree Committee.

Mr. Pidgeon thought it should be part of the ordinance. He will put something together for the next meeting for consideration.

### 2013 Township Committee Meeting Dates

Mayor Mazzucco asked for comments regarding the meeting dates.

Ms. Gatti said what was included in the packet was for the Committees information only and that the calendar would be approved at the 2013 reorganization meeting.

The Committee along with Ms. Gatti reviewed the shifting of the schedule.

Mr. Sandow reviewed board and committee meeting dates.

### Financial Issues

Mayor Mazzucco commented that he would be adding Financial Issues as an additional discussion item. He added that James Mangin is here to address the matter.

Mr. Mangin, Chief Financial Officer, said he was here tonight for two issues. One is the resolution regarding the audit and the Capital Fund. He reviewed the matters and financing options for the Main and Central road paving project. He stated that he would like to get the Committees' sense on things like debt, debt reduction and just to give me some direction on where we need to go with the capital that I have been analyzing for over a month. He reviewed township debt and audit. In terms of the improvement authorizations in the capital fund I have reviewed all of the ordinances to see what if anything can be canceled. I do have recommendations for cancelations. The two biggest areas that we have are in terms of authorized improvements are in storm water and wastewater improvements. What I have asked the Engineer to do is to look at the project that these ordinances cover and give me estimates on what he thinks still remains to be done or the cost of work still left to be done. At the same time I have also asked him to give me estimates on any future work in the areas of storm water



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and wastewater. When we come to cancel the balances of the old ordinances we can look to clean up and possibly add some new projects to it. Once I get the estimates from the Engineer then I will have recommendations on canceling those balances. The intent is to try and clean up our capital fund as much as possible, cancel whatever is old and completed and get that off the books and flow over to capital surplus. Then I want to present you with, if you chose to, doing a substantial bond ordinance this year. I want to show you that this may be a very good time for a bond ordinance. That is a policy decision that you will have to make. My job is just to offer you options. He reviewed bonding options for the Committee and debt that will be coming off in the future. He indicated that he will have a much better idea at the next meeting of what the long term outlook for capital will be. Honestly, capital needs are really more than an administrative function and my job is just to provide financing for it. I wanted you to know that this is what has been worked on since I was here in May. At the August meeting we will have a number of recommendations such as canceling debt, canceling improvement authorizations as well as a lot of cleanup things that the auditor and I went through.

Mr. Schuler asked if there was a summary of what you just re-capped or long term debt service schedule. Mr. Mangin reviewed his summaries. Mr. Schuler thought the other thing was the discussions on sewer work that will be some substantial numbers. We would want to elect to finance that through the low interest loans. We would not want to finance it off the existing bonds because then you are not getting the great deal.

Mr. Mangin said that a lot of the old bond ordinances did not cover the projects that need to get done. That is why I think the bond ordinances should be project specific.

Mr. Aroneo said that was something else we should talk about. You should probably explain that a little better to us. When we actually do the bonding for those things we should cancel the unused portion immediately. When we are done finishing a specific project the monies should be rolled back to the surplus account. Mr. Mangin said the ordinance for Main and Central is good example. He reviewed the ordinance and policy to cancel any unused funding.

Messrs. Aroneo and Mangin reviewed examples of bond ordinances and financing in the township.

Mr. Schuler asked if special action was needed to cancel unused funds. Mr. Mangin said he would come back with recommendations for cancelations and then they would be canceled by resolution. We will also be talking about the audit when it comes time for that resolution as well.

Mr. Piserchia did have a question for Mr. Mangin which pertains to one of the resolutions we are going to discuss. It is Resolution 12-265 Authorizing Execution of Developer's Agreement. It is not being specific about this block but it is a question that I do not know the answer to and I am hoping Mr. Mangin does. Messrs. Piserchia and Mangin reviewed the sewer contribution fee which is kept in a separate general capital fund.

Mr. Pidgeon said in addition to the connection fee it is actually voluntary township commission by those people who qualify who would have to build a system and choose to donate the money.

Messrs. Piserchia, Mangin and Pidgeon reviewed the authorizing resolution for the sewer contribution fee.

### **Resolutions:**

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**Consent Agenda Resolutions:**

Mayor Mazzucco asked for a motion to approve Resolutions 12-256 to 12-265. Mr. Piser seconded by which was seconded by Mr. Aroneo

A motion made by Mr. Piserchia to approve 12-256 through 12-265; seconded by Mayor Mazzucco.

Roll Call Vote: All Ayes with the exclusion of the check referred to by Mr. Roshto in Resolution 12-240, Mr. Aroneo abstained from Resolution 12-265. Mayor Mazzucco abstained from Resolution 12-259.

**RESOLUTION 12-256  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 12-257  
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF  
EXECUTIVE SESSION MINUTES (AS REDACTED)**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the February 22, 2012, March 14, 2012, March 28, 2012, April 11, 2012, April 25, 2012 and May 2, 2012 Meeting Minutes.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the February 22, 2012, March 14, 2012, March 28, 2012, April 11, 2012, April 25, 2012 and May 2, 2012 Meeting Minutes Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 12-258  
CERTIFICATION OF 2011 AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been provided to each member of the governing body on July 3, 2012; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

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**WHEREAS**, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.A.C 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**RESOLUTION 12-259  
APPOINTING 2012 SUMMER RECREATION PERSONNEL**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director that the following be appointed:

<b>Counselor Name</b>	<b>Hourly Wage</b>	<b>Effective Date</b>
Greer Hennessy	\$7.75	July 9, 2012
David Dassinger	\$7.75	July 16, 2012
Mary “Maggie” Rugolo	\$7.50	July 16, 2012
Miranda “Mimi” Fornaro	\$7.50	July 2, 2012
<b>Lifeguard</b>		
Natalie Delia	\$10.50	June 2, 2012
<b>Counselors in Training</b> (Volunteer)		July 9, 2012
Samantha Mazzucco		

**RESOLUTION 12-260  
RESOLUTION TO PROVIDE FOR THE COMPENSATION OF OFFICIALS AND EMPLOYEES  
OF THE TOWNSHIP OF LONG HILL FOR THE CALENDAR YEAR 2012**

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**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the compensation effective January 1, 2012 of the officials and employees of the Township be as follows:

<b>POSITION</b>	<b>DEPARTMENT</b>	<b>SALARY</b>
Township Clerk/Registrar	Admin & Exec	\$ 71,028.00
Administrative Secretary	Admin & Exec	\$ 52,451.00
Receptionist	Admin & Exec	\$ 34,936.00
Chief Financial Officer (2012)	Financial Administration	\$ 35,000.00
Accounts Payable Supervisor	Financial Administration	\$ 56,193.00
Payroll Supervisor	Financial Administration	\$ 30.72/hr
Tax Collector	Tax Collection	\$ 74,483.00
Tax Assessor	Tax Assessor –P/T	\$ 28,453.00
Planning/Zoning Admin.	Planning/Zoning	\$ 73,312.00
Code Enforcement Officer	Planning/Zoning	\$ 61,971.00
Emergency Management Coordinator	Emergency Management	\$ 11,842.00
Police Department Secretary	Police Department	\$ 49,856.00
Administrative Assistant	Police Department	\$ 47,367.00
School Crossing Guards (Hourly-PT)	Police Department	\$ 20.73/hr
Police Matron (Hourly-Part Time) 28.00/hr	Police Department	\$13.00 –
Construction Official	Construction	\$ 36,071.00
Fire Subcode Official	Construction	\$ 24,030.00
Plumbing Subcode Official	Construction	\$ 19,916.00
Electrical Subcode Official	Construction	\$ 22,070.00
Building Subcode Official (2012)	Construction	\$ 12,000.00
Construction Technical Assistant (2012)	Construction	\$ 15.00/hr
Fire Official	Fire Official	\$ 5,305.00
Director of Public Works	Dept of Public Works	\$ 93,332.00
Superintendent/Wastewater	Div of Wastewater	\$ 79,256.00
Senior Citizen Van Driver 20.00/hr	Senior Services	\$ 15.00-
Recreation Director	Recreation Department	\$ 26,523.00
Municipal Judge	Court	\$ 27,972.00
Court Administrator	Court	\$ 59,417.00

**RESOLUTION 12-261  
CERTIFYING JUNIOR MEMBERSHIP WITH STIRLING  
VOLUNTEER FIRE COMPANY [PIMENTEL]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that Patrick Joseph Pimentel is a Junior Member of the Stirling Volunteer Fire Company.

**RESOLUTION 12-262  
APPROVING SPECIAL EVENT LICENSE –  
FORCE / FORCE 5K**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-11 for the “FORCE 5K Run” to the

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“Sponsor” FORCE, for their Special Event to be held on October 6, 2012 at Central School and local streets; and

**BE IT FURTHER RESOLVED** that the Township Committee hereby authorize the street closures for FORCE on October 6, 2012 provided that the closures are acceptable to the Police Chief;

**BE IT FURTHER RESOLVED** that FORCE is not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION 12-263  
APPROVING SPECIAL EVENT LICENSE –  
NATIONAL MS SOCIETY**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-11 for the “Bike MS” to the “Sponsor” National MS Society/NJ Metro Chapter, for their Special Event to be held on September 22<sup>nd</sup> – September 23<sup>rd</sup>, 2012 on various Long Hill Township streets; and

**BE IT FURTHER RESOLVED** that there will be no Long Hill Township police coverage provided at this event.

**RESOLUTION 12-264  
AUTHORIZE MAYOR TO SIGN DOCUMENTS RELATING TO UNDERGROUND STORAGE  
TANK CLOSURES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill hereby authorizes the Mayor to sign documents associated with various tank closures in the Township as recommended and reviewed by the Township Engineer.

**RESOLUTION 12-265  
AUTHORIZING EXECUTION OF DEVELOPER’S AGREEMENT (SEWER ONLY) WITH  
OWNER OF BLOCK 13502 LOT 18 [LYONS]**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute the Developers’ Agreement (sewer only) for block 13502, lot 18 which shall be kept on file in the Township Clerk’s office.
2. Upon compliance with the terms of the Developers’ Agreement, the property owners shall be entitled to connect to the Township wastewater treatment system.

**Old Business**

Mr. Piserchia said he had spoken with the County Engineer regarding North Carlton. Mr. Aroneo

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provided the phone number. Mr. Hammond said the County was going to replace the tree within a week or so.

Mr. Piserchia asked if there had been a response from the engineer regarding the proposed turf at Riverside Park. Ms. Gatti said that he was working on it.

### **New Business**

Mr. Schuler said that during one of the bill signings there was a phone bill in there with a whole bunch of repetitive charges to the same phone number. With Ms. Gatti and Chief Hedden we managed to figure out that it is actually our police and has something to do with when people call and then get transferred to Dover for a 911 call that is transferred. It is costing the township every time it happens. I think it is about \$130.00 a month. There is an option to get a flat rate with unlimited calling for approximately \$70.00 a month. I would recommend that.

Mr. Roshto commented that the other thing I would recommend is to pass it by the Communications Advisory Committee because there is something going on right now to consolidate all the phone systems costs. It may be there already.

Mr. Roshto said he had neglected one point and that was to take the opportunity to thank Dennis Sandow for working so hard on tracking down the problem with our Long Hill Television and some noise issues we had with it.

### **Meeting Open to the Public**

Mr. Sandow reviewed Mr. Schuler's issue pertaining to the charges for the police calls transferred to Dover.

Mr. Aroneo commented that the matter will be going before the Communication Advisory Committee so he will get a chance to review it.

Mr. Sandow reminded the Committee and public of the 22<sup>nd</sup> Annual Freedom Tour Bicycle Race in downtown Stirling and the 15<sup>th</sup> Annual Fire Fighter's Race. He reviewed the proposed activities.

### **Executive Session**

Mayor Mazzucco pointed out that the Committee will be going back into executive session and commented that they do not plan on coming back out for action.

A motion was made by Mr. Schuler; seconded by Mr. Aroneo to reconvene to Executive Session at 9:25 p.m.

### **Regular Open Session**

The Township Committee reconvened to Regular Session at 10:35 p.m.

### **Adjournment**

There being no further business, a motion was made by Mr. Roshto and seconded by Mayor Mazzucco to adjourn the meeting at 10:36 p.m. Vote: All Ayes

Respectfully submitted,

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Christine A. Gatti  
Township Clerk  
/mf/

Approved: October 10, 2012