



A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL  
REGULAR SESSION AGENDA  
Wednesday, September 26, 2012  
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

---

**ADEQUATE NOTICE** – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

***Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.***

**EXECUTIVE SESSION:** THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-318  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Recreation Director
- Personnel Manual

Contract Negotiations:

- Millington Train Station Roof
- Charles Road
- DPW Agreement

Attorney Client Privilege:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

=====

**OPEN REGULAR SESSION**

**CALL MEETING TO ORDER** – The meeting will be called to order at \_\_\_\_p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPOINTMENT OF TOWNSHIP ADMINISTRATOR [Resolution 12-343 – listed with Resolutions]**

**TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:**

1. Health [August]
2. OEM [July]

**CORRESPONDENCE:**

1. South Main Avenue

**DISCUSSION / ACTION ITEMS:**

1. Proposed Turf Field at Riverside Park
2. Draft Off-Site Sign Ordinance
3. Best Practices Checklist

**ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:**

**ORDINANCE #305-12**

**REQUIRING COPIES OF CERTAIN ZONING PERMIT APPLICATIONS TO BE FORWARDED TO THE TOWNSHIP SHADE TREE COMMISSION AND SUPPLEMENTING AND AMENDING**

## SECTION 106 OF THE TOWNSHIP LAND USE ORDINANCES

**STATEMENT OF PURPOSE:** *To prevent the illegal cutting of trees by requiring the referral of certain zoning permit applications to the Shade Tree Commission for its review.*

**WHEREAS,** the Township Shade Tree Commission has requested that copies of all building permit applications be forwarded to the Shade Tree Commission for review and comment; and

**WHEREAS,** Township ordinances provide that no building permit shall be issued unless the application has first obtained a zoning permit from the Township Zoning Officer;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Section 100 of the Township Land Use Ordinances entitled "Title, Purpose and Scope" be supplemented and amended as follows:

**Section 1.** Subsection 106.4 in Section 106 entitled "Zoning Permits; Certificates of Compliance" is hereby supplemented and amended by changing the title of that section to "Zoning Permits; Certificates of Compliance; and Referrals to Shade Tree Commission," and that section as re-titled is supplemented and amended to read as follows:

- "106.4 A. *If a zoning permit is required, the property owner or developer may apply for one by submitting an application with the Zoning Officer on the form provided and paying an application fee of twenty-five (\$25.00) dollars. The Zoning Officer shall issue a zoning permit only if he or she is satisfied that all requirements of the Township land use ordinances and environmental protection regulations have been satisfied. As part of his or her review, the Zoning Officer may consult with the Township Engineer, the Township Planner or NJDEP.*
- B. *If the proposed construction or development involves a change in the footprint of any building or structure, or, if in the opinion of the Zoning Officer, the proposed development may result in the removal of or damage to any tree(s), the owner or developer shall submit a duplicate copy of the construction permit application, and all supporting documents, to the Zoning Officer for referral to the Township Shade Tree Commission for its review and comment. Failure of the Zoning Officer to make such information available to the Shade Tree Commission shall not invalidate any permit or proceeding. Moreover, the review of any application by the Shade Tree Commission shall not stay or delay the time in which the Zoning Officer or any other Township official has to act pursuant to any applicable statute, regulation or ordinance.*

**Section 2.** Subsection 104.2 in Section 104 entitled "Construction Permit" is

amended by correcting the cross reference in that section from "Section 108" to "Section 106."

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**OPEN TO THE PUBLIC FOR COMMENT**

**CLOSE TO THE PUBLIC FOR COMMENT**

**MOVED** by: \_\_\_\_\_, that Ordinance #305-12 be passed on final reading and adopted. **SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**RESOLUTIONS:**

**CONSENT AGENDA RESOLUTIONS**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #12-319 through #12-343 are hereby approved.

**SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE**

**RESOLUTION 12-319  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 12-320  
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF  
EXECUTIVE SESSION MINUTES (AS REDACTED)**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the June 27, 2012 and July 12, 2012 Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the June 27, 2012 Meeting Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 12-321  
APPROVAL OF TAX REFUND**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for overpayment of 2012 3<sup>rd</sup> quarter tax on Block: 12901 Lot: 41 in the name of John Duryee for 10 Indian Run in the amount of \$3,294.91 to BAC Tax Services Corporation, Cash Management, 1757 Tapo Canyon Road, Simi Valley, CA 93063.

**RESOLUTION 12-322  
APPROVAL OF TAX REFUND**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for overpayment of 2012 taxes by Performance Title Company on Block on Block: 11513 Lot: 36 in the amount of \$1,826.42 to Patrick and Karen Fischer, 345 Main Avenue, Stirling, NJ 07980.

**RESOLUTION 12-323  
APPROVAL OF TAX REFUND**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2012 taxes due to a Morris County Tax Appeal Judgment dated 07/03/2012 in the amount of \$149.25 to Vincent Leone, 445 Driftwood Court, Marco Island, FL 34145.

**RESOLUTION 12-324  
APPROVAL OF 2012 SEWER REFUNDS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill on the recommendation of the Tax Collector does hereby authorize the following refunds:

<b>BLOCK</b>	<b>LOT</b>	<b>REASON</b>	<b>REFUND</b>	<b>NAME/ADDRESS</b>
11602	29	Senior Deduction	\$15.00	Adele Fucci

				350 Mercer Street Stirling, NJ 07980
10701	2102	Senior Deduction	\$15.00	Louis J. Ferraro 105 Sunrise Drive Gillette, NJ 07933
11002	10	Senior Deduction	\$15.00	Howard Tung 27 Johnson Avenue Gillette, NJ 07933
12603	5.01	Overpayment	\$10.00	Mary Ann Ricci 18 Basking Ridge Road Millington, NJ 07946
12603	6.03	Overpayment	\$146.76	Michael A. Rieger 3 Dogwood Terrace West Millington, NJ 07946

**RESOLUTION 12-325  
AUTHORIZE RELIEF OF TAX COLLECTION**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill relieve the Tax Collector from the collection of the 2012 taxes on Block 13404 Lot 4.01 for 94 Mountain Avenue;

**BE IT FURTHER RESOLVED** that this property was granted Tax Exemption for a Charitable Organization for 2012 and should have a exempt classification of a 15d from a Class 2 by the Tax Assessor for 2012;

**BE IT FURTHER RESOLVED** that the Township Committee does hereby relieve the Tax Collector of the 2012 taxes in the amount of \$16,833.79 on Block 13404 Lot 9.01 owned by New Jersey Kkottongnae, Inc. of 424-426 Menton Place, Orange, NJ 07050.

**RESOLUTION 12-326  
AUTHORIZE RELIEF OF TAX COLLECTION**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill relieve the Tax Collector from the collection of the 2012 taxes on Block 13901 Lot 91;

**BE IT FURTHER RESOLVED** that this property was granted Total Tax Exemption for a Disabled Veteran to Angelo Scilla in 2011 and should have been classified as a Class 15F from a Class 2 by the Tax Assessor for 2012;

**BE IT FURTHER RESOLVED** that the Township Committee does hereby relieve the Tax Collector of the taxes in the amount of \$11,747.01 on Block 13901 Lot 91 owned by Angelo and Judith Scilla of 491 Meyersville Road, Gillette, New Jersey 07933.

**RESOLUTION 12-327  
AUTHORIZE RELIEF OF TAX COLLECTION**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill relieve the Tax Collector from collection of taxes for the year 2012 on Block 12806 Lot 6.02;

**BE IT FURTHER RESOLVED** that this parcel was granted Farmland Assessment for the year 2012 and a new lot was established as Block 12806 Lot 6.02 Q Farm for 2012 in the name of Ben and Ann Doyle of 66 Carlton Road Millington, NJ 07946;

**BE IT FURTHER RESOLVED** that the Tax Collector be relived from the collection of taxes totaling \$879.69 for the 1<sup>st</sup> and 2<sup>nd</sup> quarter taxes of 2012.

**RESOLUTION 12-328  
AUTHORIZE CORRECTION OF TAX COLLECTION**

**WHEREAS**, on January 1, 2012 this parcel was granted Farmland Assessment and due to a Senior Deduction of the parent lot the Tax Extended Duplicate is in error for Block 14501 Lot 6.05 Q Farm for Gilbert & Rose B. Murray of 1096 Whitebridge Road, Millington, NJ 07946; and

**WHEREAS**, the 2012 tax should have been for 3<sup>rd</sup> quarter in the amount of \$35.74 and for the 4<sup>th</sup> quarter in the amount of \$35.74 and for 2013 1st quarter tax should be \$17.87 and 2<sup>nd</sup> quarter in the amount of \$17.87;

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector that the 2012 tax for Block 14501 Lot 6.05 Q Farm should be a total of \$71.48 and for 2013 should be a total of \$35.74 for the first half of the year.

**RESOLUTION 12-329  
AUTHORIZING THE RETURN OF  
PROFESSIONAL REVIEW ESCROW – KAUFMAN**

**WHEREAS**, William Kaufman of Block: 14701, Lot: 27, in regards to Application No. 11-05Z, has requested that the Professional Review Escrow fees be returned; and

**WHEREAS**, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

**WHEREAS**, the Chief Financial Officer has determined that \$600.00 remains in the account;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$600.00 to William Kaufman – c/o Restore Meyersville, LLC P.O. Box 253, Millington, NJ 07946.

**RESOLUTION 12-330  
AUTHORIZING RECREATION REFUND [SANTIAGO]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize a Girls' Field Hockey program refund of \$60.00 to the following:

Denise Santiago  
109 St. Joseph Drive  
Stirling, NJ 07980

**RESOLUTION 12-331  
AUTHORIZATION TO CONDUCT BLOCK PARTY-  
FOREST DRIVE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, authorize the residents of Forest Drive (Forest Drive from Lupine Way to where Forest Drive curves down toward Sherwood) to hold a block party on Saturday, September 29, 2012 (rain date – September 30, 2012) from 12:00 P.M. until 8:30 P.M. in accordance with request letter dated September 10, 2012.

**RESOLUTION 12-332  
AUTHORIZING THE TOWNSHIP CLERK TO FILE CERTIFICATION OF TOWNSHIP  
COMMITTEE REVIEW OF 2012 BEST PRACTICES INVENTORY**

**WHEREAS**, in accordance with the State of New Jersey Fiscal Year Appropriations Act, (PL 2011, c.85), the Division of Local Government Services has distributed the 2012 Best Practices Inventory to municipalities; and

**WHEREAS**, a component of the inventory is a public review of the completed inventory by the respective governing body's;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey the inventory has been completed by the Chief Finance Officer on September 18, 2012 and the Township Clerk is hereby authorized to file the necessary certification to the Division of Local Government Services.

**RESOLUTION 12-333  
AUTHORIZING CANCELLATION OF GRANT BALANCES**

**WHEREAS**, the Fiscal 2011 Audit contained a recommendation to review various balances existing in Grant Reserves and Receivables from prior years to determine those grants which could be collected and disbursed and those grants which should be cancelled; and

**WHEREAS**, during 2011 many Grant Receivables were identified, submitted for payment and later collected; and

**WHEREAS**, a review of the remaining Grant Receivables and Reserves was conducted during 2012; and

**WHEREAS**, the Chief Financial Officer of the Township of Long Hill is desirous of canceling the balances of said Grant Receivables and Grant Reserves;



**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the following Grant Receivable and Grant Reserve balances be cancelled in accordance with the Township 2011 Audit Corrective Action Plan:

<b>Grant</b>	<b>Receivable Balance</b>	<b>Reserve Balance</b>
1997 Municipal Road Aid	\$ 4,413.72	
1998 Municipal Road Aid	\$11,991.10	
2002 Municipal Road Aid	\$23,189.51	
2003 Municipal Road Aid	\$21,358.66	
2007 Municipal Road Aid	\$99,000.00	\$90,881.10
2008 Municipal Road Aid	\$16,074.37	\$18,128.72
Recycling Tonnage	\$ 61.72	
Reserve for Uncollected Grants		\$67,079.26
<b>Total</b>	<b>\$176,089.08</b>	<b>\$176,089.08</b>

**BE IT FURTHER RESOLVED**, that the above action is a recommendation from the Township Auditor.

**RESOLUTION 12-334  
AUTHORIZING CANCELLATION OF WEDDING DONATION TRUST**

**WHEREAS**, the Fiscal 2011 Audit contained a recommendation to review various Trust Funds without an approved Dedication by Rider to determine if those Trust Funds could receive State approval or be cancelled; and

**WHEREAS**, previously the Township of Long Hill sought State approval for a dedication by rider for the Wedding Donation Trust; and

**WHEREAS**, in discussions the Chief Financial Officer had with the Division of Local Government Services, it appears that such approval is not forthcoming;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the Wedding Donation Trust Fund be cancelled in accordance with the Township 2011 Audit Corrective Action Plan; and

**BE IT FURTHER RESOLVED**, that any remaining balance in the Wedding Donation Trust be returned to the Current Fund as Miscellaneous Revenue Not Anticipated.

**RESOLUTION 12-335  
AUTHORIZING CANCELLATION OF COMMUNITY DAY BANK ACCOUNT**

**WHEREAS**, in 2008 the Township opened a bank account to collect and disburse funds related to Community Day; and

**WHEREAS**, no funds have been deposited or disbursed from said bank account since March 2011;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the Community Day bank account be closed; and

**BE IT FURTHER RESOLVED**, that any remaining balance in the Community Day bank account be returned to the Current Fund as Miscellaneous Revenue Not Anticipated.

**RESOLUTION 12-336  
AUTHORIZING CANCELLATION OF REFUNDING BOND BANK ACCOUNT**

**WHEREAS**, in 2007 the Township opened a bank account to collect and disburse funds related to the repayment of 2007 General Obligation Bonds; and

**WHEREAS**, no funds have been deposited or disbursed from said bank account since 2007; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the Refunding Bond bank account be closed;

**BE IT FURTHER RESOLVED**, that any remaining balance in the Refunding Bond bank account be returned to the General Capital Fund as a Reserve for Debt Service.

**RESOLUTION 12-337  
AUTHORIZING CANCELLATION PUBLIC ASSISTANCE TRUST FUND**

**WHEREAS**, receipts and expenditures related to Public Assistance were turned over to the County some time ago; and

**WHEREAS**, since that time the Township has continued to maintain a Public Assistance Trust Fund; and

**WHEREAS**, since that time no funds have been deposited or disbursed from said Public Assistance Trust Fund;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the Public Assistance Trust Fund be cancelled;

**BE IT FURTHER RESOLVED**, that any remaining balance in the Public Assistance Trust Fund be returned to the Current Fund as Miscellaneous Revenue Not Anticipated.

**RESOLUTION 12-338  
AUTHORIZING CANCELLATION CAPITAL FUND PRELIMINARY EXPENSES**

**WHEREAS**, in 1999 the Township established a Reserve for Preliminary Expenses in the General Capital; and

**WHEREAS**, no funds have been deposited or disbursed from said Reserve since 2000; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the Reserve for Preliminary Expenses in the General Capital Fund be cancelled;

**BE IT FURTHER RESOLVED**, that any remaining balance in the Reserve for Preliminary Expenses be returned to the Capital Improvement Fund of the General Capital Fund.

**RESOLUTION 12-339  
AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS**

**WHEREAS**, there are outstanding checks which were drawn on the Current Fund Account, Payroll Account and Developer's Escrow Account; and

**WHEREAS**, said checks have been outstanding for more than twelve (12) months; and

**WHEREAS**, the Chief Financial Officer is desirous of voiding said checks;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the following outstanding checks be cancelled and the Chief Financial Officer is authorized and directed to void said checks:

<u>Account</u>	<u>Check Number</u>	<u>Date Issued</u>	<u>Amount</u>
Current	29091	10-28-09	\$15.00
	29180	12-02-09	\$35.00
	29184	12-02-09	\$50.00
	29187	12-02-09	\$10.00
	29207	12-02-09	\$10.00
	29213	12-02-09	\$65.00
	29244	12-02-09	\$15.00
	29283	12-02-09	\$45.00
	29297	12-02-09	\$40.00
	29665	02-10-10	\$195.90
	29710	02-24-10	\$120.00
	29937	04-14-10	\$500.00
	30137	05-26-10	\$300.00
	30200	06-09-10	\$50.00
	30205	06-09-10	\$2,471.67
	32825	12-15-10	\$1,735.53
	32837	12-15-10	\$40.00
	32840	12-15-10	\$70.00
	32870	12-15-10	\$15.00
	32879	12-15-10	\$115.00
	32904	12-15-10	\$120.00
	32927	12-15-10	\$5.00
	33029	01-12-11	\$112.00
	33171	02-09-11	\$113.26
	33585	05-11-11	\$90.00
	34031	09-07-11	\$210.00

	34282	10-26-11	\$24.33
<b><u>Account</u></b>	<b><u>Check Number</u></b>	<b><u>Date Issued</u></b>	<b><u>Amount</u></b>
<b>Payroll</b>	2476	10-09	\$736.00
	2579	12-09	\$966.80
	2711	12-10	\$2,165.34
	2712	12-10	259.65
	2713	12-10	\$261.95
	2879	11-11	\$494.00
	2896	01-12	\$112.76
	25028	01-10	\$64.43
	25038	01-10	\$48.93
	25063	01-10	\$110.91
	25862	08-10	\$173.00
	25893	09-10	\$16.83
	26058	11-10	\$432.91
	26116	12-10	\$150.00
	26120	12-10	\$1,295.40
	26326	02-11	\$276.17
	26490	04-11	\$74.69
	26987	09-11	\$28.94
	27203	12-11	\$141.91
	27247	12-11	\$7.35

**Developer's Escrow**

	3093	03-11-09	\$14.00
	3139	07-08-09	\$120.00

**RESOLUTION 12-340  
INSERTION OF SPECIAL ITEM OF REVENUE - COMCAST GRANT**

**WHEREAS**, N.J.S.A. 40 A:4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township received a \$30,000 grant from Comcast for “[public] access [channel] related needs”; and

**WHEREAS**, that \$30,000 grant was negotiated with Comcast based on a list of equipment prepared by the Township Communications Advisory Committee (“CAC”) that the Township needs to continue providing first rate service to its residents on the public access channel; and

**WHEREAS**, before spending any of the grant money the Township Committee will consult with the CAC to ascertain what equipment should be purchased;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$30,000.00 which is now available as a Revenue from Comcast;

**BE IT FURTHER RESOLVED** by the like sum of \$30,000 is hereby appropriated under the caption title Comcast Grant – Communication Equipment; and

**BE IT FURTHER RESOLVED**, that this equipment shall be used to purchase public access equipment in consultation with the CAC; and

**BE IT FURTHER RESOLVED**, that the above is a result of funds from the Comcast Grant in the amount of \$30,000; and

**BE IT FURTHER RESOLVED**, that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION 12-341  
AUTHORIZE WATCHUNG HILLS REGIONAL  
MUNICIPAL ALLIANCE TO SUBMIT GRANT APPLICATION FOR 2013 - AMENDMENT**

**WHEREAS**, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

**WHEREAS**, the Watchung Hills Municipal Alliance assists with the prevention of alcoholism and drug abuse in the Townships of Long Hill, Warren, Watchung and Green Brook; and

**WHEREAS**, the Township recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Watchung Hills Municipal Alliance Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset on behalf of the Township of Long Hill;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey hereby authorizes submission of an application for the Watchung Hills Regional Municipal Alliance grant for calendar year 2013 in the amount of \$24,839.00 and agree to a local match of \$1,500.

**RESOLUTION 12-342  
AUTHORIZE EMPLOYMENT OF  
TEMPORARY PART-TIME CLERK IN THE CONSTRUCTION OFFICE**

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice of the Construction Official does hereby authorize the temporary appointment of Melissa Marszalek as Construction Office Assistant for a total maximum of 25 hours per week at a rate of \$15.00 per hour for temporary support for the office until a permanent hire is made or the position is terminated by the Township Committee.

**RESOLUTION 12-343  
APPOINTING TOWNSHIP ADMINISTRATOR - HENRY**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that Neil Henry is hereby appointed as the Township Administrator effective September 27, 2012, under the following terms and conditions contingent upon the clearance of the appropriate background check:

- a. Neil Henry shall serve as the Township Administrator pursuant to Article II of the Township Code, as authorized by *N.J.S.A. 40A:9-136*.
- b. As Township Administrator, Neil Henry shall have the powers and duties set forth in subsection 2-5.6 of the Township Code.
- c. Neil Henry shall serve at the pleasure of the Township Committee.
- d. Neil Henry's annual salary shall be \$115,000, which will be prorated for the balance of 2012.
- e. Neil Henry shall be entitled to three (3) weeks [112.5 hours] towards vacation time, three (3) personal days [22.5 hours] and twelve (12) sick days [90 hours] all prorated for the balance of 2012 as per offer letter dated September 13, 2012. In all other respects, Neil Henry shall be subject to and entitled to the benefits set forth in the Personnel Policies and Procedures.
- f. As an executive employee exemption, Neil Henry shall not be entitled to

any overtime or compensatory time for hours worked in excess of forty  
(40) in any week.

**OLD BUSINESS:**

**NEW BUSINESS**

**MEETING OPEN TO PUBLIC COMMENT**

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

**MEETING CLOSED TO PUBLIC COMMENT**

**ADJOURNMENT**