



A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL  
REGULAR SESSION AGENDA  
Wednesday, October 24, 2012  
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

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**ADEQUATE NOTICE** – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

***Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.***

**EXECUTIVE SESSION:** THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-359  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Clerk
- Zoning
- Wastewater Superintendent

Attorney Client Privilege:

- None

Contract Negotiations:

- DPW Association Agreement

Pending or Anticipated Litigation:

- Zoning Violations

Property Acquisition:

- Open Space

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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**OPEN REGULAR SESSION**

**CALL MEETING TO ORDER** – The meeting will be called to order at \_\_\_\_p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CORRESPONDENCE:**

1. Community Development Grant [New Jersey Department of Community Affairs]

**DISCUSSION / ACTION ITEMS:**

1. Long Hill Broadcast Policy

**RESOLUTIONS:**

**CONSENT AGENDA RESOLUTIONS**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #12-360 through #12-368 are hereby approved.

**SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE**

**RESOLUTION 12-360**

**APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 12-361  
APPROVAL OF 2012 SEWER ADJUSTMENTS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustments to the 2012 Sewer Billing due to water usage, sprinkler systems, senior deduction or billing error by NJAW:

<b>BLOCK</b>	<b>LOT</b>	<b>ADJUSTMENT</b>	<b>CREDIT</b>	<b>DEBIT</b>	<b>NAME</b>
13201	9	Sprinkler	\$353.13		Wong, Apollo

**RESOLUTION 12-362  
AUTHORIZING THE RETURN OF MAINTENANCE BOND – Z-TECH**

**WHEREAS**, Z-Tech Contracting, LLC (Contractor) for the Sidewalk Accessibility Project for FEI Project No. 09LH124 has requested that their Maintenance Bond No. 2342 MB be released; and

**WHEREAS**, the Township Engineer has certified that the Maintenance Bond may be released and the contractor has fully satisfied the terms of the maintenance agreement as per his memo dated October 16, 2012; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Township Clerk to return Maintenance Bond No. 2342 MB to Z-Tech Contracting, LLC.

**RESOLUTION 12-363  
AUTHORIZING THE RETURN OF ENGINEERING INSPECTION  
ESCROW - MATLOSZ**

**WHEREAS**, Peter Matlosz for Block: 13107, Lot: 9, Stirling Street, has requested that the Engineering Inspection Escrow fee be returned; and

**WHEREAS**, the Township Engineer has certified that there are no outstanding invoices and has approved the release of the Engineering Inspection Escrow; and

**WHEREAS**, the Chief Financial Officer has determined that \$514.25 remains in the escrow account;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Engineering Review Escrow in the total amount of \$514.25 to Peter Matlosz, 618 Spruce Street, Linden, NJ 07036.

**RESOLUTION 12-364  
APPROVING USE OF HICKS TRACT – BOY SCOUT TROOP 59**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby grant permission for Boy Scout Pack 59 to use the Hicks Tract to hold their annual festivities;

**BE IT FURTHER RESOLVED** that Troop 59 is authorized the use of Hicks Tract on December 5<sup>th</sup> for their annual flag ceremony and Troop 59 is authorized the use of Hicks Tract on December 19<sup>th</sup> for their “Christmas in the Woods” program as per letter dated October 8, 2012, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

**RESOLUTION 12-365  
AMENDING 2012 FEE SCHEDULE [AMENDMENT III]**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2012 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee	
Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00

Small Pick-up truck		\$110.00
Pick-up truck or van		\$150.00
Extra for overload		\$ 40.00
Canvassers, Solicitors and Peddlers Permit		\$ 20.00
Solicitor Digital Photograph		\$ 2.00
Charitable Clothing Bin Application [Yearly]		\$ 25.00
Dog Licenses		
Spayed/Neutered		\$ 17.50
Non-Spayed/Neutered		\$ 20.50
Late Fee after February 1 <sup>st</sup>		\$ 10.00
Replacement (first one free, thereafter \$5.00)		
Fill/Soil Removal Permit		\$ 50.00
Food and Drink License		
Pharmacy		\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)		\$ 100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$ 135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$ 165.00
Retail Food Establishment (over 10,000 sq. feet)		\$ 400.00
Mobile Retail Food Establishment		\$ 110.00
Temporary Retail Food Establishment	\$ 30.00	
Farmers Market		\$ 20.00
Catering		\$ 110.00
Re-Inspection Fee		\$ 100.00
Late Fee (renewals only – after January 31 <sup>st</sup> )	Double License Fee	
Handgun Permit		\$ 2.00
Handgun Identification Card		\$ 5.00
Kennel License		\$ 35.00
Limousine License		\$ 50.00
Parking Permit:		
Millington	Yearly	\$210.00
Yearly after July 1 <sup>st</sup>		\$105.00
Stirling	Yearly	\$260.00
Yearly after July 1 <sup>st</sup>		\$130.00
Gillette	Yearly	\$300.00
Yearly after July 1 <sup>st</sup>		\$150.00
Daily		\$ 5.00
Replacement Permit		\$ 5.00
Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident

Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs
Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Horseshoe Pits		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Tennis Courts		
Non Resident	\$10.00/1 Hr.	
Resident Commercial	\$15.00/1 Hr.	
Non-Resident Commercial	\$20.00/1 Hr	
Photocopies/Copies:		
Black & White copies (per copy)		\$ 0.05
Color copies (per copy)		\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]		
Large Format Prints	\$5.00/page for 24" X 36"	
	\$1.00/linear foot over initial 2 feet	
DVD ROM		\$ 3.00
CD		\$ 0.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate		\$100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$100.00
Public Assembly Permit		\$100.00

Recreation Programs

Basketball registration (Intramural)	\$65.00
Basketball registration (Traveling Team)	\$200.00
<b>Basketball (Traveling Team) Out-of-Town students</b>	<b>\$300.00</b>
Basketball Clinic (3 Week Program – 3 classes)	\$70.00
Men’s Adult Basketball League [per season]:	
Long Hill Resident Adult	\$ 20.00
Out-of-Town Resident Adult	\$ 30.00
Little Explorers Summer Pre-School Camp:	
One Session:	\$ 75.00
Two Sessions:	\$140.00
Three Sessions:	\$200.00
All Four Sessions:	\$280.00
Little Explorer’s Preschool Program (per class)	\$ 20.00
Little Explorer’s Preschool Program/Lunch (per class)	\$ 24.00
Field Hockey Fall Program	\$ 60.00
Field Hockey Summer Clinic	\$ 85.00
Traveling Lacrosse Program – Girls	\$ 150.00
Girls Lacrosse Summer Clinic	\$ 80.00
Pilates (8 weeks)	\$ 55.00
Pilates (4 weeks)	\$ 40.00
Swim Lessons	\$ 65.00
“Learn to Swim” Lessons (per class)	\$ 15.00
Girls Volleyball	\$ 75.00
Women’s Softball League	\$120 per team (season fee)
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00

Septic Applications

New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log: Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 <sup>rd</sup> request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
Towing Services and Storage:	
Basic towing of private passenger automobiles and motorcycles: Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles: (Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty (Nights, Weekends and NJ Holidays)	\$250.00 per hour, 1 hour minimum
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum



Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00

Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

**BE IT FURTHER RESOLVED** that this resolution replaces Resolution 12-200 which was approved by the Township Committee on May 9, 2012.

**RESOLUTION 12-366  
APPROVING SPECIAL EVENT LICENSE – STIRLING ELKS**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-17 contingent upon receiving the applicable hold harmless agreement and certificate of insurance for the “Miracle Run” to the “Sponsor” Stirling Elks Lodge #2392, for their Special Event to be held on July 28, 2013 at Stirling Elks Lodge on 1138 Valley Road in Stirling; and

**BE IT FURTHER RESOLVED** that Stirling Elks Lodge #2392 is responsible for the cost of police services for this event if applicable and this approval is contingent upon the submission of an escrow deposit in the amount acceptable by the Police Chief and Township Clerk as per Township Code 4-6.5A.

**RESOLUTION 12-367  
APPROVAL OF 2013 TRAIN STATION PARKING FEES**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following are the fees for the 2013 Train Station Parking Permits of the Township of Long Hill:

Millington Train Station	Yearly \$220.00	After July 1 <sup>st</sup> \$110.00
Stirling Train Station	Yearly \$270.00	After July 1 <sup>st</sup> \$135.00
Gillette Train Station	Yearly \$315.00	After July 1 <sup>st</sup> \$158.00
Daily (Millington Only)	\$ 5.00	

**BE IT FURTHER RESOLVED**, that the Township shall sell 245 parking permits for Millington Train Station, 50 parking permits for Stirling Train Station and 120 parking permits for the Gillette Train Station.

**RESOLUTION 12-368  
ACCEPTING RESIGNATION - BONACCORSO**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Mario Bonaccorso, who has been employed by the township for twenty years, effective Friday, November 2, 2012.

**OLD BUSINESS:**

1. Council on Affordable Housing Update

**NEW BUSINESS**

**MEETING OPEN TO PUBLIC COMMENT**

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

**MEETING CLOSED TO PUBLIC COMMENT**

**ADJOURNMENT**