

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

January 6, 2014

[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

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The meeting was called to order by the Township Clerk at 6:04 PM

Township Clerk, Cathy Reese read the following statement:

**ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 15, 2013; posted on the bulletin board in the Municipal Building on January 15, 2013 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

All present recited the PLEDGE OF ALLEGIANCE

Father A. Richard Carton of St. Vincent de Paul Church performed the Invocation

Bruce Meringolo was recited the Oath of Office for his elected position as Township Committeeman until December 31, 2016 – Conducted by the Township Clerk.

Committeeman Meringolo made a brief statement to thank everyone for their support.

**ROLL CALL:** Committeeman Meringolo, Committeeman Piserchia, Committeeman Rae, Committeeman Roshto and Committeeman Schuler were all present.

**ELECTION OF MAYOR FOR 2014**

The Township Clerk called for Nominations for Mayor for 2014  
Committeeman Schuler nominated Committeeman Piserchia for Mayor 2014  
Seconded by Committeeman Roshto.

Committeeman Rae made a Motion to Close Nominations for Mayor  
Seconded by Committeeman Schuler. Roll Call: All in favor

Comm. Schuler made a motion to elect Committeeman Guy Piserchia as Mayor for 2014  
Seconded by Comm. Rae. Roll Call: All in favor

The Township Clerk administered the Oath of Office to Mayor Guy Piserchia

Mayor Piserchia chaired the remainder of the meeting.

Mayor Piserchia called for Nominations for Deputy Mayor for 2014  
Comm. Roshto nominated Comm. Rae. Seconded by Comm. Schuler

Comm. Meringolo made a Motion to Close Nominations Seconded by Comm. Roshto. Roll Vote: All in favor

Comm. Roshto made a Motion to elect Committeeman Brendan Rae as Deputy Mayor for 2014. Seconded by Comm. Schuler. Roll Call: All in favor

The Township Clerk administered the Oath of Office to Deputy Mayor Brendan Rae

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Mayor Piserchia thanked the following guests in attendance:

- **Senator Tom Kean**
- **Assemblyman Jon Bramnick**
- **Assemblywoman Nancy Munoz**
- **Freeholder Hank Lyon, Freeholder John Krickus and Freeholder John Cesaro**
- **Ann Grossi, Morris County Clerk**

The guests were then invited for press pictures

**STATE OF THE TOWNSHIP REMARKS** - by Mayor [A copy of Mayor Piserchia's State of the Township Address is attached to these minutes and also available on the Township website.]

Mayor Piserchia read the following **STANDING COMMITTEE APPOINTMENTS FOR 2014**

**Committeeman Brendan Rae**

Board of Health (Chair)  
Lounsberry Meadows  
Community Development (Alt)  
Open Space Advisory Committee  
Police  
Negotiations  
Planning Board (Mayors Designee)

**Committeeman Guy Piserchia**

Administration & Executive  
Finance  
Community Development  
First Aid  
Flood Plain Advisory Committee  
Shade Tree Commission  
Emergency Management

**Committeeman Cornel Schuler, Jr**

Negotiations  
Wastewater Management  
Public Works  
Recreation Advisory Committee  
Communications Advisory Committee  
Finance

**Committeeman Bruce Meringolo**

Community Development  
Board of Education  
Promotion & Enhancement  
Environmental Commission  
Flood Plain Advisory Committee  
Senior Citizens

**Committeeman Guy Roshto**

Fire  
Communications Advisory Committee  
Emergency Management  
Planning Board  
Historic Preservation Advisory Committee  
Promotion & Enhancement

Motion to accept Appointments: Deputy Mayor Rae. Seconded by Comm. Meringolo. Voice Vote: All in favor.

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**Mayor Piserchia called for a motion to approve the APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2014**

**Planning Board**

Greg Aroneo	Class II	<u>Expiration of Term</u>
Ashish Moholkar	Class IV	December 31, 2015
Tim Wallisch	Class IV	December 31, 2017
David Hand	Alt. #1	December 31, 2017
Comm. Brendan Rae, Mayor's Designee		December 31, 2015
Mayor Guy Piserchia		December 31, 2014
		December 31, 2014

**Environmental Commission**

John J. Walsh		<u>Expiration of Term</u>
Joan McCloskey, #1 Alternate		December 31, 2016
Chairman for 2014-Alexandra Hennessy		December 31, 2015
Comm. Bruce Meringolo, Township Committee Liaison		December 31, 2014
		December 31, 2014

**Historic Preservation Advisory Committee**

Nick Ferrara	Class A	<u>Expiration of Term</u>
Perry Deess, #1 Alternate		December 31, 2017
Romanna Balan, #2 Alternate		December 31, 2015
		December 31, 2015

**Shade Tree Commission**

Guy Piserchia, Township Committee Liaison		<u>Expiration of Term</u>
		December 31, 2014

**Communications Advisory Committee**

Mike Smargassi		<u>Expiration of Term</u>
Dennis Sandow		December 31, 2016
Comm. Guy Roshto, Township Committee Liaison		December 31, 2016
Comm. Cornel Schuler Jr., Township Committee Alternate		December 31, 2014
Neil Henry, Administrator		December 31, 2014
		December 31, 2014

**Recreation Advisory Committee**

Steve Kesselmeyer		<u>Expiration of Term</u>
Comm. Cornel Schuler, Township Committee Liaison		December 31, 2018
		December 31, 2014

**Library Trustee**

Dave Kaplan		<u>Expiration of Term</u>
Mary Olesen		December 31, 2018
Angela Petrilli, Education Rep.		December 31, 2018
Jennie DeMizio, Mayors Rep.		December 31, 2014
		December 31, 2014

**Morris County Community Development Program**

Comm. Bruce Meringolo		<u>Expiration of Term</u>
Comm. Brendan Rae, Alt.		December 31, 2014
Mayor Guy Piserchia		December 31, 2014
		December 31, 2014

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**CONFIRMATION OF APPOINTMENTS:**

On motion of Comm. Bruce Meringolo, seconded by Deputy Mayor Rae that the above Mayoral appointments to the 2014 Boards and Committees with changes made verbally by the Township Clerk\*\* are hereby confirmed. **ROLL CALL VOTE:** All in favor

**Township Committee Appointments**

**Board of Health**

Dr. Theresa Redling

Expiration of Term

December 31, 2016

**Township Archivist**

Jean Kimak

Expiration of Term

December 31, 2016

**Township Historian**

Kelly Roshto

Expiration of Term

December 31, 2016

**Board of Adjustment**

Michael Pesce

Michael Pudlak

2<sup>nd</sup> Alternate

Expiration of Term

December 31, 2017

December 31, 2015

**Planning Board**

Comm. Guy Roshto

Class III

Expiration of Term

December 31, 2014

**Lounsberry Meadow Board of Trustees**

Jon Caputo

Margaret (Peggy) Lunsmann

Diane Dellurificio

Diane Silvia

Comm. Brendan Rae

Expiration of Term

December 31, 2016

December 31, 2016

December 31, 2016

December 31, 2014

December 31, 2014

**Open Space Advisory Committee**

Frank Alansky

Comm. Brendan Rae, Township Committee Liaison

Expiration of Term

December 31, 2016

December 31, 2014

**Flood Plain Advisory Committee**

Ashish Moholkar

Ken Fullagar

Neil Henry, Administrator

Guy Piserchia, Township Committee Member

Comm. Bruce Meringolo, Township Committee Liaison

December 31, 2016

December 31, 2014

December 31, 2014

December 31, 2014

December 31, 2014

**Promotion and Enhancement Advisory Committee**

Tom Sweeney, Director of Public Works

Neil Henry, Administrator

Comm. Bruce Meringolo

Dennis Sandow

Helena Tielmann

Comm. Guy Roshto

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**Wastewater Management Advisory Committee**

Tim Wallisch  
Neil Henry, Administrator  
Jim Mentone

Wayne Celeste  
Comm. Cornel Schuler, Township Committee Liaison

**MOTION TO APPOINTMENT:**

On motion of Comm. Roshto, seconded by Comm. Meringolo that the Township Committee does hereby appoint those persons named to the 2014 Boards and Committees. **ROLL CALL VOTE:** All in favor

**CONSENT AGENDA RESOLUTIONS**

On motion of Comm. Schuler, seconded by Comm. Roshto, that Resolutions 14-001 through 14-038 and 14-040 through 14-045 are hereby approved with the changes stated by the Township Clerk\*\*. **ROLL CALL VOTE:** All in favor

**RESOLUTION 14-001**  
**ESTABLISHING 2014 MEETING PROCEDURE**

**BE IT RESOLVED** that all 2014 Regular meetings of the Township Committee of the Township of Long Hill be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 7:30 p.m. prevailing time, on the following dates:

January 15	June 25
January 29	July 9
February 12	July 23
February 26	August 20
March 12	September 10
March 26	September 24
April 9	October 15
April 23	October 29
May 14	November 12
May 28	November 26
June 11	December 10
	December 31 (8:00 AM)

January 5, 2015 (Monday) – Reorganization Meeting (6:00 PM)

**BE IT FURTHER RESOLVED** that all Executive Session meetings of the Township Committee of the Township of Long Hill will be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 6:30 p.m., prevailing time, for Executive Session, and 7:30 p.m. for Public Session, on the same dates as listed above on an as needed basis.

**BE IT FURTHER RESOLVED** that the public shall not disturb any meeting of the Township Committee or any Committee thereof and any person violating the provisions of this rule may be summarily ejected from

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the Committee Room and from the Municipal Building by order of the Mayor or majority; also if a regular or special or other official meeting of the Township Committee shall, because of the press of business run beyond 12:00 p.m. midnight into another day, such a meeting shall be considered for all official and legal purposes as being held on the day the meeting was officially called to order by the Mayor and then roll call taken by the Municipal Clerk.

\*\*\*\*\*

**RESOLUTION 14-002**  
**DESIGNATING OFFICIAL NEWSPAPER**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the “*Echoes Sentinel*” shall be designated as the official weekly newspaper of the Township of Long Hill for the year 2014 and the “*Courier News*” will be designated as the daily newspaper for the year of 2014.

\*\*\*\*\*

**RESOLUTION 14-003**  
**DESIGNATING NEWSPAPERS TO RECEIVE NOTICES**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the requirements of the “Open Public Meetings Act” that the following newspapers are hereby designated to receive all notices as required by the Act:

- 1. *Echoes Sentinel*
- 2. *Morris County Daily Record*
- 3. *Courier News*

\*\*\*\*\*

**RESOLUTION 14-004**  
**FILING SIGNATURE WITH SECRETARY OF STATE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor’s signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

\*\*\*\*\*

**RESOLUTION 14-005**  
**AUTHORIZING FEE FOR COPIES OF AGENDA PACKET**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the authority of Section 14 of the “Open Public Meetings Act”, that the sum of \$20.00 is hereby fixed as the reasonable sum to be prepaid by any person to cover the costs of providing notice of each meeting to be mailed to such person upon request per calendar year.

\*\*\*\*\*

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**RESOLUTION 14-006**  
**ADOPTING 2014 HOLIDAY SCHEDULE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the 2014 schedule be adopted as follows:

January 1	New Years Day 2014
January 20	Martin Luther King Jr. Day
February 17	President's Day
April 18	Good Friday
May 26	Memorial Day
July 4	Independence Day
September 1	Labor Day
October 13	Columbus Day
November 11	Veterans Day
November 27	Thanksgiving Day
November 28	Day <i>After</i> Thanksgiving Day
December 24	Christmas Eve
December 25	Christmas Day
January 1	New Years Day 2015

\*\*\*\*\*

**RESOLUTION 14-007**  
**AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES**

**WHEREAS**, Morris County taxes are due quarterly on February 15, May 15, August 15 and November 15, 2014;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to disburse these quarterly payments.

\*\*\*\*\*

**RESOLUTION 14-008**  
**AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS**

**WHEREAS**, Employee Health Insurance must be paid at the time the bills are submitted thru the States Transmittal Electronic Payment System (TEPS);

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

\*\*\*\*\*

**RESOLUTION 14-009**  
**AUTHORIZING 2014 PAY SCHEDULE AND PENSION PAYMENTS**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the issuance of Township payroll checks in

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*twenty-six* installments and pension payments throughout the year 2014 without the need of further resolutions or action by the Township Committee, and

**BE IT FURTHER RESOLVED** that the Payroll referred to herein for Township employees is as authorized by ordinances and resolutions currently in effect.

\*\*\*\*\*

**RESOLUTION 14-010**  
**ESTABLISHING INTEREST RATE ON DELINQUENT TAXES**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2014 taxes shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum in any amount in excess of \$1,500.00
3. Any taxpayer with a cumulative delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

**BE IT FURTHER RESOLVED** that no interest shall be charged until ten (10) days after the due date or the first business day after the (10) tenth calendar day if the 10th is on a weekend.

\*\*\*\*\*

**RESOLUTION 14-011**  
**ESTABLISHING INTEREST RATE ON DELINQUENT SEWER USE FEES**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2014 sewer user fees shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum on any amount in excess of \$1,500.00.

**BE IT FURTHER RESOLVED** that no interest shall be charged until ten (10) days after the due date.

\*\*\*\*\*

**RESOLUTION 14-012**  
**AUTHORIZING TAX COLLECTOR TO REFUND PROPERTY TAXES OR DELINQUENCY**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-17.1, that the Township Tax Collector is hereby authorized to process, without further action on the part of the governing body, any property tax or sewer use fee refund or delinquency of less than \$10.00.

\*\*\*\*\*



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**RESOLUTION 14-013**  
**AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt, provided that all investments are reported to the Township Committee.

\*\*\*\*\*

**RESOLUTION 14-014**  
**ESTABLISHING PETTY CASH FUND FOR THE TOWNSHIP CLERK**

**WHEREAS**, NJSA 40A:5-21 authorizes the establishment of a petty cash fund for the Township Clerk's Office in the Township of Long Hill; and

**WHEREAS**, said petty cash fund was established by the Township Committee by resolution; and

**WHEREAS**, said petty cash fund received approval from the Director of Local Government Services; and

**WHEREAS**, it is the desire of the Township Committee that said fund be continued under the direction of the Township Clerk;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that:

1. During the year 2014, Cathy Reese, Township Clerk, be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21. Said petty cash fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Cathy Reese, Township Clerk, having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

\*\*\*\*\*

**RESOLUTION 14-015**  
**ESTABLISHING PETTY CASH FUND FOR CHIEF OF POLICE**

**WHEREAS**, NJSA 40A:5-21 authorizes the establishment of a petty cash fund for the Chief of Police in the Township of Long Hill; and

**WHEREAS**, said petty cash fund was established by the Township Committee by resolution; and

**WHEREAS**, said petty cash fund received approval from the Director of Local Government Services; and

**WHEREAS**, it is the desire of the Township Committee that said fund be continued under the direction of the Chief of Police;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that:

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1. During the year 2014, the Chief of Police, be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21. Said petty cash fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Michael Mazzeo, Chief of Police, having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

\*\*\*\*\*

**RESOLUTION 14-016**  
**ESTABLISHING PETTY CASH FUND FOR DIRECTOR OF EMERGENCY MANAGEMENT**

**WHEREAS**, NJSA 40A:5-21 authorizes the establishment of a petty cash fund; and

**WHEREAS**, the Director of Emergency Management requested that a petty cash fund be established for Emergency Management purposes;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill that a petty cash fund be established for the Office of Emergency Management in the amount of \$200.00:

1. During the year 2014, the Township of Long Hill Director of Emergency Management be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21.
2. The Director of Emergency Management having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

\*\*\*\*\*

**RESOLUTION 14-017**  
**ADOPTING SCHEDULE FOR PREPAYMENT OF LOCAL PROPERTY TAXES**

**WHEREAS**, R.S. 54:4-67 provide that:

"The governing body of each municipality may by resolution fix the rate of discount to be allowed for the payment of taxes...previous to the date on which they would become delinquent. The rates affixed shall not exceed six (6%) percent per annum, shall be allowed only in case of payment on or before the thirtieth (30) day previous to the date on which the taxes or assessments would be delinquent"; and

**WHEREAS**, the Township Committee wishes to adopt a discount schedule for the payment of taxes;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that pursuant to R.S. 54:4-67 it hereby adopts the following schedule for prepayment of local property taxes:

1. A taxpayer may prepay one-quarter, two-quarters, three-quarters or their entire tax bill for the following tax year.
2. All prepayments must be received on or before 12:00 noon on the last regular business day (on which books are open) of the year prior to the year in which taxes are due.

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3. The following factors shall be applied to pre-payments made in accordance with paragraph 2 of this resolution:

First quarter	.9917
Second quarter	.9802
Third quarter	.9674
Fourth quarter	.9562

4. A taxpayer may not prepay the taxes for any quarter until the taxes for all preceding quarters are paid.

\*\*\*\*\*

**RESOLUTION 14-018**  
**APPOINTING 2014 SCHOOL CROSSING GUARDS**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby appoint the following as School Crossing Guards for the year 2014:

- Baldassarre Abbondandolo
- Anna Abbondandolo
- Rosemary Armenti
- Howard Bradley
- Joan Dropp
- Susan Gronske
- Wendy Ross
- Janice Rued
- Sharon Woodstock

\*\*\*\*\*

**RESOLUTION 14-019**  
**ADOPTING EXPOSURE CONTROL PLAN**

**BE IT RESOLVED** that the Exposure Control Plan for the Township of Long Hill dated January 1, 1995 is hereby adopted by the Township Committee of the Township of Long Hill for 2014.

\*\*\*\*\*

**RESOLUTION 14-020**  
**ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL**

**BE IT RESOLVED** that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2014 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

\*\*\*\*\*

**RESOLUTION 14-021**  
**ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL**

**BE IT RESOLVED** that the Purchasing Manual for the Township of Long Hill is hereby adopted for the year 2014.

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**RESOLUTION 14-022**  
**APPOINTING 2014 LOCAL EMERGENCY PLANNING COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2014 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC)

Kenneth J. Fullagar	Emergency Management Coordinator
Shayne Daly	Emergency Management Deputy Coordinator
Raymond Clark	Emergency Management Deputy Coordinator
Linda Olmsted	Emergency Management Deputy Coordinator
Millington Fire Chief	Technical Services Assistant Coordinator
Stirling Fire Chief	Stirling Fire Department
Renee Rovtar	Superintendent of Public Schools
John Paul Crescenzo	Principal Saint Vincent DePaul School
Chief Mike Mazzeo	Police Services Assistant Coordinator
Lt. Ahmed Naga	Long Hill Township Police Department/PIO
Lino Gottardo	SARA Site Representative
William Hudzik	RACES/Communications Representative
Neil Henry	Public Services Assistant Coordinator
Guy Piserchia	Mayor, Long Hill Township
Denis Kelly	Editor Echoes Sentinel
Guy Roshto	Emergency Public Info Assistant Coordinator
Robert English	Long Hill First Aid Squad
Barbara Flynn	Social Services Assistance Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Rev. Thomas Peters	Clergy Representative
Mike McMenamin	United States Fish & Game-Wildlife
Jay Weisman	Citizen Corps Representative
Lucy Forgione	Bernards Health Department
Laurie Gill	American Red Cross

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**RESOLUTION 14-023**  
**APPOINTING 2014 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2014 as the Emergency Management Operations Center Staff:

Emergency Management Operations Center Staff

Township Mayor	Long Hill Township Mayor
Director Kenneth J. Fullagar	OEM Coordinator
Shayne Daly	Deputy OEM Coordinator
Raymond Clarke	Deputy OEM Coordinator
Linda Olmsted	Deputy OEM Coordinator
Lt. Ahmed Naga	Public Information Officer
Sergeant Sean Brown	Law Enforcement Annex Coordinator
Chief Michael Mazzeo	Police Services Assistant Coordinator

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- |                          |  |
|--------------------------|--|
| Administrator Neil Henry | Public Services Assistant Coordinator    |
| Thomas Sweeney           | Special Services Assistant Coordinator   |
| Stirling Fire Chief      | Technical Services Assistant Coordinator |
| Millington Fire Chief    | Technical Services Assistant Coordinator |
| Guy Roshto               | Long Hill Township Committee             |
| Barbara Flynn            | Social Services Assistant Coordinator    |
| Rene Rovtar              | Public Schools Annex Coordinator         |
| Lucy Forgione            | Public Health Officer                    |
| William Hudzik           | Races/Communications Annex Coordinator   |
| Robert English           | Emergency Medical Annex Coordinator      |
| Jay Weismann             | Citizen Corps Programs                   |

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**RESOLUTION 14-024**  
**2014 FEE SCHEDULE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2014 for licenses and permits for the Township of Long Hill are hereby approved:

Administrative Research Fee

- |             |             |
|-------------|-------------|
| Supervisory | \$ 30.00/hr |
| Clerical    | \$ 25.00/hr |

Alarm Systems

*Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.*

- |                   |          |
|-------------------|----------|
| Annual Permit Fee | \$ 50.00 |
|-------------------|----------|

Alcoholic Beverage Control License

- |                             |             |
|-----------------------------|-------------|
| Plenary Retail Consumption  | \$ 2,500.00 |
| Plenary Retail Distribution | \$ 2,088.00 |
| Limited Retail Distribution | \$ 63.00    |
| Club                        | \$ 188.00   |

Season Retail Consumption - *annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses*

Amusement Devices

- |                  |          |
|------------------|----------|
| Juke Box         | \$ 30.00 |
| Video Games      | \$ 60.00 |
| Soda Machines    | \$ 10.00 |
| Pool Tables      | \$ 60.00 |
| Pinball Machines | \$ 60.00 |

Building Materials - Township Dumpster

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Car		\$	15.00
Station Wagon		\$	50.00
Mini Van		\$	75.00
Small Pick-up truck		\$	110.00
Pick-up truck or van		\$	150.00
Extra for overload		\$	40.00
Canvassers, Solicitors and Peddlers Permit		\$	20.00
Solicitor Digital Photograph		\$	2.00
Charitable Clothing Bin Application [Yearly]		\$	25.00
Dog Licenses			
Spayed/Neutered		\$	17.50
Non-Spayed/Neutered		\$	20.50
Late Fee after January 31st		\$	10.00
Late Fee after February 28 <sup>th</sup>		\$	20.00
Replacement (first one free, thereafter \$5.00)			
Fill/Soil Removal Permit		\$	50.00
Food and Drink License			
Pharmacy		\$	65.00
Retail Food Establishment (under 2,000 sq. feet)		\$	100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$	135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$	165.00
Retail Food Establishment (over 10,000 sq. feet)		\$	400.00
Mobile Retail Food Establishment		\$	110.00
Temporary Retail Food Establishment		\$	30.00
Farmers Market		\$	20.00
Catering		\$	110.00
Re-Inspection Fee		\$	100.00
Late Fee (renewals only – after January 31 <sup>st</sup> )			
	Double License Fee		
Handgun Permit		\$	2.00
Handgun Identification Card		\$	5.00
Kennel License		\$	35.00
Limousine License		\$	50.00
Parking Permit:			
Millington	Yearly	\$	225.00
Yearly after July 1 <sup>st</sup>		\$	112.50
Stirling	Yearly	\$	275.00

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

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[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

	Yearly after July 1 <sup>st</sup>		\$ 137.50
Gillette		Yearly	\$ 325.00
	Yearly after July 1st		\$ 162.50
Daily			\$ 5.00
Replacement Permit			\$ 5.00
<u>Parks and Recreation Facilities Use Reservation Fees</u>		<u>Resident</u>	<u>Non-Resident</u>
Soccer Fields, Volleyball Court, Basketball Court		\$25.00/2 Hrs	\$45.00/2 Hrs
Stirling Lake Pavilion		\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field		\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)			
Soccer Fields, Volleyball Court, Basketball Court		\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field		\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts			
Non Resident		\$40.00/2 Hrs.	
Resident Commercial		\$50.00/2 Hrs.	
Non-Resident Commercial		\$100.00/2 Hrs	
Horseshoe Pits			
Non Resident		\$40.00/2 Hrs.	
Resident Commercial		\$50.00/2 Hrs.	
Non-Resident Commercial		\$100.00/2 Hrs	
Tennis Courts			
Non Resident		\$10.00/1 Hr.	
Resident Commercial		\$15.00/1 Hr.	
Non-Resident Commercial		\$20.00/1 Hr	
Photocopies/Copies:			
Black & White copies (per copy) Letter size			\$ 0.05
		Legal size	\$ 0.07
		11 x 17	\$ 0.10
Color copies (per copy)			\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]			
Large Format Prints		\$5.00/page for 24" X 36"	
		\$1.00/linear foot over initial 2 feet	
DVD ROM		\$	3.00
CD		\$	.50
CD of Full Tax Map (total includes mailing and postage)		\$	25.00

**TOWNSHIP OF LONG HILL**  
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Land Use Ordinances	\$ 35.00
Zoning Map	\$ 5.00
Master Plan	\$ 35.00
Duplicate Copy of Tax Bill	\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate	\$ 100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$ 100.00
Mulch Pick Up for Local Garden Centers Only	\$ 6.00 <i>Per cubic yard.</i>
Public Assembly Permit	\$ 100.00
Recreation Programs	
Basketball registration (Intramural)	\$ 65.00
Basketball registration (Traveling Team)	\$ 200.00
Basketball (Traveling Team) Out-of-Town students	\$ 300.00
Adult Basketball League [per season]:	
Long Hill Resident Adult	\$ 20.00
Out-of-Town Resident Adult	\$ 30.00
Little Explorers Summer Pre-School Camp:	
One Session:	\$ 75.00
Two Sessions:	\$ 140.00
Three Sessions:	\$ 200.00
All Four Sessions:	\$ 280.00
Field Hockey Fall Program	\$ 60.00
Field Hockey Summer Clinic	\$ 85.00
Girls Lacrosse Summer Clinic	\$ 80.00
Swim Lessons (per week)	\$ 65.00
“Learn to Swim” Lessons (per class)	\$ 15.00
Girls Volleyball	\$ 75.00
Women’s Softball League	\$120 per team (season fee)



**TOWNSHIP OF LONG HILL**  
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[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

Rutgers S.A.F.E.T.Y. Class		\$ 35.00
Summer Recreation	Per Long Hill Twp. Resident	\$ 275.00
	Per NON- Resident	\$ 540.00
Return Check Fee		\$ 20.00
[per N.J.S.A. 40:5-18(c)]		
Septic Applications		
New: Plan Review		\$ 500.00
(Includes plan review and installation inspection)		
Repair: Replacing existing components as is. (No Engineer required)		\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)		\$ 350.00
PERC/Soil Log:		
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]		\$ 100.00
Sewer Connection Fee		
Existing Homes Prior to December 28, 1983		\$ 630.00
New Homes		\$10,120.00
Dry Line Connection		\$10,120.00
Sewer Connection Agreement Fee		\$30,000.00
Street/Road Opening Permit		\$ 100.00
Swimming and Bath Establishments		\$ 200.00
Tax Lien Redemption Calculation Fee		\$ 50.00
[For 3 <sup>rd</sup> request in a calendar year]		
Tire Permits		\$ 2.00
Tree Removal Permit		\$ 25.00
<u>Towing Services and Storage:</u>		
Basic towing of private passenger automobiles and motorcycles:		
Automobile (days between 8:00 a.m. and 4:30 p.m.)		
First mile or less		\$ 65.00
Each additional loaded mile		\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)		
First mile or less		\$ 85.00
Each additional loaded mile		\$ 3.50
Basic towing for other than private automobiles:		

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(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)

Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 ob. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum

(Nights, Weekends and NJ Holidays)

Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum

Outside Secure Storage Facility

Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day

Yard Tow (automobile only)	\$ 40.00
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Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

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**RESOLUTION 14-025**  
**2014 TEMPORARY BUDGET**

**WHEREAS**, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty (30) days of 2014; and

**WHEREAS**, the total appropriations in the 2013 budget, less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation	\$12,587,693
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**WHEREAS**, 26.25% of the total appropriations in the 2013 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General -	\$ 3,304,270
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**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

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[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

**GENERAL GOVERNMENT**

Administrative and Executive	
Salaries and Wages	\$ 74,600.00
Other Expenses	\$ 8,300.00
Financial Administration	
Salary and Wages	\$ 37,500.00
Other Expenses	\$ 3,100.00
Assessment of Taxes	
Salaries and Wages	\$ 10,500.00
Other Expenses	\$ 400.00
Collection of Taxes	
Salaries and Wages	\$ 22,200.00
Other Expenses	\$ 2,200.00
Legal Services and Costs	
Other Expenses	\$ 25,000.00
Municipal Court	
Salaries and Wages	\$ 22,200.00
Other Expenses	\$ 1,500.00
Planning Board	
Salaries and Wages	\$ 9,300.00
Other Expenses	\$ 8,900.00
Board of Adjustment	
Salaries and Wages	\$ 9,300.00
Other Expenses	\$ 900.00
Zoning Enforcement	
Salaries and Wages	\$ 15,700.00
Other Expenses	\$ 210.00
Engineering	
Other Expenses	\$ 13,500.00
Buildings & Grounds	
Other Expenses	\$ 31,700.00
Environmental Commission	
Other Expenses	\$ 250.00
Municipal Prosecutor	
Other Expenses	\$ 5,700.00

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

January 6, 2014

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**Public Defender**

Other Expenses \$ 1,200.00

Workmen's Compensation Insurance \$ 95,000.00

Group Insurance Plan for Employees \$ 200,000.00

Other Insurance Premiums \$ 105,000.00

Unemployment Disability Trust Fund \$ 3,900.00

**PUBLIC SAFETY**

Aid to Volunteer Fire Companies \$ 45,000.00

**Fire Protection**

Salaries and Wages \$ 7,000.00

Other Expenses \$ 41,000.00

**Police**

Salaries and Wages \$ 541,000.00

Other Expenses \$ 18,400.00

**Emergency Management**

Salaries and Wages \$ 3,000.00

Other Expenses \$ 5,000.00

**Municipal Radio and Communications**

Other Expenses \$ 76,600.00

First Aid Organization Contribution \$ 9,000.00

**Construction Code Official**

Salaries and Wages \$ 28,400.00

Other Expenses \$ 2,000.00

**STREETS AND ROADS**

**Road Repairs and Maintenance**

Salaries and Wages \$ 150,700.00

Other Expenses \$ 35,000.00

**Fleet Maintenance**

Other Expenses \$ 35,200.00

Street Lighting \$ 26,250.00

**Sanitation**

Garbage and Trash Removal Contract \$ 81,200.00

Sanitary Land Fill Contract \$ 78,600.00

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

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[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

Sewer System	
Salaries and Wages	\$ 47,600.00
Other Expenses	\$ 60,900.00

**HEALTH AND WELFARE**

Board of Health	
Other Expenses	\$ 650.00

Health Officer	
Other Expenses	\$ 15,100.00

Service of Visiting Nurse	\$ 2,300.00
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**RECREATION AND EDUCATION**

Parks/Recreation	
Salaries and Wages	\$ 11,800.00
Other Expenses	\$ 8,600.00

Stirling Lake	
Other Expenses	\$ 5,000.00

Senior Citizen Transportation	
Salaries and Wages	\$ 2,600.00
Other Expenses	\$ 4,400.00

Celebration of Public Events	\$ 5,000.00
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Municipal Services Act (Condo Reimb)	\$ 32,000.00
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Maintenance of Free Public Library (R.S. 40:54-8)	\$ 149,400.00
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**UTILITIES**

Telephone	\$ 15,700.00
Heating Oil	\$ 10,000.00
Electricity	\$ 50,000.00
Gasoline	\$ 33,700.00
Natural Gas	\$ 8,500.00
Water	\$ 9,100.00

Management Information Systems	
Other Expenses	\$ 21,500.00

**UNCLASSIFIED**

Public Employees Retirement (PERS)	\$ 255,152.00
Police Fire Retirement (PFRS)	\$ 556,167.00
Social Security System (O.A.S.I.)	\$ 101,300.00

**TOTAL OPERATIONS \$3,297,879.00**

**TOWNSHIP OF LONG HILL  
REORGANIZATION MEETING MINUTES**

January 6, 2014

[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

**Parking Lot Enterprise**

Parking – Salaries & Wages	\$ 2,000.00
Parking – Other Expenses	\$ 3,000.00

**TOTAL PARKING \$ 5,000.00**

**DEBT SERVICE**

Principal & Interest	\$ 700,000.00
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**TOTAL DEBT SERVICE \$ 700,000.00**

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**RESOLUTION 14-026  
CONFIRMING APPOINTMENT OF 2014 OFFICIALS AND EMPLOYEES**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2014 are hereby appointed by said Committee and that they be and are the same as follows:

Public Agency Compliance Officer [1 year term—N.J.A.C. 17:27-3.3]	James Mangin
Joint Insurance Fund Commissioner [1 year term-JIF Bylaws Article III]	Andrea Tsimboukis
Assessment Search Officer [Indeterminate term-N.J.S.A. 54:5-18.1]	Joan Donat
Certifying Agent - Pension Funds [Indeterminate term-N.J.S.A. 43:3C-15]	Laurie Spinelli
Township Attorney [1 year term-N.J.S.A. 40A:9-139]	John R. Pidgeon, Esq.
Safety Delegate	Michael Mauro

*Please note that this resolution includes only those positions to which appointments are being made at this re-organization meeting. A list of all township officials for 2014 is attached.*

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**RESOLUTION 14-027  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES –  
PIDGEON & PIDGEON, PC**

**WHEREAS**, the Township of Long Hill requires professional legal services which shall include but not limited to review of contracts, drafting correspondence, representation on legal matters, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

January 6, 2014

[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, the Law Firm of Pidgeon & Pidgeon, PC., 600 Alexander Road, Princeton, New Jersey 08540, is appointed to serve as Township Attorney for Long Hill Township for the year of 2014; and

**WHEREAS**, the Law Firm of Pidgeon & Pidgeon, PC., has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Pidgeon & Pidgeon, PC., has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Pidgeon & Pidgeon, PC. from making any reportable contributions through the term of the contract; and

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Pidgeon & Pidgeon, PC, Attorneys at Law, 600 Alexander Road, Princeton, New Jersey 08540 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Pidgeon & Pidgeon, in accordance with the following terms and conditions:
  - A. Term: A period of not to exceed 12 months
  - B. Rate: \$150 per hour
  - C. Services: The firm shall provide professional legal services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 3-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

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**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

January 6, 2014

[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

**RESOLUTION 14-028**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES –  
HAWKINS DELAFIELD & WOOD LLP**

**WHEREAS**, the Township of Long Hill requires professional legal services for bond related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, the Law Firm of Hawkins Delafield & Wood, One Gateway Center, 24<sup>th</sup> Floor, Newark, New Jersey 07102, is appointed to serve as Bond Counsel for Long Hill Township for the year 2014; and

**WHEREAS**, the Law Firm of Hawkins Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Hawkins Delafield & Wood, LLC, has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Hawkins Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Law Firm of Hawkins Delafield & Wood, LLC, One Gateway Center, 24<sup>th</sup> Floor, Newark, New Jersey 07102 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Law Firm of Hawkins Delafield & Wood, in accordance with the following terms and conditions:
  - A. Term: from January 1, 2014 – December 31, 2014
  - B. Rate: As per proposal dated November 15, 2012
  - C. Services: The firm shall provide professional legal services related to financing.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.



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- 4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
- 5. This contract amount will be usually charged to the debt being authorized. But shall supply a written hourly rate for such services. The certification of available funds by the Township Chief Financial Officer shall be made if such fees are not charged to the debt being authorized.
- 6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

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**RESOLUTION 14-029**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LABOR ATTORNEY SERVICES – CLEARY, GIACOBBE, ARFIERI, JACOBS LLC**

**WHEREAS**, the Township of Long Hill requires professional legal services which shall include matter related to labor relations, contract negotiations and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, Cleary, Giacobbe, Alfieri, Jacobs LLC has submitted a proposal indicating they will provide the legal services for an hourly rate of (\$150) one hundred fifty dollars; and

**WHEREAS**, Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.] has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri, Jacobs LLC has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri, Jacobs LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

- 1. A professional services contract with Cleary, Giacobbe, Alfieri, Jacobs LLC, 7 James Street, Florham Park, NJ 07832 is hereby authorized

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

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- 2. The Mayor and Clerk are authorized to sign a professional service contract with Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.], in accordance with the following terms and conditions:
  - A. Term: A period of not to exceed 12 months
  - B. Rate: \$145 per hour
  - C. Services: The firm shall provide professional legal services for labor matters only
- 3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
- 4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
- 5. This contract shall be charged to 4-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

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**RESOLUTION 14-030**

**AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE CONTRACT FOR RISK MANAGEMENT SERVICES – JOHN MOORE OF WILLIS OF NEW JERSEY, INC.**

**WHEREAS**, the Township of Long Hill is a member of the Morris County Joint Insurance Fund (MCJIF); and

**WHEREAS**, the Township of Long Hill requires professional Risk Management Services for insurance related matters, which shall include but not limited to reviewing and recommending appropriate insurance coverage's for the Township of Long Hill; and

**WHEREAS**, the bylaws of said Fund requires that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

**WHEREAS**, the Board of fund Commissioners established a fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, John Moore of the firm Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is appointed to serve as Risk Management consultant for Long Hill Township for the year 2014; and

**WHEREAS**, the firm of Willis of New Jersey, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Willis of New Jersey, Inc., has not made any reportable

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contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the firm of Willis HRH from making any reportable contributions through the term of the contract; and

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A Risk Management services contract with John Moore of the firm of Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with John Moore of the firm of Willis of New Jersey, Inc., in accordance with the following terms and conditions:
 

A. Term:	A period of not to exceed 12 months
B. Rate:	To be paid by MCJIF
C. Services:	The firm shall provide professional risk management services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

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**RESOLUTION #14-031**  
**APPOINTING TOWNSHIP PLANNER**

**WHEREAS**, the Township of Long Hill has a need to acquire services of a professional planner via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.5; and

**WHEREAS**, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township in the previous one year that would render it ineligible under the terms of N.J.S.A. 19:44A - 20.5 or subsection 2-23.1 of the Township Code; and

**TOWNSHIP OF LONG HILL**  
**REORGANIZATION MEETING MINUTES**

January 6, 2014

[These Minutes were approved by the Township Committee on January 29, 2014, Resolution 14-064]

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a professional services agreement with Shamrock Enterprises, Ltd., for Kevin O'Brien, P.P., to provide professional planning services to the Township, subject to the following terms and conditions:

- A. Term: *January 1, 2014 to February 12, 2014*
- B. Compensation: Same hourly rate as 2013
- C. Miscellaneous: The contractor shall provide professional planning services as requested by the Township Administrator

2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the Echoes-Sentinel stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Township Hall, 915 Valley Road, Gillette, New Jersey, during regular business hours.

4. This contract shall be charged to budget line item 4-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**RESOLUTION 14-032**  
**APPOINTING MUNICIPAL PROSECUTOR - LISA CHADWICK THOMPSON**

**WHEREAS**, N.J.S.A. 2B:25-4 provides that "each municipal court . . . shall have at least one municipal prosecutor appointed by the governing body . . ."; and

**WHEREAS**, N.J.S.A. 2B:25-4 further provides that "Municipal prosecutors shall be compensated either on an hourly, per diem, annual or other basis as the . . . municipality provides . . ."; and

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, Lisa Chadwick Thompson has submitted a proposal to serve as municipal prosecutor during 2014 for an annual fee of \$20,783.00 as per schedule established by the Municipal Court; and

**WHEREAS**, the Lisa Chadwick Thompson has completed and submitted a Business Entity Disclosure Certification which certifies that neither she nor the firm of Nuzzi & Mason, LLC has made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit her and her law firm from making any reportable contributions through the term of the contract; and

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**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Lisa Chadwick Thompson is hereby appointed Long Hill Township Municipal Prosecutor for a term effective January 1, 2014.

2. A professional services contract with Lisa Chadwick Thompson, Esq. to serve as Municipal Prosecutor is hereby authorized. Ms. Thompson shall be an independent contractor and not an employee of the Township.

3. The Mayor and Clerk are authorized to sign a professional services contract with Lisa Chadwick Thompson in accordance with the following terms and conditions:

- A. Term: A period of not to exceed 366 days
- B. Rate: \$20,783.00 as per schedule established by the Municipal Court.
- C. Services: Lisa Chadwick Thompson shall serve as Municipal Prosecutor

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.

5. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

6. This contract shall be charged to 4-01-20-155-155-201. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

7. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

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**RESOLUTION 14-033**  
**APPOINTING MUNICIPAL PUBLIC DEFENDER – MICHELLE WELSH**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that Michelle Welsh is hereby appointed Municipal Public Defender for 2014 in accordance with the provisions of Township Code Section 2-28B and N.J.S.A. 2B-24, and shall be paid \$1,158.25 quarterly. In addition, the Public Defender shall be paid at the same hourly rate as the Township Attorney for interlocutory appeals to the Superior Court.

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**RESOLUTION 14-034**  
**DESIGNATING THE OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** by the Township Committee of the Township of Long that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2014 and checking accounts as indicated, shall be maintained as follows:

**investors Bank**

Current Account and Other Trust  
Capital Account  
Bond and Interest Account  
Public Assistance Trust Fund Account  
Public Parking Enterprise Account Trust  
Law Enforcement Trust

Unemployment Trust  
Federal/State Grant  
Recycling Trust  
Payroll

**BE IT FURTHER RESOLVED** by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2014:

Millington Savings Bank, Millington, N.J.  
Chase Bank, Stirling, N.J.  
Bank of America, Stirling, N.J.  
New Jersey Cash Management Plan, Trenton, N.J.  
United National Bank, Bridgewater, N.J.  
PNC Bank, Stirling, N.J.  
Peapack Gladstone Bank, Warren, N.J.  
investors Bank, Stirling, N.J.  
Sovereign Bank, Stirling, N.J.  
Hudson United Bank, Gillette, NJ  
TD Bank, Warren, N.J.

**BE IT FURTHER RESOLVED** by the Township Committee that investors Savings, Stirling, NJ is hereby designated as the depository for the Public Employees Unemployment Benefits Trust Account, an interest bearing account.

**BE IT FURTHER RESOLVED** that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Municipal Clerk. In the absence of the Mayor, Chief Financial Officer or Municipal Clerk, the Deputy Mayor, Finance Clerk or Deputy Clerk may sign.

**BE IT FURTHER RESOLVED** that in the event of illness or absence of the Clerk, Mayor, Chief Financial Officer, Deputy Mayor, Deputy Clerk or Finance Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

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**TOWNSHIP OF LONG HILL**  
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**RESOLUTION 14-035**  
**DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following Township Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same without co-signers in Investors Savings Bank, Long Hill Branch, Stirling, New Jersey, the title of which shall be as follows:

**Township of Long Hill - Payroll Account**

Neil Henry, Administrator and Laurie Spinelli, Payroll Supervisor

**Accounts Payable**

Mayor, James Mangin, Chief Financial Officer and Cathy Reese, Township Clerk

**Alternate Signatories:**

- Andrea Tsimboukis, Exec. Administrative Assistant [for Administrator]
- Theresa Kielblock, Finance Clerk [for Payroll Supervisor]
- Deputy Mayor [for Mayor]
- Theresa Kielblock, Finance Clerk [for CFO]
- Andrea Tsimboukis, Exec. Administrative Assistant [for Township Clerk]

**Township of Long Hill - Magistrate Account**

James Bride, Judge and Ann Naylor, Court Administrator

**Township of Long Hill - Bail Account**

James Bride, Judge and Ann Naylor, Court Administrator

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**RESOLUTION 14-036**  
**AUTHORIZING AND DIRECTING OF TRANSFER OF ACCOUNTS**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that investors Savings Bank, Long Hill Township Branch, Stirling, New Jersey, be and the same is hereby authorized and directed to transfer all funds in the 2013 Current Account to the 2014 Current Account.

**BE IT FURTHER RESOLVED** that the said Bank honor all outstanding checks against the 2013 Current Account when presented for payment.

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**RESOLUTION 14-037**  
**APPROVE HAZARDOUS MATERIAL FEE SCHEDULE**

**WHEREAS**, pursuant to Section 2-36.5(c) et. seq. of the Township of Long Hill Code, a fee schedule may be established to reimburse the various volunteer emergency service agencies with the costs associated with hazardous material incidents; and

**WHEREAS**, a fee schedule has been developed by the Office of Emergency Management in conjunction with the various Emergency Service agencies within the Township of Long Hill; and

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**NOW, THEREFORE BE IT RESOLVED** the *attached* Fee Schedule is hereby approved until modified or amended by the Township Committee upon advice of the Office of Emergency Management.

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**RESOLUTION 14-038**  
**APPOINTING DEPUTY RECORDS CUSTODIANS**

**WHEREAS**, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department Records.
2. The Tax Collector is hereby appointed deputy records custodian for all tax records.
3. The Planning Board/Board of Adjustment administrator is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Building Dept.
5. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

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**RESOLUTION 14-040**  
**AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP POLICE EXPLORERS UNDER THE AUTHORITY OF THE LONG HILL TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Police Explorer Program; and

**WHEREAS**, the Long Hill Township Police Department shall sponsor an explorer post, which shall be called the “**LONG HILL TOWNSHIP EXPLORERS POST #264**”. Police explorers are not sworn officers. The purpose of this program is to expose those individuals interested in the police role and function; and

**WHEREAS**, the Police Explorer program is for young men and women ages 14 to 20 years of age and is organized under Venturing with the Boy Scouts of America (BSA). The Cadet program is a program within the Police Explorers for young men and women ages 12 to 14 years of age and is organized under the Schools Program of the Boy Scouts of America (BSA); and

**WHEREAS**, the program focuses on Law Enforcement and Community Service and provides the Police Explorer the unique experience of becoming part of the daily operations of a police department; and

**WHEREAS**, the Long Hill Township Police Explorers will be issued official Township Photo Identification Badges and will be offered training through the Long Hill Township Police Department; and



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**NOW, THEREFORE, BE IT RESOLVED** That the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

- 1. Continuation of the Long Hill Township Police Explorer Program sponsored by the Long Hill Township Police Department.
- 2. Police Explorers consists of Boys and Girls between the ages of 12 and 20 years who are interested in the field of Law Enforcement and Community Service.
- 3. The Police Explorer program will consist of law enforcement training and community service.
- 4. Police Explorers will be issued official Township Photo Identification Badges and will be offered training through the Long Hill Township Police Department.

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**RESOLUTION 14-041**  
**2014 PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY**

**WHEREAS**, as a cost saving measure, the Long Hill Public Library has requested the Township of Long Hill to process the payroll of the various Library employees; and

**WHEREAS**, it is more efficient and cost effective for the Township and the Library to have both of their payrolls handled by the same outside payroll service; and

**WHEREAS**, the Township has performed this function for the Library for several years, and the procedures are well-established and satisfactory to both parties,

**NOW THEREFORE**, it is agreed by and between the Long Hill Township Free Public Library and the Township of Long Hill, as follows:

- 1. The Library and the Township hereby agree that the Township will make available its contracted outside payroll service to pay the salaries of employees of the Library, and to arrange and forward any and all properly authorized deductions from the paychecks of the employees. The Township's payroll service will prepare all required reports, including, for example, the annual W-2 form, for Library employees. The Township will arrange health insurance for Library Employees under the Township's current contract, and pay the premiums as they fall due.
- 2, The Township shall invoice the "Library" for the salaries and deductions so paid through the payroll service, and for the employer contribution to FICA. The Library will separately reimburse the Township for additional payroll-related costs such as employer pension contribution, health insurance premiums, payroll taxes and a pro-rate share of the payroll service processing fee, along with the pro-rata share of utilities on receipt of an invoice from the Township. Invoices shall be on an "as needed basis" but not more frequently than monthly.
- 3. Library employees shall not be considered Township employees and are employees of the Library Board of Trustees and subject exclusively to the Library's personnel policies and other work rules.

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**RESOLUTION 14-042**

**DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR THE TOWNSHIP OF LONG HILL, AS THE BASIS FOR ALL INCIDENT MANAGEMENT WITHIN THE TOWNSHIP OF LONG HILL**

**WHEREAS**, the President of the United States in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS, which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, to facilitate the most efficient and effective incident management it is critical that Federal, State, local and tribal governments utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training and exercising, comprehensive resource management and designated facilities during emergencies or disasters; and

**WHEREAS**, it is necessary and desirable that all Township of Long Hill departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

**WHEREAS**, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Township of Long Hill's ability to utilize federal funding to enhance local readiness, maintain first responder safety and streamline incident management processes; and

**WHEREAS**, the Incident Command System components of NIMS are already an integral part of the various incident management activities throughout the Township of Long Hill; and

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby mandate the National Incident Management System (NIMS) as the standard for incident management within the Township of Long Hill, New Jersey.

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**RESOLUTION 14-043**

**AFFIRMING THE CONTINUATION & AUTHORITY OF THE COMMUNITY EMERGENCY RESPONSE TEAM UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT**

**WHEREAS**, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Community Emergency Response Team (CERT); and

**WHEREAS**, CERT members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

**WHEREAS**, CERT members are trained in various fields of emergency response through the OEM and

**WHEREAS**, CERT members possess official Township Identification and will be continued to be offered training through OEM; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

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1. Continuation of the CERT program.
2. CERT members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. CERT members contain official Township identification.
4. CERT members are trained and provided continuing education opportunities through the OEM.

\*\*\*\*\*

**RESOLUTION 14-044**  
**AFFIRMING THE CONTINUATION & AUTHORITY OF THE MEDICAL RESERVE CORPS UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT**

**WHEREAS**, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the medical Reserve Corps (MRC); and

**WHEREAS**, MRC members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

**WHEREAS**, MRC members are trained in various fields of emergency response through the OEM and

**WHEREAS**, MRC members possess official Township Identification and will be continued to be offered training through OEM; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the MRC program.
2. MRC members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. MRC members contain official Township identification.
4. MRC members are trained and provided continuing education opportunities through the OEM.

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**RESOLUTION 14-045**  
**AUTHORIZING THE AWARD OF A CONTRACT FOR ANIMAL CONTROL SERVICES – ASSOCIATED HUMANE SOCIETIES**

**WHEREAS**, the Township of Long Hill requires professional animal control services which shall include patrol of Long Hill Township; and

**WHEREAS**, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will not exceed (\$17,500) seventeen thousand five hundred dollars; and

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**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Professional services contract with the Associated Humane Societies is hereby authorized.
2. The Mayor and Clerk are authorized to sign a contract with the Associated Humane Societies in accordance with the following terms and conditions:
  - A. Term: A period of not to exceed 12 months.
  - B. Rate: On call service rate, as per contract
  - C. Services: The organization shall provide professional animal control services.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to the Animal Trust Fund. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

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**The Meeting was opened to the PUBLIC for COMMENT:** Mayor Piserchia announced that for all future meetings in 2014, there will be a 3-minute timed comment rule, which will be conducted by the Township Clerk. As there were no comments from the Public, the meeting was closed to the public

Millington Weblo Pack 56 was in attendance and invited up to take pictures with the Mayor and the Township Committee.

Deputy Mayor Rae made **MOTION TO ADJOURN**. Seconded by: Comm. Schuler. The meeting adjourned at 6:34 PM

Respectfully submitted,

Cathy Reese, RMC  
Township Clerk

**\*\* All changes to the Consent Agenda, verbally stated by the Township Clerk have been made to this version of the Minutes.**