

The meeting was called to order by Mayor Piserchia at 6:40 PM

The Mayor read the following Statement:

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

EXECUTIVE SESSION

MOVED by: Comm. Roshto of the Township Committee of Long Hill Township, that Resolution #14-058 is hereby approved for Executive Session. **Seconded by:** Comm. Meringolo
Voice Vote: All in Favor

RESOLUTION 14-058
EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Contract Negotiations:

- PBA

Pending or Anticipated Litigation:

- COAH/Lounsberry

Property Acquisition:

- Kurz Property update
- Eberle property
- Central School

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

The Mayor OPENED the PUBLIC MEETING at 7:42 PM

All present recited the PLEDGE OF ALLEGIANCE

ROLL CALL: Committeeman Roshto, Committeeman Meringolo, Committeeman Schuler, Deputy Mayor Rae and Mayor Piserchia were all present

Presentation: Winter Fun 2013 Contest Winners by Lisa Scanlon, Director of Recreation

- Maria Morris and Kaya Morris of Stirling
- Taneja and Roa Families of Stirling

- Mario, Mavinkurve and Harter Families of Stirling

COMMITTEE LIAISON REPORTS:

Comm. Meringolo reported:

- School Board will be having a Bond referendum Special Election March 11, 2014. 40% of the money needed will come from the state.
- Public Auction for the 80 Western Blvd. Property donated to LHT by Mrs. Wilhelm will be held on March 14

Comm. Roshto reported:

- Information for Historic Preservation Advisory Committee Plaque Program will be put on the website with a listing of all the properties available and the form to apply. This is part of the Long Hill Pride Project.
- Bids have been received for the interior Restoration of the Millington Schoolhouse project and should be awarded shortly

DISCUSSION / ACTION ITEMS:

Mayor Piserchia read a report issued by the LHT Police Dept regarding missing person David Bird

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Comm. Schuler of the Township Committee of Long Hill Township, that Resolution #14-039, 14-046 through #14-057 are hereby approved. **SECOND** by: Comm. Rae.

ROLL CALL VOTE: All in favor

RESOLUTION 14-039

APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of James Mangin, CFO and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

RESOLUTION 14-046

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ACCOUNTING (MUNICIPAL AUDITOR) SERVICES – NISIVOCCIA & COMPANY

WHEREAS, the Township of Long Hill requires professional auditing services which shall include the annual audit for Long Hill Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Accounting Firm of Nisivoccia & Company, has completed and submitted a Business Entity Disclosure Certification which certifies that the Accounting Firm of Nisivoccia & Company has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Accounting Firm of Nisivoccia and Company from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Accounting Firm of Nisivoccia & Company, 200 Valley Road – Suite 300, Mt. Arlington, NJ 07856 is hereby authorized per proposal dated December 19, 2013;
2. The Mayor and Clerk are authorized to sign a contract with the Accounting Firm of Nisivoccia & Company in accordance with the following terms and conditions:

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|--------------|---|
| A. Term: | A period of not to exceed 12 months. |
| B. Rate: | \$39,785.00 annually |
| C. Services: | The firm shall provide professional accounting (auditing) services. |

3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to 4-01-20-130-130-212. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

RESOLUTION 14-047
APPROVING SPECIAL EVENT LICENSE
[PBA CIVIC ASSOC. 322]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have

been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S14-02 for the event to the "Sponsor" Long Hill Township PBA Civic Assoc. 322, for their Wrestling Fundraiser to be held 6:00 PM – 11:00 PM on February 1, 2014; at the Long Hill Community Center, Warren Ave, Stirling NJ 07980, and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

RESOLUTION 14-048
AUTHORIZING TRANSFER OF 2013 APPROPRIATION RESERVES

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the 2013 Budget Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the 2013 Budget Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

From:

3-01-26-305-307-201	Garbage / Trash – Other Expenses	\$ 7,000
Total		\$ 7,000

To:

3-01-31-446-446-409	Heating Oil	\$ 7,000
Total		\$ 7,000

RESOLUTION 14-049
AMENDMENT TO THE 2014 TEMPORARY BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriations in the 2012 Budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation	\$	12,587,693
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WHEREAS, 26.25% of the total appropriations in the 2013 Budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General -	\$	3,304,270
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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the temporary appropriations be amended and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

	Temp Budget	New Budget
GENERAL GOVERNMENT		
Other Insurance Premiums	\$105,000	\$200,000

RESOLUTION 14-050
APPROVING PAYMENT OF BILLS

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

RESOLUTION # 14-051

RESOLVED: That the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund of 2012 and 2013 taxes due to a State Tax Court Judgment dated 12/13/2013 for Block 12702 Lot 30 in the amount of \$3951.14 for 2012 and \$4044.19 for 2013 for a total of \$7995.33 to: Phillip M. Oney, 115 Shawnee Path, Millington, NJ 07946.

RESOLUTION 14-052
AUTHORIZING SALE AT PUBLIC AUCTION OF REAL PROPERTY OWNED BY THE TOWNSHIP LOCATED AT 80 WESTERN BOULEVARD, GILLETTE

WHEREAS, Estelle K. Wilhelm, formerly of Gillette, died testate in Morris County, New Jersey on September 28, 2012; and

WHEREAS, Ms. Wilhelm, in her Last Will and Testament dated February 14, 2006 devised her property located at 80 Western Boulevard, Gillette to the Township of Long Hill without restriction or qualification; and

WHEREAS, the Township Committee, by the adoption of Ordinance #31313 on October 9, 2013, accepted the devise of Ms. Wilhelm's property; and

WHEREAS, the property, which contains a single-family residence, is not needed for public use; and

WHEREAS, the Local Lands and Buildings Law at N.J.S.A. 40A:12-13 provides that "a municipality may sell any real property not needed for public use as set forth in the resolution or ordinance authorizing the sale" and by following the procedures set forth in the statute;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The sale of the real property owned by the Township located at 80 Western Boulevard, Gillette is hereby authorized by open public sale at auction to the highest bidder.
2. The above property shall be advertised for public sale pursuant to all requirements and procedures set forth in the Local Lands and Buildings Law (N.J.S.A. 40A:12-1 et seq.).
3. The Township Clerk shall advertise notice of the sale in a newspaper circulating in the Township by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven (7) days prior to such sale.
4. Bids shall be received by the Township Clerk on the **14th day of March, 2014**, at **10:00 AM** at the Town Hall, 915 Valley Road, Gillette, New Jersey, in the manner of a public auction in accordance with procedures to be announced by the Township Clerk.
5. The Township will not accept a bid of less than **\$195,000.00**. All bids shall be referred to the Township Committee for review and final approval pursuant to N.J.S.A. 40A:12-13a. The Township reserves the right to accept the highest bid

or to reject any and all bids, including the highest bid, and shall make its decision known by resolution within ten (10) days after bids are received.

6. Bidders shall make payment as follows:
 - a. Cash or certified check within fifteen minutes of the close of bidding, 10% of bid price.
 - b. Cash or certified check at a closing to be held on or before **April 11, 2014**; 90% of purchase price.

7. Within 15 minutes of the close of bidding the highest qualified bidder, as designated by the Township Clerk, shall submit cash or certified check in the amount of 10% of its bid and shall immediately execute an offer to purchase at its bid price, which offer shall include the terms and conditions specified herein.

8. Title shall be conveyed by Bargain and Sale Deed.

9. At closing of title, purchaser shall submit an additional sum of money equal to the costs of all advertising of the sale and the recording of the Township's deed.

10. The property shall be used only for single-family residential purposes in compliance with the Township land use ordinances.

11. Failure to comply with any of the above requirements or to close on or before **April 11, 2014**, shall entitle the Township to rescind prior bid approval, terminate any and all rights of the designated bidder in said property and retain all monies theretofore deposited.

12. The property is being conveyed subject to existing encumbrances, liens, zoning regulations, easements, other restrictions, such facts as an accurate survey would reveal and

any present or future assessments for the construction of improvements benefitting said property.

13. The Township will not pay any realtor commission in connection with the sale.

RESOLUTION 14-053
AWARDING CONTRACT FOR JANITORIAL SERVICES

WHEREAS, the Township of Long Hill received requests from four (4) companies but only one (1) sealed bid was received for Janitorial Services on January 2, 2014 and

WHEREAS, the bid received are as follows:

Jan – Dec 2014	<u>Excellent Building Services</u>
	All prices are per year
Building 1-Stirling Lake	\$1,000.00
Building 2 – Rec. Building – Valley Rd	\$2,600.00
Building 3 – Town Hall	\$16,800.00
Building 4 – Police HQ	\$11, 340.00
Library	\$11,400.00
Supplies/Cleaning/Paper Products	\$3,600.00
Total	\$46,740.00

WHEREAS, Excellent Building Services provided a responsive bid that is lower than the service bid price for 2012 and 2013; and

WHEREAS, the Township Administrator, recommends the award of the contract for the Excellent Building Services, 70 South Jefferson Street, Orange, NJ 07050; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, New Jersey as follows:

1. Award the contract to Excellent Building Services, 70 South Jefferson Street, Orange, NJ 07050

2. The contract shall be in the amount of Forty Six Thousand Seven Hundred Forty Dollars (\$46,740) for the year 2014.
3. The line item for the Township Library will be billed directly to the Library.
4. Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for Janitorial Services.

RESOLUTION #14-054

RESOLVED: That the Township Committee of the Township of Long Hill upon the advice of the Township Clerk does hereby authorize a refund from the Parking Trust Fund of \$275.00 for a 2014 Stirling Station Parking Pass for Sergey Khoroshevski, 52 Wabeno Ave, Apt. D, Springfield, NJ 07081.

RESOLUTION 14-055

AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM

[REPLACES Resolution 13-073]

WHEREAS, the Township Committee deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency volunteers in the Township of Long Hill; and

WHEREAS, the Millington Volunteer Fire Company, Stirling Volunteer Fire Company and the Long Hill First Aid Squad provides the volunteer emergency services for the Township of Long Hill; and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey authorizes the Township Administrator, the Municipal Clerk and the Deputy Clerk to execute the Certificate of Authorization VTC-5 upon verification that the volunteer is in good standing.

RESOLUTION # 14-056

**Mutual Aid and Morris County Regional Emergency Deployment System (MCREDS)
Authority to Execute Agreement: Terms and Conditions.**

WHEREAS, pursuant to N.J.S.A. 40A:14-156 et seq. N.J.S.A. 40A:8A-1 et seq. and as otherwise provided by law, the Chief of Police of the Township of Long Hill is hereby authorized to execute a mutual aid agreement with the County of Morris and the municipalities within the County of Morris, as well as any municipalities that are contiguous, for the provision of supplemental law enforcement assistance in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis, which agreement shall include, but not be limited to the following terms and conditions:

- A. Each party agrees that in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis within the municipal jurisdiction of any other party, the appropriate services and

assistance will be provided upon request and to the extent reasonably possible without endangering persons or property within the municipality rendering such assistance.

B. All mutual aid rendered pursuant to the mutual aid agreement and Morris County Regional Emergency Deployment System (MCREDS) Plan shall be provided without charge or expense to the municipality receiving such assistance. By executing the mutual aid agreement, each party acknowledges that it shall be solely responsible for the provision of any and all salary and other benefits for its personnel, whether paid or volunteer, rendering assistance within the other municipality, to the same extent as if such personnel were performing their duties within the municipality providing the assistance.

C. The mutual aid agreement shall have an initial term of one-year and shall automatically be renewed for additional and successive one-year terms, unless and until one of the parties thereto elects to terminate the agreement by providing prior written notice to the other parties to the agreement.

RESOLUTION 14-057
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – Indoor Soccer, LLC

WHEREAS, Indoor Soccer, LLC: Block 14602, Lot: 4.01 & Lot *, in regards to Application No. 10-15P, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that **\$561.59** remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of **\$561.59** to Indoor Soccer, LLC, 7 N. Willow Street, Suite 8B, Montclair, NJ 07042

OLD BUSINESS: There was no Old Business to discuss

NEW BUSINESS: Comm. Roshto noted that the Planning Board was revamping the current ADA Compliance Ordinance, the current Ordinance is incorrect.

Announcements/Correspondence:

- Cub Scouts Pinewood Derby at the Senior Center – Saturday at 9:00 AM
- Feb. 8th is Central School's fund raiser for their music program
- Saturday is final day for Little League sign up
- PBA Wrestling Event at the Community Center
- Stirling Fire Dept. Venison Dinner Fund Raiser

MEETING OPEN TO THE PUBLIC: (Remarks and Statements Pertaining to Any Matter)

Mr. Dennis Sandow requested the following:

- Drafted Budget for 2014 should be available to the public once it is introduced.
- Sewer fees should be approved in Feb. so as not to have the bills late again this year
- The list of streets to be paved should be published
- The Township Committee should publish their objectives for 2014

ADJOURNMENT :

As there were no additional public comments, Comm. Meringolo made a motion, seconded by Comm. Rae to adjourn. Voice Vote: All in favor

The meeting adjourned at 8:27 PM.

Respectfully submitted,

Cathy Reese, RMC
Township Clerk

Approved by the Township Committee on February 12, 2014

DRAFT