



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
March 26, 2014
6:30 PM CLOSED SESSION; 7:30 PM OPEN SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #14- is hereby approved for Executive Session. **Seconded by:**

ROLL CALL VOTE:

**RESOLUTION 14-118
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- LHT Fire

Contract Negotiations:

- PBA

Property Acquisition:

- Kurz Property update
- Eberle property

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll

COMMITTEE LIAISON REPORTS:

DISCUSSION / ACTION ITEMS:

- 2014 Budget Discussion
- Website
- 80 Western Blvd. Property sale
- OPMA Policy

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #14-103 through #14- 115 are hereby approved.

SECOND by: _____. **ROLL CALL VOTE:**

RESOLUTION 14-103

GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN'S BENEVOLENT ASSOCIATION ANNUAL TROUT FISHING DERBY AND APPROVING THE TOWNSHIP'S SUPPORT TO CO-SPONSOR THE DERBY

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby grant permission for the Policemen's Benevolent Association to hold their Annual Trout Fishing Derby at Stirling Lake on Saturday, April 19, 2014 from 8:00 a.m. to 1:00 p.m. and approving the Township's support to Co-Sponsor the derby.

RESOLUTION #14-104

2013 Tax Refund

BE IT RESOLVED: That the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for 2013 taxes for the following parcel due to Title change from A.K. Stamping Co. to the Township of Long Hill as of 10/29/13 as per Deed of Declaration of Taking recorded 10/31/2013 in the Morris County Clerk's Office;

NOW THEREFORE BE IT RESOLVED: That a refund for Block 11301 Lot 3 in the amount of \$6787.62 for the 4th quarter taxes of 2013. Check to be to: A.K. Stamping Co., 1159 Route 22, Mountainside, NJ 07092.

**RESOLUTION 14-105
APPROVAL AND RELEASE OF SESSION MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the March 12, 2014 Township Committee meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the March 12, 2014 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 14-106
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 14-107
CERTIFYING JUNIOR MEMBERSHIPS WITH STIRLING
VOLUNTEER FIRE COMPANY [CAMPBELL]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that Patrick Robert Campbell is a Junior Member of the Stirling Volunteer Fire Company.

**RESOLUTION 14-108
APPROVING SPECIAL EVENT LICENSE
[LONG HILL TOWNSHIP BASEBALL ASSOCIATION]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 14-06 for the event to the "Sponsor" Long Hill Township Baseball Association, for their Special Event to be held 9:00 AM on April 26, 2014. Opening Day Parade starting on Bay Street; and

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

**RESOLUTION 14-109
APPROVING SPECIAL EVENT LICENSE
[Watchung Mountain Chapter AACA]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 14-07 for the event to the "Sponsor" Watchung Mountain Chapter AACA, for their Special Event to be held April 6, 2014, at the Long Hill Community Center, from 6:30 AM – 3:00 PM.

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

14-110
APPROVING SPECIAL EVENT LICENSE & FIREWORKS
[ST. VINCENT DE PAUL PARISH]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 14-04 for the event to the "Sponsor" St. Vincent de Paul Parish, for their Special Event "Carnival Fundraiser" to be held 3:00 PM – 11:59 PM on May 28 through May 31, 2014; and

BE IT FURTHER RESOLVED, that the Township Committee does hereby approve fireworks conducted by Garden State Fireworks of Millington on the last day of the event, May 31, 2014 and that all necessary permits have been approved;

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

RESOLUTION 14-111
Tax Refund B. 11301/ L. 1& 2

BE IT RESOLVED: That the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for 2013 taxes for the following parcels due to Title change from RHK Partnership to the Township of Long Hill as of 10/29/2013 as per Deed of Declaration of Taking recorded 10/31/2013 in the Morris County Clerk's Office.

NOW THEREFORE BE IT RESOLVED: That a refund for Block 11301 Lot 1 in the amount of \$6787.62 for 4th quarter taxes for 2013 and for Lot 2, 4th quarter taxes for 2013 in the amount of \$4688.46 for the 4th quarter taxes of 2013. The total refund check of: \$11476.08 is to: RHK Partnership c/o AK Stamping Co., Inc, 1159 Rte 22, Mountainside, NJ 07092.

Resolution 14-112
Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Extension January 1, 2014 to June 30, 2014

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, Township of Long Hill was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to Watchung Hills Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill_ does hereby authorize the submission of the grant extension for the Watchung Hills Municipal Alliance grant in the amount of:

DEDR	\$4,259.50
Cash Match	\$1,064.87
In-Kind	\$3,194.00

The Township Committee of the Township of Long Hill acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION 14-113
APPOINTMENT OF QUALIFIED PURCHASING - ESPOSITO**

BE IT RESOLVED, in accordance with the provisions of Township Code Section 2-25 , as authorized by N.J.S.A. 40A:11-9, that the Township Committee of the Township of Long Hill does hereby appoint John Esposito as Qualified Purchasing Agent and he shall serve at the pleasure of the Township Committee..

**RESOLUTION 14-114
2014 FEE SCHEDULE - Amendment 1**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2014 for licenses and permits for the Township of Long Hill are hereby **amended** and approved:

Administrative Research Fee

Supervisory	\$ 30.00/hr
Clerical	\$ 25.00/hr

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
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Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	

Amusement Devices

Juke Box	\$ 30.00
Video Games	\$ 60.00

Soda Machines		\$	10.00
Pool Tables		\$	60.00
Pinball Machines		\$	60.00
Building Materials - Township Dumpster			
Car		\$	15.00
Station Wagon		\$	50.00
Mini Van		\$	75.00
Small Pick-up truck		\$	110.00
Pick-up truck or van		\$	150.00
Extra for overload		\$	40.00
Canvassers, Solicitors and Peddlers Permit		\$	20.00
Solicitor Digital Photograph		\$	2.00
Charitable Clothing Bin Application [Yearly]		\$	25.00
Dog Licenses			
Spayed/Neutered		\$	17.50
Non-Spayed/Neutered		\$	20.50
Late Fee after January 31st		\$	10.00
Late Fee after February 28 th		\$	20.00
Replacement (first one free, thereafter \$5.00)			
Fill/Soil Removal Permit		\$	50.00
Food and Drink License			
Pharmacy		\$	65.00
Retail Food Establishment (under 2,000 sq. feet)		\$	100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$	135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$	165.00
Retail Food Establishment (over 10,000 sq. feet)		\$	400.00
Mobile Retail Food Establishment		\$	110.00
Temporary Retail Food Establishment		\$	30.00
Farmers Market		\$	20.00
Catering		\$	110.00
Re-Inspection Fee		\$	100.00
Late Fee (renewals only – after January 31 st)			
		Double License Fee	
Handgun Permit		\$	2.00
Handgun Identification Card		\$	5.00
Kennel License		\$	35.00
Limousine License		\$	50.00
Parking Permit:			
Millington	Yearly	\$	225.00
Yearly after July 1 st		\$	112.50
Stirling	Yearly	\$	275.00
Yearly after July 1 st		\$	137.50

Gillette	Yearly	\$ 325.00
Yearly after July 1st		\$ 162.50
Daily		\$ 5.00
Replacement Permit		\$ 5.00
<u>Parks and Recreation Facilities Use Reservation Fees</u>	<u>Resident</u>	<u>Non-Resident</u>
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs	\$45.00/2 Hrs
Stirling Lake Pavilion	\$30.00/4 Hrs	\$55.00/4 Hrs
Meyersville Field	\$25.00/2 Hrs	\$45.00/2 Hrs
Commercial Use Rates (\$100.00 Deposit required and Insurance)		
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs	\$110.00/2Hrs
Meyersville Field	\$60.00/2Hrs	\$110.00/2Hrs
Bocce Ball Courts		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Horseshoe Pits		
Non Resident	\$40.00/2 Hrs.	
Resident Commercial	\$50.00/2 Hrs.	
Non-Resident Commercial	\$100.00/2 Hrs	
Tennis Courts		
Non Resident	\$10.00/1 Hr.	
Resident Commercial	\$15.00/1 Hr.	
Non-Resident Commercial	\$20.00/1 Hr	
Photocopies/Copies:		
Black & White copies (per copy) Letter size		\$ 0.05
Legal size		\$ 0.07
11 x 17		\$ 0.10
Color copies (per copy)		\$ 0.15
[Copies include sizes 8 ½ x 11, 8 ½ x 14 and 11 x 17]		
Large Format Prints	\$5.00/page for 24" X 36" \$1.00/linear foot over initial 2 feet	
DVD ROM	\$	3.00
CD	\$.50
CD of Full Tax Map (total includes mailing and postage)	\$	25.00
Land Use Ordinances	\$	35.00
Zoning Map	\$	5.00
Master Plan	\$	35.00
Duplicate Copy of Tax Bill	\$5.00/first dup. \$25.00 for each additional duplicate copy	
Duplicate Tax Sale Certificate	\$	100.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$	100.00

Mulch Pick Up for Local Garden Centers Only	\$ 6.00
	<i>Per cubic yard.</i>
Public Assembly Permit	\$ 100.00
Recreation Programs	
Basketball registration (Intramural)	\$ 65.00
Basketball registration (Traveling Team)	\$ 200.00
Basketball (Traveling Team) Out-of-Town students	\$ 300.00
Adult Basketball League [per season]:	
Long Hill Resident Adult	\$ 20.00
Out-of-Town Resident Adult	\$ 30.00
Little Explorers Summer Pre-School Camp:	\$75.00 per week
One Session: _____	\$ 75.00
Two Sessions: _____	\$ 140.00
Three Sessions: _____	\$ 200.00
All Four Sessions: _____	\$ 280.00
Field Hockey Fall Program	\$ 60.00
Field Hockey Summer Clinic	\$ 85.00
Girls Lacrosse Summer Clinic	\$ 80.00
Swim Lessons (per week)	\$ 65.00
"Learn to Swim" Lessons (per class)	\$ 15.00
Girls Volleyball	\$ 75.00
Women's Softball League	\$120 per team (season fee)
Rutgers S.A.F.E.T.Y. Class	\$ 35.00
Summer Recreation [6-week program]	<u>5</u> week program
	Long Hill Twp. Resident \$275.00 \$235.00
	Non-Resident \$540.00 \$460.00
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00

Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Sewer Connection Agreement Fee	\$30,000.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee	\$ 50.00
[For 3 rd request in a calendar year]	
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
<u>Towing Services and Storage:</u>	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles:	
(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

Emergency Mgmt – Salaries & Wages	\$3,000	\$5,000
Municipal Court – Salaries & Wages	\$22,200	\$32,000
Streets & Roads – Salaries & Wages	\$200,000	\$360,000
Fleet Maintenance – Other Expenses	\$35,200	\$45,000
Parks & Playgrounds – Salaries & Wages	\$30,000	\$47,000
Parks & Playgrounds – Other Expenses	\$8,600	\$12,000
Water	\$9,100	\$12,000
Gasoline	\$20,000	\$25,000
Electricity	\$50,000	\$60,000
Sewer System – Salaries & Wages	\$80,000	\$132,000
Sewer System – Other Expenses	\$60,900	\$80,000
Social Security	\$101,300	\$145,000

OLD BUSINESS:

NEW BUSINESS:

Announcements/Correspondence:

MEETING OPEN TO THE PUBLIC:

Remarks and Statements Pertaining to Any Matter

ADJOURNMENT – Possible Exec. session