



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
April 9, 2014  
6:30 PM CLOSED SESSION; 7:30 PM OPEN SESSION**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-132 is hereby approved for Executive Session. **Seconded by:**

**ROLL CALL VOTE:**

**RESOLUTION 14-132  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Pending Litigation

- Batista
- Indoor Soccer

Property Acquisition:

- Kurz Property update
- Eberle property

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Clerk will call the Roll

**Mayor's Proclamation – Arbor Day**

**HPAC Historic Plaque Presentation**

**Resolution #14-135**

Recognizing the MILLINGTON SCHOOL and the GILLETTE SCHOOL as  
Long Hill Township Historic Sites

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that  
Resolution #14-135 is hereby approved. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**Mayor Appointments: Fred Rossi Sr. – HPAC**

**COMMITTEE LIAISON REPORTS:**

**DISCUSSION / ACTION ITEMS:**

- Central School

**ORDINANCES:**

**ORDINANCES INTRODUCTION:**

**ORDINANCE #326-14**

**CALENDAR YEAR 2013 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$328,333.35 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Long Hill, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$383,055.55, and that the CY 2014 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,



c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-133 is hereby approved. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**RESOLUTION 14-134  
INTRODUCTION OF 2014 MUNICIPAL BUDGET**

**BE IT RESOLVED**, that the attached statements of revenues and appropriations shall constitute the Municipal Budget for year 2014;

**BE IT RESOLVED**, that said Budget be published in the Echoes Sentinel in the issue for March 17<sup>th</sup>, 2014;

**BE IT FINALLY RESOLVED**, that the Governing Body of the Township of Long Hill does hereby approve the Budget for the year 2014

**2014 MUNICIPAL BUDGET**

**Township of Long Hill, County of Morris, for the fiscal year 2014.**

**Revenue and Appropriation Summaries**

Summary of Revenues	Anticipated	
	2014	2013
1. Surplus	950,000	575,000
2. Total Miscellaneous Revenues	3,994,634	4,577,741
3. Receipts from Delinquent Taxes	450,000	450,000
4. a) Local Tax for Municipal Purposes	9,157,530	9,189,858
b) Addition to Local District School Tax		
c) Library Tax	535,662	545,425
Total Amount to be Raised by Taxes	9,693,192	9,189,858
Total General Revenues	15,087,826	15,338,025

Summary of Appropriations	2014 Budget	Final 2013 Budget
1. Operating Expenses: Salaries & Wages	5,008,653	4,923,272
Other Expenses	5,506,607	6,098,247
2. Deferred Charges & Other Appropriations	1,150,852	1,366,898
3. Capital Improvements	665,000	141,485
4. Debt Service ( Include for School Purposes )	1,943,399	1,994,808

5. Reserve for Uncollected Taxes	813,315	813,315
Total General Appropriations	15,087,826	15,338,025
Total Number of Employees	61	61

**2014 Parking Utility Budget**

Summary of Revenues	Anticipated	
	2014	2013
1. Surplus		95,000
2. Total Miscellaneous Revenues	30,000	30,000
3. Deficit (General Budget)		
Total General Revenues	30,000	125,000
Summary of Appropriations	2014 Budget	Final 2013 Budget
1. Operating Expenses: Salaries & Wages	7,500	7,500
1. Operating Expenses: Other Expenses	17,500	17,500
2. Capital Improvements	5,000	100,000
3. Debt Service		
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total General Appropriations	30,000	125,000
Total Number of Employees	1	1

Balance of Outstanding				
	General	Water Utility	Sewer Utility	Utility-Other
Interest	430,585			
Principal	1,512,814			
Outstanding Balance	12,604,017			

Notice is hereby given that the budget and tax resolution was approved by the Governing Body of the Township of Long Hill, County of Morris, on April 9, 2014.

A hearing on the budget and tax resolution will be held at the Long Hill Township Municipal Building, on May 14, 2014 at 7:30 PM at which time and place objections to the Budget and Tax Resolution may be presented by taxpayers or other interested persons.

Copies of the entire budget are available in the office of the Township Clerk at the Municipal Building, 915 Valley Road, Gillette, NJ, or by calling (908) 647-8000 during the hours of 9 AM to 4 PM.

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-134 for the 2014 Budget Introduction is hereby approved with the Open Public Hearing and Final adoption of the 2014 Budget scheduled for May 14, 2014. **SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE:** *Must be passed by a majority of the FULL MEMBERSHIP*

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**Resolution 14-112 Revised**  
**Governor's Council on Alcoholism and Drug Abuse**  
Fiscal Grant Extension January 1, 2014 to June 30, 2014

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, Township of Long Hill was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

**WHEREAS**, funding has been made available to Watchung Hills Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby authorize the submission of the grant extension for the Watchung Hills Municipal Alliance grant in the amount of:

DEDR	\$4,259.50
Cash Match	\$1,064.87
In-Kind	\$3,194.63

The Township Committee of the Township of Long Hill acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-112 is hereby approved. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #14-119 through #14-131 is hereby approved. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**RESOLUTION 14-119**  
**AUTHORIZING THE TOWNSHIP TO APPLY FOR GRANT FUNDS TO THE STATE OF NEW JERSEY MUNICIPAL RECYCLING TONNAGE GRANT PROGRAM**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be available to municipalities to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the 2013 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the asset of Long Hill Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, wishes to file an application and endorses such application with the State of New Jersey Department of Environmental Protection and designates Thomas Sweeney, Recycling Coordinator, to ensure that the application is properly filed;

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be use solely for the purposes of recycling.

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**RESOLUTION 14-120  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 14-121  
AUTHORIZE CONSUMPTION OF ALCOHOL  
AT TOWNSHIP OF LONG HILL LIBRARY AS PER TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Library Director and the Library Trustees hereby approve a *"Apothecary Cocktails"*, Friday, May 30, 2014 ; and

**BE IT FURTHER RESOLVED** that based on the recommendation of the Library Director and the Library Trustees alcoholic beverages be allowed at the event in accordance with Long Hill Township Code 11-2.5, *et.sec.*, the Township Committee does hereby approve alcoholic beverages be allowed at the Library provided that the Library Director provide the Police Chief with a plan to check identification and control the consumption of alcoholic beverages and the plan is acceptable to the Police Chief.

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**RESOLUTION 14-122  
APPROVING SPECIAL PERMIT  
FOR SOCIAL AFFAIR [Long Hill Township Library]**

**WHEREAS**, the Long Hill Township Library has submitted an Alcoholic Beverage Control Application for a Special Permit for a Social Affair to be held on May 30, 2014 from 7:00 p.m. to 9:30 p.m. to be held at the Long Hill Township Library, 915 Valley Road, Gillette, NJ; and

**WHEREAS**, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The following individual will be the **only persons allowed to serve alcohol:**  
Alexandria Arnold, Library Director;  
Addresses on file in Police Headquarters
2. No one under the age of 21 shall be served alcoholic beverages. The Knights of Columbus or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages.
3. No person assumed to be under the influence of an alcoholic beverage shall be served or allowed to walk or drive from the event.
4. The consumption of alcoholic beverages shall be confined to the interior of the Long Hill Township Library. No alcoholic beverages are to be carried or consumed in the parking lot areas.
5. Alcoholic beverages shall only be served and/or consumed between the hours of 7:00 p.m. and 9:30 p.m. on May 30, 2014

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to sign the municipal certification on the application and forward it to the applicant.

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**RESOLUTION 14-123  
AUTHORIZING THE RETURN OF  
PROFESSIONAL REVIEW ESCROW –Centennial Village**

**WHEREAS**, Centennial Village, Block: 10908, Lot: 4, in regards to Application No. 07-43P, has requested that the Professional Review Escrow fees be returned; and

**WHEREAS**, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

**WHEREAS**, the Chief Financial Officer has determined that \$30.42 remains in the account;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$30.42 to Centennial Village Assoc., 375 Valley Road, Gillette, NJ 07933

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**RESOLUTION 14-124  
AUTHORIZING THE RETURN OF MAINTENANCE BOND – BODNAR**

**WHEREAS**, Stephen Bodnar for the improvements to 45 Highland Avenue, has requested that the Maintenance Bond, account # 40513 be released; and



**WHEREAS**, the Township Engineer has certified that the Maintenance Bond may be released, pursuant to a request by the developer, an inspection has been completed of the storm and sanitary improvement for Block 11103, Lot 12; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Township CFO to return Maintenance Bond account # 40513, with any interest due to Stephen Bodnar.

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**RESOLUTION 14-125  
APPROVAL AND RELEASE OF SESSION MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the March 26, 2014 Township Committee meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the March 12<sup>th</sup> and March 26<sup>th</sup>, 2014 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 14-126  
RATIFYING COLLECTIVE BARGAINING AGREEMENT  
BETWEEN THE TOWNSHIP OF LONG HILL PBA #322 AND  
PBA/SOA #322 SUPERIOR OFFICERS ASSOCIATION**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, that it hereby ratifies and affirm the Collective Bargaining Agreement

between the Township of Long Hill and PBA #322 and PBA/SOA #322 Superior Officers Association for a period of January 1, 2014 to December 31, 2018 and authorize the Mayor and Township Clerk to execute the Collective Bargaining Agreement.

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**RESOLUTION 14-127  
APPROVE CONFERENCE REQUEST  
Wastewater Superintendent**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a request by the DPW, Wastewater Superintendent for 2 employees from the Wastewater Division to attend the New Jersey Environmental Association Conference on May 14-15, 2014; and

**NOW, THEREFORE, BE IT RESOLVED by**, the Long Hill Township Committee hereby approves the request of the Wastewater Superintendent for Vinny Testa and Mike Auro to attend the NJWEA Conference as outlined in his memo.

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**RESOLUTION 14-128  
AWARDING CONTRACT FOR REPAIRS TO MATTHEW G. KANTOR PARK  
TENNIS COURTS (3) & BASKETBALL COURT (1)**

**WHEREAS**, bids were received for Repairs to the Matthew G. Kantor Park Tennis Courts and Basketball Court on March 25, 2014; and

**WHEREAS**, a total of 4 bids were received; and

**WHEREAS**, the low bidder is Copeland Coating Company, Inc., 3600 US Route 20, Nassau, New York for a total bid of \$44,710.00; and

**WHEREAS**, the Director of Recreation, Lisa Scanlon; has recommended awarding the contract to Copeland Coating Company.; and

**WHEREAS**, a certification of availability of adequate funds has been filed by the Chief Financial Officer, in accordance with the requirements of N.J.S.C. 5:30-14.5;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for repairs of the Tennis Courts (3) and the Basketball Court (1) at Matthew G. Kantor Park is hereby awarded to Copeland Coating Company, Inc., in accordance with its bid dated March 25, 2014, for a lump sum total of \$44,710.00.
2. The Mayor and Clerk are hereby authorized to execute a contract with Copeland Coating Company, Inc., with receipt of all documentation required pursuant to the bid specifications and the Local Public Contracts Law.
3. This contract shall be charged to budget line items C-04-55-265-000-004 for \$37,110.00 and C-04-55-320-001-502 for \$7,600.00. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**RESOLUTION 14-129  
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR  
NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that the following is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association:

**Justin D. Alto**

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**RESOLUTION 14-130  
APPROVING ADVANCEMENT [DUFFY]**

**WHEREAS**, Edward Duffy was appointed as a probationary laborer on October 15, 2013, per Long Hill Township Resolution 13-319; and

**WHEREAS**, Mr. Duffy will have completed the 6 – month probationary period on April 15, 2014;

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Tom Sweeney, Director of Public Works, does hereby approve the advancement of Edward Duffy to Truck Driver/Laborer Class 4, effective April 15, 2014 at an hourly rate of \$18.87.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the Public Works Association Collective Bargaining Agreement.

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**RESOLUTION #14-131  
AUTHORIZING AWARD OF CONTRACT  
FOR LANDSCAPE MAINTENANCE SERVICE [CENTAMORE LANDSCAPING]**

**WHEREAS**, quotes for landscape maintenance service were received from three (3) bidders at the quote opening on April 8, 2014 and the Quote Summary is attached to this Resolution; and

**WHEREAS**, the apparent lowest quote in the amount of \$22,400 for the Base Bid, which was submitted by Centamore Landscaping, Gillette, New Jersey, was fully responsive and included all information required by the Request for Quote specifications; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that:

1. A contract for the maintenance of Township grounds as described in the Request for Quote specifications is hereby awarded to Centamore Landscaping of Gillette, New Jersey in accordance with its bid as follows:

2014	\$22,400	Base Bid Only
2015	\$22,400	Base Bid Only

2. Centamore Landscaping shall comply with all other requirements set forth in the Request for Quote Specifications and the local public contracts law.

3. The Chief Financial Officer has filed a certification of availability of funds in the office of the Township Clerk, as required by the Local Budget Law

4. The Mayor and Township Clerk and hereby authorized and directed to execute the contract for maintenance services.

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**OLD BUSINESS:**

**NEW BUSINESS:**

**Announcements/Correspondence:**

- Easter Egg Hunt, Saturday, April 12, 10:00 AM, Matthew G. Kantor Park
- Fishing Derby – Saturday, April 19, 2014, 8:00 am – 1:00 pm at Stirling Lake
- Auction 80 Western Blvd. April 25<sup>th</sup> 10:00 AM court Room, minimum bid \$125,000
- Little League Opening Day Parade April 26<sup>th</sup> from 9-10:30 AM, Poplar Street., rain date April 27<sup>th</sup>.
- FREE Stroke Screening May 2, Chester Library 1-4PM

**MEETING OPEN TO THE PUBLIC:**

Remarks and Statements Pertaining to Any Matter

**ADJOURNMENT:** *Possible return to Executive Session*