



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
November 26, 2014
3:30 PM CLOSED SESSION; 4:00 PM OPEN SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the November 20, 2014 edition, and posted on the bulletin board in the Municipal Building on November 14, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

No matter shall be commenced or continued after 11:00 PM at any meeting unless a motion is passed by the members present to extend the meeting to a later specified cutoff time.

EXECUTIVE SESSION

**RESOLUTION #14-349
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Property Acquisition:

- Kurz Property update
- Eberle property

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #14-349 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

Presentation to Committeeman Roshto

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #14-339 through #14-347 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**RESOLUTION 14-339
APPROVING SPECIAL EVENT LICENSE
[20th Annual Kids Holiday Party]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event to the “Sponsor” Long Hill Community Center, for their Special Event to be held on December 14, 2014 at the Long Hill Community Center: 1229 Valley Road, Stirling from 1:00 PM – 3:00 PM.

BE IT FURTHER RESOLVED that the Police Department Patrols will monitor vehicle and pedestrian traffic for the event.

**RESOLUTION 14-340
REFUND TAX OVERPAYMENT [B. 12101, L. 3.19]**

RESOLVED: That the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for overpayment of Taxes on Block 12101 Lot 3.19 due to duplicate 4th quarter in the amount of \$2187.16 to: James G. and Barbara F. Carter, 8 Cooper Lane, Millington, NJ 07946.

**RESOLUTION 14-341
APPROVING USE OF HICKS TRACT –
BOY SCOUT TROOP 59**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby grant permission for Boy Scout Troop 59 of Stirling to use the Hicks Tract to hold their annual festivities;

-December 12th – 13th to camp overnight; and

-December 17th for their “Christmas in the Woods” program as per letter dated November 4, 2014, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

**RESOLUTION 14-342
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

RESOLUTION 14-343
To Amend Resolution 14-336, approved by the Township Committee,
November 12, 2014 appointing the 2014/2015 Basketball Program Staff

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2014/2015 Recreation Basketball program effective November 15, 2014:

ADDITIONS:

Supervisors	Salary/Hour
Allen Tenko	\$15.00/hr.
Emily Kesselmeyer	\$15.00/hr.
Referees/Timers/Scorekeepers	
Brian Leon Garcia	\$ 8.50/hr.

DELETIONS:

Referees/Timers/Scorekeepers
 Julia Priovolos will not be returning to the program

RESOLUTION 14-344
 Change Order 1 & 2 for Little League Field Improvements

WHEREAS, Township Recreation Director Lisa Scanlon solicited quotations for improvements at the Little League Field; and

WHEREAS, the contract was awarded to Georgia Golf Construction, Inc. for \$27,613.00; and

WHEREAS, based recommendations from the Recreation Director and the Contractor the following changes will be made to the contract price:

Change Order #	Description	Amount	Net Amount of Contract
001	Excess of infield mix not needed CREDIT	(\$1,134.00)	\$26,479.00
002	Mound Covers for Home Plate and the Pitchers' Mound	\$935.00	\$27,414.00

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township Of long Hill, in the County of Morris, State of New Jersey as follows:

1. Change Order #001 for a credit of excess infield mix and Change Order #002 for protective mound covers for home plate and the pitchers' mound are hereby approved.
2. The Change Orders will be charged to 05-9999-0604-000-6-00000. The Chief Financial officer has certified that sufficient funds are available.

RESOLUTION 14-345
APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 29, 2014 and November 12, 2014 Township Committee meetings.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the October 29, 2014 and November 12, 2014 Executive Session Meetings Minutes as redacted by the Township Attorney.

**RESOLUTION 14-346
AUTHORIZING TRANSFER OF FUNDS**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Transfer From:		Transfer To:	
Salaries & Wages		Salaries & Wages	
Finance - S&W	\$ 30,000	Tax Assessment - S&W	\$ 1,000
Planning Board - S&W	\$ 10,000	Tax Collector - S&W	\$ 1,000
Fire Prevention Inspector - S&W	\$ 5,500	Board of Adjustment - S&W	\$ 18,000
Police - S&W	\$ 11,000	Municipal Court - S&W	\$ 2,000
Sewer System - S&W	\$ 26,000	Streets & Roads - S&W	\$ 82,000
Uniform Construction Code - S&W	\$ 13,000	Stirling Lake Recreation - S&W	\$ 8,500
Salary Adjustment - S&W	\$ 50,000	Parks & Playground - S&W	\$ 5,000
Total:	\$145,500		\$117,500
Other Expenses		Other Expenses	
Recycling and Sanitary - OE	\$ 6,000	MIS - Management Sys - OE	\$ 4,000
Administrative and Executive- OE	\$ 7,000	Utilities - Electricity - OE	\$ 33,000
Radio Communication - OE	\$ 6,000	Health Officer - Contractual - OE	\$ 1,200
Condo Services Act - OE	\$ 18,000	Health Waiver-OE	\$ 5,000
Communiation Advisory Committee- OE	\$ 4,000	Fleet Maintenance - OE	\$ 21,000
Parks & Playgrounds - OE	\$ 7,000	Senior Center - OE	\$ 800
Group Health Insurance - OE	\$ 7,000	Buildings & Grounds -OE	\$ 10,000
Fire Prevention - OE	\$ 5,000	Sewer System - OE	\$ 38,000
Streets & Roads - OE	\$ 27,000	Engineering - OE	\$ 12,000
Street lighting - OE	\$ 17,000	Legal Expense- OE	\$ 15,000
Utilities - Gasoline-OE	\$ 4,000		\$140,000
Utilities - Natural Gas - OE	\$ 4,000		
	\$112,000		
Grand Total:	\$257,500	Grand Total:	\$257,500

**RESOLUTION 14-347
AUTHORIZING RELEASE OF ESCROW**

WHEREAS, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

Developer’s Escrow

Tara McGauley App#14-02Z	\$929.68
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ORDINANCES:

ORDINANCE PUBLIC HEARING/CONSIDERATION OF ADOPTION

ORDINANCE #344-14

AN ORDINANCE PROHIBITING THE OBSTRUCTION OF SIDEWALKS AND SUPPLEMENTING AND AMENDING SECTION 20-3 OF THE TOWNSHIP CODE ENTITLED “DUMPING AND STREET OBSTRUCTIONS”

STATEMENT OF PURPOSE: To expand the Township Code to prohibit the obstruction of sidewalks, to require the removal of any obstructions that constitute a safety hazard, and to specify the penalties for violation of this section.

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

Section 1. The title of Section 20-3 of the Township Code is hereby changed from “Dumping and Street Obstructions” to “Dumping, Street and Sidewalk Obstructions” and that section as re titled is supplemented and amended to read as follows:

20-3 DUMPING, STREET AND SIDEWALK OBSTRUCTIONS

20-3.1 Depositing or Dumping.

No person shall deposit, throw, spill or dump dirt, mud, gravel, sand, stone, cement, trees, stumps, brush, grass, leaves, wood, metal, iron, plastic, manure, fertilizer, ashes, coal, cinders, refuse, garbage or other material upon any street or sidewalk or portion thereof within the limits of the Township; nor shall any person throw, deposit, spill or dump the same upon any public or private land within the limits of the Township without the permission of the owner thereof; nor shall any person cause or permit the same to be done.

20-3.2 Street and Sidewalk Obstructions.

No person shall obstruct the traveled portion of any street or sidewalk within the limits of the Township ~~by placing, erecting or constructing any vehicle, structure or object whatsoever in, upon or over the traveled portion of any street or sidewalk as aforesaid, or permit the same to be done, without the permission or consent of the Police Department. Moreover, the owner of any property containing a fence, hedge, wall, gate, landscaping, shrub, bush, tree, boulders or other obstructions which encroach upon any sidewalk, street or right-of-way and which constitute a~~

safety hazard in the opinion of the Chief of Police or his designee, or the Township Code Enforcement Officer, shall remove the same within ten (10) days after written notice signed by the Chief of Police or his designee.

20-3.3 Violations; Penalties; Remedies.

Any person who violates any section of this ordinance shall be liable to penalties set forth in Chapter I, Section 1-5 of this Code. In addition, if a property owner fails to remove an obstruction within the time required under subsection 20-2.2 above, such obstruction may be removed by or under the direction of the Township Department of Public Works at the expense of the owner. The cost of such work shall be a lien upon the whole lot or premises on or in front of which such obstruction existed, and shall be certified to the Township Tax Collector, and collected in the same manner as the taxes next to be levied thereon.

Section 5. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 6. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 7. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, October 29, 2014 will be considered for final passage and adoption at a public hearing held at a meeting beginning at **7:30 p.m. on Wednesday, November 26, 2014** at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC
Township Clerk

Open Public Hearing
Close Public Hearing

MOVED by: _____ of the Township Committee of the Township of Long Hill that Ordinance #344-14 be approved for final adoption. **SECONDED** by: _____.

ROLL CALL VOTE:

RESOLUTIONS:

RESOLUTION 14-348
AWARDING PROFESSIONAL ENGINEERING SERVICES
DEWBERRY ENGINEERING, INC.

WHEREAS, the Township of Long Hill requires professional engineering consulting services for the Skyline Wastewater Pump Station vibration solution; and

WHEREAS, the Township Administrator solicited and received a proposal from Dewberry Engineering, Inc., 629 Parsippany Road, Suite 301, Parsippany, New Jersey dated July 23, 2014 to prepare specifications for the modifications to the pump station and

WHEREAS, the Township Administrator recommends to the Township Committee to award the contract in the estimated amount (\$31,640.00) Thirty One Thousand six hundred and forty dollars; and

WHEREAS, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Dewberry Engineering, Inc., 629 Parsippany Road, Suite 301, Parsippany, New Jersey is hereby authorized to perform professional services listed in the proposal dated July 23, 2014.
2. The Mayor and Clerk are authorized to sign a professional service contract with Dewberry Engineering, Inc., in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed the length of the time to complete the services within the proposal
 - B. Rate: Not to exceed \$32,000.00
 - C. Services: The firm shall provide professional engineering services as per their proposal dated July 23, 2014.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to C-04-55-247-000-A. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution 14-348 be approved. **SECOND** by: _____ . **ROLL CALL VOTE:**

COMMITTEE LIAISON REPORTS:

DISCUSSION / ACTION ITEMS:

OLD BUSINESS:

NEW BUSINESS:

Announcements/Correspondence:

MEETING OPEN TO THE PUBLIC:

Remarks and Statements Pertaining to Any Matter

ADJOURNMENT – Possible Exec. Session