

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES

January 14, 2015 Meeting

Deputy Mayor Meringolo read the following statement:

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 15, 2015 edition, and electronically sent to the Courier News and posted in the January 9, 2015 edition. The notice was posted on the bulletin board in the Municipal Building on January 6, 2015 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

RESOLUTION #15-055
EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Potential Litigation

- Copper Springs

Property Acquisition:

- Kurz Property update
- Eberle property

Update on Contract Negotiations

- recreation fields

Attorney Client

- Lounsberry Meadow

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: Committeeman Piserchia of the Township Committee of the Township of Long Hill that Resolution #15-055 is hereby approved for Executive Session. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor

Deputy Mayor Meringolo Opened the Public Meeting at 7:48 PM

All present recited the Pledge of Allegiance.

ROLL CALL: Deputy Mayor Meringolo, Committeeman Dorsi, Committeeman Piserchia and Committeeman Schuler were present. Mayor Rae was absent.

Presentation: Eagle Scout Coleman Degeorges

The following Proclamation was read and presented to Eagle Scout Coleman Degeorges by Deputy Mayor Meringolo.

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WHEREAS, the Boy Scouts of America is a volunteer organization and is one of the nation's largest and most prominent values-based youth development organizations; and

*WHEREAS, Coleman Degeorges has achieved the prestigious rank of Eagle Scout due to his dedication and volunteerism in his community. Troop 56 of the Boys Scouts of America, Millington, New Jersey, has asked Long Hill Township to join them in recognizing his numerous achievements;
and*

WHEREAS, Coleman Degeorges has demonstrated the spirit of volunteerism through his Eagle Scout project of designing and constructing a closet organization system to properly and safely store fencing equipment for the Watchung Hills Regional High School fencing team in Warren, NJ. The school team has over eighty members with corresponding inventory of gear.

WHEREAS, Coleman Degeorges a graduate of Watchung Hills Regional High School in 2014, is currently a freshman at NJIT.

*NOW THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey and on behalf of the residents of Long Hill Township on January 14, 2015 that **Coleman Degeorges** is hereby recognized and congratulated on his achieved rank of Eagle Scout.*

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

Committeeman Piserchia asked that Resolution #15-054 be pulled for further discussion

MOVED by: Committeeman Piserchia of the Township Committee of Long Hill Township, that Resolution #15-045 through #15-053 and #15-055 are hereby approved. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor, with Mayor Rae absent.

**RESOLUTION 15-045
APPROVAL OF 2015 TOWNSHIP TOW SERVICE OPERATORS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BEHHAM'S SERVICE & GARAGE
414 Springfield Ave., Berkeley Heights, NJ 07922

BERKELEY COLLISION REPAIR, INC.
609 Springfield Ave., Berkeley Heights, NJ 07922

DEFALCO'S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928

SOMERSET HILLS TOWING
35-B Old Quarry Road, Bernardsville, NJ 07924

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BASKING RIDGE TOWING
19 Stonehouse Road, Basking Ridge, NJ 07920

BARDY FARMS TOWING
701 Mountain Blvd.
Watchung, NJ 07069

BERKELEY HEIGHTS TOWING
609 Springfield Ave., Berkeley Heights, NJ 07922

**RESOLUTION 15-046
REAPPOINTMENT OF EMERGENCY MANAGEMENT
COORDINATOR [FULLAGAR]**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Kenneth Fullagar is hereby reappointed as the Emergency Management Coordinator for the Township of Long Hill; effective January 1, 2015 for a three year term.
2. This appointment is made in accordance with Chapter 2-36.2 of the Township Code and NJSA App. A:9-40.1.
3. The Emergency Management Coordinator shall have the powers set forth in Chapter 2-36.2 of the Township Code pursuant to NJSA App. A:9-40.4.
4. The other terms and conditions of employment of the Emergency Management Coordinator are set forth in the Township Personnel and Procedures Manual and applicable Police Department Regulations and Policies.

**RESOLUTION 15-047
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 15-048
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the December 10th and December 31, 2014 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the December 10, 2014 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 15-049
APPROVAL AND RELEASE OF MINUTES**

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES**

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BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the January 5, 2015 Township Committee Re-Organization Meeting.

**RESOLUTION 15-050
APPROVAL OF REQUEST FOR RETIREMENT
OF TOWNSHIP EMPLOYEE [Schiebler]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve Sergeant Steven Schiebler request for retirement from the Long Hill Township Police Department effective January 31, 2015 as per his letter to Chief Michael Mazzeo dated December 23, 2014.

**RESOLUTION 15-051
APPROVAL OF POLICY FOR TOWNSHIP ADVISORY COMMITTEES**

BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, hereby endorses the policy set forth below which requests that all advisory committees comply with the requirements of the Open Public Meetings Act, to the greatest extent practicable, as follows:

1. NOTICE OF MEETINGS

As soon as your annual schedule of meetings is adopted at your reorganization meeting, you should provide the Township Clerk with a copy of that meeting schedule so that she can send a copy to the newspapers. If you schedule a special meeting, you must notify the Township Clerk **at least** 48 hours in advance so that she can give the required notice to the newspapers.

2. OPEN TO THE PUBLIC

All of your meetings **MUST** be open to the public. The Chair of your committee shall have the discretion to regulate the active participation of the public at any of your meetings as long as the chair sets aside a portion of every meeting for public comment on any issue relevant to your committee that a member of the public feels may be of concern to the residents of the Township.

3. EXECUTIVE OR CLOSED SESSION

The Open Space Committee may go into executive session, after adoption of the appropriate resolution to discuss a particular property or properties that it is going to recommend to the Township Committee that the Township acquire. **NO OTHER COMMITTEE** may go into executive session without first consulting the Township Clerk or Township Administrator.

4. MINUTES

Each committee shall keep reasonably comprehensive minutes of all its meetings showing the time and place, the members present, subjects considered, the actions taken and the vote of each member. These minutes shall be promptly available to the public. Executive session minutes of the Open Space Advisory Committee should be submitted to the Township Clerk for redaction before they are made public.

**RESOLUTION 15-052
APPROVING SPECIAL EVENT LICENSE
[David Bird Candle Light Walk]**

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BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event and the Ribbons and Bows request to the "Sponsor" All Saints Church and Boy Scout Troup 56, for their Special Events to be held on January 11, 2014

**RESOLUTION 15-053
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1

Developer's Escrow

Tristan & Meredith Formon App#14-06Z	\$208.91
Chad Debolt App#14-03Z	127.56

**RESOLUTION 15-055
AUTHORIZE EMPLOYMENT OF
PART-TIME SECRETARY TO THE SHADE TREE COMMISSION**

WHEREAS, there exist the need to fill the position of Secretary for the Shade Tree Commission; and

WHEREAS, a candidate has been identified in the name of Mary DeLello who has the experience necessary to fulfill the position requirements; and

WHEREAS, it is the recommendation of The Shade Tree Commission that Mary DeLello be appointed as part-time Secretary to the Commission, to attend all Shade Tree Commission meetings and:

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby appoint Mary DeLello as a Part-time Secretary to The Shade Tree Commission effective January 1, 2015, for an annual stipend of \$1,500.00.

BE IT FURTHER RESOLVED that the Chief Finance Officer has certified that sufficient funds are available in the 2015 Budget.

Township Administrator Henry addressed the Committee with regards to Resolution #15-054 and a short discussion ensued.

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution #15-054 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE:** All in favor, with Mayor Rae absent.

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RESOLUTION 15-054
AUTHORIZING CHANGE ORDER NUMBER 002
CONTRACT WITH DEMAIO ELECTRICAL COMPANY, INC.

WHEREAS, a purchase order was prepared in the name of DeMaio Electrical Company, Inc. under a locally bid contract for the Wastewater System Improvements Project and

WHEREAS, it is necessary to adjust the contract an additional \$41,866.07 to reflect the Effluent Flow Meter Modifications, additional Manhole lining and repair of excessive Manhole leaks as follow:

Change Order #	Description	Amount	Net Amount of Contract
002			
Item 2A	Effluent Flow meter Modifications	\$16,842.40	2,464,633.40
Item 2B	Additional Manhole Lining	\$ 6,200.65	2,470,834.05
Item 2C	Repair of Excessive Manhole leaks	\$18,823.02	2,489,657.07

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 002 as described in the preamble is hereby approved.
2. The New Jersey Environmental Infrastructure Financing Program (NJEIFP) Loan includes a contingency for construction change orders in the amount of 5% of the original as-bid contract cost; a contingency of \$121,000. There are sufficient funds available for Change Order #002 charged to Capital Fund 04- 2013- 32213- 0000- 3- 02034

APPOINTMENTS: Deputy Mayor Meringolo asked the Committee to approve the removal of Rob Biswanger from the Recreation Advisory Committee and add Tim Dowd to Recreation Advisory Committee. Voice Vote: All in favor

ORDINANCES:

Discussion – PB Recommendations for Ordinance cleanup – The Committee asked that this be tabled until January 28th or until arrangements could be made for Planning Board Chair, Alan Pfeil could address the Committee.

COMMITTEE LIAISON REPORTS:

Committeeman Schuler: WASTEWATER: UV System is now fully operational, beginning Phase II for the I. & I., the loan paperwork is being prepared for March delivery

Deputy Mayor Meringolo:

- ENVIRONMENTAL COMM.: Jack Walsh was appointed the Chairman with Devanshi Jackson as Vice Chair. There is currently a vacancy for the Commission, a volunteer is needed.
- HPAC: Fred Rossi is the new Chairman and Denise Murphy is the Vice Chair, the Millington Schoolhouse will be ready to open in the spring. HPAC is asking for donations of old memorabilia to be used for display. HPAC is considering Turtle Brook Park as a possible location for the Tombstones.

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- BOE: Rita Varone is the President, and Nick Stevens is the Vice President. There is still an open seat on the Board of Ed.

Committeeman Piserchia noted that Alan Pfeil is the Chairman of the Planning Board this year and Suzanne Dapkins is Vice Chair.

DISCUSSION / ACTION ITEMS:

- NJ Government Energy Aggregation Program (Morris County Cooperative)
Tabled from December 10, 2014 Township Committee meeting. It was decided this would be delayed until Committeeman Dorsi was given the opportunity to review the material.
- Bulk Pick-up regulations discussion – Director of Public Works, Tom Sweeney’s suggestions would be to address in the new RFP for waste pickup scheduled for 2016. Atty. Pidgeon noted that any resident restrictions must be put in an Ordinance for public hearing. A discussion ensued. Administrator Henry and DPW Sweeney will create the RFP for the Committee’s review.

Suggestions included:

- Bulk Pickup scheduled separate from regular Garbage pickup.
- The amount of Bulk pickups scheduled each month.
- Limit the number of items or charge a user fee

OLD/ NEW BUSINESS: There was no old or new business at this time

Announcements/Correspondence:

- Saturday, 1/17, 9:00 AM – 3:00 Pinewood Derby at the Senior Center
- NJ American Water **will** be completing the replacement of the water main on West Rayburn as promised. Weather delays have hindered the completion

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter

Mr. Sandow, Millington; noted that he opposed placing any restrictions on residents for bulk pick up.

ADJOURNMENT: Committeeman Schuler made a motion, seconded by Committeeman Piserchia to adjourn the meeting. Voice Vote: All in favor. The meeting adjourned at 8:21 PM.

Respectfully submitted,

Cathy Reese, RMC, CMR
Township Clerk

Approved January 28, 2015