

**TOWNSHIP OF LONG HILL
REORGANIZATION MEETING AGENDA
Monday, JANUARY 4, 2016**

CALL MEETING TO ORDER – By the Township Clerk - 6:00 p.m.

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 15, 2015 edition, and electronically sent to the Courier News and posted in the January 9, 2015 edition. The notice was posted on the bulletin board in the Municipal Building on January 6, 2015 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

PLEDGE OF ALLEGIANCE

INVOCATION – Fr. A. Richard Carton, Pastor

OATH OF OFFICE FOR ELECTED MEMBERS, Brendan Rae and Guy Piserchia– Conducted by the Township Clerk

ROLL CALL

ELECTION OF MAYOR FOR 2016 - Conducted by the Township Clerk

Nomination for Mayor for 2016

Second(s)

Motion to Close Nominations

Second

Roll Call

Motion to Elect Mayor for 2016

Second

Roll Call

OATH OF OFFICE FOR MAYOR – Conducted by Township Clerk

Introduction of the newly elected Mayor by the Township Clerk

The Mayor will now Chair the remainder of the meeting

STATE OF THE TOWNSHIP REMARKS - by Mayor

ELECTION OF DEPUTY MAYOR FOR 2016 – Conducted by the Mayor

Nominations for Deputy Mayor for 2016

Second

Motion to Close Nominations

Second

Roll Call Vote

Motion to Elect Deputy Mayor for 2016

Second

Roll Call Vote

OATH OF OFFICE – Conducted by Township Clerk

STANDING COMMITTEE APPOINTMENTS FOR 2016

Committeeman Brendan Rae

Planning Board
Police
Open Space Advisory
Environmental Commission
Police
Finance
Master Plan Committee

Committeeman Bruce Meringolo

Negotiations
Board of Education
Admin & Executive
Finance
Emergency Management
Visionary Comm. – Passaic Valley Park
Historic Preservation Advisory
Planning Board

Committeeman Guy Piserchia

Senior Citizens
Emergency Management
MC Community Development
Shade Tree Commission
First Aid

Committeeman Matthew Dorsi

Board of Health
Fire
Public Works
150th Anniversary Committee
Promotion & Enhancement
MC Community Development

Committeeman Cornel Schuler, Jr

Negotiations
Wastewater Management
Recreation Advisory Committee
Communications Advisory Committee
Finance
Visionary Comm. – Passaic Valley Park

Motion to accept Appointments: _____ **Seconded by** _____. **Voice Vote:**

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2016

Mayoral Appointments

Planning Board

Patrick Jones, Mayor's designee	Class I
Michael Pudlak	Class IV
Dennis Sandow	Class IV
Tom Malinousky	Class II

Expiration of Term

December 31, 2016
December 31, 2018
December 31, 2016
December 31, 2016

Master Plan Committee

Dennis Sandow
Brendan Rae, Township Committee
Larry Fast
David Hands, Planning Board Rep.
Patrick Jones
Tom Behr, Board of Adjustment Rep.

Expiration of Term

December 31, 2016
December 31, 2016
December 31, 2016
December 31, 2016
December 31, 2016
December 31, 2016

Historic Preservation Advisory Committee

Frank Reilly
Ralph Marseca
Denise Murphy

Expiration of Term
December 31, 2018
December 31, 2018
December 31, 2018

Shade Tree Commission

Susan Jeans
Paul Tamburri
Tom Malinousky, Planning Board Crossover

Expiration of Term
December 31, 2020
December 31, 2020
December 31, 2020

Recreation Advisory Committee

Jill Pozarek
John Falvey

Expiration of Term
December 31, 2020
December 31, 2020

Mayoral Appointments with Approval of Township Committee

Library Trustee

Phyllis Clemson, Mayors Rep.
Mary Mayer

Expiration of Term
December 31, 2016
December 31, 2020

Environmental Commission

John Walsh, Chair
Devanshi Jackson
Joan McCloskey, Alt. #1
Michael Pudlak, Planning Bd. Crossover

Expiration of Term
December 31, 2016
December 31, 2018
December 31, 2017
December 31, 2018

CONFIRMATION OF APPOINTMENTS:

On motion of _____, seconded by _____, that the above Mayoral appointments to the 2016 Boards and Committees are hereby confirmed. **ROLL CALL VOTE:**

Township Committee Appointments

Board of Health

Comm. Guy Piserchia
Comm. Brendan Rae

Expiration of Term
December 31, 2018
December 31, 2018

Board of Adjustment

Richard Keegan
Brian Jonson /2nd alternate
Thomas Sims

Expiration of Term
December 31, 2019
December 31, 2017
December 31, 2019

Communications Advisory Committee

Archie Rosenblum
Ashish Moholkar
Comm. Cornel Schuler, Jr.

Expiration of Term
December 31, 2018
December 31, 2018
December 31, 2016

Environmental Commission

Michael Pudlak (PB Crossover)
Devanshi Jackson

December 31, 2018
December 31, 2018

Lena Golden/Alt. #2
Joan McCloskey/Alt. #1

December 31, 2017
December 31, 2017

Planning Board

Comm. Brendan Rae Class III

Expiration of Term
December 31, 2016

Open Space Advisory Committee

Joanna Askey
Jerry Aroneo
Comm. Brendan Rae

Expiration of Term
December 31, 2018
December 31, 2018
December 31, 2016

Promotion and Enhancement Advisory Committee

Barbara Grillo
Tom Sweeney
Neil Henry
Dennis Sandow
Helena Tielmann

150th Anniversary Commemoration Committee

Neil Henry, Administrator	Fred Schaan
Cathy Reese, Clerk	Brendan Rae
Helena Tielmann	Kelly Roshto
Guy Roshto	Frank Reilly
Lisa Scanlon	Michael Noll
Barbara Grillo	Bruce Meringolo
Carol Prasa	David Lang
Leslie Degeorges	Suzanne Balian
Susan Schumann	Lori Vigliotti
Shayne Daly	Jill Pozarek

Wastewater Management Advisory Committee

Walt Dryer
Neil Henry, Administrator
Jim Mentone
Wayne Celeste
Comm. Cornel Schuler, Township Committee Liaison

MOTION TO APPOINTMENT:

On motion by _____, seconded by _____ that the Township Committee does hereby appoint those persons named to the 2016 Boards and Committees.

ROLL CALL VOTE:

CONSENT AGENDA RESOLUTIONS

On motion by _____, seconded by _____, that Resolutions 16-001 through 16-048 are hereby approved. **ROLL CALL VOTE:**

**RESOLUTION 16-001
ESTABLISHING 2016 MEETING DATES**

BE IT RESOLVED that all 2016 Regular Meetings of the Township Committee of the Township of Long Hill be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 7:30 p.m. prevailing time, on the following dates:

January 13	July 20
January 27	August 17
February 10	September 14
February 24	September 28
March 9	October 12
March 23	October 26
April 13	November 9
April 27	November 30
May 11	December 14
May 25	December 30 (8:00 AM)
June 8	
June 22	January 3, 2017 (Tuesday) Reorganization Meeting (6:00 PM)

BE IT FURTHER RESOLVED that all Executive Session meetings of the Township Committee of the Township of Long Hill will be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at **6:45 p.m.**, prevailing time, on the same dates as listed above on an as needed basis.

BE IT FURTHER RESOLVED that the public shall not disturb any meeting of the Township Committee or any Committee thereof and any person violating the provisions of this rule may be summarily ejected from the Committee Room and from the Municipal Building by order of the Mayor or majority; also if a regular or special or other official meeting of the Township Committee shall, because of the press of business run beyond 12:00 p.m. midnight into another day, such a meeting shall be considered for all official and legal purposes as being held on the day the meeting was officially called to order by the Mayor and then roll call taken by the Municipal Clerk.

**RESOLUTION 16-002
ADOPTING 2016 HOLIDAY SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the 2016 schedule be adopted as follows:

January 1	New Years' Day 2016
January 18	Martin Luther King Jr. Day
February 15	President's Day
March 25	Good Friday
May 30	Memorial Day
July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day <i>After</i> Thanksgiving Day
December 23	Christmas Eve
December 26	Christmas Day

January 2 New Years' Day 2017

**RESOLUTION 16-003
DESIGNATING OFFICIAL NEWSPAPER**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the “*Echoes Sentinel*” shall be designated as the official weekly newspaper of the Township of Long Hill for the year 2016 and the “*Courier News*” will be designated as the daily newspaper for the year of 2016.

**RESOLUTION 16-004
DESIGNATING NEWSPAPERS TO RECEIVE NOTICES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the requirements of the “Open Public Meetings Act” that the following newspapers are hereby designated to receive all notices as required by the Act:

- Echoes Sentinel*
- Morris County Daily Record*
- Courier News*

**RESOLUTION 16-005
FILING SIGNATURE WITH SECRETARY OF STATE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor’s signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

**RESOLUTION 16-006
AUTHORIZING FEE FOR COPIES OF AGENDA PACKET**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the authority of Section 14 of the “Open Public Meetings Act”, that the sum of \$20.00 is hereby fixed as the reasonable sum to be prepaid by any person to cover the costs of providing notice of each meeting to be mailed to such person upon request per calendar year.

**RESOLUTION 16-007
AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES**

WHEREAS, Morris County taxes are due quarterly on February 1, May 1, August 1 and November 1, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to disburse these quarterly payments.

**RESOLUTION 16-008
AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS**

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted thru the States Transmittal Electronic Payment System (TEPS);

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

**RESOLUTION 16-009
AUTHORIZING 2016 PAY SCHEDULE AND PENSION PAYMENTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the issuance of Township payroll checks in *twenty-six* installments and pension payments throughout the year 2016 without the need of further resolutions or action by the Township Committee, and

BE IT FURTHER RESOLVED that the Payroll referred to herein for Township employees is as authorized by ordinances and resolutions currently in effect.

**RESOLUTION 16-010
ESTABLISHING INTEREST RATE ON DELINQUENT TAXES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2016 taxes shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum in any amount in excess of \$1,500.00
3. Any taxpayer with a cumulative delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date or the first business day after the (10) tenth calendar day if the 10th is on a weekend.

**RESOLUTION 16-011
ESTABLISHING INTEREST RATE ON DELINQUENT SEWER USE FEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2016 sewer user fees shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum on any amount in excess of \$1,500.00.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date.

**RESOLUTION 16-012
AUTHORIZING TAX COLLECTOR TO REFUND PROPERTY TAXES OR DELINQUENCY**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-17.1, that the Township Tax Collector is hereby authorized to process any refund and cancellation of, without

further action on the part of the governing body, any property tax or sewer use fee refund or delinquency of less than \$10.00.

**RESOLUTION 16-013
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR
INVESTMENT AND PAYMENT OF CAPITAL DEBT**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt, provided that all investments are reported to the Township Committee.

**RESOLUTION 16-014
ESTABLISHING PETTY CASH FUND FOR THE TOWNSHIP CLERK**

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund for the Township Clerk's Office in the Township of Long Hill; and

WHEREAS, said petty cash fund was established by the Township Committee by resolution; and

WHEREAS, said petty cash fund received approval from the Director of Local Government Services; and

WHEREAS, it is the desire of the Township Committee that said fund be continued under the direction of the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that:

1. During the year 2016, Cathy Reese, Township Clerk, be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21. Said petty cash fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Cathy Reese, Township Clerk, having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

**RESOLUTION 16-015
ESTABLISHING PETTY CASH FUND FOR CHIEF OF POLICE**

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund for the Chief of Police in the Township of Long Hill; and

WHEREAS, said petty cash fund was established by the Township Committee by resolution; and

WHEREAS, said petty cash fund received approval from the Director of Local Government Services; and

WHEREAS, it is the desire of the Township Committee that said fund be continued under the direction of the Chief of Police;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that:

1. During the year 2016, the Chief of Police, be and is hereby authorized and permitted to establish a petty cash fund in the amount not to exceed \$200.00

pursuant to the provisions of NJSA 40A:5-21. Said petty cash fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Michael Mazzeo, Chief of Police, having custody of the fund shall be bonded under the Township's blanket bond and will maintain said fund in accordance with the laws and regulations governing its operation.

**RESOLUTION 16-016
ESTABLISHING PETTY CASH FUND FOR
EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund, and

WHEREAS, the Emergency Management Coordinator requested that a petty cash fund be established for Emergency Management purposes.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Long Hill that a petty cash fund be established for the Office of Emergency Management in the amount of \$200.00

1. During the year 2016, the Township of Long Hill Emergency Management Coordinator be and is hereby authorized and permitted to establish a petty cash fund not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21
2. The Emergency Management Coordinator having custody of the fund shall be bonded under the township's blanket bond and will maintain said fund in accordance with said laws regulations governing its operation.

**RESOLUTION 16-017
ADOPTING SCHEDULE FOR PREPAYMENT OF LOCAL PROPERTY TAXES**

WHEREAS, R.S. 54:4-67 provide that:

"The governing body of each municipality may by resolution fix the rate of discount to be allowed for the payment of taxes...previous to the date on which they would become delinquent. The rates affixed shall not exceed six (6%) percent per annum, shall be allowed only in case of payment on or before the thirtieth (30) day previous to the date on which the taxes or assessments would be delinquent"; and

WHEREAS, the Township Committee wishes to adopt a discount schedule for the payment of taxes;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that pursuant to R.S. 54:4-67 it hereby adopts the following schedule for prepayment of local property taxes:

1. A taxpayer may prepay one-quarter, two-quarters, three-quarters or their entire tax bill for the following tax year.
2. All prepayments must be received on or before 12:00 noon on the last regular business day (on which books are open) of the year prior to the year in which taxes are due.
3. The following factors shall be applied to pre-payments made in accordance with paragraph 2 of this resolution:

First quarter	.9950 (0.5%)
Second quarter	.9900 (1%)
Third quarter	.9850 (1.5%)
Fourth quarter	.9800 (2%)

4. A taxpayer may not prepay the taxes for any quarter until the taxes for all preceding quarters have been paid.

**RESOLUTION 16-018
APPOINTING 2016 SCHOOL CROSSING GUARDS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint the following as School Crossing Guards for the year 2016:

- Baldassarre Abbondandolo
- Anna Abbondandolo
- Rosemary Armenti
- Howard Bradley
- Susan Gronske
- Anmarie Merklinger
- Wendy Ross
- Janice Rued
- Sharon Woodstock

**RESOLUTION 16-019
ADOPTING EXPOSURE CONTROL PLAN**

BE IT RESOLVED that the Exposure Control Plan for the Township of Long Hill dated January 1, 1995 is hereby adopted by the Township Committee of the Township of Long Hill for 2016.

**RESOLUTION 16-020
ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL**

BE IT RESOLVED that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2016 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

**RESOLUTION 16-021
ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL**

BE IT RESOLVED that the Purchasing Manual for the Township of Long Hill is hereby adopted for the year 2016.

**RESOLUTION 16-022
APPOINTING 2016 LOCAL EMERGENCY PLANNING COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2016 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC)

Shayne Daly	Emergency Management Coordinator
Raymond Clark	Emergency Management Deputy Coordinator
Linda Olmsted	Emergency Management Deputy Coordinator
Millington Fire Chief	Technical Services Assistant Coordinator
Stirling Fire Chief	Stirling Fire Dept.
John Petrelli	Superintendent of Public Schools
John Paul Crescenzo	Principal Saint Vincent DePaul School
Chief Mike Mazzeo	Police Services Assistant Coordinator
Lt. Ahmed Naga	Long Hill Township Police Department/PIO
William Hudzik	RACES/Communications Representative
Neil Henry	Public Services Assistant Coordinator
Bruce Meringolo	Mayor Long Hill Township
Guy Piserchia	OEM Township Committee Liaison
Media Representative	Editor Echoes Sentinel
Larry Fast	Emergency Public Info Annex Coordinator
Robert English	Long Hill First Aid Squad
Barbara Flynn	Social Services Assistance Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Rev. Vicki McGrath	Clergy Representative
Mike McMenamin	United States Fish & Game-Wildlife
Jay Weisman	Citizen Corps Representative
Lucy Forgione	Bernards Health Department
Claudio Perez	American Red Cross

**RESOLUTION 16-023
APPOINTING 2016 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2016 as the Emergency Management Operations Center Staff:

Emergency Management Operations Center Staff

Township Mayor	Long Hill Township Mayor
Shayne Daly	OEM Coordinator
Raymond Clarke	Deputy OEM Coordinator
Linda Olmsted	Deputy OEM Coordinator
Lt. Ahmed Naga	Public Information Officer
Sergeant Sean Brown	Law Enforcement Annex Coordinator
Chief Michael Mazzeo	Police Services Assistant Coordinator
Administrator Neil Henry	Public Services Assistant Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Stirling Fire Chief	Fire/Rescue Annex Coordinator
Millington Fire Chief	Technical Services Assistant Coordinator
Barbara Flynn	Social Services Assistant Coordinator
Superintendent	Public Schools Annex Coordinator
Lucy Forgione	Public Health Officer
William Hudzik	Alert/Warning Annex Coordinator
Robert English	Emergency Medical Annex Coordinator
Jay Weismann	Citizen Corps Administrator
Larry Fast	Emergency Public Info Annex Coordinator

**RESOLUTION 16-024
2016 FEE SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2016 for licenses and permits for the Township of Long Hill are hereby amended:

Administrative Research Fee

Supervisory	\$ 30.00/hr.
Clerical	\$ 25.00/hr.

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
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Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	

Amusement Devices

Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00

Building Materials - Township Dumpster

Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$ 110.00
Pick-up truck or van	\$ 150.00
Extra for overload	\$ 40.00

Canvassers, Solicitors and Peddlers Permit

Solicitor Digital Photograph	\$ 20.00
	\$ 2.00

Charitable Clothing Bin Application [Yearly]

\$ 25.00

Dog Licenses

Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after January 31st	\$ 10.00
Late Fee after February 28 th	\$ 20.00
Replacement (first one free, thereafter \$5.00)	

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Fill/Soil Removal Permit		\$	50.00
Food and Drink License			
Pharmacy		\$	65.00
Retail Food Establishment (under 2,000 sq. feet)		\$	100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)		\$	135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$	165.00
Retail Food Establishment (over 10,000 sq. feet)		\$	400.00
Mobile Retail Food Establishment		\$	110.00
Temporary Retail Food Establishment		\$	30.00
Farmers Market		\$	20.00
Catering		\$	110.00
Re-Inspection Fee		\$	100.00
Late Fee (renewals only – after January 31 st)			Double License Fee
Handgun Permit		\$	2.00
Handgun Identification Card		\$	5.00
Kennel License		\$	35.00
Limousine License		\$	50.00
Parking Permit:			
Millington	Yearly	\$	225.00
Yearly after July 1 st		\$	112.50
Stirling	Yearly	\$	275.00
Yearly after July 1 st		\$	137.50
Gillette	Yearly	\$	325.00
Yearly after July 1 st		\$	162.50
Daily		\$	5.00
Replacement Permit		\$	5.00
<u>Parks and Recreation Facilities Use Reservation Fees</u>			
Soccer Fields, Volleyball Court, Basketball Court		<u>Resident</u>	<u>Non-Resident</u>
Stirling Lake Pavilion		\$25.00/2 Hrs.	\$45.00/2 Hrs.
Meyersville Field		\$30.00/4 Hrs.	\$55.00/4 Hrs.
		\$25.00/2 Hrs.	\$45.00/2 Hrs.
Commercial Use Rates (\$100.00 Deposit required and Insurance)			
Soccer Fields, Volleyball Court, Basketball Court		\$60.00/2 Hrs.	\$110.00/2Hrs
Meyersville Field		\$60.00/2 Hrs.	\$110.00/2Hrs
Bocce Ball Courts			
Non Resident		\$40.00/2 Hrs.	
Resident Commercial		\$50.00/2 Hrs.	
Non-Resident Commercial		\$100.00/2 Hrs.	
Horseshoe Pits			
Non Resident		\$40.00/2 Hrs.	
Resident Commercial		\$50.00/2 Hrs.	

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Non-Resident Commercial		\$100.00/2 Hrs.
Tennis Courts		
Non Resident		\$10.00/1 Hr.
Resident Commercial		\$15.00/1 Hr.
Non-Resident Commercial		\$20.00/1 Hr.
Photocopies/Copies:		
Black & White copies (per copy)	Letter size	\$ 0.05
	Legal size	\$ 0.07
	11 x 17	\$ 0.10
Large Format Prints		\$5.00/page for 24" X 36" \$1.00/linear foot over initial 2 feet
DVD ROM		\$ 3.00
CD		\$.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate		\$ 100.00
Notarized Copies	Long Hill Resident – <i>First 4 documents are no charge</i>	\$ 2.50
	Non Resident [per document]	\$ 2.50
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$ 100.00
Mulch Pick Up for Local Garden Centers Only		\$ 6.00 <i>Per cubic yard.</i>
Public Assembly Permit		\$ 100.00
Recreation Programs		
Basketball registration (Intramural)		\$ 90.00
Late Registration Fee		\$ 25.00
Basketball registration (Traveling Team)		\$ 200.00
Basketball (Traveling Team) Out-of-Town students		\$ 300.00
Adult Basketball League [per season]:		
	Long Hill Resident Adult	\$ 20.00
	Out-of-Town Resident Adult	\$ 30.00
Yoga Classes		4 sessions for \$48.00

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Little Explorers Summer Pre-School Camp:	\$80 per week
Little Explorers Extended Care	\$20/per week
Theater Arts Camp (April 6 – April 10) All Saints Parish Hall, 9:00AM – 3:00 PM	\$ 200.00 per camper
Field Hockey Fall Program	\$100 - \$150
Field Hockey Summer Clinic	\$ 85.00
Girls Lacrosse Summer Clinic	\$ 80.00
Swim Lessons (per week)	\$ 65.00
“Learn to Swim” Lessons (per class)	\$ 15.00
Girls Volleyball	\$ 75.00
Rutgers S.A.F.E.T.Y. Class	\$ 35.00
Summer Recreation	
Long Hill Twp. Resident	\$ 257.00
Activity Fee Res/Non Res	\$ 15.00
Non-Resident	\$ 502.00
Summer Recreation Camp Late Fee (after June 1)	\$ 50.00
Withdrawal Fee for ALL Recreation Programs (when Permitted)	\$ 10.00
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review (Includes plan review and installation inspection)	\$ 500.00
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00

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Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
<u>Towing Services and Storage:</u>	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50
Basic towing for other than private automobiles:	
(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum
Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$ 40.00
Vital Statistics:	
Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

**RESOLUTION 16-025
2016 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of 2016; and

WHEREAS, the total appropriations in the 2015 budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation	\$12,052,112
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WHEREAS, 26.25% of the total appropriations in the 2015 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - \$ 3,163,679

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

GENERAL GOVERNMENT

GENERAL ADMIN	
SALARY & WAGES	78,225
OTHER EXPENSES	19,031
MIS - MANAGE INFO SYSTEM	
OTHER EXPENSES	26,762
MAYOR & COUNCIL	
SALARY & WAGES	1,378
OTHER EXPENSES	6,694
ELECTIONS	
OTHER EXPENSES	1,181
FINANCE	
SALARY & WAGES	52,500
OTHER EXPENSES	17,588
TAX COLLECTION	
SALARY & WAGES	24,806
OTHER EXPENSES	3,203
TAX ASSESSOR	
SALARY & WAGES	12,338
OTHER EXPENSES	1,352
LEGAL	
OTHER EXPENSES	29,400
PROSECUTOR	
OTHER EXPENSES	5,788
PLANNING	
SALARY & WAGES	14,569
OTHER EXPENSES	9,332

BD OF ADJUSTMENT	
SALARY & WAGES	14,569
OTHER EXPENSES	1,063
ZONING	
SALARY & WAGES	16,931
OTHER EXPENSES	276
PUBLIC DEFENDER	
OTHER EXPENSES	1,260
ENGINEERING	
OTHER EXPENSES	17,325
ENVIRONMENTAL	
SALARY & WAGES	420
OTHER EXPENSES	131
SHADETREE	
SALARY & WAGES	420
OTHER EXPENSES	263
BUILDINGS & GROUNDS	
OTHER EXPENSES	35,018
INSURANCE & BENEFITS	
OTHER EXPENSES	379,313
POLICE	
SALARY & WAGES	762,956
OTHER EXPENSES	16,561
POLICE CAR	
OTHER EXPENSES	11,025
RADIO & COMMUNICATION	
OTHER EXPENSES	61,766
AID TO FIRE COMPANIES	
OTHER EXPENSES	26,513
AID TO RESCUE SQUAD	
OTHER EXPENSES	17,418
MUNICIPAL COURT	

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SALARY & WAGES	24,938
OTHER EXPENSES	1,494
FIRE PREVENT. INSPECTOR	
SALARY & WAGES	5,775
OTHER EXPENSES	43,050
EMERGENCY MANAGEMENT	
SALARY & WAGES	4,200
OTHER EXPENSES	2,775
STREETS & ROADS	
SALARY & WAGES	193,331
OTHER EXPENSES	43,969
FLEET MAINTENANCE	
OTHER EXPENSES	30,988
GARBAGE DISPOSAL	
OTHER EXPENSES	176,991
SEWER	
SALARY & WAGES	86,231
OTHER EXPENSES	61,651
HEALTH & WELFARE	
OTHER EXPENSES	18,729
PEOSHA	
OTHER EXPENSES	1,050
PARKS & PLAYGROUNDS	
SALARY & WAGES	32,839
OTHER EXPENSES	17,120
STIRLING LAKE RECREATION	
SALARY & WAGES	15,488
OTHER EXPENSES	5,946
CELEBRATION - PUB. EVENT	
OTHER EXPENSES	3,675
DRIVERS - SENIORS	
SALARY & WAGES	3,176
SENIOR CITIZEN	

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OTHER EXPENSES	4,463
CONSTRUCTION	
SALARY & WAGES	37,013
OTHER EXPENSES	1,089
ELECTRICITY	
OTHER EXPENSES	76,125
TELEPHONE	
OTHER EXPENSES	15,750
NATURAL GAS	
OTHER EXPENSES	6,038
GASOLINE/DIESEL FUEL	
OTHER EXPENSES	29,925
HEATING FUEL	
OTHER EXPENSES	7,875
WATER	
OTHER EXPENSES	14,438
STREET LIGHTING	
OTHER EXPENSES	25,200
MUNI SERVICE ACT - CONDO	
OTHER EXPENSES	3,938
PERS - PENSION	
OTHER EXPENSES	69,642
SOCIAL SECURITY- FICA	
OTHER EXPENSES	107,625
PFRS - PENSION	
OTHER EXPENSES	142,994
MAINT. FREE PUB. LIBRARY	
OTHER EXPENSES	149,281
LOSAP	
OTHER EXPENSES	<u>31,500</u>
Total General Operations:	3,163,679

(Excluding Debt Service, Capital Improvement, and Public Assistance)

PARKING ENTERPRISE

SALARIES & WAGES	2,625
OTHER EXPENSES	7,875

TOTAL PARKING ENTERPRISE:

\$10,500

**RESOLUTION 16-026
CONFIRMING APPOINTMENT OF 2016 OFFICIALS AND EMPLOYEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2016 are hereby appointed by said Committee and that they be and are the same as follows:

Public Agency Compliance Officer [1 year term—N.J.A.C. 17:27-3.3]	Leonard Ho
Joint Insurance Fund Commissioner [1 year term-JIF Bylaws Article III]	Andrea Tsimboukis
Assessment Search Officer [Indeterminate term-N.J.S.A. 54:5-18.1]	Leonard Ho
Certifying Agent – Pension Funds [Indeterminate term-N.J.S.A. 43:3C-15]	Laurie Spinelli
Township Attorney [1 year term-N.J.S.A. 40A:9-139]	John R. Pidgeon, Esq.
Safety Delegate	Al Gallo

**RESOLUTION 16-027
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES
PIDGEON & PIDGEON**

WHEREAS, the Township of Long Hill requires professional legal services which shall include but not limited to review of contracts, drafting correspondence, representation on legal matters, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon, 600 Alexander Road, Princeton, New Jersey 08540, is appointed to serve as Township Attorney for Long Hill Township for the year of 2016; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Pidgeon & Pidgeon has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Pidgeon & Pidgeon from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Pidgeon & Pidgeon, Attorney at Law, 600 Alexander Road, Princeton, New Jersey 08540 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Pidgeon & Pidgeon, in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$160 per hour
 - C. Services: The firm shall provide professional legal services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to the 2016 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

**RESOLUTION 16-028
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND
COUNSEL – HAWKINS DELAFIELD & WOOD LLP**

WHEREAS, the Township of Long Hill requires professional legal services for bond related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, One Gateway Center, 24th Floor, Newark, New Jersey 07102, is appointed to serve as Bond Counsel for Long Hill Township for the year 2016; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Hawkins Delafield & Wood, LLC, has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Hawkins Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Law Firm of Hawkins Delafield & Wood, LLC, One Gateway Center, 24th Floor, Newark, New Jersey 07102 is hereby authorized.
2. The Mayor and Clerk are authorized to sign a professional service contract with Law Firm of Hawkins Delafield & Wood, in accordance with the following terms and conditions:
 - A. Term: from January 1, 2016 – December 31, 2016
 - B. Rate: As per proposal dated November 15, 2012
 - C. Services: The firm shall provide professional legal services related to financing.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

5. This contract amount will be usually charged to the debt being authorized, but shall supply a written hourly rate for such services. The certification of available funds by the Township Chief Financial Officer shall be made if such fees are not charged to the debt being authorized.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 16-029
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR LABOR ATTORNEY SERVICES
CLEARY, GIACOBBE, ARFIERI, JACOBS LLC**

WHEREAS, the Township of Long Hill requires professional legal services which shall include matter related to labor relations, contract negotiations and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC has submitted a proposal indicating they will provide the legal services for an hourly rate of (\$150) one hundred fifty dollars; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.] has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri, Jacobs LLC has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri, Jacobs LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Cleary, Giacobbe, Alfieri, Jacobs LLC, 7 James Street, Florham Park, NJ 07832 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.], in accordance with the following terms and conditions:

- | | |
|----------|-------------------------------------|
| A. Term: | A period of not to exceed 12 months |
| B. Rate: | \$150 per hour |

C. Services: The firm shall provide professional legal services for labor matters only

3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.

4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

This contract shall be charged to the current 2016 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 16-030
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE
CONTRACT FOR RISK MANAGEMENT SERVICES
JOHN MOORE OF WILLIS OF NEW JERSEY, INC.**

WHEREAS, the Township of Long Hill is a member of the Morris County Joint Insurance Fund (MCJIF); and

WHEREAS, the Township of Long Hill requires professional Risk Management Services for insurance related matters, which shall include but not limited to reviewing and recommending appropriate insurance coverage's for the Township of Long Hill; and

WHEREAS, the bylaws of said Fund requires that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

WHEREAS, the Board of fund Commissioners established a fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, John Moore of the firm Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is appointed to serve as Risk Management consultant for Long Hill Township for the year 2016; and

WHEREAS, the firm of Willis of New Jersey, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Willis of New Jersey, Inc., has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the firm of Willis HRH from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A Risk Management services contract with John Moore of the firm of Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with John Moore of the firm of Willis of New Jersey, Inc., in accordance with the following terms and conditions:

- | | |
|--------------|--|
| A. Term: | A period of not to exceed 12 months |
| B. Rate: | To be paid by MCJIF |
| C. Services: | The firm shall provide professional risk management services |

3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION #16-031
APPOINTING TOWNSHIP PLANNER**

WHEREAS, the Township of Long Hill has a need to acquire services of a professional planner via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.5; and

WHEREAS, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township in the previous one year that would render it ineligible under the terms of N.J.S.A. 19:44A - 20.5 or subsection 2-23.1 of the Township Code; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a professional services agreement with J Caldwell & Associates, LLC, for Jessica C. Caldwell, P.P., to provide professional planning services to the Township, subject to the following terms and conditions:

- A. Term: January 1, 2016 to December 31, 2016.
- B. Compensation: Hourly Rate/\$120.00.
- C. Miscellaneous: The contractor shall provide professional planning services as requested by the Township Administrator.

2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the Echoes-Sentinel stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Township Hall, 915 Valley Road, Gillette, New Jersey, during regular business hours.

4. This contract shall be charged to the 2016 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 16-032
APPOINTING MUNICIPAL PROSECUTOR - LISA CHADWICK THOMPSON**

WHEREAS, N.J.S.A. 2B:25-4 provides that “each municipal court . . . shall have at least one municipal prosecutor appointed by the governing body”; and

WHEREAS, N.J.S.A. 2B:25-4 further provides that “Municipal prosecutors shall be compensated either on an hourly, per diem, annual or other basis as the . . . municipality provides”; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Lisa Chadwick Thompson has submitted a proposal to serve as municipal prosecutor during 2016 for an annual fee of \$20,783.00 as per schedule established by the Municipal Court; and

WHEREAS, the Lisa Chadwick Thompson has completed and submitted a Business Entity Disclosure Certification which certifies that neither she nor the firm of Nuzzi & Mason, LLC has made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit her and her law firm from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Lisa Chadwick Thompson is hereby appointed Long Hill Township Municipal Prosecutor for a term effective January 1, 2016.
2. A professional services contract with Lisa Chadwick Thompson, Esq. to serve as Municipal Prosecutor is hereby authorized. Ms. Thompson shall be an independent contractor and not an employee of the Township.
3. The Mayor and Clerk are authorized to sign a professional services contract with Lisa Chadwick Thompson in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 366 days
 - B. Rate: \$20,783.00 as per schedule established by the Municipal Court.
 - C. Services: Lisa Chadwick Thompson shall serve as Municipal Prosecutor
4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
5. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
6. This contract shall be charged to 2016 Budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
7. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 16-033
APPOINTING MUNICIPAL PUBLIC DEFENDER – MICHELLE WELSH**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Michelle Welsh is hereby appointed Municipal Public Defender for 2016 in accordance with the provisions of Township Code Section 2-28B and N.J.S.A. 2B-24, and shall be paid \$1,158.25 quarterly. In addition, the Public Defender shall be paid at the same hourly rate as the Township Attorney for interlocutory appeals to the Superior Court.

**RESOLUTION 16-034
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ACCOUNTING
(MUNICIPAL AUDITOR) SERVICES – NISIVOCIA & COMPANY**

WHEREAS, the Township of Long Hill requires professional auditing services which shall include the annual audit for Long Hill Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Accounting Firm of Nisivoccia & Company, has completed and submitted a Business Entity Disclosure Certification which certifies that the Accounting Firm of Nisivoccia & Company has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Accounting Firm of Nisivoccia and Company from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Accounting Firm of Nisivoccia & Company, 200 Valley Road – Suite 300, Mt. Arlington, NJ 07856 is hereby authorized per proposal dated December 5, 2014;
2. The Mayor and Clerk are authorized to sign a contract with the Accounting Firm of Nisivoccia & Company in accordance with the following terms and conditions:

A. Term:	A period of not to exceed 12 months.
B. Rate:	\$40,000.00 annually
C. Services:	The firm shall provide professional accounting (auditing) services.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to the 2016 Budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 16-035
DESIGNATING THE OFFICIAL DEPOSITORIES & SIGNATURES ON BANK ACCOUNTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2016 and checking accounts as indicated, shall be maintained as follows:

Investors Bank
Current Account

Federal / State Grant Account
Capital Account
Open Space Trust Account
Public Parking Enterprise Account
Recycling Trust Account
Other Trust Account
Unemployment Trust
Animal Trust Account
Law Enforcement Trust
COAH Trust
Payroll Account
Recreation Account
Clerk Account

Bank of America

Escrows Account

BE IT FURTHER RESOLVED by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2016:

Millington Bank, Millington, N.J.
JPMorgan Chase Bank, Stirling, N.J.
Bank of America, Stirling, N.J.
New Jersey Cash Management Plan, Trenton, N.J.
PNC Bank, Stirling, N.J.
Peapack Gladstone Bank, Warren, N.J.
Investors Bank, Stirling, N.J.
TD Bank, Warren, N.J.
Santander Bank, Stirling, N.J.

BE IT FURTHER RESOLVED that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Township Administrator. In the absence of the Mayor, Chief Financial Officer or Township Administrator, the Deputy Mayor or Township Clerk may sign, and Assistant Treasurer may sign for the Payroll account.

BE IT FURTHER RESOLVED that in the event of illness or absence of the Township Administrator, Mayor, Chief Financial Officer, Deputy Mayor or Township Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

RESOLUTION 16-036

AFFIRMING THE CONTINUATION & AUTHORITY OF THE MEDICAL RESERVE CORPS UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Medical Reserve Corps (MRC); and

WHEREAS, MRC members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM); and

WHEREAS, MRC members are trained in various fields of emergency response through the OEM; and

WHEREAS, MRC members possess official Township Identification and will be continued to be offered training through OEM; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the MRC program.
2. MRC members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. MRC members contain official Township identification.
4. MRC members are trained and provided continuing education opportunities through the OEM.

**RESOLUTION 16-037
APPROVE HAZARDOUS MATERIAL FEE SCHEDULE**

WHEREAS, pursuant to Section 2-36.5(c) et. seq. of the Township of Long Hill Code, a fee schedule may be established to reimburse the various volunteer emergency service agencies with the costs associated with hazardous material incidents; and

WHEREAS, a fee schedule has been developed by the Office of Emergency Management in conjunction with the various Emergency Service agencies within the Township of Long Hill; and

NOW, THEREFORE BE IT RESOLVED the *attached* Fee Schedule is hereby approved until modified or amended by the Township Committee upon advice of the Office of Emergency Management.

**RESOLUTION 16-038
APPOINTING DEPUTY RECORDS CUSTODIANS**

WHEREAS, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department Records.
2. The Tax Collector is hereby appointed deputy records custodian for all tax records.
3. The Planning Board/Board of Adjustment Coordinator is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Building Dept.
5. The CFO is hereby appointed deputy records custodian for the Finance Dept.

- 6. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

**RESOLUTION 16-039
 APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of Leonard Ho, CFO and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

**RESOLUTION 16-040
 AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP POLICE
 EXPLORERS UNDER THE AUTHORITY OF THE LONG HILL TOWNSHIP POLICE
 DEPARTMENT**

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Police Explorer Program; and

WHEREAS, the Long Hill Township Police Department shall sponsor a explorer post, which shall be called the “**LONG HILL TOWNSHIP POLICE EXPLORERS POST #264**”. Police Explorers are not sworn officers. The purpose of the this program is to expose those individuals interested in the police role and function; and

WHEREAS, the Police Explorer is for young men and women ages 14 to 20 years of age and is organized under Venturing with the Boy Scouts of America (BSA). The cadet program is a program within the Police Explorers for young men and women ages 12 to 14 years of age and is organized under the Schools Program of the Boy Scouts of America (BSA); and

WHEREAS, the program focuses on Law Enforcement and Community Service and provides the Police Explorer the unique experience of becoming part of the daily operations of a police department; and

WHEREAS, the Long Hill Township Police Explorers will be issued official Township Phot Identification Badges and will be offered training through the Long Hill Township Police Department; and

NOW, THEREFORE BE IT RESOLVED That the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows;

- 1. Continuation of the Long Hill Township Police Explorer program sponsored by the Long Hill Township Police Department.
- 2. Police Explorers consist of Boys and Girls between the ages of 12 and 20 years old who are interested in the field of Law Enforcement and Community Service.
- 3. The Police Explorer Program will consist of training for Law Enforcement and Community Service.
- 4. Police Explorers will be issued official Long Hill Township Photo Identification Badges and will be issued training through the Long Hill Township Police Department.

**RESOLUTION 16-041
PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY**

WHEREAS, as a cost saving measure, the Long Hill Public Library has requested the Township of Long Hill to process the payroll of the various Library employees; and

WHEREAS, it is more efficient and cost effective for the Township and the Library to have both of their payrolls handled by the same outside payroll service; and

WHEREAS, the Township has performed this function for the Library for several years, and the procedures are well-established and satisfactory to both parties,

NOW THEREFORE, it is agreed by and between the Long Hill Township Free Public Library and the Township of Long Hill, as follows:

1. The Library and the Township hereby agree that the Township will make available its contracted outside payroll service to pay the salaries of employees of the Library, and to arrange and forward any and all properly authorized deductions from the paychecks of the employees. The Township's payroll service will prepare all required reports, including, for example, the annual W-2 form, for Library employees. The Township will arrange health insurance for Library Employees under the Township's current contract, and pay the premiums as they fall due.

2, The Township shall invoice the "Library" for the salaries and deductions so paid through the payroll service, and for the employer contribution to FICA. The Library will separately reimburse the Township for additional payroll-related costs such as employer pension contribution, health insurance premiums, payroll taxes and a pro-rate share of the payroll service processing fee, along with the pro-rata share of utilities on receipt of an invoice from the Township. Invoices shall be on an "as needed basis" but not more frequently than monthly.

3. Library employees shall not be considered Township employees and are employees of the Library Board of Trustees and subject exclusively to the Library's personnel policies and other work rules.

**RESOLUTION 16-042
DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR THE
TOWNSHIP OF LONG HILL, AS THE BASIS FOR ALL INCIDENT MANAGEMENT WITHIN THE
TOWNSHIP OF LONG HILL**

WHEREAS, the President of the United States in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS, which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local and tribal governments utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards,

uniform standards for planning, training and exercising, comprehensive resource management and designated facilities during emergencies or disasters; and

WHEREAS, it is necessary and desirable that all Township of Long Hill departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Township of Long Hill's ability to utilize federal funding to enhance local readiness, maintain first responder safety and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of the various incident management activities throughout the Township of Long Hill; therefore;

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby mandate the National Incident management System (NIMS) as the standard for incident management within the Township of Long Hill, New Jersey.

RESOLUTION 16-043

AFFIRMING THE CONTINUATION & AUTHORITY OF THE COMMUNITY EMERGENCY RESPONSE TEAM UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Community Emergency Response Team (CERT); and

WHEREAS, CERT members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

WHEREAS, CERT members are trained in various fields of emergency response through the OEM and

WHEREAS, CERT members possess official Township Identification and will be continued to be offered training through OEM;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the CERT program.
2. CERT members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. CERT members contain official Township identification.
4. CERT members are trained and provided continuing education opportunities through the OEM.

RESOLUTION 16-044
AUTHORIZING ELECTRONIC TAX SALES

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township of Long Hill wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, New Jersey, that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

RESOLUTION 16-045
APPROVAL OF 2016 TOWNSHIP TOW SERVICE OPERATORS

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BEHHAM'S SERVICE & GARAGE
414 Springfield Ave., Berkeley Heights, NJ 07922

BERKELEY COLLISION REPAIR, INC.
609 Springfield Ave., Berkeley Heights, NJ 07922

DEFALCO'S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928

SOMERSET HILLS TOWING
19 FINDERNE AVE., BRIDGEWATER, NJ 08807

BASKING RIDGE TOWING
PO Box 234, Basking Ridge, NJ 07920

BARDY FARMS TOWING
701 Mountain Blvd.

Watchung, NJ 07069

**RESOLUTION 16-046
REAPPOINTING TOWNSHIP CLERK (WITH TENURE)
Cathy Reese**

WHEREAS, Cathy Reese holds a Municipal Clerk certificate in accordance with the requirements of *N.J.S.A 40A:9-133 et seq.*; and

WHEREAS, Cathy Reese was appointed Township Clerk on January 14, 2013 for a three-year term commencing January 14, 2013 and ending December 31, 2015; and

WHEREAS, upon this reappointment, Cathy Reese in accordance with the provisions of N.J.S.A. 40A:9-133.7 “[s]hall have acquired tenure; shall hold office during good behavior and efficiency, and compliance with the continuing education requirements set forth in N.J.S.A. 40A:9-133.10), notwithstanding that such reappointment was for a fixed term of years; and shall not be removed therefrom for political reasons but only for good cause shown and after a proper hearing before the director or the director's designee. “

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey hereby reappoints Cathy Reese as Township Clerk for a three-year term effective January 1, 2016 through December 31, 2018.

**RESOLUTION 16-047
RE-APPOINTING TOWNSHIP ENGINEER - FERRIERO**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, in accordance with the provisions of NJSA 40A:9-140, that Paul Ferriero is hereby reappointed as Township Engineer for a three (3) year term, from January 1, 2016 to December 31, 2018.

**RESOLUTION # 16-048
Mutual Aid and Morris County Regional Emergency Deployment System (MCREDS)
Authority to Execute Agreement: Terms and Conditions.**

WHEREAS, pursuant to N.J.S.A. 40A:14-156 et seq. N.J.S.A. 40A:8A-1 et seq. and as otherwise provided by law, the Chief of Police of the Township of Long Hill is hereby authorized to execute a mutual aid agreement with the County of Morris and the municipalities within the County of Morris, as well as any municipalities that are contiguous, for the provision of supplemental law enforcement assistance in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis, which agreement shall include, but not be limited to the following terms and conditions:

- A. Each party agrees that in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis within the municipal jurisdiction of any other party, the appropriate services and

assistance will be provided upon request and to the extent reasonably possible without endangering persons or property within the municipality rendering such assistance.

B. All mutual aid rendered pursuant to the mutual aid agreement and Morris County Regional Emergency Deployment System (MCREDS) Plan shall be provided without charge or expense to the municipality receiving such assistance. By executing the mutual aid agreement, each party acknowledges that it shall be solely responsible for the provision of any and all salary and other benefits for its personnel, whether paid or volunteer, rendering assistance within the other municipality, to the same extent as if such personnel were performing their duties within the municipality providing the assistance.

C. The mutual aid agreement shall have an initial term of one-year and shall automatically be renewed for additional and successive one-year terms, unless and until one of the parties thereto elects to terminate the agreement by providing prior written notice to the other parties to the agreement.

ORDINANCES:

ORDINANCES INTRODUCTION:

ORDINANCE #371-16

AN ORDINANCE REGULATING CURBSIDE TRASH AND RECYCLING PICK-UP AND SUPPLEMENTING AND AMENDING CHAPTER XXI OF THE TOWNSHIP CODE ENTITLED "SOLID WASTE MANAGEMENT"

Statement of purpose: to regulate the amount of solid waste that may be placed curbside for collection by the Township's solid waste contractor.

WHEREAS, the Township Committee recently awarded a contract to Republic Services of NJ, LLC, d/b/a Midco Waste ("Midco"), for solid waste and recycling materials collection; and

WHEREAS, the contract with Midco provides for one-time per week garbage collection with a two can limit, twice a month recycling collection and once a month bulk collection with a two-item limit; and

WHEREAS, those limits as included in the contract specifications will not be enforceable unless they are also included in the Township Code;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter XXI of the Township Code entitled "Solid Waste Management" is hereby supplemented and amended as follows:

Section 1. Section 21-4 entitled "Penalties" is hereby renumbered as section 21-5.

Section 2. There is hereby created a new section 21-4 entitled "Curbside Collection of Solid Waste, Trash, Garbage, Recycling Materials and Bulk Items" which reads as follows:

“21-4 Curbside Collection of Solid Waste, Trash, Garbage, Recycling Materials and Bulk Items

- a. No household shall place more than two standard size trash cans at the curbside for collection by the Township’s contractor. In lieu of garbage cans, a household may elect to use not more than two (2) large (30-gallon size) trash liners, or not more than four (4) large (13-gallon size) white kitchen bags.

- b. Every household shall recycle in accordance with the requirements of section 21-1 of this Chapter. Recycling containers shall be placed at the curbside by every household for collection by the Township’s contractor.

- c. Each household shall be permitted to place two bulk waste items per month at the curb for collection by the Township’s contractor. The following regulations shall apply to the bulk collections:
 - i. “Bulk waste items” shall include, but not be limited to, small and large appliances; furniture (chairs, tables, couch); carpeting - cut into sections no larger than four feet wide and not to exceed 50 pounds per roll; mattresses/box springs; doors; windows.

 - ii. The following items shall not be included in bulk materials:
 - (a) Construction and demolition materials;
 - (b) Ashes;
 - (c) Household trash;
 - (d) Pool filters;
 - (e) Rocks/stones/cement;
 - (f) Auto parts;
 - (g) Paints;
 - (h) Hazardous materials;
 - (i) Vegetative waste (grass clippings, leaves);
 - (j) Dirt;
 - (k) Stumps, tree trunks
 - (l) “White goods” including appliances that contain Freon or refrigerant gas; kitchen and bath fixtures (sinks, toilets)

 - iii. Household cleanouts – furniture carpets, bedding and similar household items resulting from the sale of a house will not be collected by the Township. Disposal of such items is the responsibility of the property owner or the real estate agent.

- e. Any items left at the curbside in violation of the above regulations shall not be collected by the Township’s contractor and it shall be the responsibility of the property owner, tenant or occupant to promptly remove all such items from the curbside within twelve (12) hours after being rejected by the Township’s solid waste collection contractor.

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f. For purposes of this section, "household" shall mean all residential living units including those in multifamily, townhouse and condominium developments, as well as single family residences.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Monday, January 4, 2016, at **6:00 p.m.** and will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on **Wednesday, January 27, 2016** at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR
Township Clerk

MOVED by: _____ of the Township Committee of the Township of Long Hill that Ordinance #371-16 be approved on first reading with the Open Public Hearing scheduled for January 27, 2016. **SECONDED** by: _____. **ROLL CALL VOTE:**

MEETING OPEN TO PUBLIC COMMENT

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to **3 minutes**. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

MEETING CLOSED TO PUBLIC COMMENT

MOTION TO ADJOURN