



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
April 27, 2016
7:30 PM OPEN SESSION, Closed Session 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 14, 2016 edition, and electronically sent to the Courier News and posted in the January 12, 2016 edition. The notice was posted on the bulletin board in the Municipal Building on January 5, 2016 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

**RESOLUTION #16-159
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Property Acquisition:

- Eberle
- Land Diversion – Central Park

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #16-159 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll

GUESTS

- Elizabeth C. Jewett, Superintendent, Watchung Hills Regional High School District
2016-2017 Budget
- Valley Road Business District – Planning Board Representative
- Future Search – E. Thomas Behr, Master Plan Committee

APPOINTMENTS

John Bangs of Millington - Environmental Commission

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #16-145, #16-146, and Resolution #16-151 through #16-157 are hereby approved.

SECONDED by: _____. **ROLL CALL VOTE:**

**RESOLUTION 16-145
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 16-146
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the April 13, 2016 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the April 13, 2016 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 16-151
APPROVING SPECIAL EVENT LICENSE & FIREWORKS –
LONG HILL TOWNSHIP LITTLE LEAGUE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 16- 07 for the “Family Picnic /Championship Day” to the “Sponsor” Long Hill Township Little League, for their Special Event to be held on June 11, 2016, 11:00 AM – 10:00 PM at the Little League Complex on Poplar Drive; and

BE IT FURTHER RESOLVED, by the Township Committee hereby authorizes the Long Hill Township Little League to conduct their annual fireworks on June 11, 2016 at the Long Hill Township League Complex during the event contingent that all necessary permits are approved;

BE IT FURTHER RESOLVED that the Long Hill Township Little League is not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION #16-152
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

Developer's Escrow

Golden Terence B10512 L8.02 – App#15-01Z	\$3,315.75
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**RESOLUTION #16-153
MEMORIAL DAY CELEBRATION**

WHEREAS, the Township of Long Hill wishes to honor our veterans with a Memorial Day Celebration, and

WHEREAS, the celebration will begin with a parade, from Mercer Street to Central School at 9:30 and be followed by refreshments at the Stirling Fire House until approximately 1:00 PM.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Township will co-sponsor the Memorial Day Celebration described above with the Stirling Fire Dept. All expenses for the celebration will be charged to the Township operating budget, not to exceed \$1,000.00

**RESOLUTION 16-154
WAIVE PERMIT FEES FOR ELKS/ EAGLE SCOUT PROJECT**

WHEREAS, the Benevolent and Protective Order of Elks would like to install a NEW SIGN for their LODGE, located at 1138 Valley Road, Stirling, New Jersey of which the sign is part of an Eagle Scout Project by Robert Daly; and

WHEREAS, the installation of this SIGN requires construction permits for the installation of said SIGN.

BE IT RESOLVED by the Township Committee of the Township of Long Hill that all permit fees associated with this NEW SIGN be waived.

**RESOLUTION 16-155
Amending RESOLUTION # 16-141
SOCIAL AFFAIR PERMIT [Millington Fire Company]**

WHEREAS, the Millington Fire Company has submitted an Alcoholic Beverage Control Application for a Special Permit for a Social Affair to be held ~~May 4, 2016~~ **May 21, 2016** to be held at the Millington Fire Station, 1891 Long Hill Road, Millington, New Jersey 07946; and

WHEREAS, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The following individual will be the only person allowed to serve alcohol:

Brendan P. Rae, George Bott, Edwin F. Gerecht Jr., Joseph Franapfel and Mark Blajsa
(Address's on file at Police Department)

2. The consumption of alcoholic beverages shall be restricted to the areas outlined in the map supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this map.

3. No person under the age of 21 shall be served alcoholic beverages. The Millington Fire Company or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, issue wristbands, and monitor the area to prevent "hand off's."

4. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the Millington Fire Station property or the designated area.

5. Only the persons listed on this summary will be permitted to serve alcoholic beverages.

6. Alcoholic beverages shall only be served and/or consumed between the hours of 8:00 p.m. and 10:00 p.m. on ~~May 4, 2016~~ **May 21, 2016**.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to sign the municipal certification on the application and forward it to the applicant.

**RESOLUTION # 16-156
Authorizing Redemption of Outside Lien - #15-0012**

WHEREAS, at the Municipal Tax Sale held on 10-23-15, a lien was sold on Block 14202, Lot 12, also known as 151 Sherwood Lane for \$545.72; and,

WHEREAS, this lien, known as Tax Sale Certificate #15-0012, was sold to FWDSL & Associates LP (Lien Holder) for \$545.72 and a \$1,300.00 premium; and

WHEREAS, Corelogic (redeeming party) has effected redemption of Certificate #15-0012 in the amount of \$9,286.65; and

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund.

NOW, THREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$9,286.65, payable to FWDSL & Associates LP (Lien Holder) for the redemption of Tax Sale Certificate #15-0012.

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$1,300.00 (premium) to the aforementioned lien holder.

**RESOLUTION 16-157
AUTHORIZATION TO CONDUCT BLOCK PARTY
Nottingham Way/Dogwood Terrace**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, with the approval of the Long Hill Police Department and the Department of Public Works authorizes the Skyline Ridge Civic Association in Millington to hold a block party on Saturday, May 28, 2016, from 12:00 NOON until 11:59 PM in accordance with request letter dated April 19, 2016. The request includes blocking off a portion of Nottingham Way and Dogwood Terrace.

ORDINANCES

ORDINANCE INTRODUCTION

**ORDINANCE #384-16
AN ORDINANCE CONCERNING SEWER USER RATES AND
AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

Section 1. Section 22-23 entitled "User Rates" & Section 22-24 entitled "Miscellaneous Provisions" are hereby amended to read as follows:

22-23 USER RATES

The following sewer service and usage fees are hereby established effective January 1, 2016, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

- a. All sewer users shall be charged a service fee of **\$75** per year per unit.
- b. Sewer users that are metered shall be charged a sewer usage fee at the rate of ~~\$14.91~~ **\$15.05** per thousand gallons.
 - 1. The gallons used shall be the total water metered for the six (6) winter months preceding the billing year. By example, in the billing year of 2016, the gallons are determined from the six months January through April 2015 and November through December 2015. The months excluded are: May through October 2015.
 - 2. Water consumption figures for each user will be obtained from the water company servicing the premises or by the Township Sewer department if the meter is not serviced by the water company.

3. If the meter is not read or incorrectly read for one or more months of the usage period as determined by the Sewer Utility Collector, the amount charged for those months shall be equal to the approximate average monthly usage among other billable months during the same period.
- c. Sewer Users that are not metered shall be charged a usage fee as follows:
 1. Residential units: **\$400.00** per unit
 2. Commercial or Industrial units: **\$525.00** per unit
- d. If a user has multiple water sources, the usage fee shall be the combined total of each source as specified in 22-23b if metered and 22-23c if unmetered. Only one service fee shall be applied.
- e. The Township Committee may require a water meter to be installed by any sewer user utilizing a well or other private water system at the property owner's expense.
- f. Each user who is a resident of this Township and who was sixty-five (65) years of age or older during the prior calendar year shall be entitled annually, upon submission of a claim on proper forms, to a deduction of fifteen (**\$15.00**) dollars from his or her sewer use charge as established hereinabove.

22-24 MISCELLANEOUS PROVISIONS

22-24.1 Multiple Unit Properties.

In the case of a building in single ownership having several stores, offices or residential units or a combination of stores, offices and residential units except for "accessory apartments," served by a common water meter, the annual charges paid shall be a service charge (subsection 22-23) for each individual store, office and residential unit plus the per thousand gallon charge (subsection 22-23) for the water use recorded by the common meter. (1967 Code § 76-6; Ord. No. 182-05 § 1; Ord. No. 279-11 § 4)

22-24.2 Payment of Charges.

The sewer service charge established and fixed herein shall be an annual charge for each calendar year. The charge for each residential unit and the basic charge for each nonresidential unit shall be payable in one (1) payment before the due date as specified in section 22-24.4 (1967 Code § 76-7; Ord. No. 182-05 § 1; Ord. No. 303-12)

22-24.3 Proration.

In the case of any unit, residential or business, or any other type of unit which is not connected to the sanitary sewer system during the entire year, the charge shall be prorated on a calendar year basis, and the unit shall be charged a sewer use charge for the entire month during which the connection is made. For the purpose of construing this article, the date of issuance of an occupancy permit on new construction of buildings shall be considered as the date of connection. (1967 Code § 76-8; Ord. No. 182-05 § 1)

22-24.4 Billing and Collection.

a. The Sewer Utility Collector shall bill the owners of sewer property for the sewer service charge annually. Sewer use charges shall be due 30 days after sewer bills are mailed. In the event that the annual sewer charges are not paid as provided herein, the following provision of this article shall apply.

b. The charges hereby imposed shall be payable to the Sewer Utility Collector and shall draw the same interest from the time they become due as taxes upon real estate and shall be a lien upon the premises connected to the sanitary sewer until paid, and the Township shall have the same remedies for collection thereof, with interest, costs and penalties, as it has by law for the collection of taxes on real estate.

(1967 Code § 76-9; Ord. No. 26-94 § 5; Ord. No. 182-05 § 1; Ord. No. 303-12)

22-24.5 Exemptions.

There shall be no sewer service charge levied or collected from the Board of Education, volunteer fire companies, or first-aid squads. (1967 Code § 76-10; Ord. No. 182-05 § 1)

22-24.6 Matters Not Affected.

Nothing herein shall preclude the Township from requiring developers of property to install sewer lines at their own expense or from providing for construction of sewer lines by local improvement assessments. (1967 Code § 76-11; Ord. No. 182-05 § 1)

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, April 27, 2016 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, May 25, 2016 at the Municipal Building, 915 valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR
Township Clerk

MOVED by: _____ of the Township Committee of Long Hill Township, that Ordinance 384-16 is hereby approved on first reading. The Public Hearing and final adoption is scheduled for May 25, 2016. **SECONDED** by: _____. **ROLL CALL VOTE:**

COMMITTEE LIAISON REPORTS:

DISCUSSION / ACTION ITEMS:

- **Capital Budget**
- Drainage Project 701/703 Long Hill Road
- Install a mirror to make that intersection safer as well as installing signs on Mountain (South and North of the intersection) saying dangerous curve ahead).

OLD BUSINESS / Administrator's Report:

NEW BUSINESS:

Announcements/Correspondence:

- Red Cross CPR Class Friday, May 6th, 7pm
- Red Cross First Aid Class, May 13th, 7pm

Registration is through Community Pass—all classes held at the Long Hill First Aid Squad

- Summer Camp Program Registration is open now through May 31st
- Stirling Lake Registration is open now—the Lake opens Memorial Day Weekend
- Memorial Day Parade begins 9:30am, Monday, May 30th. Community Groups interested in marching in the parade should contact Lisa Scanlon, 908.647.8000 x219
- Community Shredding Day May 14th ...9 AM - Noon at Town Hall
- Free Stroke Screening At the Senior Wellness Center in Basking Ridge, May 18th call for reservations 908-204-2520

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT