

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
FEBRUARY 24, 2016**

Mayor Meringolo read the following statement:

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 14, 2016 edition, and electronically sent to the Courier News and posted in the January 12, 2016 edition. The notice was posted on the bulletin board in the Municipal Building on January 5, 2016 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

**RESOLUTION #16-100  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Property Acquisition:

- Central Park (Kurz) Property update
- Eberle property update

Personnel

- Update Police Department Staffing
- Update Construction Department Staffing

Potential Litigation

- Update on Mt. Laurel Litigation

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: Deputy Mayor Piserchia of the Township Committee of the Township of Long Hil, that Resolution #16-100 is hereby approved for Executive Session. **SECONDED** by: Committeeman Dorsi

**ROLL CALL VOTE:** All in favor

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Mayor Meringolo opened the Public Meeting at 7:30 PM

All present cited the PLEDGE OF ALLEGIANCE

**ROLL CALL:** Mayor Meringolo, Deputy Mayor Piserchia, Committeeman Dorsi, and Committeeman Rae were present. Committeeman Schuler was absent.

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**Mayor Meringolo added Resolution #16-101 [Extension of Eberle Contract] to the Consent agenda with the verbal approval of the Committee members present.**

**MOVED** by: Committeeman Rae of the Township Committee of Long Hill Township, that Resolution #16-089 through #16-099 and Resolution #16-101 are hereby approved. **SECONDED** by: Deputy Mayor Piserchia.

**ROLL CALL VOTE:** All in favor

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**RESOLUTION 16-089  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 16-090  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the January 27, 2016 and February 10, 2016 Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the January 27, 2016 and February 10, 2016 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 16-091  
APPROVE CONFERENCE REQUEST  
Public Works Director**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a request by the Department of Public Works Director to attend the Public Works Conference on March 16 & 17, 2016; and

**NOW, THEREFORE, BE IT RESOLVED by**, the Long Hill Township Committee hereby approves the request of the Director of Public Works, Tom Sweeney to attend the Public Works Conference as outlined in his memo.

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**Resolution 16-092  
Authorizing Redemption of Outside Lien - #1262**

**WHEREAS**, at the Municipal Tax Sale held on 11-27-12, a lien was sold on Block 12402, Lot 13, also known as 109 Cross Hill Road for \$6,685.81; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #1262, was sold to Sequoia Investments(Lien Holder) for \$6,685.81 and a \$8,100.00 premium; and

**WHEREAS**, Phyllis Del Vento (redeeming party) has effected redemption of Certificate #1262 in the amount of \$73,526.60,

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund;

**NOW, THEREFORE BE IT RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$73,526.60, payable to Sequoia Investments (Lien Holder) for the redemption of Tax Sale Certificate #1262

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$8,100.00 (premium) to the aforementioned lien holder.

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**RESOLUTION 16-093  
AUTHORIZING THE CANCELLATION OF CAPITAL BALANCES**

**WHEREAS**, certain General Capital Improvement balances remain dedicated to projects which have been completed; and

**WHEREAS**, the balances are no longer necessary for the purposes originally authorized;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs that the following balances of unexpended General Capital Improvement Authorizations be cancelled:

<u>Ordinance</u>	<u>Improvement Authorization</u>	<u>Balance</u>
#354-15	Various Improvements	\$45,456.55
#353-15	Various Improvements	\$67,285.06
<b>Total General Capital</b>		<b>\$112,741.61</b>

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**RESOLUTION 16-094  
Authorizing Redemption of Outside Lien - #15-0005**

**WHEREAS**, at the Municipal Tax Sale held on 10-23-15, a lien was sold on Block 11801, Lot 4, also known as 1612 Valley Road for \$77.30; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #15-0005, was sold to Blue Virgo (Lien Holder) for \$77.30 and a \$200.00 premium; and

**WHEREAS**, Dovenmuehle Mortgage, Inc. (redeeming party) has effected redemption of Certificate #15-0005 in the amount of \$129.30

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund.

**NOW, THEREFORE BE IT RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$129.30, payable to Blue Virgo (Lien Holder) for the redemption of Tax Sale Certificate #15-0005

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$200.00 (premium) to the aforementioned lien holder.

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**RESOLUTION 16-095  
APPROVING IN-GRADE ADVANCEMENT [MARCZEWSKI]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the advancement of Sergeant James Marczewski to Sergeant Grade I effective February 27, 2016 at an annual salary of \$118,579.53.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the P.B.A. Superior Officer's Association Collective Bargaining Agreement.

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**RESOLUTION 16-096  
AUTHORIZE EMPLOYMENT OF PART-TIME ANIMAL CONTROL OFFICER- DaSilva**

**WHEREAS**, there exists the need to fill the position of an Animal Control Officer (“ACO”) for the Township; and  
**WHEREAS**, Theresa DaSilva has the education and experience necessary to perform the duties of ACO; and  
**WHEREAS**, it is the recommendation of the Township Administrator to employ Theresa DaSilva as Part-time Animal Control Officer.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby authorize the Township Administrator to proceed with the employment of Theresa DaSilva as Part-time Animal Control Officer for the Township effective March 1, 2016, at rate of \$20.00 per hour (with no benefits), not to exceed 27.5 hours per week.

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**RESOLUTION 16-097  
AUTHORIZE EMPLOYMENT OF PART-TIME ANIMAL CONTROL OFFICER- Ferratti**

**WHEREAS**, there exists the need to fill the position of an Animal Control Officer (“ACO”) for the Township; and  
**WHEREAS**, Katherine Ferratti has the education and experience necessary to perform the duties of ACO; and  
**WHEREAS**, it is the recommendation of the Township Administrator to employ Katherine Ferratti as Part-time Animal Control Officer.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby authorize the Township Administrator to proceed with the employment of Katherine Ferratti as Part-time Animal Control Officer for the Township effective March 1, 2016, at rate of \$20.00 per hour (with no benefits), not to exceed 27.5 hours per week.

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**RESOLUTION 16-098  
AUTHORIZING CHANGE ORDER NUMBERS 004 & 005  
CONTRACT WITH CFM CONSTRUCTION, INC.**

**WHEREAS**, a purchase order was prepared in the name of CFM CONSTRUCTION, INC. under a locally bid contract for the Skyline Pump Station Replacement Project, and

**WHEREAS**, it is necessary to adjust the contract an additional \$4,500.00 to complete the relocation of the switches and for an additional day for the wet well bypass as described below:

Change Order #	Description	Amount	Net Amount of Contract
Change Order #4	Relocate the emergency stop switches	\$1,500.00	\$247,050.00
Change Order #5	Additional day needed for the wet well by pass	\$3,000.00	\$250,050.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Numbers 004 & 005 as described in the preamble are hereby approved.

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2. The Chief Financial Officer certifies that there is available funding from 2014 New Jersey Environmental Trust (NJEIT) for the amount of this contract.

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**RESOLUTION 16-099  
AUTHORIZING A SEWER CONNECTION FOR PROPERTY LOCATED ON  
MOUNTAIN AVE (BLOCK 11106, LOT 11)**

**WHEREAS**, the Township is currently subject to a voluntary sewer ban; and

**WHEREAS**, Mr. & Mrs. Henn, the owners of property located on 426 Mountain Ave (Block 11106, Lot 11) has requested authorization to connect to the Township's sanitary sewer system;

**WHEREAS**, the Township has adopted by reference the NJDEP sewer ban exemption criteria set forth in N.J.A.C. 7:14A-22.22; and

**WHEREAS**, N.J.A.C. 7:14A-22.22 provides in relevant part that:

“A sewer ban exemption may be granted for projects . . . if the proposed project will have a total projected flow of 600 gallons per day or less . . . [and] will be constructed and/or operated on a tax lot which was in existence prior to the effective date of the ban . . . and the proposed project does not require a sewer extension . . .”; and

**WHEREAS**, the plans for the proposed residence which will be located at 426 Mountain Ave (Block 11106, Lot 11) meets those exemption criteria; and

**WHEREAS**, Section 22-3.1 of the Township Code ordinance requires a connection fee of \$10,120 for new construction that is due and payable to the Township prior to the Construction Official issuing any building permits for the new residence.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Mr. & Mrs. Henn are hereby granted permission to connect his property at Block 11106, Lot 11 to the Township wastewater treatment system upon payment of the \$10,120.00 connection fee in accordance with Section 22-3.1 of the Township Code.

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**RESOLUTION #16-101  
AUTHORIZING AMENDMENT NO. 6 TO CONTRACT FOR PURCHASE  
OF EBERLE PROPERTY (BLOCK 10801, LOT 6.01)**

**WHEREAS**, the Township entered into a contract on December 15, 2014, for the purchase of real property located at 491 Valley Road, Gillette, New Jersey and known as Block 10801, Lot 6.01 on the Long Hill Township Tax Maps (the Eberle property); and

**WHEREAS**, Section IV of the Contract entitled “Environmental Contingencies” provides in part that:

- A. During the period commencing on the effective date and ending on the sixtieth (60th) day thereafter (the "Evaluation Period"), Township shall have the right to conduct a due diligence evaluation of the property, which shall evaluate, without limitation, the following: the environmental condition of the Property, as more specifically provided in paragraph B below. . . .

**WHEREAS**, the deadline was previously extended to February 29, 2016; and

**WHEREAS**, the Sellers need additional time to complete the environmental remediation of the property;

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**NOW, THEREFORE**, be it resolved by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized and directed to sign Amendment No. 6 to the contract which will extend the time in which the Township has to complete its due diligence environmental evaluation of the property to May 25, 2016.
2. In all other respects, the contract dated December 15, 2014, as previously amended, shall remain in full force and effect.

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**COMMITTEE LIAISON REPORTS:**

Deputy Mayor Piserchia –

Shade Tree Commission would like the Township Committee to re-consider the 2011 proposed tree ordinance which limits the percentage of trees to be cut on private property. They will schedule with the Clerk for their presentation to the Township Committee in late April or early May.

Committeeman Dorsi-

DPW collected approximately 1000 Christmas trees, mulch from those trees will be available to the public in April. Please report your pot holes on the Township website as DPW is working to correct as many as possible. Carlton Road is scheduled for paving in April.

The Fire Departments successfully performed a joint drill last week on the property behind the Music Shop

Mayor Meringolo-

The Board of Education will be naming the new school superintendent shortly, interviews have been completed. The Vision Committee has interviewed two Landscape Design firms for Central Park development.

**DISCUSSION / ACTION ITEMS:**

- Pilgrim Pipeline

Deputy Mayor Piserchia has been attending the information meetings on the pipeline and would like the township to consider making a contribution of \$500 to the consortium for the municipalities affected by the pipeline as a show of good faith, not a commitment for or against the pipeline and consider sending form letters to the DEP prepared by the consortium. The DEP ultimately will make the decision for or against the pipeline. These form letters will be reviewed by Atty. Pidgeon and placed in March 9ths TC packet and listed as a discussion item on the March 9<sup>th</sup> agenda.

- 2016 Municipal Budget

1.9% tax increase for 2016, Highlights: Reduction in administrative salaries of \$135,000, Increase for garbage collection of \$120,000. The 2016 budget will be introduced March 9<sup>th</sup>, with public hearings in April. The Township Committee was given the first draft of the budget for their review.

Mayor Meringolo asked the public for their suggestions to raise revenues for the Township, in a continued effort to keep property taxes down; i.e., cell towers, solar farms, etc.

Capital Budget – Committeeman Dorsi asked if the Township would consider reserving \$23,000.00 to replace the playground equipment at the Little League field and presented a visual display of the proposed equipment. He also requested that the money be taken from the Open Space Recreation Trust, rather than the capital budget

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- Proposed Fees – Turf Field and Millington Schoolhouse

Recreation Subcommittee is meeting with Watchung Hills Soccer Association with regards to turf rental. Proposed rental fees documentation was supplied to the TC by the Recreation Director in last month's informational packets. Mr. Henry asked if the Committee could review her proposal in order for a resolution approving the fees could be added to the March 9<sup>th</sup> agenda.

It was recommended by the Atty. Pidgeon to check with the Joint Insurance Fund (JIF) for their recommended insurance requirements for rental contracts for both entities.

**OLD BUSINESS:** There was no old business to discuss

**NEW BUSINESS:** Committeeman Dorsi suggested that the township following the lead of WHRHS, by reserving money each year for the eventual replacement (after 10-12 years) of the newly installed turf field at Matthew G. Kantor memorial Park. He suggested using the money for renting the field (not including the Oratory contract) in a reserve account to cover the cost of replacement.

**Announcements/Correspondence:**

- Taste of the Town – March 23<sup>rd</sup>
- Tornado Watch in effect this evening

**MEETING OPEN TO THE PUBLIC:** There were no public comments

**ADJOURNMENT**

As there was no further business to discuss, Deputy Mayor Piserchia made a motion seconded by Committeeman Dorsi to adjourn. Voice Vote: All in favor. The meeting adjourned at 8:34 PM.

Respectfully submitted,

Cathy Reese, RMC, CMR  
Township Clerk

Approved March 9, 2016