TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ TOWNSHIP COMMITTEE REGULAR SESSION AGENDA JUNE 28, 2017 7:30 PM OPEN SESSION, Closed Session 6:45 PM

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 12th, 2017 edition, and electronically sent to the Courier News and posted in the January 6, 2017 edition. The notice was posted on the bulletin board in the Municipal Building on January 4, 2017 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

RESOLUTION #17-177 EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Attorney Client

- Affordable Housing
- Moreland Subordination

Personnel

- Administrator Search
- Construction Official/Building sub code inspector
- Planning/Zoning Coordinator search
- Salary Ordinance

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws an regulations.				
Resolution #17-177 is he ROLL CALL VOTE :	of the Township Committee of the Township of Long Hill that reby approved for Executive Session. SECONDED by:			
OPEN PUBLIC MEETI	NG:			
PLEDGE OF ALLEGIA	NCE			
ROLL CALL: Clerk will	call the Roll			

LIAISON REPORTS:

CONSENT AGENDA RESOLUTIONS: The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.
MOVED by: of the Township Committee of Long Hill Township, that Resolution #17-178 through #17-1xx are hereby approved. SECONDED by: ROLL CALL VOTE:
TOWNSHIP OF LONG HILL RESOLUTION 17-178 APPROVING PAYMENT OF BILLS
BE IT RESOLVED , that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.
BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.
TOWNSHIP OF LONG HILL RESOLUTION 17-179 APPROVAL AND RELEASE OF MINUTES
BE IT RESOLVED , that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the June 14, 2017 Township Committee Meeting.
BE IT FURTHER RESOLVED that the Township Committee hereby approves the June 14, 2017 Executive Session Meeting Minutes as redacted by the Township Attorney.
TOWNSHIP OF LONG HILL RESOLUTION 17-180 AUTHORIZING TERMINATION OF LIQUOR LICENSE #1430-43-010-007
WHEREAS Ladida Kitchen Creations, LLC, d/b/a Meyersville Cafe, PO Box 519, New Vernon, NJ 07976 wishes to terminate liquor license #1430-43-010-007; and
WHEREAS owner Laura Scaff has acknowledged that Ladida Kitchen Creations, LLC has no wish to transfer, sell or use this license and understands the license will be forfeit and will no longer exist.
BE IT RESOVED THAT the Township Committee of the Township of Long Hill, Morris County has received notification from Ladida Kitchen Creation, LLC that license #1430-43-010-007 is not being renewed and is now forfeit.

TOWNSHIP OF LONG HILL RESOLUTION 17-181 APPROVING SPECIAL EVENT LICENSE

[LONG HILL CHAMBER OF COMMERCE]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 17-12 for the event to the "Sponsor" Long Hill Chamber of Commerce, for their Special Event "Millington Downtown Day" to be held 11:00 AM – 3:00 PM on October 15, 2017; and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

TOWNSHIP OF LONG HILL RESOLUTION 17-182 BANNER APPROVAL FOR LONG HILL CHAMBER OF COMMERCE [MILLINGTON DOWNTOWN DAY]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Clerk, based on the approval of the Morris County Freeholders and JCP & L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 for 2 weeks, starting October 2-15, 2017.

TOWNSHIP OF LONG HILL RESOLUTION 17-183

In Grade Advancement - Ciambriello

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the grade advancement of Sergeant Alexis Ciambriello to Sergeant Grade I, effective July 1, 2017 at an annual salary of \$ 120,304.43.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Superior Officer's Collective Bargaining Agreement.

TOWNSHIP OF LONG HILL RESOLUTION 17-184

APPROVAL OF TRIBUTE BOWS IN THE TOWNSHIP [Turn the Towns Teal – Ovarian Cancer]

WHEREAS, the Township Committee recognizes the intrinsic value of Tribute Bows and Ribbons and the awareness raised by the placing of these bows and ribbons; and

WHEREAS, Turn the Towns Teal of Brookside New Jersey has requested to place 70 teal bows on Town Hall, the Library, Main St and Long Hill Rd during the month of September in order to raise awareness of Ovarian Cancer Awareness Month; and

WHEREAS, Turn the Town Teal has completed the Tribute Bows / Ribbons Application which is satisfactory to the Township Administrator and has agreed to abide by the policy outlined in Long Hill Township Resolution 09-075;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey does hereby approve the Turn the Towns Teal request to place 70 teal bows bows In Long Hill Township during the month of September.

TOWNSHIP OF LONG HILL RESOLUTION #17-185 AUTHORIZING REFUND OF RECREATION DEPOSIT Cancellation Refund for Summer Camp

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize the listed refund for the Summer Recreational Camp to the following individual:

NAME ADDRESS

Pham 178 Bungalow Terrace, Millington, NJ \$247 (\$257 less processing fee)

TOWNSHIP OF LONG HILL
RESOLUTION 17-186
APPOINT 2017 STIRLING LAKE STAFF

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director does hereby appoint Timothy Scanlon as a Lake Stirling Lifeguard at a rate of \$9.25 per hour, effective 6/24/17 and ending September 7, 2017.

TOWNSHIP OF LONG HILL RESOLUTION 17-187 APPROVING SPECIAL EVENT LICENSE [WATCHUNG HILLS FOR WARRIORS]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 17-13 for the event to the "Sponsor" WATCHUNG HILLS FOR WARRIORS, for their Special Event "4TH Annual Watchung Hills Cornhole Championship and Music Festival" to be held 11:00 AM – 8:00 PM on September 23, 2017; and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

TOWNSHIP OF LONG HILL RESOLUTION #17-188

AUTHORIZING SUBORDINATION OF TOWNSHIP SEWER LIEN TO PROPOSED MILLINGTON SAVINGS BANK MORTGAGE

WHEREAS, Bryan Moreland ("Moreland") is the owner of property located 1716 Long Hill Road, Millington, and known as block 12604, lot 8.01 on the Township tax maps (the "Property"); and

WHEREAS, Moreland entered into an Amended Developer's Agreement (Sewer Only) in September 2011, in which he agreed that in lieu of expending money for an individual on-site septic system on the property, he would voluntarily donate \$30,000 to the Township to be used for improvements to the Township's wastewater treatment plant so that the Township can eventually lift the temporary sewer connection ban that is currently in place; and

WHEREAS, Moreland has previously took out a loan with Millington Savings Bank, and the Township has agreed to subordinate its \$30,000 lien to the loan, approved by resolution #16-298,

WHEREAS, Moreland is in the process of refinancing the previous loan, in an amount not to exceed \$303,000, with Millington Savings Bank, that will be secured by a mortgage on the Property; and

WHEREAS, the Township is, once again, willing to subordinate its \$30,000 lien to Moreland's new proposed Millington Saving Bank mortgage;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

- 1. The Township hereby agrees to subordinate its lien as described in the preamble to the proposed Millington Savings Bank mortgage.
- 2. The Mayor and Township Clerk are hereby authorized to execute a subordination agreement and any other documents necessary to carry out the intent of this Resolution, subject to the approval of the Township Attorney.

TOWNSHIP OF LONG HILL RESOLUTION 17-189 APPROVING SPECIAL EVENT LICENSE – LONG HILL TOWNSHIP LITTLE LEAGUE

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 17- 11A for Little League Tournament Events for the following days in 2017: 7/22-23, 9/9-10, 9/16-17, 9/23-24, 10/1-2, 10/8-9,10/15-16, 10/22-23

TOWNSHIP OF LONG HILL RESOLUTION #17-190 A RESOLUTION APPOINTING CLASS II SPECIAL POLICE OFFICERS

WHEREAS, N.J.S.A. 40A:14-146.10 provides in relevant part that:

"a. Any local unit may, as it deems necessary, appoint special law enforcement officers sufficient to perform the duties and responsibilities permitted by local ordinances authorized by *N.J.S.* 40A:14-118 and within the conditions and limitations as may be established pursuant to this Act"; and

WHEREAS, *N.J.S.A.* 40A:14-146.10 goes on to set forth the minimum qualifications for a special police officer; and

WHEREAS, N.J.S.A. 40A:14-146.10 further provides that:

"Before any special law enforcement officer is appointed pursuant to this Act, the chief of police . . . shall ascertain the eligibility and qualifications of the applicant and report these determinations in writing to the appointing authority . . . "; and

WHEREAS, N.J.S.A. 40A:14-146.11 provides in relevant part that:

"No person may commence his duties as a special law enforcement officer unless he has successfully completed a training course approved by the commission and no special law enforcement officer may be issued a firearm unless he has completed the basic firearms course approved by the commission for permanent regularly appointed police . . . "; and

WHEREAS, N.J.S.A. 40A:14-146.11 further provides that:

"Class II [Special] Officers shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer. The use of a firearm by an officer of this class may be authorized only after the officer has been fully certified as successfully completing training as prescribed by the commission . . . "; and

WHEREAS, *N.J.S.A.* 40A:14-146.14 provides that:

"Special law enforcement officers may be appointed for terms not to exceed one year, and the appointments may be revoked by the local unit for cause after adequate hearing, unless the appointment is for four months or less, in which event the appointment may be revoked without cause of hearing . . . "; and

WHEREAS, Chief of Police Michael Mazzeo has recommended the individual named below be appointed as a Class II Special Police Officers, subject to satisfactory completion of their medical and psychological examinations and background investigations.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. In accordance with state law, the following individuals are hereby appointed as Class II Special Police Officer for a one year term, effective immediately, at a salary of \$20.00 an hour:

Jake Lampiasi

This Special Police Officer shall perform his duties only upon the direction of Chief of Police Michael Mazzeo, or his designee.

TOWNSHIP OF LONG HILL RESOLUTION 17-191

Camp Personnel

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2017 Summer Recreation Camp Personnel effective June 27, 2017:

Name	Position	Hourly Rate
Mavinkurve, Ronil	Counselor	\$8.50
Viola, David	Counselor	\$8.50
Scanlon, Liam	Counselor	\$8.50
Krug, Ryan	Counselor	\$8.50
Langenauer, Brendan	Counselor	\$8.50

ORDINANCES

FIRST READING/INTRODUCTION

ORDINANCE #401-17 2017 SALARIES AND WAGES ORDINANCE

STATEMENT OF PURPOSE: To reflect the updates rates of 2017 salary adjustments.

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wage ranges of the following employees of the Township shall be as follows:

Position Title	Annual Salary
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$75,000
Administrative Assistant	\$33,000 - \$52,500
Chief Financial Officer	\$50,000 - \$100,000
Asst. to the CFO [Part Time]	\$20.00 - \$32.00/hr.
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$ 8.50 - \$ 22.00/hr.
Tax Collector [Part Time]	\$15,000 - \$25,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Assistant Treasurer	\$45,000 - \$65,000
Sewer Utility Collector [Part Time]	\$15.00 - \$24.00/hr.
Page 1	val of Hoolsh

Board of Health

Animal Control Officer [Part Time] \$15.00 - \$25.00/hr.

Court

Municipal Court Judge	\$19,000 - \$35,000		
Court Administrator	\$40.000 - \$ 63.000 \$ 67.500		

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$10,000 - \$20,000
Fire Sub Code Official[Part Time]	\$ 35.00 - \$45.00/hr
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr
Plumbing Sub Code Official [Part Time]	\$10,000 - \$22,500
Electrical Sub-code Official [Part Time]	\$10,000 - \$23,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr
Planning & Zoning Coordinator	\$40,000 - \$60,000 Planning &
Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr
Code/Zoning Enforcement Officer	\$45,000 - \$70,000

Recreation

Recreation Director	\$30,000 - \$60,000 \$64,000		
Administrative Assistant	\$ 20.00 - \$30.00/hr.		

Seasonal/ [Part Time] Positions

\$ 22.00 - \$ 35.00/hr.
\$ 17.00 - \$ 27.00/hr.
\$ 15.00 - \$ 25.00/hr.
\$ 8.25 - \$15.00/hr.
\$ 20.00 - \$ 35.00/hr.
\$ 15.00 - \$ 25.00/hr.
\$ 12.00 - \$ 18.00/hr.
\$ 9.00 - \$15.00/hr.
\$ 8.25 - \$15.00/hr.
\$ 18.00 - \$ 28.00/hr.
\$ 12.00 - \$ 25.00/hr.

Police Department

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Office of Emergency Management

Emergency Management Coordinator [Part Time] \$ 10,000 - \$20,000

Department of Public Works/Roads

Director of Public Works /Superintendent of Roads DPW employees Part Time Laborer

\$85,000 - \$110,000 \$113,000 per Collective Bargaining Contract \$ 9.50 - \$20.00/hr.

Wastewater Control

Wastewater Superintendent Wastewater Employees

\$58,000 - \$85,000 | \$87,000

per Collective Bargaining Contract

Senior Services

Senior Citizens Bus Driver

\$ 15.00 - \$ 25.00/hr.

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A.* 40A:9-165.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 28, 2017 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 19, 2017, at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Deborah Brooks, RMC, CMR Township Clerk

MOVED by:,				introduced		first	reading	and
advertised for second reading which	is schedule	ed for the J	July 19th,	2017 Meetin	g.			
SECONDED by:,	ROLL CAL	L VOTE						

FIRST READING/INTRODUCTION

ORDINANCE #402-17

ORDINANCE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROVING AN AGREEMENT OF SALE BETWEEN THE TOWNSHIP AND NEW JERSEY-AMERICAN WATER COMPANY, INC. FOR THE SALE OF THE TOWNSHIP'S WASTEWATER SYSTEM AND AUTHORIZING A PROPOSAL TO BE PRINTED ON THE BALLOT FOR CONSIDERATION BY THE VOTERS WITHIN THE TOWNSHIP AT THE GENERAL ELECTION ON NOVEMBER 7,2017 PROVIDING FOR THE SALE OF THE TOWNSHIP'S WASTEWATER SYSTEM TO NEW JERSEY-AMERICAN WATER COMPANY, INC.

WHEREAS, the Township of Long Hill, in the County of Morris, New Jersey (the "Township") currently owns and operates a wastewater utility system servicing the residents and property owners (the "Customers") within the geographic boundaries of the Township (the "System"); and

WHEREAS, the Township has determined that is in the best interest of such Customers within the Township to sell the System to an entity with experience and expertise in owning and operating such systems in order to meet all necessary demands associated with such System including all present and future requirements of various state and federal regulatory agencies and to make necessary capital improvements to the System; and

WHEREAS, the Township prepared and distributed a Request for Bids (the "RFB") dated May 3, 2017 requesting bids for the sale of the System pursuant to *N.J.S.A.* 40:62-1 *et seq.* (the "Public Utilities Law"); and

WHEREAS, on June 14, 2017 the Township received one bid from a regulated water and wastewater company, New Jersey-American Water Company, Inc., to purchase the Township's System; and

WHEREAS, based on the review of the above referenced bid, the Township has determined that the bid submitted by New Jersey-American Water Company, Inc. in the amount of \$11,000,000 was the highest responsible (and only) bid; and

WHEREAS, under the terms of the RFB, the Township would sell all of the Township's rights and interests in the land and improvements comprising the System, provided that any purchaser of the System would continue to provide wastewater treatment services to the Customers in accordance with all applicable state and local standards, make all capital improvements necessary to lift the existing sewer ban, and meet other requirements set forth in the RFB; and

WHEREAS, the Township has agreed to the terms of the sale of the System to New Jersey-American Water Company, Inc. pursuant to the terms of the draft Agreement of Sale included in the RFB as revised to reflect certain provisions of the bid submitted by New Jersey-American Water Company, Inc.; and

WHEREAS, the Public Utilities Law requires that in addition to the approval of the Township, the legal voters of the Township must also approve the sale of the System; and

WHEREAS, the Public Utilities Law, specifically *N.J.S.A.* 40:62-5, authorizes the Township to request that the clerk of the County of Morris place the question of the sale of the System on the ballot used at the next general election in the Township, which is scheduled for November 7, 2017; and

WHEREAS, the Township desires to enter into the Agreement of Sale, subject to the approval of the voters of the Township as set forth in the *N.J.S.A.* 40:62-5 and all other regulatory approvals set forth in the Public Utilities Law.

NOW, THEREFORE, BE IT ORDAINED by Mayor and Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

SECTION I

The recitals are hereby incorporated as if set forth in full herein.

SECTION II

The Township hereby approves the sale of the System to New Jersey-American Water Company, Inc. for \$11,000,000 in accordance with its bid and in accordance with the terms and conditions of the RFB and the Agreement of Sale, subject to the approval of the voters of the Township as set forth in *N.J.S.A.* 40:62-5.

SECTION III

The Agreement of Sale between the Township and New Jersey-American Water Company, Inc. entitled "Agreement between the Township of Long Hill, in the County of Morris, New Jersey and New Jersey-American Water Company, Inc. for the Sale of the Wastewater System" substantially in the form on file in the office of the Township Clerk, is hereby approved with such further changes, insertions and amendments as deemed necessary by the Mayor, in consultation with the Township staff and professionals. The approval of this Agreement of Sale is subject to compliance with the provisions of *N.J.S.A.* 40:62-5 of the Public Utilities Law.

SECTION IV

The Mayor and all other appropriate officials of the Township are hereby authorized and directed to execute the Agreement of Sale and any other documents deemed necessary to effectuate the terms of this Ordinance and to proceed with the regulatory process and approvals required under the provisions of the Agreement of Sale and the Public Utilities Law.

SECTION V

The Mayor and Committee hereby requests and directs the Clerk of the County of Morris to place the following question and explanation on the ballot of the next general election, such to be substantially in the form provided in *N.J.S.A.* 40:62-5 as follows:

PROPOSAL

"Shall the Township of Long Hill, in the County of Morris, New Jersey, be authorized to sell its wastewater utility system to New Jersey-American Water Company, Inc. for the sum of \$11,000,000?"

Yes		No
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Explanation

If a majority of the legal voters in the Township vote "yes", the Township of Long Hill will sign an agreement of sale with New Jersey-American Water Company, Inc. for the sewer utility in the amount of \$11,000,000. This agreement provides that New Jersey-American Water Company, Inc. will provide and maintain all wastewater services to the existing customers of the Township's

wastewater utility system and will make substantial capital improvements to such system in accordance with the terms of the Agreement of Sale approved by the Township. The service rates to the customers of the Township's System will be subject to approval by the New Jersey Board of Public Utilities from time to time.

SECTION VI

This Ordinance shall take effect as provided by law.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 28, 2017 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 19, 2017, at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Deborah Brooks, RMC, CMR Township Clerk

	t Ordinance #402-17 be introduced on first reading and cheduled for the August 16th, 2017 Meeting.
SECONDED by:, ROL	L CALL VOTE
***********	***************
 DISCUSSION / ACTION ITEMS: Dog Park Grant Millington Schoolhouse HVAC 	
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OLD BUSINESS:

- Oaks Rd
- American Legion

NEW BUSINESS:

ANNOUNCEMENTS/CORRESPONDENCE:

• Free County Card Id available to Morris County Residents. Call 973-285-6600 to make an appointment.

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT