

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
OCTOBER 11, 2017  
7:30 PM OPEN SESSION, Closed Session 6:45 PM**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 12th, 2017 edition, and electronically sent to the Courier News and posted in the January 6, 2017 edition. The notice was posted on the bulletin board in the Municipal Building on January 4, 2017 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**RESOLUTION #17-265  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Attorney Client

- Affordable Housing

Contract Negotiations

- Emergency Services
- DPW

Personnel

- Personnel Matter
- Staffing update

Anticipated Litigation

- Zoning violation

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #17-265 is hereby approved for Executive Session. **SECONDED** by:

**ROLL CALL VOTE:**

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**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Clerk will call the Roll

**APPOINTMENTS:**

Mayoral Appointment with Approval of Township Committee:

		<u>Expiration of Term</u>
Library Board of Trustees	Joanna Askey	Term 12/31/2017 (Unexp.)
Green Team Advisory	Steve Gruber	Term 12/31/2018
Green Team Advisory	Phyllis Fast	Term 12/31/2018
Green Team Advisory	Kathy Pfeil	Term 12/31/2018

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above Mayoral appointments to the Library Board of Trustees and Green Team Advisory Committee are hereby confirmed.

ROLL CALL VOTE:

**LIAISON REPORTS:**

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolutions #17-266 through #17-276 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-266  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-267  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the September 27<sup>th</sup>, 2017 Township Committee Meetings.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the September 27th, 2017 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION -268  
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning coordinator, Township Engineer, Board Engineer, Board Attorney, Township Planner have confirmed that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

**Developer’s Escrow**

Ed Dasilva – App#15-04P	\$1,526.92
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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-269  
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW  
JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that the following **Christopher Hoffman** is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen’s Association.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #17-270**

**AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT WITH CHRISTOPHER BOLASH  
LANDSCAPING, LLC. IN CONNECTION WITH THE COOPER TOMBSTONE/TURTLE PARK  
PROJECT**

**WHEREAS**, the Township Committee awarded a contract to Christopher Bolash Landscaping, LLC.

in the amount of \$29,950.00; and

**WHEREAS**, Township Administrator Nancy Malool has recommended approval of the following change orders:

Change Order #	Description	Amount	Net Amount of Contract
1	Relocation of paver sidewalk in order to maintain 5% slope or less, thereby increasing the length of the sidewalk by 110 square feet.	\$1,500	\$31,450

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change order number 1 as described in the preamble are hereby approved.
2. This change order shall be charged to Historic Open Space Trust. Certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-271  
RESOLUTION AWARDED LEASE OF REAL PROPERTY FOR THE CONSTRUCTION  
AND OPERATION OF A GROUND FACILITY IN SUPPORT OF WIRELESS  
COMMUNICATION FACILITY WITHIN PSE&G EASEMENT**

**WHEREAS**, the Township accepted bids on September 22, 2015 in accordance with the provisions of the Local Lands and Buildings Law for the leasing of approximately 3, 615 square feet (including the footprint of the tower) within the PSE&G easement area on property owned by the Township and known as Lot 5 in Block 13402, as described in and in accordance with the bid documents; and

**WHEREAS**, the only bid in the amount of \$15,000 per annum to be increased by 2-1/2 percent annually during the initial and renewal terms was submitted by Cellco Partnership, the general partner, on behalf of New York FMSA Limited Partnership d/b/a Verizon Wireless;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of

Long Hill, in the County of Morris, State of New Jersey, as follows:

1. The lease for the real property described in the preamble is hereby awarded to New York FMSA Limited Partnership d/b/a Verizon Wireless in accordance with its bid dated September 22, 2017.
2. The Mayor and Township Clerk are hereby authorized and directed to execute the land lease agreement that was included in the bid package with relevant information inserted.
3. This award is contingent upon the lessee submitting all required certificates of insurance, as well as any other documents required by the bid specifications.
4. A copy of the fully-executed lease shall be maintained in the office of the Township Clerk and shall be available for public inspection during normal business hours.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-272  
RESOLUTION AUTHORIZING RECYCLING CONTRACT CHANGE ORDER**

**WHEREAS**, the Township of Long Hill (“Township”) entered into an agreement on November 12, 2015 with the Republic Services of NJ, LLC, d/b/a MIDCO Waste (“Republic”) to “perform . . . garbage and recycling service in the Township in conformity and in accordance with the proposal and specifications hereto annexed”; and

**WHEREAS**, Republic currently collects recycling in the entire Township on a revolving every other week basis on Wednesdays; and

**WHEREAS**, Republic has submitted a request for a change order allowing it to collect recycling in Zones #1 and #5 on the existing schedule and Zones #2, #3 and #4 on alternating Wednesdays, so that Republic will have trucks collecting recycling in some areas of the Township on every Wednesday; and

**WHEREAS**, Republic has offered to pay the Township \$2,500 per year for the duration of this

contract to compensate the Township for this change order; and

**WHEREAS**, N.J.A.C. 5:30-11.93 sets forth the general requirements for all change orders; and

**WHEREAS**, this change order does not increase the cost of the contract, but rather provides for an annual payment of \$2,500 to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Change Order #1 which provides for the annual payment to the Township of \$2,500 in return for allowing Republic to change the recycling collection dates as described in the preamble is hereby approved.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-273  
RESOLUTION ACCEPTING DONATION BY AMERICAN LEGION MEMORIAL POST #484  
TO THE TOWNSHIP OF LOTS 7 AND 17 IN BLOCK 11510**

**WHEREAS**, the Long Hill Township American Legion Memorial Post #484 acquired title to Lot 17 in Block 11510 from the Township by quitclaim deed dated May 26, 1980; and

**WHEREAS**, American Legion Memorial Post #484 acquired title to real property located on Somerset Street and known a lot 7 in block 11510 by deed from Vito C. Armenti and Anthony M. Falzarano dated December 13, 1984; and

**WHEREAS**, the deed from the Township for Lot 17 contained the following reverter clause:

“Said land is hereby conveyed by quitclaim and shall be used only for the purposes of such American Legion Post and not for commercial business trade or manufacture, and if said lands are not used in accordance with said limitation, title thereto shall revert to the Township of Passaic, its successor or assigns, without any entry or reentry made thereon on behalf of the said Township of Passaic.”; and

**WHEREAS**, American Legion Post #484 is no longer functioning and has offered to convey both properties to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of

Long Hill, in the County of Morris, State of New Jersey, as follows:

1. The Township hereby accepts the donation by Long Hill Township American Legion Post #484 of lot 7 in block 11510 by bargain and sale deed with Covenants against grantors acts, in form acceptable to the Township Attorney.
2. The Township hereby accepts the donation by Long Hill Township American Legion Post #484 of lot 17 in block 11510 by quitclaim deed, in form acceptable to the Township Attorney. This quitclaim deed will merely confirm the reverter to the Township as set forth in the May 26, 1980 deed from the Township to the American Legion Post.
3. The Township Attorney is hereby authorized and directed to record both deeds after they have been properly executed by the American Legion.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-274  
APPROVING AMENDED COMMUNITY FORESTRY PLAN**

**WHEREAS**, the Shade Tree Commission of the Township of Long Hill, County of Morris, State of New Jersey has proposed amendments to the Township’s Community Forestry Plan; and

**WHEREAS**, the Shade Tree Commission has requested that the Township Committee review the proposed amendments to Community Forestry Plan and approve said amended plan and authorize the Shade Tree Commission to file the amended Community Forestry Plan with the State of New Jersey pursuant to N.J.S.A. 13:1L-17.7;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill hereby approves the amendments to the Township Community Forestry Plan as prepared by the Shade Tree Commission and authorizes the Shade Tree Commission to submit the amended plan to the State of New Jersey pursuant to N.J.S.A. 13:1L-17.7.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-275  
APPROVING USE OF HICKS TRACT –  
CUB SCOUT DEN 12**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license number S-17-24 for the event to the Cub Scout Den 12, for their Special Event to be held on November 4th and 5th, 2017 at the Hicks Tract.

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**RESOLUTION #17-276  
APPROVING SPECIAL EVENT LICENSE  
[LORD STIRLING SCHOOL GREAT SWAMP DEVIL RUN]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S-17-23 for the event to the “Sponsor” Lord Stirling School Run for the Great Swamp Devil Run Fundraiser to be held 9:00 AM – 3:00 PM on November 19, 2017; at the Lord Stirling School, 99 Lord Stirling Road, Basking Ridge, NJ 07920.

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**DISCUSSION / ACTION ITEMS:**

- Shade Tree Commission requesting to hire Landscape Architect
- Solicitor Ordinance

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**OLD BUSINESS:**

- Off Street Parking Ordinance Amendment

**NEW BUSINESS:**

**ANNOUNCEMENTS/CORRESPONDENCE:**

- October 17<sup>th</sup> – Last day to register to vote
- October 28<sup>th</sup> – Friends of the Library Shredding Fundraiser – 10:00 AM to 2:00 PM  
Questions email [longhillfol@gmail.com](mailto:longhillfol@gmail.com)
- Long Hill Senior Center Rummage Sale – October 14<sup>th</sup> 9am to 3 pm, October 15<sup>th</sup> 10am to 2pm
- Friends of the Library Trivia Night October 14<sup>th</sup> 7pm to 10pm, doors open at 6pm. \$10 per person. Maximum 6 people per team.
- Flu Shots October 18<sup>th</sup> at Town Hall. Residents \$25, Non-Residents \$35 No charge with valid Medicare Part B card. No appointment needed.
- FORCE Tiger Tracks 5K Race – October 29<sup>th</sup> 7am to 10:30am at Central Middle School
- Millington Downtown Day – October 15<sup>th</sup>
- Halloween Parade – October 22, 3PM Kantor Park
- Obstacle Course Day – October 14<sup>th</sup> 2pm to 5pm. Pre-Register on Community Pass

**MEETING OPEN TO THE PUBLIC:**

- Remarks and Statements Pertaining to Any Matter



- Comments and remarks will be limited to 3 Minutes

## **ADJOURNMENT**