

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

Mayor Schuler read the following statement:

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 4, 2017 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**RESOLUTION #17-048  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Attorney Client

- Affordable Housing

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: Committeeman Meringolo of the Township Committee of the Township of Long Hill that Resolution #17-048 is hereby approved for Executive Session. **SECONDED** by: Deputy Mayor Rae

**ROLL CALL VOTE:** All in Favor

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Mayor Schuler opened the meeting at 7:35 PM.

All present recited the Pledge of Allegiance.

**ROLL CALL:** Mayor Schuler, Deputy Mayor Rae, Committeeman Dorsi, Committeeman Meringolo and Committeeman Piserchia were present.

Mayor Schuler called for a ten minute recess to the Township Committee meeting in order to hold the Board of Health Re-organization meeting.

**COMMITTEE LIAISON REPORTS:**

Committeeman Dorsi – No report

Committeeman Rae – No report

Committeeman Meringolo:

- Reported the HPAC Committee had met and Chairman Fred Rossi Sr. was present and would speak later in the meeting regarding moving forward with the Phase III renovation of the Millington Schoolhouse.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

- The School Board of Education had their Re-organization meeting. Nicholas Stevens and Marta Moakley were reappointed as President and Vice-President respectively.
- The RFP for Valley Road redevelopment has been re-issued. Proposals are due back February 1<sup>st</sup>.

Committeeman Piserchia:

- The First Aid Squad had their dinner appointing new officers. The squad had responded to 756 calls in 2016, with a significant number occurring on Holidays. Committeeman Piserchia thanked the Squad for all its hard work and dedication.

Mayor Schuler:

- The Vision Committee met last Thursday and are hoping to move forward with creating passive trails in the Park area unaffected by the Land Diversion.
- At last night's Planning Board meeting Alan Pfeil and David Hands were appointed Chairman and Vice Chairman respectively.

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: Deputy Mayor Rae of the Township Committee of Long Hill Township, that Resolution #17-049 through #17-055 are hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE:** All in Favor.

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**RESOLUTION 17-049  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 17-050  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the December 30, 2016 Township Committee Meeting and the January 3, 2017 Reorganization Township Committee Meeting.

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**RESOLUTION 17-051  
ACCEPTING RESIGNATION - Ferratti**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Animal Control Officer Kate Ferratti, effective December 30, 2016.

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**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

**RESOLUTION 17-052  
AMENDING 2016/2017 BASKETBALL SPROGRAM STAFF SALARIES**

**RESOLUTION**

**AMENDNG 2016/2017 BASKETBALL PROGRAM STAFF SALARIES**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill upon the advice and

recommendation of the Recreation Director that the following salaries be amended for the 2016/2017

Recreation Basketball program effective January 1, 2017:

<b>Supervisors:</b>	<b>Salary/Hour</b>	
Vanessa Fowler	\$	21.50
Dan Hutchinson	\$	17.50
Jessica Zigarelli	\$	17.00
Allen Tanko	\$	16.00
Abigail Kesselmeier	\$	15.00
 <b>Referees/Timers/Scorekeepers</b>		
Blasja, Joseph	\$	8.75
Bokach, Spencer	\$	<del>8.38</del> 8.44
Bonnesen, Caitlin	\$	<del>8.38</del> 8.44
Brooks, Carson	\$	8.75
Bujnowski, Evan	\$	8.75
Cicchetti, Sophia	\$	<del>8.38</del> 8.44
Giere, Matt	\$	9.00
Ho, Alan	\$	8.75
Karski, Chris	\$	9.00
Killeen, Thomas	\$	8.75
Kinsella, Mike	\$	8.75
Krug, Ryan	\$	<del>8.38</del> 8.44
Leon-Garcia, Brian	\$	9.25
Lucente, Nicholas	\$	<del>8.38</del> 8.44
Mink, Nick	\$	9.00
Novello, Anna	\$	<del>8.38</del> 8.44
Santo, Alexa	\$	<del>8.38</del> 8.44
Santo, Jessica	\$	9.00
Smith, Luke	\$	9.50
Tanko, Joseph	\$	8.75
Vigliotti, Aidan	\$	9.25
 <b>Substitutes (College Students)</b>		
Hackett, Lucas	\$	9.25

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

Kinsella, Nick	\$	9.25
Lauderdale, Devon	\$	9.00
McCarthy, Daniel	\$	9.25
Pilsbury, Kimberly	\$	9.50
Palamarik, Ryan	\$	9.25
Popolillo, Guiliana	\$	9.25
Priovolos, Diana	\$	9.50
Santo, Alyssa	\$	10.00
Tagliaferro, James	\$	9.50

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**RESOLUTION 17-053  
AUTHORIZE PAY INCREASE OF  
PART-TIME SECURITY GUARD FOR MUNICIPAL COURT**

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby increase the hourly rate of Part-time Security Officer for the Municipal Court Daniel Gara, from \$20.00 to \$25.00 per hour, effective January 1, 2017.

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**TOWNSHIP OF LONG HILL  
RESOLUTION # 17-054  
Police - Novotny**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Police Chief Michael Mazzeo, that Richard Novotny is hereby appointed as a Class II Special Officer at an hourly rate of \$20.00 per hour, effective January 12, 2017.

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**RESOLUTION 17-055  
APPOINTING 2017 SCHOOL CROSSING GUARD**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby appoint John Lloyd as School Crossing Guard retroactive to January 1, 2017 to December 31, 2017.

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**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

**RESOLUTION:**

**TOWNSHIP OF LONG HILL  
RESOLUTION# 17-056  
ABOLISHING THE LAND USE PROCESS IMPROVEMENT COMMITTEE CREATED BY  
RESOLUTION 16-58 AND ESTABLISHING A NEW COMMITTEE TO STUDY THE LAND USE  
APPLICATION PROCESS**

**WHEREAS**, the Township Committee through the adoption of Resolution 16-58 on January 13, 2016, created the Land Use Process Improvement Committee to study the existing ordinances and rules to see if they can be improved within the parameters of the Municipal Land Use Law by making them fairer to the applicants while still protecting the residents of the Township; and

**WHEREAS**, additional work is needed to complete that process, but the Township Committee feels that the membership of the committee should be changed and its charge amended;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Land Use Process Improvement Committee created by Resolution 16-58 is hereby abolished effective December 31, 2016.
2. There is hereby created a new committee, which shall be known as the Land Use Efficiency Committee" and which shall be composed of the following members, all of whom shall be appointed by the Mayor, and who shall serve on the committee until December 31, 2017:
  - Mayor
  - Township Administrator
  - Planning and Zoning Board Planner
  - Planning and Zoning Board Engineer
  - Planning and Zoning Board Coordinator
  - Two (2) members of the Planning Board
  - One (2) member of the Board of Adjustment
  - Two (2) Township residents, who shall not be members of either land use board
3. The Land Use Efficiency Committee shall perform the following duties:
  - a) Monitor the planning and zoning administrative functions in the Township to ensure that the process remains efficient, expedient, and cost effective for the applicant, all within the parameters of the Municipal Land Use Law (MLU).
  - b) Present a yearly summary report along with any budget considerations and recommendations, to the Township Committee, the Planning Board, and the Board of Adjustment.
4. The Land Use Efficiency Committee shall meet quarterly, or more frequently as needed, or at the request of the Mayor or Township Committee.

Committeeman Dorsi expressed concern that having the Township Planner and Township

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

Engineer on the new Committee would be a conflict of interest for them. After some discussion it was decided that the new committee would move forward and if at the meetings it became apparent there was a conflict, it would be addressed by the Township Committee.

**MOVED** by: Committeeman Meringolo of the Township Committee of the Township of Long Hill that Resolution #17-056 is hereby approved. **SECONDED** by: Committeeman Piserchia  
**ROLL CALL VOTE:** All in Favor

Chuck Arentowicz, Millington noted that several thousand dollars had already been billed by the Township Planner on work the Land Use Process Committee had done and requested to get a copy of the summary report that had been generated by that Committee. Administrator Henry would get that copy to him.

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**Mayoral Appointments to the Land Use Efficiency Committee**

- Brendan Rae – Planning Board Rep.
- David Hands – Planning Board Rep.
- Ed Gerecht – Board of Adjustment Rep.
- John Russo – Resident Rep.
- Mike Malloy – Resident Rep.
- - Board of Adjustment Rep.
- Cornel Schuler, Jr. – Mayor
- Neil Henry, Administrator - Chair
- Kevin O'Brien -Planning and Zoning Board Planner
- Tom Lemanowitz -Planning and Zoning Board Engineer
- Nancy Probst - Planning and Zoning Board Coordinator

**Mayoral Appointment to the Environmental Committee**

- Don Richardson

**Mayoral Appointment to the Master Plan Committee**

- David Hands – Chairman
- Nick Mehler
- Mike Malloy

**Mayoral Appointment to the Shade Tree Commission**

- Patrick Jones

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**DISCUSSION / ACTION ITEMS:**

- Phase III Construction of Millington Schoolhouse – Fred Rossi Sr., Chairman of the HPAC updated the township Committee noting that they had awarded the contract for the Phase III of the construction at the Millington Schoolhouse to AB Construction LLC.. There was some discussion on renting the property out after the work was completed and restrictions because of space, parking etc. that may affect the rental price. Mr.

**TOWNSHIP OF LONG HILL**  
**TOWNSHIP COMMITTEE MEETING MINUTES**  
**January 11, 2017**

Rossi also noted that HPAC was working on completing the Tombstone project for Turtle Park and welcomed any new ideas for projects that the HPAC might be interested in. Dennis Sandow recommended that the Committee look into the tax implications for the Township of renting the Schoolhouse space.

- Tree removal – Valley Road Crosswalk – Administrator Henry updated that Committee on his continuing work with the County to get funding for the safety crossing device at the Gillette school. The County Engineer had come out to review the site and had recommended relocating some of the signs and removing two of the trees that were inhibiting sight lines. Mayor Schuler requested that Administrator Henry inform the Shade Tree Commission about the recommendation and that a resolution be prepared for the tree removal and be placed on the next meeting agenda.
- Permanent Sign Ordinance – Mayor Schuler reported that the permanent sign ordinance which had come up for discussion and review at the end of 2016 would be on the next agenda for introduction. He requested an updated memo from Planner Kevin O'Brien and the latest draft be posted on the website for the public to review.

**OLD BUSINESS:** Committeeman Meringolo wanted to revisit the idea of having a feasibility study done to see what would be required in terms of construction and office lay out to have the Police Department moved to the Township Municipal building. He noted that about \$15,000 had been put in the budget for the stud. Discussion ensued concerning the relocation of the PD, the cost of the study, the parameters of the study and what the next step should be in moving forward. It was decided that Administrator Henry, Deputy Mayor Rae, and Mayor Schuler will meet with Chief of Police Mazzeo, and two of the Lieutenants and discuss the possibility of moving forward with an area design study.

**NEW BUSINESS:**

Committeeman Piserchia had attended the State of the State speech and wanted to emphasize the importance of moving forward with the Opiate/Heroin presentation as quickly as possible. Administrator Henry is working on some dates for the program. Committeeman Piserchia also noted there had been some coyote sightings and that Animal Control and/or the Health Department should be made aware and any pertinent information for the public should be posted on the Website.

Committeeman Dorsi reported that residents who are walking home from the trains station on Mountain Ave. are walking in the road because there are no sidewalks and it is not safe. The Committee directed Administrator Henry to follow up with Rob Walton at JCP&L and request additional lighting.

Administrator Henry gave the following updates:

- There will be the first of several public meetings regarding the Land Diversion on Valley Road held February 8, 2017 at 5PM at the municipal building.
- Remington & Vernick Engineers will be sending the condition report on the wastewater facility to the Committee at the end of January.
- The Mitchell Road Drainage project will begin in ten days and should be completed by March 24<sup>th</sup>.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 11, 2017**

- Northfield, Main and Central Road sidewalk projects will begin in the spring.
- The Energy Audit will be conducted in February.
- The Budget draft is nearing completion.
- The Valley Road water main replacement project will begin on Monday, January 16<sup>th</sup>. 9000' of pipeline will be replaced. Electronic signs will be posted to keep the public aware of any traffic changes.
- The First Aid Squad has requested the median in front of the building be removed or redesigned for easier access.
- Chief Mazzeo and two residents had met to discuss the ongoing issue of speeders on Lackawanna Blvd.

**Announcements/Correspondence:**

- Parking Passes are still on sale; however, Gillette has sold out.
- Dog License Renewals are due by January 31 per state law. Rabies must be current thru Nov. 1, 2017. Free Clinic January 14<sup>th</sup>, at the Bernards Public Works Garage, Maple Ave., from 10 am to 12 pm.
- January is National Radon month - \$10.00 Radon kits available in the Township Administration Office
- There will be several Public Hearings regarding the Valley Road Land Diversion and ample opportunity for the public to offer their input.
- Please don't push snow from your driveways and sidewalks into the street.

**MEETING OPEN TO THE PUBLIC:**

- Dennis Sandow noted that the water main replacement project would be a big nuisance in terms of traffic and would require a lot of Police supervision.

**ADJOURNMENT**

As there was no further business to discuss, Committeeman Piserchia mad a motion, seconded by Deputy Mayor Rae to adjourn. Voice Vote: All in favor. The Meeting adjourned at 9:06 PM.

Respectfully submitted,

Deborah Brooks, RMC, CMR  
Township Clerk

Approved 1-25-2017