



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
January 24, 2018
7:30 PM OPEN SESSION, Closed Session 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

**RESOLUTION #18-053
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts

- DPW Negotiation
- Sewer Plant Management
- Land Diversion/Goldcon

Personnel

- CFO Search
- Committees
- PD/OIC

Litigation

- Affordable Housing

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #18-053 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

FINAL

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #18-054 through #18-063 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**RESOLUTION 18-054
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 18-055
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the January 10, 2018 Reorganization Township Committee Meeting.

**RESOLUTION 18-056
TAX REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund of taxes in the amount of \$5,116.06 to: Tung, Tzu Ping- Block 10301Lot 16.28- 84 Stonehedge Road, Millington, NJ 07946.

**RESOLUTION 18-057
APPOINTING 2017/2018 BASKETBALL PROGRAM STAFF**

BE IT RESOLVED by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2017/2018 Recreation Basketball program effective November 18, 2017:

Updated With New Minimum Wage Law

**TOWNSHIP OF LONG HILL
RESOLUTION 18-058
Promotion - Ciambriello**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the promotion of Acting Lieutenant Alexis Ciambriello to Lieutenant Grade II, effective February 1, 2018 at an annual salary of \$ 141,198.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Superior Officer’s Collective Bargaining Agreement.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-059
Promotion - Sugalski**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the promotion of Acting Sergeant Melissa Sugalski to Sergeant Grade III, effective February 1, 2018 at an annual salary of \$ 113,451.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-060
In Grade Advancement - Sutton**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the grade advancement of Officer Ronald Sutton to Officer Grade IX, effective January 28, 2018 at an annual salary of \$58,338.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-061**

Authorizing the Approval of a Settlement Agreement and Release with Michael J. Mazzeo

WHEREAS, Michael J. Mazzeo (“Chief Mazzeo”) is presently employed as the Chief of Police with the Township of Long Hill Police Department (“Police Department”); and

WHEREAS, Chief Mazzeo has indicated his desire to retire from employment with the Township of Long Hill effective July 31, 2018; and

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WHEREAS, Chief Mazzeo and the Township of Long Hill have set forth the terms of Chief Mazzeo’s retirement from employment in a Settlement Agreement and Release, which is has been reviewed and is mutually acceptable to both parties;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

- (1) The Township Committee hereby accepts and agrees to the terms and conditions of the Settlement and Release Agreement dated January 24, 2018; and
- (2) The Township Committee hereby authorizes execution of the Settlement and Release Agreement dated January 24, 2018; and
- (3) This Resolution shall take effect immediately.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-062
APPOINTMENT OF OFFICER IN CHARGE**

WHEREAS, the Chief of Police is expected to retire effective July 31, 2018 and will be on leave beginning on February 1, 2018; and

WHEREAS, it is necessary to appointment a member of the Long Hill Township Police Department as the Officer in Charge/Chief Law Enforcement Officer in the absence of the Chief of Police; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Long Hill Township as follows:

- 1) _____ is hereby appointed the Officer in Charge/Chief Law Enforcement Officer effective February 1, 2018.
- 2) _____ will serve as the Officer in Charge/Chief Law Enforcement Officer while the Chief of Police is on leave.
- 3) This appointment of _____ as Officer in Charge/Chief Law Enforcement Officer shall be subject to modification as determined by the Long Hill Township Committee.
- 4) This resolution shall take effect immediately.

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**Township of Long Hill
Resolution 18-063
Authorizing Redemption of Outside Lien - #17-0006**

WHEREAS, at the Municipal Tax Sale held on 12-15-2017, a lien was sold on Block 11903, Lot 12.01, also known as 100 Fawnridge Dr. for \$689.07; and,

WHEREAS, this lien, known as Tax Sale Certificate #17-0006, was sold to US BANK CUST FOR PC7 FIRST BANK (Lien Holder) for \$689.07 and a \$1,200.00 premium; and

WHEREAS, Julia Langenauer (redeeming party) has effected redemption of Certificate #17-0006 in the amount of \$754.85; and

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund;

NOW, THEREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$754.85, payable to US BANK CUST FOR PC7 FIRST BANK (Lien Holder) for the redemption of Tax Sale Certificate #17-0006; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$1,200.00 (premium) to the aforementioned lien holder.

PRESENTATION OF OFFICER OATHS – CIAMBRIELLO, SUGALSKI, GELINO

COMMITTEE LIAISON REPORTS:

ORDINANCE:

FIRST READING/INTRODUCTION

**TOWNSHIP OF LONG HILL
ORDINANCE #408-18
AN ORDINANCE ESTABLISHING THE TOWNSHIP WASTEWATER TREATMENT
SYSTEM AS A MUNICIPAL PUBLIC UTILITY EFFECTIVE JANUARY 1, 2018**

WHEREAS, “Municipal Public Utility” is defined in *N.J.S.A. 40A:1-1* as “any water, sewer, electric power or gas system, or any combination thereof or any public parking system, or any other utility, enterprise or purpose authorized to be undertaken by a local unit from which it

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may receive fees, rents or other charges”; and

WHEREAS, *N.J.S.A. 40A:26A-4* provides that, “A local unit may . . . acquire, construct or operate a sewerage facility upon a determination by the governing body of the local unit . . . that the public health, safety or welfare can best be assured by the acquisition, construction or operation of sewerage facilities by the local unit . . .”; and

WHEREAS, *N.J.S.A. 40A:26A-5a* provides that:

“One or more local units adopting an ordinance or resolution in accordance with *N.J.S.40A:26A-4* are authorized and empowered . . . [t]o acquire, construct, improve, extend, enlarge or reconstruct and finance sewerage facilities, and to operate, manage and control all or part of these facilities and all properties relating thereto . . . “; and

WHEREAS, *N.J.S.A. 40A:26A-5g* provides that:

“One or more local units adopting an ordinance . . . in accordance with *N.J.S.A. 40A:26A-4* are authorized and empowered . . . [t]o fix and collect rates, fees, rents and other charges in accordance with *N.J.S.A. 490A:26A-1 et seq . . .*”; and

WHEREAS, *N.J.S.A. 40A:4-45.2* provides that:

“In each budget year . . . , whenever any municipality shall have transferred to any local public utility . . . , during the immediately preceding budget year, or at any time during the current budget year prior to the final adoption of the budget, any service or function funded during the immediately preceding budget year, either partially or wholly, from appropriations in the municipal budget, the municipality shall deduct from its final appropriations under which its permissible expenditures are calculated pursuant to this section the amount which the municipality expended for that service or function during the last full budget year throughout which the service or function so transferred was funded from appropriations in the municipal budget.”;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

Section 1. There is hereby established in the Township of Long Hill (the

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“Township”) a municipal public sewer utility, to be effective January 1,2018.

Section 2. The Township wastewater treatment system heretofore operated by the Township shall be operated as a municipal public sewer utility as defined in and subject to the provisions of Title 40A of the Statutes of the State of New Jersey. All rents, rates, fees or other charges received by the Township in connection therewith shall be kept in funds separate from other Township revenues to be used only for the purposes of such municipal public sewer utility.

Section 3. The local public sewer utility shall include the Township’s wastewater treatment plant and all appurtenant structures and facilities, including but not limited to all sewer mains, pump stations and other wastewater treatment equipment and facilities under the jurisdiction of or maintained by the Township.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 28, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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MOVED by: _____, that Ordinance #408-18 be introduced on first reading and advertised for second reading which is scheduled for the February 28th, 2018 Meeting.

SECONDED by: _____, **ROLL CALL VOTE**

**TOWNSHIP OF LONG HILL
ORDINANCE # 409-18**

AN ORDINANCE PROVIDING THAT SEWER USE CHARGES AND SEWER CONNECTION FEES SHALL BE PAID INTO THE TOWNSHIP'S MUNICIPAL PUBLIC SEWER UTILITY AND AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"

WHEREAS, simultaneously with the adoption of this ordinance, the Long Hill Township Committee is adopting Ordinance #408-18 entitled "An Ordinance Establishing the Township Wastewater Treatment System as a Municipal Public Utility, Effective January 1, 2018"; and

WHEREAS, Section 22-20 of the Township Code entitled "Purpose" in Article III entitled "Sewer Use Charges," and Subsection 22-3.1, entitled "Connection Fees," in Article I entitled "Sewerage Connections," in Chapter XXII of the Township Code entitled "Sewers" need to be amended to reflect the creation of the Township's Municipal Public Sewer Utility;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

Section 1. Section 22-20 entitled "Purpose" in Article III entitled "Sewer Use Charges" is hereby amended to read as follows:

"22-20 PURPOSE.

"The purpose of this article is to ~~disestablish the~~ confirm the creation of a Municipal Public Sewer Utility in the Township and, in lieu thereof, to provide

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for the collection of sewer use charges which shall be paid into the Municipal Public Sewer Utility ~~general revenues~~ of the Township. The charges shall, as nearly as may be practical, defray the actual costs of the operation of the sewer plant and such other costs as the Township Committee may decide to include, but not limited to a reserve for uncollected sewer fees, a reserve for future/planned debt related to the waste water plant or capital improvements associated with the wastewater system not incurred with debt.”

Section 2. Subsection 22-3.1 entitled “Connection Fees,” in Article I entitled “Sewerage Connections,” is amended to read as follows:

“22-3.1 Connection Fees.

“In addition to the sewer use charges set forth in Article III of this chapter, a separate charge in the nature of a connection fee or tapping fee for each connection of any property to the sewerage system shall be imposed upon the owner or occupant at the property so connected, and shall be paid into the Municipal Public Sewer Utility.”

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 28, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

FINAL

MOVED by: _____, that Ordinance #409-18 be introduced on first reading and advertised for second reading which is scheduled for the February 28th, 2018 Meeting.

SECONDED by: _____, **ROLL CALL VOTE**

DISCUSSION / ACTION ITEMS:

- **AD Hoc/Boards/Committees**

OLD BUSINESS:

NEW BUSINESS:

Announcements/Correspondence:

- **2018 Child Health Conference**

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT