



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
FEBRUARY 28, 2018  
7:30 PM OPEN SESSION, Closed Session 6:30 PM**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

**RESOLUTION #18-080  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Litigation

- Affordable Housing

Contracts

- Kleinfelder Capacity Assurance Report (Tim Bradley)
- Oratory Prep Lease

Personnel

- Promotion Enhancement
- Police Dept.

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #18-080 is hereby approved for Executive Session. **SECONDED** by:

**ROLL CALL VOTE:**

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**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Clerk will call the Roll

**DISCUSSION / ACTION ITEMS:**

- Wastewater Treatment Plant Update – Kleinfelder Capacity Assurance Report
- Wastewater Treatment Plant Management
- Stirling Hotel Re-zoning

**LIAISON REPORTS:**

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #18-081 through #18-089 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**RESOLUTION 18-081  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 18-082  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the February 14, 2018 Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the February 14, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-083  
In Grade Advancement - Schlaier**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Officer In Charge Ahmed Naga, does hereby approve the grade advancement of Officer Raymond Schlaier to Officer Grade X, effective February 25, 2018 at an annual salary of \$53,892.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-084  
Conference Approval – Sweeney**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a memo from DPW Director Tom Sweeney requesting to be able to attend the 14<sup>th</sup> Annual Public Works Continuing Education Convention in Atlantic City for March 27<sup>th</sup> and 28<sup>th</sup>.

**NOW, THEREFORE, BE IT RESOLVED** the Long Hill Township Committee hereby approves the request for Tom Sweeney to attend the Conference as outlined in his memo.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-085**

**RESOLUTION INCREASING THE NUMBER OF HOURS WORKED BY THE  
TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, Shayne Daly was appointed Long Hill Township Emergency Management Coordinator for a three-year term commencing June 1, 2015 and ending May 31, 2018; and

**WHEREAS**, Shayne Daly was appointed as a part-time clerk for the Township Administrator by the adoption of Resolution #15-162 on May 13, 2015; and

**WHEREAS**, Resolution #15-162 provided that Shayne Daly’s work week would consist of 27.5 hours total for both positions at a combined salary of \$28,600; and

**WHEREAS**, Shayne Daly’s May 5, 2015 offer letter indicated that those 27.5 hours would be allocated 16 hours for OEM and 11.5 hours for administrative assistant; and

**WHEREAS**, Shayne Daly has asked that she be relieved of her duties as administrative

assistant and that her hours as Emergency Management Coordinator be increased from 16 hours to 20 hours;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Shayne Daly's hours as Emergency Management Coordinator are hereby increased to 20 hours, at a salary of \$21.22 an hour, effective immediately.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-086**

**Authorizing Redemption of Outside Lien - #15-0010**

**WHEREAS**, at the Municipal Tax Sale held on 10-23-2015, a lien was sold on Block 13513, Lot 24, also known as 58 Milton Avenue for \$552.73; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #15-0010, was sold to US Bank Cust for BV001 Trust for \$552.73 and a \$21,000.00 premium; and

**WHEREAS**, Barbara Engo has redeemed Certificate #15-0010 in the amount of \$43,610.44; and

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund;

**NOW, THEREFORE BE IT RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$43,610.44, payable to US Bank Cust for BV001 Trust for the redemption of Tax Sale Certificate #15-0010

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$21,000.00 (premium) to the aforementioned lien holder.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #18-087**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT**

**WITH SUPLEE, CLOONEY & COMPANY TO PERFORM CHIEF FINANCIAL OFFICER SERVICES**

**WHEREAS**, the Township of Long Hill has a need to acquire services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

**WHEREAS**, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, contracts for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

**WHEREAS**, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

**WHEREAS**, the contractor has submitted a proposal dated February 20, 2018 which is incorporated herein by reference; and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Suplee, Clooney & Company to perform Chief Financial Officer services in accordance with its proposal dated February 20, 2018, which is incorporated herein by reference, for a one-year term commencing February 16, 2018 and ending February 15, 2019, for a lump sum amount of \$75,000, payable in equal monthly installments of \$6,250.
2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution
3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.

5. This contract shall be charged to budget line item(s) 01-2018-0020-0130-2-00211. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-088  
RESOLUTION FORMALIZING THE CREATION OF AN OPIOID TASK FORCE  
KNOWN AS “A WAY OUT”**

**WHEREAS**, more than 33,000 Americans died from opioid overdoses in 2015 according to the United States Center for Disease Control; and

**WHEREAS**, that number increased to 42,249 deaths in 2016, which was five times the number of opioid-related deaths in 1999; and

**WHEREAS**, fatal opioid overdoses in Morris County rose from 43 in 2015 to 64 in 2016 and exceeded that number in 2017; and

**WHEREAS**, no community is immune from the opioid scourge; and

**WHEREAS**, the Township formed an Opiate Task Force known as “A Way Out” in 2017 after Morris County Chief Assistant Prosecutor Brad Seabury spoke to Long Hill Township residents in April; and

**WHEREAS**, “A Way Out” seeks to connect those affected by opiate abuse with local, county and state resources to get them the help that they need; and

**WHEREAS**, “A Way Out”, in conjunction with the Prosecutor’s Office, is responsible for the installation of a prescription medication drop box in the Township Police Department lobby; and

**WHEREAS**, Officer-in-Charge Ahmed Naga of the Long Hill Township Police Department has noted that the policing of drug abuse in recent years has shifted emphasis from

criminalization to treatment; and

**WHEREAS**, “A Way Out” is following the lead of the County Prosecutor’s Office and other agencies which have sought to reduce the stigma associated with drug abuse; and

**WHEREAS**, “A Way Out” seeks to address the crisis locally through four central initiatives: education, detection, prevention and recovery; and

**WHEREAS**, the task force has met with School Superintendent Edwin Acevedo and other school district professionals to discuss opiate awareness efforts in the Township’s K-8 school system;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The creation of the opioid task force known as “A Way Out” which is described in the preamble is hereby formalized.
2. The members of the task force shall be appointed by the Township Committee and shall include various constituencies within the Township.
3. The term of each member shall be one year, commencing on January 1 and ending December 31 in the year of appointment.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #18-089  
AUTHORIZING RELEASE OF ESCROWS**

**WHEREAS**, the Planning & Zoning Coordinator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

**DEVELOPER’S ESCROW**

Danielle P. Henn / App# 16-02Z	\$1,176.75
Nick Cocuzza / App# 16-04Z	\$ 632.84
Jaeger Lumber / App# 17-04Z	\$8,000.00
Matt Davine / App#16-04P	\$2,156.25

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**APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2018**

**Mayoral Appointments**

**Master Plan Committee**

Bob Lavorerio  
 Pamela Ogdens  
 Tom Malinousky

**Expiration of Term**

December 31, 2018  
 December 31, 2018  
 December 31, 2018

**Township Committee Appointments:**

**“A Way Out” Task Force**

Edwin Acevedo – Superintendent  
 Guy Piserchia – Mayor  
 Brendan Rae – Committeeman  
 Lt. Naga – Officer In Charge  
 Lt. Ciambriello – Police Dept. Rep.

December 31, 2018  
 December 31, 2018  
 December 31, 2018  
 December 31, 2018  
 December 31, 2018

**Shade Tree Commission**

Gordon Redgate

December 31, 2022

**MOTION TO APPOINTMENT:**

**On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Township Committee does hereby appoint Gordon Redgate to the 2018 Boards and Committees.**

**ROLL CALL VOTE:**

**ORDINANCES:**



**SECOND READING/ADOPTION**

**TOWNSHIP OF LONG HILL  
ORDINANCE #408-18  
AN ORDINANCE ESTABLISHING THE TOWNSHIP WASTEWATER TREATMENT  
SYSTEM AS A MUNICIPAL PUBLIC UTILITY EFFECTIVE JANUARY 1, 2018**

**WHEREAS**, “Municipal Public Utility” is defined in *N.J.S.A.* 40A:1-1 as “any water, sewer, electric power or gas system, or any combination thereof or any public parking system, or any other utility, enterprise or purpose authorized to be undertaken by a local unit from which it may receive fees, rents or other charges”; and

**WHEREAS**, *N.J.S.A.* 40A:26A-4 provides that, “A local unit may . . . acquire, construct or operate a sewerage facility upon a determination by the governing body of the local unit . . . that the public health, safety or welfare can best be assured by the acquisition, construction or operation of sewerage facilities by the local unit . . .”; and

**WHEREAS**, *N.J.S.A.* 40A:26A-5a provides that:

“One or more local units adopting an ordinance or resolution in accordance with *N.J.S.A.* 40A:26A-4 are authorized and empowered . . . [t]o acquire, construct, improve, extend, enlarge or reconstruct and finance sewerage facilities, and to operate, manage and control all or part of these facilities and all properties relating thereto . . . “; and

**WHEREAS**, *N.J.S.A.* 40A:26A-5g provides that:

“One or more local units adopting an ordinance . . . in accordance with *N.J.S.A.* 40A:26A-4 are authorized and empowered . . . [t]o fix and collect rates, fees, rents and other charges in accordance with *N.J.S.A.* 490A:26A-1 et seq . . .”; and

**WHEREAS**, *N.J.S.A.* 40A:4-45.2 provides that:

“In each budget year . . . , whenever any municipality shall have transferred to any local public utility . . . , during the immediately preceding budget year, or at any time during the current budget year prior

to the final adoption of the budget, any service or function funded during the immediately preceding budget year, either partially or wholly, from appropriations in the municipal budget, the municipality shall deduct from its final appropriations under which its permissible expenditures are calculated pursuant to this section the amount which the municipality expended for that service or function during the last full budget year throughout which the service or function so transferred was funded from appropriations in the municipal budget.”;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

**Section 1.** There is hereby established in the Township of Long Hill (the “Township”) a municipal public sewer utility, to be effective January 1,2018.

**Section 2.** The Township wastewater treatment system heretofore operated by the Township shall be operated as a municipal public sewer utility as defined in and subject to the provisions of Title 40A of the Statutes of the State of New Jersey. All rents, rates, fees or other charges received by the Township in connection therewith shall be kept in funds separate from other Township revenues to be used only for the purposes of such municipal public sewer utility.

**Section 3.** The local public sewer utility shall include the Township’s wastewater treatment plant and all appurtenant structures and facilities, including but not limited to all sewer mains, pump stations and other wastewater treatment equipment and facilities under the jurisdiction of or maintained by the Township.

**Section 4.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 5.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section

or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 6.** This ordinance shall take effect immediately upon final passage and publication as required by law.

### **NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 28, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**OPEN PUBLIC**  
**CLOSE PUBLIC**

**MOVED** by \_\_\_\_\_ of the Township Committee of the Township of Long Hill, that Ordinance #408-18 is hereby adopted. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

### **TOWNSHIP OF LONG HILL** **ORDINANCE # 409-18**

#### **AN ORDINANCE PROVIDING THAT SEWER USE CHARGES AND SEWER CONNECTION FEES SHALL BE PAID INTO THE TOWNSHIP'S MUNICIPAL PUBLIC SEWER UTILITY AND AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED "SEWERS"**

**WHEREAS**, simultaneously with the adoption of this ordinance, the Long Hill Township Committee is adopting Ordinance #408-18 entitled "An Ordinance Establishing the Township Wastewater Treatment System as a Municipal Public Utility, Effective January 1, 2018"; and

**WHEREAS**, Section 22-20 of the Township Code entitled "Purpose" in Article III entitled "Sewer Use Charges," and Subsection 22-3.1, entitled "Connection Fees," in Article I

entitled “Sewerage Connections,” in Chapter XXII of the Township Code entitled “Sewers” need to be amended to reflect the creation of the Township’s Municipal Public Sewer Utility;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter XXII of the Township Code entitled “Sewers” is hereby amended as follows:

**Section 1.** Section 22-20 entitled “Purpose” in Article III entitled “Sewer Use Charges” is hereby amended to read as follows:

“22-20 PURPOSE.

“The purpose of this article is to ~~disestablish the~~ confirm the creation of a Municipal Public Sewer Utility in the Township and, ~~in lieu thereof~~, to provide for the collection of sewer use charges which shall be paid into the Municipal Public Sewer Utility ~~general revenues~~ of the Township. The charges shall, as nearly as may be practical, defray the actual costs of the operation of the sewer plant and such other costs as the Township Committee may decide to include, but not limited to a reserve for uncollected sewer fees, a reserve for future/planned debt related to the waste water plant or capital improvements associated with the wastewater system not incurred with debt.”

**Section 2.** Subsection 22-3.1 entitled “Connection Fees,” in Article I entitled “Sewerage Connections,” is amended to read as follows:

“22-3.1 Connection Fees.

“In addition to the sewer use charges set forth in Article III of this chapter, a separate charge in the nature of a connection fee or tapping fee for each connection of any property to the sewerage system shall be imposed upon the owner or occupant at the property so connected, and shall be paid into the Municipal Public Sewer Utility.”

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held

invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 28, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**OPEN PUBLIC**  
**CLOSE PUBLIC**

**MOVED** by \_\_\_\_\_ of the Township Committee of the Township of Long Hill, that Ordinance #409-18 is hereby adopted. **SECOND** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**OLD BUSINESS/NEW BUSINESS:**

**Announcements/Correspondence:**

**MEETING OPEN TO THE PUBLIC:**

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

**ADJOURNMENT**