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**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA**

**MAY 23, 2018**

**7:30 PM OPEN SESSION, Closed Session 6:45 PM**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**RESOLUTION #18-159  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts

- Wastewater Plant Design Proposals
- NSU proposal
- Recycling/Garbage Contract

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #18-159 is hereby approved for Executive Session. **SECONDED** by:

**ROLL CALL VOTE:**

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**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Clerk will call the Roll

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**PRESENTATION:** – Officer Geresi to be sworn in.

**TOWNSHIP OF LONG HILL  
RESOLUTION 18-160  
APPOINTING PROBATIONARY POLICE OFFICER - Geresi**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Acting Police Chief Ahmed Naga, that Christopher W. Geresi is hereby appointed as a Probationary Police Officer at an annual salary of \$45,000.00, effective June 1, 2018;

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the P.B.A. Association Collective Bargaining Agreement.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #18-160 is hereby approved. **SECONDED** by:

**ROLL CALL VOTE:**

**PROCLAMATION:** Eagle Scout Joseph William Wagner

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #18-161 through #18-174 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL**

**CALL VOTE:**

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**RESOLUTION 18-161  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 18-162  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the May 9, 2018 Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the May 9, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-163  
APPROVING BANNER  
[Fall Fest – Antique & Classic Car Show]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Administrator, based on the approval of the Long Hill Township Director of the Department of Public Works that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 for 14 days, starting September 24, 2018 through October 7, 2018 for advertising the Fall Fest – Antique & Classic Car Show on October 7th at the Stirling Hotel.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-164  
APPROVING SPECIAL EVENT LICENSE  
[Fall Fest – Antique & Classic Car Show]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S-18-08 for the event to the “Sponsor” Long Hill Community Center, for their Special Event, 12<sup>th</sup> Annual Fall Fest Antique & Classic Car Show to be held 10:00 AM – 4:00PM on October 7, 2018.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #18-165**

**WHEREAS**, the Township of Long Hill requires the services of an attorney to serve as labor counsel; and

**WHEREAS**, after reviewing a number of proposals in response to a Request for Proposals, the Township Committee has determined that Francisco Taddeo, whose office is in Somerville, New Jersey, is best qualified to serve as the Township’s labor counsel; and

**WHEREAS**, a contract for professional services may be awarded without public bidding pursuant to *N.J.S.A. 40A:11-5(1)(a)(I)*; and

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**WHEREAS**, the Township Chief Financial Officer in accordance with *N.J.A.C.* 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to sign a professional services agreement with Francisco Taddeo to serve as Township labor counsel subject to the following terms and conditions:

A. Term: Commencing May 24, 2018 and ending December 31, 2018

B. Compensation: \$165/hour

2. The Township Clerk in accordance with the provisions of *N.J.S.A.* 40A:11-5(1)(a)(l), is directed to publish a notice once in the *Echoes-Sentinel* stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Township Hall, 915 Valley Road, Gillette, New Jersey during regular business hours.

4. This contract shall be charged to budget line item 01-2018-0020-0155-2-00204. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-166  
CERTIFYING JUNIOR MEMBERSHIP WITH THE STIRLING  
VOLUNTEER FIRE COMPANY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that **KEVIN RYAN** and **SEBASTIAN LEON-GARCIA** are Junior Members of the Stirling Volunteer Fire Company, No. 1.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-167 – Amending 18-108  
APPROVAL OF THE 2018 FEE SCHEDULE  
FOR STIRLING LAKE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish the 2018 fee schedule for Stirling Lake as follows:

<b><u>BADGE TYPE</u></b>	<b><u>BY 5/15 5/31</u></b>	<b><u>AFTER 5/15/31</u></b>	<b><u>8/1</u></b>
RESIDENT FAMILY	\$299.00	\$329.00	\$210.00
RESIDENT ADULT (18 YRS. & OLDER)	\$125.00	\$138.00	\$ 88.00
RESIDENT STUDENT (13-17 YRS.)	\$ 90.00	\$ 99.00	\$ 63.00
RESIDENT CHILD (12 YRS. & UNDER)	\$ 70.00	\$ 77.00	\$ 49.00
RESIDENT SENIOR (62 YRS. & OLDER)	\$ 50.00	\$ 55.00	\$ 35.00
NON-RESIDENT FAMILY	\$525.00	\$578.00	\$368.00
NON-RESIDENT ADULT (18 YRS. & OLDER)	\$215.00	\$237.00	\$151.00
NON-RESIDENT STUDENT (13-17 YRS.)	\$145.00	\$160.00	\$102.00
NON-RESIDENT CHILD (12 YRS. & UNDER)	\$110.00	\$121.00	\$ 77.00
NON-RESIDENT SENIOR (62 YRS. & OLDER)	\$ 80.00	\$ 88.00	\$ 56.00

Guest Pass Book of 10 (adult/child) \$ 70.00  
Guest Pass at Gate (adult/child) \$ 10.00 each  
**Daily Guest Pass for Long Hill Residents@ Gate: \$10.00 each.**

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-168  
Conference Approval – Chief Naga**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a memo from Chief Naga requesting to be able to attend the 106<sup>th</sup> Annual Training Conference in Atlantic City for June 25<sup>th</sup> through 28<sup>th</sup>.

**NOW, THEREFORE, BE IT RESOLVED** the Long Hill Township Committee hereby approves the request for Chief Naga to attend the Conference as outlined in his memo.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-169  
APPROVING FIREWORKS –  
[Little League Fire Works]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Fire Official, that all documents have been reviewed and are in good order, does hereby approve fireworks conducted by

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Garden State Fireworks of Millington on June 9, 2018 at the Meyersville Ball Field on New Vernon Road and that all necessary permits have been approved.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-170  
LAKE STIRLING STAFF**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2018 Stirling Lake Personnel effective May 24, 2018:

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Berliner	Steven	Lifeguard	11.00
Blakeslee	Garrett	Head Lifeguard	12.50
Butler	Thomas	Lifeguard	10.75
Hackett	Lucas	Lifeguard	10.75
Hutchinson	Dan	Lake Director	24.00
Ihringer	Lukas	Lifeguard	10.50
Karski	Amanda	Ass't Director	17.50
Karski	Christopher	Lifeguard	10.50
Karski	Allison	Lifeguard	9.25
Raimer	Jake	Lifeguard	10.50
Scanlon	Tim	Lifeguard	9.75
Stetz	Jenna	Lifeguard	9.25
Webster	Scott	Lifeguard	10.25

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**TOWNSHIP OF LONG HILL  
RESOLUTION #18-171  
AUTHORIZING REFUND OF RECREATION DEPOSIT**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize the following refunds:

<b><u>NAME</u></b>	<b><u>ADDRESS</u></b>	<b><u>AMOUNT</u></b>	<b><u>PROGRAM</u></b>
Giafaglione	14 Skyview Terrace, Stirling	\$170.00	LEGO Bricks for Kids
Dill	281 Tanglewood Trail, Gillette	\$370 \$265	Little Explorers Camp Summer Rec. Camp

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-172  
Camp Personnel**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2018 Summer Recreation Camp Personnel effective June 1, 2018:

<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Wells, Kelly	Camp Director	31.50
Zigarelli, Jessica	Ass't Site Supervisor--Gym	18.00
Givens, John	Health Officer	17.00
Skrobacz, Elizabeth	Senior Counselor	13.50
Rizzo, Alyssa	Senior Counselor	13.50
McCarthy, Daniel	Gym Activities Assistant	15.00
Redgate, Samantha	Art Room Supervisor	15.00
Kesselmeier, Abigail	Games Room Coordinator	15.00
Vorrius, Jonathan	Senior Counselor	12.00
Hansen, Joshua	Senior Counselor	12.00
Clark, Maria	Art Room Assistant	9.25
Blanchard, Sophia	Counselor	8.75
Capawana, Leilah	Counselor	9.25
Clapcich, Nicholas	Counselor	9.00
Collins, Garrett	Counselor	9.00
Delia, Kaitlyn	Counselor	9.00
Feeley, Liam	Counselor	8.75
Gallic, Clare	Counselor	8.50
Hackett, Amy	Counselor	9.25
Hackett, Lucas	Counselor	10.75
Kinsella, Nicholas	Counselor	9.50
Krug, Ryan	Counselor	8.75
Langenauer, Brendan	Counselor	8.75
Lavender, Leah	Counselor	8.50
Mavinkurve, Nikhil	Counselor	8.50
Mavinkurve, Ronil	Counselor	8.75
Mianowski, Julia	Counselor	9.00
Mianowski, Renee	Counselor	10.50
Scanlon, Liam	Counselor	8.75
Scanlon, Timothy	Counselor	9.75
Sherry, Heather	Counselor	9.00
Skrobacz, Julia	Counselor	9.50
Stetz, Jenna	Counselor	9.25
Tartivita, Victoria	Counselor	8.75
Vigliotti, Aidan	Counselor	9.50

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Viola, David	Counselor	8.75
Phillips, Kara	CIT (Volunteer)	n/a
Tartivita, Isabella	CIT (Volunteer)	n/a
Gambino, Jolie	CIT (Volunteer)	n/a
Langell, Kayla	CIT (Volunteer)	n/a
Natale, Brandi	CIT (Volunteer)	n/a
St. Pierre, Thomas	CIT (Volunteer)	n/a

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-173  
AUTHORIZE CONSUMPTION OF ALCOHOL  
AT STIRLING LAKE CONCERT AS PER TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Recreation Director and Recreation Advisory Committee hereby approves a Lake Concert at Stirling Lake, Saturday, June 23, 2018 with Parrot Beach; with a rain date of Sunday, June 24, 2018.

**BE IT FURTHER RESOLVED** that based on the recommendation of the Recreation Advisory Committee alcoholic beverages be allowed at the concert in accordance with Long Hill Township Code 11-2.5, *et.sec.*, the Township Committee does hereby approve alcoholic beverages be allowed at the lake concert provided that the Recreation Advisory Committee provide the Police Chief with a plan to check identification and control the consumption of alcoholic beverages and the plan is acceptable to the Police Chief.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 18-174**

**AWARDING EMERGENCY CONTRACT TO NATURAL SYSTEMS UTILITIES TO  
SERVE AS THE TOWNSHIP WASTEWATER TREATMENT PLANT OPERATOR**

**WHEREAS**, the Township Wastewater Treatment Plan Operator resigned unexpectedly on April 17, 2018; and

**WHEREAS**, N.J.A.C. 7:10A-1.10 requires “. . . every owner of a [wastewater treatment] system [to] employ a licensed operator holding the license prescribed by the Department for that classification of system . . .”; and

**WHEREAS**, N.J.A.C. 7:10A-1.10 goes on to provide that “The licensed operator shall

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be in charge of the operation of the system . . . ”; and

**WHEREAS**, N.J.S.A. 40A:11-6 allows a municipality to award an emergency contract without public advertising for bids “when an emergency affecting the public health, safety or welfare requires the immediate . . . performance of services . . . ”; and

**WHEREAS**, the applicable Department of Community Affairs regulation set forth at *N.J.A.C. 5:34-6.1* provides that:

“The use of emergency purchasing pursuant to N.J.S.A. 40A:11-6 or 18A:18A-7 shall be subject to the following requirements:

1. An actual or imminent emergency must exist requiring the immediate delivery of the goods or the performance of the service;

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3. The emergency purchasing procedure may not be used unless the need for the goods or services could not have been reasonably foreseen or the need for such goods or services has arisen notwithstanding a good faith effort on the part of the contracting unit to plan for the purchase of any goods or services required by the contracting unit;

4. The contract shall be of such limited duration as to meet only the immediate needs of the emergency; and

5. Under no circumstances shall the emergency purchasing procedure be used to enter into a multi-year contract” and

**WHEREAS**, Natural Systems Utilities (“NSU”) has served as plant operator since the unexpected resignation of the Township’s previous plant operator; and

**WHEREAS**, NSU has submitted a proposal to continue to serve at the Township Wastewater Treatment Plant Operator through the end of the year, at a cost of \$23,760 per month; and

**WHEREAS**, the need for these services could not have been reasonably foreseen in light of the unexpected resignation of the Township’s plant operator; and

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**WHEREAS**, this contract is of a limited duration so as to meet only the immediate needs of the emergency;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. An emergency contract is hereby awarded to NSU to serve as the Township’s Wastewater Treatment Plant Operator at a cost of \$23,750 per month, through December 31, 2018, in accordance with its proposal dated May 18, 2018, the terms of which are incorporated herein by reference.
2. This contract shall be charged to account number 27-2018-0027-0455-1-00101.
3. In accordance with the requirements of “(j)” of *N.J.A.C. 5:34-6.1* , the Township Administrator is hereby directed to notify the Examination and Licensing Unit of NJDEP of the name of the new licensed operator.

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**MAYORAL APPOINTMENT:**

Shayne Daly is hereby reappointed as the Emergency Management Coordinator for the Township of Long Hill; effective June 1st, 2018 for a three year term.

**TOWNSHIP COMMITTEE APPOINTMENTS:**

**MOTION TO APPOINT:** Andrea Tsimboukis to Beautification Committee.

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Township Committee does hereby appoint Ms. Tsimboukis to the Beautification Committee.

**ROLL CALL VOTE:**

**ORDINANCE:**

**INTRODUCTION/FIRST READING**

**TOWNSHIP OF LONG HILL  
ORDINANCE #420-18**

**AUTHORIZING THE CLEAN UP OF BLOCK 11301, LOT 3 AND APPROPRIATING \$10,500 FROM THE OPEN SPACE TRUST FUND TO COVER THE COST THEREOF**

**WHEREAS**, the Township has entered into a Letter of Intent to exchange real estate

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with Parthenon Realty LLC which involves the exchange of a portion of Lot 3 in Block 11301 owned by the Township (the “Disposal Parcel”) for a portion of Lot 4 in Block 11401 and all of Lot 14 in Block 11401 owned by Parthenon Realty LLC (the “Acquisition Parcel”); and

**WHEREAS**, investigation has revealed that the presence of landscape dump piles on both parcels, as well as an underground storage tank on the Acquisition Parcel; and

**WHEREAS**, the parties have agreed to clean up their own parcels before entering into a formal contract for the proposed land swap; and

**WHEREAS**, the Township has obtained a Summary Letter Report from EcolSciences Inc. dated August 3, 2017, which concluded that “no further investigation is warranted with regard to the historic agricultural use at the site,” and “based on the results of the geophysical survey and historic pesticide investigation, no further investigation is warranted for the site.”;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

**Section 1.** The clean-up of the Disposal Parcel as described in the preamble is hereby authorized.

**Section 2.** The sum of \$10,500 to cover the cost thereof, including soft costs, is hereby appropriated from the Township Open Space Trust Fund.

**Section 3.** This ordinance shall take effect immediately upon final passage and publication as required by law.

## NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, May 23, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, June 27th, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said

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meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**MOVED** by: \_\_\_\_\_, that Ordinance #420-18 be introduced on first reading and advertised for second reading which is scheduled for the June 27<sup>th</sup>, 2018 Meeting.

**SECONDED** by: \_\_\_\_\_, **ROLL CALL VOTE**

**DISCUSSION:**

- Traffic Advisory Committee
- Schoolhouse Bid Proposal
- Energy Audit

**ADMINISTRATOR'S REPORT:**

**OLD BUSINESS/NEW BUSINESS:**

**ANNOUNCEMENTS/CORRESPONDENCE:**

- Memorial Day Parade
- Primary Election June 5<sup>th</sup> – Polls open at 6:00am
- Great Swamp Music Festival – Sunday June 10<sup>th</sup> . Tickets: GreatSwamp.org

**MEETING OPEN TO THE PUBLIC:**

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

**ADJOURNMENT**