

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA**

JUNE 27, 2018

7:30 PM OPEN SESSION, Closed Session 6:45 PM

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

EXECUTIVE SESSION

**RESOLUTION #18-186
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contract Negotiations:

- Community Options

Attorney Client

- ROSI/Railroad Ave.

Personnel:

- Statutory Employees

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #18-186 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Clerk will call the Roll

LIAISON REPORTS:

ADMINISTRATOR’S REPORT:

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #18-187 through #18-202 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**RESOLUTION 18-187
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 18-188
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the June 13, 2018 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the June 13, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-189
APPROVING SPECIAL EVENT LICENSE
[LONG HILL TOWNSHIP FORCE]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 18-10 for the event to the “Sponsor” Long Hill Township FORCE, for their Special Event Tiger Tracks 5K Race to be held 7:00 AM – 10:30 AM on October 28, 2018; and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-190
CERTIFYING JUNIOR MEMBERSHIP WITH THE STIRLING
VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **BEN ANT** is a Junior Member of the Stirling Volunteer Fire Company.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-191
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR
NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **JONATHAN FESSOCK** is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-192
Authorizing Redemption of Outside Lien - #16-0020**

WHEREAS, at the Municipal Tax Sale held on 11-18-16, a lien was sold on Block 12806, Lot 12, also known as 1500 Long Hill Rd. for \$857.82; and

WHEREAS, this lien, known as Tax Sale Certificate #16-0020, was sold to MTAG as Custodian for CAZ Creek NJ LLC (Lien Holder) for \$857.82 and a \$2,500.00 premium; and

WHEREAS, Grant McDonald (redeeming party) has effected redemption of Certificate #16-0020 in the amount of \$2,232.46; and

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund.

NOW, THEREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$2,232.46, payable to MTAG as Custodian for CAZ Creek NJ LLC (Lien Holder) for the redemption of Tax Sale Certificate #16-0020; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$2,500.00 (premium) to the aforementioned lien holder.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-193
Authorizing Redemption of Outside Lien - #170008**

WHEREAS, at the Municipal Tax Sale held on 12-15-17, a lien was sold on Block 13004, Lot 34, also known as 382Elm St. for \$148.34; and

WHEREAS, this lien, known as Tax Sale Certificate #17-0008, was sold to Trystone Capital Assets LLC (Lien Holder) for \$148.34 and a \$200.00 premium; and

WHEREAS, Deutsche Bank (redeeming party) has effected redemption of Certificate #17-0008 in the amount of \$203.31; and

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund;

NOW, THEREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$203.31, payable to Trystone Capital Assets LLC (Lien Holder) for the redemption of Tax Sale Certificate #17-0008; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$200.00 (premium) to the aforementioned lien holder.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-194
LAKE STIRLING STAFF**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2018 Stirling Lake Personnel effective retroactively to June 23, 2018:

Last Name	First Name	Position	Hourly Rate
Christie	Thomas	Lifeguard	9.25
Hackett	Leo	Lifeguard	9.25

BE IT FURTHER RESOLVED that Steven Berliner has been promoted from Lifeguard to Head Lifeguard at an hourly rate of \$12.00 effective retroactively to June 18, 2018.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-195
Camp Personnel**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2018 Summer Recreation Camp Personnel effective retroactively to June 21, 2018:

Name	Position	Hourly Rate
------	----------	-------------

Evan Bujnowski	Counselor	9.00
----------------	-----------	------

**TOWNSHIP OF LONG HILL
RESOLUTION 18-196
APPOINTING SEASONAL DPW LABORER - CIULLO**

WHEREAS, the Township Department of Public Works (DPW) is in need of a seasonal laborer; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that ZACHARY CIULLO be hired as a seasonal DPW laborer for the months of July and August at a rate of \$12.00 per hour, not to exceed 34 hours per week, effective July 2, 2018.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-197
RESOLUTION APPOINTING ACTING DPW DIRECTOR**

WHEREAS, *N.J.S.A. 40A:9-154.6(g)* provides that, “[commencing January 1, 1997, the governing body . . . of each municipality . . . shall appoint a principal public works manager for that municipality . . .”]; and

WHEREAS, Long Hill Township’s Principal Public Works Manager Tom Sweeney resigned with a last day worked of June 15, 2018; and

WHEREAS, the Township is presently conducting a search for a replacement Principal Public Works Manager; and

WHEREAS, it is necessary to appoint someone to supervise the Department of Public Works until a successor Principal Public Works Manager is appointed; and

WHEREAS, Al Gallo is best qualified to serve in that capacity;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Al Gallo is hereby named Acting Public Works Director to perform administrative and supervisory duties in the Department of Public Works until a successor Principal Public Works Manager is appointed.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-198**

AWARDING CONTRACT FOR OAKS ROAD IMPROVEMENT PROJECT

WHEREAS, two bids were received by the Township Engineer on June 20, 2018, for the construction of the Oaks Road improvement project; and

WHEREAS, the low bid was received from JTG Construction, Inc. in the amount of \$362,785; and

WHEREAS, Township Engineer Paul Ferriero, in a June 22, 2018 memorandum, recommended that the contract be awarded to JTG; and

WHEREAS, the governing body has reviewed the recommendation made by the Township Engineer; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for the construction of the Oaks Road improvement project is hereby awarded to JTG in accordance with the specifications and its bid dated June 20, 2018 in the amount of \$362,785.
2. The Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with the bid documents.

3. This contract will be properly charged to the following line item appropriation of the official Township budget: 04-2017-40017-00000-4-02123.

**TOWNSHIP OF LONG HILL
RESOLUTION #18-199**

**AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH KLEINFELDER IN CONNECTION WITH THE CAPACITY ASSURANCE
AND SEWER SYSTEM REHABILITATION PROJECT**

WHEREAS, the Township of Long Hill requires the services of a professional engineer for design, permitting and financing assistance services and construction administration services in connection with the capacity assurance and sewer system rehabilitation project, and needs to acquire those services via a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A - 20.4 or 20.5 as* appropriate; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A. 40A:11-5(1)(a)(I)*; and

WHEREAS, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has submitted an April 22, 2018 proposal for design, permitting and financing assistance services and a June 13, 2018 proposal for construction administration services; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract not to exceed \$563,420 is hereby awarded to Kleinfelder, Princeton New Jersey, for design, permitting and financing assistance services in connection with the Township’s capacity assurance and sewer system rehabilitation project in accordance with its April 23, 2018 proposal, the terms of this are incorporated herein by reference.

2. A professional services contract not to exceed \$547,850 is hereby awarded to Kleinfelder, Princeton New Jersey, for construction administration services in connection with the Township’s capacity assurance and sewer system rehabilitation project in accordance with its April 23, 2018 proposal, the terms of this are incorporated herein by reference.

3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution, and that notice of these awards be advertised once in the *Echoes Sentinel*.

4. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen’s Compensation	Statutory

5. The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

6. The Township Clerk, in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(I)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.

7. The Mayor and Township Clerk are hereby authorized and directed to sign a contract with Kleinfelder as outlined above, in form acceptable to the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-200
AUTHORIZING RENEWING OF LIQUOR LICENSE FOR 2017-2018**

BE IT RESOLVED that the applicant being in good order and the required \$250.00 (10% of \$2,500.00) fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Pocket License (Plenary Retail Consumption License) for the year beginning July 1, 2018 and ending June 30, 2019.

Revised 6/27/18

Truheaven, LLC
664 Valley Road
Gillette, NJ 07933
License No. 1430-33-011-007

**TOWNSHIP OF LONG HILL
RESOLUTION 18-201
Conference Approval – Lt. Ciambriello**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a memo from Chief Naga requesting one overnight stay approval for Lt. Ciambriello to attend the 106th Annual Training Conference & Police Security Expo on June 26, 2018th.

NOW, THEREFORE, BE IT RESOLVED the Long Hill Township Committee hereby retroactively approves the request as outlined in his memo.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-202
AMENDING RESOLUTION 18-115
AUTHORIZATION OF FUNDS FOR CLEAN COMMUNITIES
DPW WORKER**

WHEREAS, Resolution 18-115 authorized Robert Phillips to continue his work as the Clean Communities Person which would consist of three days a week for a total of 23 hours a week at an hourly rate of \$14.00 for 30 weeks;

BE IT RESOLVED that the hours per week are amended from 23 to 31.5 hours per week for the remainder of the 30 weeks effective July 2, 2018.

BE IT FURTHER RESOLVED that the certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

ORDINANCE:

ADOPTION/SECOND READING

**TOWNSHIP OF LONG HILL
ORDINANCE #420-18**

AUTHORIZING THE CLEAN UP OF BLOCK 11301, LOT 3 AND APPROPRIATING \$10,500 FROM THE OPEN SPACE TRUST FUND TO COVER THE COST THEREOF

WHEREAS, the Township has entered into a Letter of Intent to exchange real estate

with Parthenon Realty LLC which involves the exchange of a portion of Lot 3 in Block 11301 owned by the Township (the “Disposal Parcel”) for a portion of Lot 4 in Block 11401 and all of Lot 14 in Block 11401 owned by Parthenon Realty LLC (the “Acquisition Parcel”); and

WHEREAS, investigation has revealed that the presence of landscape dump piles on both parcels, as well as an underground storage tank on the Acquisition Parcel; and

WHEREAS, the parties have agreed to clean up their own parcels before entering into a formal contract for the proposed land swap; and

WHEREAS, the Township has obtained a Summary Letter Report from EcolSciences Inc. dated August 3, 2017, which concluded that “no further investigation is warranted with regard to the historic agricultural use at the site,” and “based on the results of the geophysical survey and historic pesticide investigation, no further investigation is warranted for the site.”;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

Section 1. The clean-up of the Disposal Parcel as described in the preamble is hereby authorized.

Section 2. The sum of \$10,500 to cover the cost thereof, including soft costs, is hereby appropriated from the Township Open Space Trust Fund.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, May 23, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, June 27th, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said

Revised 6/27/18

meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

OPEN PUBLIC
CLOSE PUBLIC

MOVED by: _____, of the Township Committee of the Township of Long Hill that Ordinance #420-18 is hereby adopted.

SECONDED by: _____, **ROLL CALL VOTE**

DISCUSSION:

- Shade Tree Commission Survey Request
- Vacant and Abandoned Property Ordinance
- Tower Colocation: BU - 843063, Site Name - STIRLING, App ID - 448226, Customer Site ID - 10073778, Customer Site Name – STIRLING
- Millington School House/HPAC/Historical Society

OLD BUSINESS/NEW BUSINESS:

ANNOUNCEMENTS/CORRESPONDENCE:

- Free Movie Night – Stirling Lake – Friday, July 27th (raindate 28th) PETER RABBIT
- CO-ED Beach Volleyball Stirling Lake – Grades 9-12, 5pm -6:15pm, June 26, 28 July 3,5,10,12. \$40 Fee. Register on Community Pass “Summer 2018”
- Junior Field Hockey, Grades 5/6 and 7/8 Monday and Thursdays at Kantor Park. \$135 Register on Community Pass “Fall 2018”
- High School/College Girls Field Hockey \$12 per Session Tuesdays and Thursday. Contact Recreation Department for details.
- High School/College Boys Field Hockey \$12 per Session Thursdays. Contact Recreation Department for details.
-

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT