

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

Mayor Piserchia read the following statement:

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

EXECUTIVE SESSION

**RESOLUTION #18-098
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts:

- Grant Writer – Bruno Associates
- Planner
- DPW negotiations

Attorney Client Privilege

- CCO TIFA/PRISM
- Postmaster Complaint

Potential Litigation

- Morris drainage issue

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: Committeeman Rae of the Township Committee of the Township of Long Hill that Resolution #18-098 is hereby approved for Executive Session. **SECONDED** by: Committeeman Meringolo

ROLL CALL VOTE: All in favor.

Deputy Mayor Dorsi opened the meeting at 7:30 pm.

All present recited the Pledge of Allegiance

ROLL CALL: Deputy Mayor Dorsi, Committeeman Meringolo, Committeeman Rae, and Committeeman Schuler were present. Also present were Attorney Jack Pidgeon and Township Clerk Deborah Brooks.

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

PRESENTATION: Rob Walton, from JCP&L reviewed the previous two storm damages, number of lines down, number of tree line issues and roads closed. The Committee suggested that going forward JCP&L avoid the appearance of laborers sitting around at local eateries and increase communications of work allotments. Deputy Mayor Dorsi thanked all the linemen for their hard work during the last two storms. Mr. Walton noted he would be rescheduling his appointment with DPW Director Sweeney to discuss the Gillette train station lighting issue.

LIAISON REPORTS:

Mr. Dorsi:

- In response to a citizen query, clarified the timeline to fill an OPRA request is 7 business days starting the day after the OPRA custodian receives the request.
- Noted in follow up to a citizen request to get sewer grants the Committee had met with the company suggested by the citizen regarding sewer grants. They were told Long Hill per capita income is too high to receive any sewer grants.
- A complaint had been received from a resident about a flyer being placed in the homeowner's mailbox. After following up with the Post Master Mr. Dorsi suggested that residents reach out to the post office if they receive a flyer in their mail boxes. The Post Office will track down the sender and the sender will be warned and if it continues be made to pay the postage.
- Please support "Strong Like A Girl" Fundraiser to help Leah Hansen recover from her spinal stroke. To help go to GoFundMe Hansen1stronglikeagirl.
- There is a week and a half left to put tree branches at the curb for pick up.

Mr. Rae: No report.

Mr. Meringolo: Reported that the school budget is almost complete and a representative from the high school will be invited to an upcoming meeting to present their budget.

Mr. Schuler: No report.

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Committeeman Meringolo of the Township Committee of Long Hill Township, that Resolution #18-099 through #18-115 with the exception of 18-113 which was pulled from the consent agenda, are hereby approved. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor.

**RESOLUTION 18-099
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 18-100
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the March 14, 2018 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the March 14, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-101
CERTIFYING JUNIOR MEMBERSHIP WITH THE STIRLING
VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **EVAN ROBERT CARPENTER** is a Junior Member of the Stirling Volunteer Fire Company, No. 1.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-102
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR
NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that the following are active members of the Stirling Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen's Association:

Alexander Honegger
Tyler Helbing

**TOWNSHIP OF LONG HILL
RESOLUTION 18-103
GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN'S
BENEVOLENT ASSOCIATION ANNUAL TROUT FISHING DERBY AND APPROVING THE
TOWNSHIP'S SUPPORT TO CO-SPONSOR THE DERBY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby grant permission for the Policemen's Benevolent Association to hold their Annual Trout Fishing Derby at Stirling Lake on Saturday, April 21, 2018 from 8:00 a.m. to 1:00 p.m. and approving the Township's support to Co-Sponsor the derby.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-104**

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

**APPROVING SPECIAL EVENT LICENSE
[LHT Little League Opening Day Parade]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-18-04 for the event to the "Sponsor" LHT Little League, for their Special Event to be held on April 14, 2018 through Poplar St. and Bay St. to the fields in Stirling.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-105
APPROVING SPECIAL EVENT
Watchung Mountain Chapter AACA
[51st Antique Auto Flea Market]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-18-03 for the event to the "Sponsor" Watchung Mountain Chapter AACA, for their Special Event to be held on April 8th, 2018 at Long Hill Community Center, Stirling from 6:30 AM – 3:00 PM.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-106
EEOC COMPLIANCE- HIRING PRACTICES**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-107**

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

**AWARDING CONTRACT FOR MITCHELL ROAD DRAINAGE IMPROVEMENT PROJECT
PHASE II TO REIVAX CONTRACTING CORP.**

WHEREAS, seven (7) bids were received by the Township Clerk on April 14, 2018 for the construction of the Mitchell Road Drainage Improvement Project – Phase II; and

WHEREAS, the low bidder was Reivax Contracting Corp., 356 Thomas Street, Newark, New Jersey 07114, who bid \$105,000.00; and

WHEREAS, Township Engineer Paul Ferriero has recommended that the contract be awarded to Reivax Contracting Corp. as the lowest responsible bidder; and

WHEREAS, the governing body has reviewed the recommendations made by the Township Engineer; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5 has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for the construction of the Mitchell Road Drainage Improvement Project – Phase II is hereby awarded to Reivax Contracting Corp., 356 Thomas Street, Newark, New Jersey 07114 for a lump sum of \$105,000, in accordance with the bid specifications and its bid dated March 13, 2018.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract for the construction of the Mitchell Road Drainage Improvement Project – Phase II in accordance with the bid documents.
3. The Township Clerk is hereby authorized and directed to return the bid bonds or certified checks to all unsuccessful bidders:
4. The Township Clerk is also authorized and directed to return the bid bond or certified check of Reivax Contracting Corp., upon receipt of a fully executed contract and all other required documents.
5. This contract will be properly charged Capital Ordinances # 212-07 and 353-15

**TOWNSHIP OF LONG HILL
RESOLUTION 18-108
APPROVAL OF THE 2018 FEE SCHEDULE
FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish the 2018 fee schedule for Stirling Lake as follows:

<u>BADGE TYPE</u> ONLY	<u>BY 5/15</u>	<u>AFTER 5/15</u>	<u>8/1</u> LABOR DAY
RESIDENT FAMILY	\$299.00	\$329.00	\$210.00
RESIDENT ADULT (18 YRS. & OLDER)	\$125.00	\$138.00	\$ 88.00
RESIDENT STUDENT (13-17 YRS.)	\$ 90.00	\$ 99.00	\$ 63.00

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

RESIDENT CHILD (12 YRS. & UNDER)	\$ 70.00	\$ 77.00	\$ 49.00
RESIDENT SENIOR (62 YRS. & OLDER)	\$ 50.00	\$ 55.00	\$ 35.00
NON-RESIDENT FAMILY	\$525.00	\$578.00	\$368.00
NON-RESIDENT ADULT (18 YRS. & OLDER)	\$215.00	\$237.00	\$151.00
NON-RESIDENT STUDENT (13-17 YRS.)	\$145.00	\$160.00	\$102.00
NON-RESIDENT CHILD (12 YRS. & UNDER)	\$110.00	\$121.00	\$ 77.00
NON-RESIDENT SENIOR (62 YRS. & OLDER)	\$ 80.00	\$ 88.00	\$ 56.00

Guest Pass Book of 10 (adult/child) \$ 70.00
 Guest Pass at Gate (adult/child) \$ 10.00 each

Daily Guest Pass for Long Hill Residents@ Gate: \$10.00 each.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-109
APPROVING 2018 FEE SCHEDULE FOR SUMMER RECREATION**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish fees for 2018 as follows:

Recreation Programs: (Five Week Program)

Summer Recreation Program - Resident \$275.00
 (\$250 for Summer Rec. Camp Fees/\$25 for Rec. Trust for Activity Fee)

Summer Recreation Program – Non-resident \$525.00
 (\$500 for Summer Rec. Camp Fees/\$25 to Rec. Trust for Activity Fees)

**RESOLUTION 18-110
2018 FEE SCHEDULE - Amendment 1**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2018 for licenses and permits for the Township of Long Hill are hereby amended:

Administrative Research Fee
 Supervisory \$ 30.00/hr.
 Clerical \$ 25.00/hr.

Alarm Systems
Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018

automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 15.00
Station Wagon	\$ 50.00
Mini Van	\$ 75.00
Small Pick-up truck	\$ 110.00
Pick-up truck or van	\$ 150.00
Extra for overload	\$ 40.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00
Dog Licenses	
Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after January 31st	\$ 10.00
Late Fee after February 28 th	\$ 20.00
Replacement (first one free, thereafter \$5.00)	
Fill/Soil Removal Permit	\$ 50.00
Finance & Tax Collection	
Returned Check, Online Payment (ACH), Credit Card Charges	\$ 20.00
Lien Redemption Calculation (First Two Calculations at no cost)	
Any additional subsequent calculation (N.J.S.A. 54:5054)	\$ 50.00
Notice of Tax Sale to property owner on Tax Sale- 54:5-26	\$ 25.00
	each
Food and Drink License	
Pharmacy	\$ 65.00
Retail Food Establishment (under 2,000 sq. feet)	\$ 100.00

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

Retail Food Establishment (2,000 – 5,000 sq. feet)		\$	135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)		\$	175.00
Retail Food Establishment (over 10,000 sq. feet)		\$	400.00
Mobile Retail Food Establishment		\$	110.00
Temporary Retail Food Establishment		\$	30.00
Farmers Market		\$	20.00
Catering		\$	110.00
Re-Inspection Fee		\$	100.00
Late Fee (renewals only – after January 31 st)			
	Double License Fee		
Handgun Permit		\$	2.00
Handgun Identification Card		\$	5.00
Kennel License		\$	35.00
Limousine License		\$	50.00
Parking Permit:			
Millington	Yearly	\$	240.00
Yearly after July 1 st		\$	120.00
Stirling	Yearly	\$	290.00
Yearly after July 1 st		\$	145.00
Gillette	Yearly	\$	340.00
Yearly after July 1 st		\$	170.00
Daily		\$	5.00
Replacement Permit		\$	5.00
<u>Parks and Recreation Facilities Use Reservation Fees</u>	<u>Resident</u>	<u>Non-Resident</u>	
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs.	\$45.00/2 Hrs.	
Stirling Lake Pavilion	\$30.00/4 Hrs.	\$55.00/4 Hrs.	
Meyersville Field	\$25.00/2 Hrs.	\$45.00/2 Hrs.	
Commercial Use Rates (\$100.00 Deposit required and Insurance)			
Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs.	\$110.00/2Hrs	
Meyersville Field	\$60.00/2 Hrs.	\$110.00/2Hrs	
Bocce Ball Courts			
Non Resident		\$40.00/2 Hrs.	
Resident Commercial		\$50.00/2 Hrs.	
Non-Resident Commercial		\$100.00/2 Hrs.	
Horseshoe Pits			
Non Resident		\$40.00/2 Hrs.	
Resident Commercial		\$50.00/2 Hrs.	
Non-Resident Commercial		\$100.00/2 Hrs.	
Tennis Courts			

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

Non Resident		\$10.00/1 Hr.
Resident Commercial		\$15.00/1 Hr.
Non-Resident Commercial		\$20.00/1 Hr.
Photocopies/Copies:		
Black & White copies (per copy)	Letter size	\$ 0.05
	Legal size	\$ 0.07
	11 x 17	\$ 0.10
Large Format Prints		\$5.00/page for 24" X 36" \$1.00/linear foot over initial 2 feet
DVD ROM		\$ 3.00
CD		\$.50
CD of Full Tax Map (total includes mailing and postage)		\$ 25.00
Land Use Ordinances		\$ 35.00
Zoning Map		\$ 5.00
Master Plan		\$ 35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional
duplicate copy		
Duplicate Tax Sale Certificate		\$ 100.00
Notarized Copies	Long Hill Resident – First 4 documents are no charge	\$ 2.50
	Non Resident [per document]	\$ 2.50
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$ 100.00
Mulch Pick Up for Local Garden Centers Only		\$ 6.00 <i>Per cubic yard.</i>
Public Assembly Permit		\$ 100.00
Recreation Programs		
Basketball registration (Intramural)		\$ 90.00
Late Registration Fee		\$ 25.00
Basketball registration (Traveling Team)		\$ 200.00
Basketball (Traveling Team) Out-of-Town students		\$ 300.00
Adult Basketball League [per season]:		
	Long Hill Resident Adult	\$ 20.00
	Out-of-Town Resident Adult	\$ 30.00

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

Yoga Classes	4 sessions for	\$48.00	
Little Explorers Summer Pre-School Camp:		\$80 per week	\$100
Little Explorers Extended Care		\$20 /per week	
Theater Arts Camp (April 6 – April 10) All Saints Parish Hall, 9:00AM – 3:00 PM		\$ 200.00	per camper
Field Hockey Fall Program		\$100 - \$150	
Field Hockey Summer Clinic		\$ 85.00	
Girls Lacrosse Summer Clinic		\$ 80.00	
Swim Lessons (per week)		\$ 65.00	
“Learn to Swim” Lessons (per class)		\$ 15.00	
Girls Volleyball		\$ 75.00	
Rutgers S.A.F.E.T.Y. Class		\$ 35.00	
Summer Recreation	Long Hill Twp. Resident	\$ 257.00	250.00
	Activity Fee Res/Non Res	\$ 15.00	25.00
	Non-Resident	\$ 502.00	500.00
Summer Recreation Camp Late Fee (after June 1)		\$ 50.00	
Withdrawal Fee for ALL Recreation Programs (when Permitted)		\$ 10.00	
Return Check Fee [per N.J.S.A. 40:5-18(c)]		\$ 20.00	
Septic Applications			
New: Plan Review (Includes plan review and installation inspection)		\$ 500.00	
Repair: Replacing existing components as is. (No Engineer required)		\$ 75.00	
Alteration: Changing components on an existing system. (Engineer required)		\$ 350.00	
PERC/Soil Log:			
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]		\$ 100.00	
Sewer Connection Fee			
Existing Homes Prior to December 28, 1983		\$ 630.00	
New Homes		\$10,120.00	
Dry Line Connection		\$10,120.00	

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00

Towing Services and Storage:

Basic towing of private passenger automobiles and motorcycles:

Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50

Automobile (nights, weekends and New Jersey State Holidays)	
First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50

Basic towing for other than private automobiles:

(Days between 8:00 a.m. and 4:30 p.m. Monday-Friday)

Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)	
Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum

Outside Secure Storage Facility	
Private Passenger Automobiles	\$25.00 per day \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day

Yard Tow (automobile only)	\$ 40.00
----------------------------	----------

Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

**TOWNSHIP OF LONG HILL
RESOLUTION 18-111
AUTHORIZING TRANSFER OF FUNDS**

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the 2017 Budget Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the 2017 Budget Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-59, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Transfer From:	
<u>Other Expenses</u>	
Heating Fuel - OE	\$500
	<u>\$500</u>

Transfer To:	
<u>Other Expenses</u>	
Street Lighting - OE	\$500
	<u>\$500</u>

**RESOLUTION 18-112
INCREASE TO 2018 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, there is a need to increase the temporary 2018 budget prior to the 2018 budget being adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2018 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

GENERAL GOVERNMENT

GENERAL ADMIN	
SALARY & WAGES	22,000
OTHER EXPENSES	0
MIS - MANAGE INFO SYSTEM	
OTHER EXPENSES	5,000
MAYOR & COUNCIL	
SALARY & WAGES	0
OTHER EXPENSES	0

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

ELECTIONS	
OTHER EXPENSES	0
FINANCE	
SALARY & WAGES	0
OTHER EXPENSES	0
TAX COLLECTION	
SALARY & WAGES	6,000
OTHER EXPENSES	0
TAX ASSESSOR	
SALARY & WAGES	6.500
OTHER EXPENSES	0
LEGAL	
OTHER EXPENSES	10,000
PROSECUTOR	
OTHER EXPENSES	1,000
PLANNING	
SALARY & WAGES	0
OTHER EXPENSES	0
BD OF ADJUSTMENT	
SALARY & WAGES	0
OTHER EXPENSES	500
ZONING	
SALARY & WAGES	3,000
OTHER EXPENSES	0
PUBLIC DEFENDER	
OTHER EXPENSES	1,200
ENGINEERING	
OTHER EXPENSES	0
ENVIRONMENTAL	
SALARY & WAGES	200
OTHER EXPENSES	0
SHADETREE	
SALARY & WAGES	0
OTHER EXPENSES	100
BUILDINGS & GROUNDS	

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

OTHER EXPENSES	5,000
INSURANCE & BENEFITS OTHER EXPENSES	170,000
POLICE SALARY & WAGES OTHER EXPENSES	220,000 0
POLICE CAR OTHER EXPENSES	0
RADIO & COMMUNICATION OTHER EXPENSES	0
AID TO FIRE COMPANIES OTHER EXPENSES	0
AID TO RESCUE SQUAD OTHER EXPENSES	0
MUNICIPAL COURT SALARY & WAGES OTHER EXPENSES	4,000 0
FIRE PREVENT. INSPECTOR SALARY & WAGES OTHER EXPENSES	1,500 0
EMERGENCY MANAGEMENT SALARY & WAGES OTHER EXPENSES	1,000 0
STREETS & ROADS SALARY & WAGES OTHER EXPENSES	85,000 0
FLEET MAINTENANCE OTHER EXPENSES	0
GARBAGE DISPOSAL OTHER EXPENSES	0
SEWER SALARY & WAGES OTHER EXPENSES	0 0
HEALTH & WELFARE OTHER EXPENSES	0

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

PEOSHA OTHER EXPENSES	0
PARKS & PLAYGROUNDS SALARY & WAGES OTHER EXPENSES	10,000 0
STIRLING LAKE RECREATION SALARY & WAGES OTHER EXPENSES	0
CELEBRATION - PUB. EVENT OTHER EXPENSES	500
DRIVERS - SENIORS SALARY & WAGES	1,000
SENIOR CITIZEN OTHER EXPENSES	0
CONSTRUCTION SALARY & WAGES OTHER EXPENSES	8,000 0
ELECTRICITY OTHER EXPENSES	0
TELEPHONE OTHER EXPENSES	8,000
NATURAL GAS OTHER EXPENSES	10,000
GASOLINE/DIESEL FUEL OTHER EXPENSES	6,000
HEATING FUEL OTHER EXPENSES	5,000
WATER OTHER EXPENSES	5,000
STREET LIGHTING OTHER EXPENSES	6,000
MUNI SERVICE ACT - CONDO OTHER EXPENSES	0

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

PERS - PENSION OTHER EXPENSES		171,644.38
SOCIAL SECURITY- FICA OTHER EXPENSES		32,000
PFRS - PENSION OTHER EXPENSES		460,704.21
MAINT. FREE PUB. LIBRARY OTHER EXPENSES		0
LOSAP OTHER EXPENSES		<u>0</u>
Total General Operations: (Excluding Debt Service, Capital Improvement, and Public Assistance)		1,265,848.59
BOND PRINCIPAL OTHER EXPENSES		365,000

INTEREST ON BONDS OTHER EXPENSES	131,000
INFRASTRUCTURE LOAN OTHER EXPENSES	90,000

**TOWNSHIP OF LONG HILL
RESOLUTION 18-114
BANNER APPROVAL FOR BSA TROOP 56
[Flower Sale]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Clerk, based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 on April 23, 2018 to May 6, 2018 for BSA Troop 56 Annual Flower Sale.

**TOWNSHIP OF LONG HILL
RESOLUTION 18-115**

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

**AUTHORIZATION OF FUNDS FOR CLEAN COMMUNITIES
DPW WORKER**

WHEREAS, the Township Committee is in receipt of funds through the Clean Communities Grant;

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the Township Committee authorizes the expenditure of \$12,600.00 for Robert Phillips to continue his work as the Clean Communities Person. This would consist of three days a week for a total of 23 hours a week at an hourly rate of \$14.00 for 30 weeks.

BE IT FURTHER RESOLVED that the certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

Committeeman Rae was pleased to announce Lt. Naga was being named the new Chief of Police and the Committee was looking forward to working with him.

On motion by Mr. Rae, seconded by Mr. Schuler , Resolutions 18-113 was carried unanimously.

**RESOLUTION 18- 113 – pulled from consent
APPOINTING AHMED NAGA CHIEF OF POLICE**

WHEREAS, Michael Mazzeo retired as Chief of the Long Hill Township Police Department effective July 31, 2018, with a last day worked of January 31, 2018; and

WHEREAS, Lieutenant Ahmad Naga was appointed “Officer in Charge” effective February 1, 2018, by adoption of Resolution 18-062 on January 24, 2018; and

WHEREAS, Lieutenant Naga was first appointed to the Police Department in 2003, promoted to Sergeant on September 9, 2011, and promoted to Lieutenant on February 19, 2014; and

WHEREAS, the Township Committee has determined that Lieutenant Naga is best qualified to serve as Chief of Police based on his length and merit of service, his supervisory and administrative experience in the Police Department and his overall record as a police officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

1. Ahmed Naga is hereby appointed Acting Chief of Police of the Long Hill Township Police Department, effective March 28, 2018.
2. Ahmed Naga is hereby appointed Chief of Police of the Long Hill Township Police Department effective August 1, 2018.
3. As Chief of Police, Chief Naga shall have all of the powers set forth in *N.J.S.A.* 40A:14-118 and other applicable statutes, regulations and ordinances.
4. Chief Naga's salary for 2018 shall be \$155,000 commencing March 28, 2018 and prorated for the balance of this calendar year.
5. The terms and conditions of Chief Naga's employment shall be set forth in his offer letter, the terms of which are incorporated herein by reference.

BUDGET INTRODUCTION - Mr. Meringolo and Mr. Schuler reviewed the budget at length. The budget document as well as the spread sheet regarding the sewer costs will be posted on the website.

2018 Municipal Budget of the Township of Long Hill, County of Morris, for the fiscal year 2018.
Revenue and Appropriation Summaries

**RESOLUTION #18-116
INTRODUCTION OF 2018 MUNICIPAL BUDGET**

BE IT RESOLVED that the attached statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018; and

BE IT RESOLVED that said Budget be published in the Echoes Sentinel in the issue for April 5, 2018; and

BE IT FINALLY RESOLVED that the Governing Body of the Township of Long Hill does hereby approve the Budget for the year 2018.

2018 Municipal Budget

**TOWNSHIP OF LONG HILL, COUNTY OF MORRIS
FOR THE CALENDAR YEAR ENDED DECEMBER 31, 2018**

Revenue and Appropriation Summaries

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018

Summary of Revenues - Current Fund	Anticipated	
	2018	2017
1. Surplus	1,000,000.00	970,000.00
2. Total Miscellaneous Revenues	2,340,978.02	3,776,841.25
3. Receipts from Delinquent Taxes	550,000.00	580,000.00
4. Local Tax for Municipal Purposes	9,617,530.55	9,516,732.00
5. Minimum Library Tax	581,669.00	580,689.00
Total General Revenues	14,090,177.57	15,424,262.25

Summary of Appropriations - Current Fund	2018 Budget	2017 Budget
1. Operating Expenses: Salaries & Wages	4,589,516.00	4,996,000.00
Other Expenses	5,283,083.34	5,894,992.25
2. Deferred Charges & Other Appropriations	1,270,097.23	1,337,975.77
3. Capital Improvements	220,000.00	240,000.00
4. Debt Service	1,725,803.00	2,000,000.00
5. Judgments	38,000.00	0.00
6. Reserve for Uncollected Taxes	963,678.00	955,294.23
Total General Appropriations	14,090,177.57	15,424,262.25
Total Number of Employees - Full & Part Time	61	61

2018 Dedicated Parking Utility Budget		
Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	0.00	0.00
2. Miscellaneous Revenues	50,000.00	50,000.00
Total Revenues	50,000.00	50,000.00
Summary of Appropriations	2018	Final 2017 Budget
1. Operating Expenses: Salaries & Wages	10,000.00	10,000.00
Other Expenses	30,000.00	30,000.00
2. Capital Improvements	10,000.00	10,000.00
3. Debt Service	0.00	0.00
4. Deferred Charges & Other Appropriations	0.00	0.00
Total Appropriations	50,000.00	50,000.00
Total Number of Employees - Full & Part Time	0	0

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

2018 Dedicated Sewer Utility Budget		
Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	0.00	0.00
2. Miscellaneous Revenues	2,014,763.00	0.00
Total Revenues	2,014,763.00	0.00
Summary of Appropriations	2018 Budget	2017 Budget
1. Operating Expenses:		
Salaries & Wages	432,281.00	0.00
Other Expenses	794,385.00	0.00
2. Capital Improvements	450,000.00	0.00
3. Debt Service	274,197.00	0.00
4. Deferred Charges & Other Appropriations	63,900.00	0.00
Total Appropriations	2,014,763.00	0.00
Total Number of Employees - Full & Part Time	6	0

Balance of Outstanding Bonds & Loans Issued	
	General & Utility
Interest	1,756,996.40
Principal	10,903,097.65
Outstanding Balance	12,660,094.05

Notice is hereby given that the budget and tax resolution was approved by the Governing Body of the Township of Long Hill, County of Morris, on March 28, 2018.

A hearing on the budget and tax resolution will be held at the Long Hill Township Municipal Building , on April 25, 2018 at 7:30 PM at which time and place objections to the Budget and Tax Resolution may be presented by taxpayers or other interested persons.

Copies of the detailed budget are available in the office of Deborah Brooks, Township Clerk at the Municipal Building, 915 Valley Road, Gillette, NJ, or by calling (908) 647-8000 during the hours of 8:30 - 4:30

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

**Monday/Tuesday/Thursday, 8:30 – 6:30 Wednesday, & 8:30 – 2:30
Friday.**

MOVED by: Committeeman Meringolo of the Township Committee of Long Hill Township, that Resolution #18-116, for the introduction of the 2018 Budget is hereby approved on first reading with the public hearing and final adoption scheduled for April 25, 2018 **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor. Mayor Piserchia was absent.

ORDINANCES:

FIRST READING/INTRODUCTION

**TOWNSHIP OF LONG HILL
ORDINANCE 411-18
CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 3.5% increase in the budget for said year, amounting to \$114,225.11 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the governing body of the Township of Long Hill in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$399,787.88 and that the CY 2018 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 28, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 25, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

MOVED by: Committeeman Meringolo, that Ordinance #411-18 be introduced on first reading and advertised for second reading which is scheduled for the April 25th, 2018 Meeting.

SECONDED by: Mr. Rae, **ROLL CALL VOTE:** All in favor. Mayor Piserchia absent.

**TOWNSHIP OF LONG HILL
ORDINANCE #412-18**

**AN ORDINANCE MAKING TITLE 39 OF THE NEW JERSEY STATUTES
APPLICABLE TO SUNRISE AT GILLETTE AND SUPPLEMENTING AND
AMENDING CHAPTER VII OF THE TOWNSHIP CODE ENTITLED "TRAFFIC"**

WHEREAS, the Sunrise at Gillette Homeowners Association, in accordance with the provisions of N.J.S.A. 39:5A-1, submitted an October 18, 2017 letter and a follow-up email on February 6, 2018, requesting that Title 39 of the Revised Statutes be made applicable to Sunrise at Gillette, as shown on the site plans submitted with the email;

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter VII of the Township Code entitled “Traffic” is hereby supplemented and amended as follows:

Section 1. Subsection 7-38.3 of the Township Code entitled “Regulations for the Movement and the Parking of Traffic on All Other Private Property” is supplemented and amended by adding a new paragraph “p” which reads as follows:

“7-38.3 Regulations for the Movement and the Parking of Traffic on All Other Private Property.

“In accordance with the provisions of N.J.S.A. 39:5A-1, the regulations of Subtitle 1 of Title 39 are hereby made applicable to the properties listed below.

p. Property.

Sunrise at Gillette
Sunrise Drive
Gillette, N.J. 07933

1. Restricted Parking. No person shall park a vehicle anytime upon any of the streets or parts of the streets described below.

<u>Name of Street</u>	<u>Sides</u>	<u>Hours</u>	<u>Location</u>
Sunrise Drive	Both	All	From its intersection with Valley Road to its intersection with the driveway entrance to Court A.

“2. Stop Intersections. The following described intersections are hereby designated as Stop Intersections. Stop signs shall be installed as provided therein.

<u>Intersection</u>	<u>Stop Sign On</u>
Sunrise Drive and Sunrise Drive	Sunrise Drive

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

(in front of 78 Sunrise Drive in Court C
and facing Court F)

Section 2. The effect of this ordinance is contingent upon signs being erected by the Sunrise at Gillette Homeowners' Association at its sole expense as required by law to the satisfaction of the Long Hill Township Police Department and the Township Public Works Manager.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of March 28, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 25, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

MOVED by: Committeeman Meringolo, that Ordinance #412-18 be introduced on first reading and advertised for second reading which is scheduled for the April 25th, 2018 Meeting.

SECONDED by: Mr. Rae, **ROLL CALL VOTE:** All in favor. Mayor Piserchia absent.

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
March 28, 2018**

OLD BUSINESS/NEW BUSINESS:

- Wastewater Plant RFP – The Committee announced it was NOT going to send out an RFP for privatizing the management of the Wastewater System.

ANNOUNCEMENTS/CORRESPONDENCE:

- The Annual Egg Hunt was a great success.
- Please support Hansen1Stronglikeagirl
- Millington Fire Co. is hosting a trivia night this Saturday at 7pm.

MEETING OPEN TO THE PUBLIC:

- Tom Grosskopf asked about the status of the Gillette train station lighting and was told that Rob Watson will be rescheduling a meeting with DPW Director Sweeney. He also noted several hanging limbs around town. The Committee directed that the link to JCP&L downed limb will be posted on the website.
- Lisa Lazur requested the option of a payment plan for the increased sewer bill.
- David Hands thanked the Committee for a job well done with the past two storms and for having a warming station open to the community.
- Dennis Sandow noted there are a lot of tree limbs hanging on wires around town. He wanted a definite date for the paving of Passaic Avenue so he can set the date for the Bike Race. The Committee will meet with DPW Director Sweeney and get back to him shortly.

ADJOURNMENT

On motion by Mr. Rae, seconded by Mr. Schuler, all in favor, the meeting was adjourned at 8:45pm.

Respectfully submitted,

Deborah Brooks, RMC/CMR
Approved April 11, 2018