

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

Mayor Piserchia read the following statement:

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News. Notice was also posted on the Township Website. The notice was posted on the bulletin board in the Municipal Building on January 3, 2018 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**RESOLUTION #18-291  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts:

- DPW
- Labor Council
- CFO

Collective Bargaining Negotiations:

- PBA

Personnel:

- Police Dept.

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: Deputy Mayor Dorsi of the Township Committee of the Township of Long Hill that Resolution #18-291 is hereby approved for Executive Session. **SECONDED** by: Committeeman Schuler

**ROLL CALL VOTE:** All in favor.

\*\*\*\*\*

Mayor Piserchia opened the meeting at 7:45pm.

All present recited the Pledge of Allegiance.

**ROLL CALL:** Mayor Piserchia, Deputy Mayor Dorsi, Committeeman Rae, Committeeman Schuler and Committeeman Meringolo were present. Also present were Attorney Jack Pidgeon, Administrator Nancy Malool and Township Clerk Deborah Brooks.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**PROCLAMATION:**

- Mayor Piserchia presented long time Long Hill Resident and Veteran Arthur England with a Life-Time Volunteer Proclamation. Mr. England was accompanied by friends and family.

**PRESENTATIONS:**

- Police Commendations

In the presence of friends and family, Chief of Police Naga awarded the following commendations: Sgt. Jason Meekins, Honorable Service Award; Officer Brian McGuire, Honorable Service Award; Officer Brian Engel, Medical Assistance Award; Officer John Kiseli, Medical Assistance Award; Officer Richard Novotny, Honorable Service Award.

\*\*\*\*\*

**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: Committeeman Meringolo of the Township Committee of Long Hill Township, that Resolution #18-292 through #18-302 are hereby approved. **SECONDED** by: Committeeman Rae.

**ROLL CALL VOTE:** All in favor.

\*\*\*\*\*

**RESOLUTION 18-292  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

\*\*\*\*\*

**RESOLUTION 18-293  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the November 7, 2018 Township Committee Special Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves November 7, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION # 18-294**

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**APPOINTING 2018/2019 BASKETBALL PROGRAM STAFF**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2018/2019 Recreation Basketball program effective November 17, 2018:

Vanessa Fowler	\$	22.50
Dan Hutchinson	\$	18.50
Jessica Zigarelli	\$	18.00
Allen Tanko	\$	17.00
Abigail Kesselmeier	\$	15.50

**Referees/Timers/Scorekeepers**

Bujnowski, Evan	\$	9.50
Fessock, Justin	\$	9.00
Kopelman, Zach	\$	8.85
Krug, Sean	\$	8.85
Krug, Ryan	\$	9.25
Lavender, Leah	\$	9.00
Langenauer, Brendan	\$	8.85
Lucente, Nicholas	\$	9.25
McAvoy, Lauren	\$	9.00
Pinho, Brad	\$	8.85
Sarti, Ryan	\$	8.85
Stanton, Matthew	\$	9.00
Wizeman, Eamonn	\$	9.00

**Substitutes**

Oleske, Jake	\$	8.85
--------------	----	------

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION 18-295  
APPROVING SPECIAL EVENT LICENSE  
[24th Annual Kids Holiday Party]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event to the "Sponsor" Long Hill

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

Community Center, for their Special Event to be held on December 9, 2018 at the Long Hill Community Center: 1229 Valley Road, Stirling from 1:00 PM – 3:00 PM.

**BE IT FURTHER RESOLVED** that the Police Department Patrols will monitor vehicle and pedestrian traffic for the event.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION 18-296  
APPROVING SPECIAL EVENT LICENSE  
[MEYERSVILLE TREE LIGHTING ASSOCIATION]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, when all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event to the “Sponsor” Meyersville Tree Lighting Association, for their Special Event to be held on December 2, 2018 at the Meyersville Circle for the annual Christmas Tree Lighting event; and

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Fire Official, that all documents have been reviewed and are in good order, does hereby approve fireworks conducted by Garden State Fireworks of Millington on December 2, 2018 at the Meyersville Ball Field on New Vernon Road and that all necessary permits have been approved; and

**BE IT FURTHER RESOLVED** that the Police Department approves the application and will provide the appropriate manpower for the event.

\*\*\*\*\*

**TOWNSHIP OF LONGHILL  
RESOLUTION 18-297  
ACCEPTING RESIGNATION - Gobbi**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of the Department of Public Works employee, Leonardo Gobbi, effective November 5, 2018.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION 18-298  
APPOINTING PROBATIONARY LABORER  
[DeBiasse]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Nancy Malool, Administrator, and Director of Public Works Al Gallo, that Tom DeBiasse be appointed as Probationary Laborer.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

2. This appointment shall be retroactively effective to November 19, 2018 at an hourly probationary rate of \$15.49. Following the probationary period (not to exceed more than six months) the new position title would be Truck Driver/Laborer Class 4 and the rate shall be \$19.50 per hour.
3. Mr. DeBiasse will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION #18-299  
Promotion - Marczewski**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the promotion of Acting Lieutenant James Marczewski to Lieutenant Grade II, effective December 1, 2018 at an annual salary of \$ 141,198.00.

**BE IT FURTHER RESOLVED**, that this promotion is consistent with the current PBA 322 Superior Officer's Collective Bargaining Agreement.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION #18-300  
Promotion - Thompson**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the promotion of Acting Sergeant Robert Thompson to Sergeant Grade III, effective December 1, 2018 at an annual salary of \$ 113,451.00.

**BE IT FURTHER RESOLVED**, that this promotion is consistent with the current PBA 322 Superior Officer's Collective Bargaining Agreement.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION 18-301**

**AUTHORIZING THE AWARD OF A CONTRACT TO ELITE VEHICLE  
SERVICES/BLUE LINE EMERGENCY LIGHTING  
FOR POLICE VEHICLE EQUIPMENT AND INSTALLATION SERVICES**

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**WHEREAS**, the Township has the need to acquire police vehicle equipment and installation services for vehicles authorized to be purchased via Resolution 18-272, adopted on October 10, 2018; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of this one time acquisition will exceed \$17,500.00; and

**WHEREAS**, two quotes have been obtained for the acquisition of said equipment and installation services; and

**WHEREAS**, the lower quote was submitted by Elite Vehicle Services/Blue Line Emergency Lighting in the amount of \$23,216.44; and

**WHEREAS**, Elite Vehicle Services/Blue Line Emergency Lighting has completed and submitted a Political Contribution Disclosure Form, a Certificate of Corporate Ownership and Business Entity Disclosure Certification all of which certify that Elite Vehicle Services/Blue Line Emergency Lighting has not made any reportable contributions to a political or candidate committee of the Township of Long Hill in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The one time purchase of police vehicle equipment and installation services for a total of \$23,216.44 is hereby authorized from Elite Vehicle Services/Blue Line Emergency Lighting, pursuant to their submitted quote.
2. The Determination of Value, Political Contribution Disclosure Form, a Certificate of Corporate Ownership and Business Entity Disclosure Certification will be placed on file with the original of this Resolution.
3. This purchase shall be charged to budget line item 01-2018-0025-0241-2-00201 pursuant to the certification of funds by the Chief Financial Officer which shall be attached to the original of this Resolution and shall be maintained in the office of the Township Clerk.

\*\*\*\*\*

**TOWNSHIP OF LONG HILL  
RESOLUTION #18-302**

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**AUTHORIZING PROFESSIONAL SERVICES CONTRACT  
WITH THE GOLDSTEIN PARTNERSHIP TO PREPARE  
ARCHITECTURAL FEASIBILITY STUDY**

**WHEREAS**, the Township of Long Hill has a need to acquire professional architectural services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a)(I); and

**WHEREAS**, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

**WHEREAS**, Township Qualified Purchasing Agent solicited proposals on October 1, 2018 for an architectural feasibility study in connection with the possible relocation of the police department to the Township municipal building; and

**WHEREAS**, five proposals were submitted to the Township Clerk's office on October 30, 2018; and

**WHEREAS**, all five proposals satisfied the requirements of the Request for Proposals; and

**WHEREAS**, the lowest proposal in the amount of \$18,500 was submitted by The Goldstein Partnership of Maplewood, New Jersey; and

**WHEREAS**, Township Administrator Nancy Malool has recommended that the contract be awarded to The Goldstein Partnership in accordance with its proposal, the terms of which are incorporated herein by reference; and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

A professional services contract is hereby awarded to The Goldstein Partnership to prepare an architectural feasibility study regarding the possible relocation of the police department to the Township municipal building for the lump sum of \$18,500 (including out-of-pocket expenses).

The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.

The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen’s Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

The Township Clerk, in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(I)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.

This contract shall be charged to budget line item(s) 01-2018-0020-0210-2-00262. The certification of available funds by the Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

\*\*\*\*\*

**PROMOTIONS:** Municipal Clerk Brooks swore in Lt. Marczewski and Sgt. Thompson as Lieutenant Grade II and Sergeant Grade III, respectively. Friends and family were present.

**LIAISON REPORTS:**

Deputy Mayor Dorsi:

- Reported that Stirling Fire Company had a very successful coin toss fund raiser and noted Millington Fire Company’s coin toss fundraiser will be on Saturday, December 1<sup>st</sup>.
- Reported the Fire Companies had held a joint live drill which had been very successful and that another live drill will be taking place on the baseball fields this Sunday.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

- Reported DPW is finished removing tree debris and are continuing storm preparation and leaf removal at the Township properties.
- Noted the positive social media comments that he saw regarding the Township's DPW response to this last storm and thanked DPW for their continuing great work.

Committeeman Rae:

- Reported that the Police Department had reported that the number of automobile break-ins has decreased and that the Community Patrol during Halloween night was very successful. The PD prescription drug drop-off held in conjunction with the Friends of the Library Shred Day was also very successful. The PD is working on securing a vendor which would allow the department to also accept sharps.

Committeeman Meringolo: No Report.

Committeeman Schuler: No Report.

Mayor Piserchia:

- Reminded residents that there should be no solicitors knocking on doors without permits and to notify the PD if someone comes with no permit.
- Please respond ASAP to Andrea for the Volunteer dinner.
- Please sign up for Alert Long Hill.
- Congratulations to Fr. Carton for his 25<sup>th</sup> anniversary in the priesthood.
- Confirmed with Attorney Pidgeon that the Oaks Road Litigation case had been dismissed.

**ADMINISTRATOR'S REPORT:**

- The Township Committee approved moving forward with the Recycle Coach APP which would help citizens keep track of their pick-up days, up to date notices of truck trouble, etc. and enable them to report issues with pick-ups.

**ORDINANCES:**

**INTRODUCTION/FIRST READING**

**TOWNSHIP OF LONG HILL  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE NO. 429-18**

**AN ORDINANCE TO AMEND SECTION 120 "ZONE DISTRICTS AND USE REGULATIONS", SUBSECTION 121.3 "ZONING MAP" OF THE CODE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REZONE BLOCK 11601 LOT 23 FROM R-4 ZONE TO B-D ZONE**

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**WHEREAS**, the Township Committee is desirous of amending the Land Use Ordinance to rezone Block 11601 Lot 23 from R-4 Residence Zone to B-D Downtown Valley Commercial District.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Long Hill, in the County of Morris, and State of New Jersey, as follows:

**SECTION 1.** Section 120 “Zone Districts and Use Regulations”, Subsection 121.3 “Zoning Map”, is hereby amended to reference and adopt the latest zoning map entitled, "Township of Long Hill Morris County New Jersey Zoning Map" dated November, 2018, which map is attached hereto, and which rezones Block 11601 Lot 23 from R-4 Residence District to B-D Downtown Valley Commercial District.

**SECTION 2.** The Township Clerk is hereby directed to give notice at least ten (10) days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S.A. 40:55D-15 and N.J.S.A. 40:55D-63 (if required). Upon the adoption of this Ordinance after public hearing thereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Morris County Planning Board as required by N.J.S.A. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S.A. 40:49-2.1.

**SECTION 3.** All ordinances of the Township of Long Hill, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 4.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 5.** This Ordinance may be renumbered for codification purposes.

**SECTION 6.** This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, November 28, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, December 12, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**MOVED** by: Committeeman Meringolo, that Ordinance #429-18 be introduced on first reading and advertised for second reading which is scheduled for the December 12, 2018 Meeting. **SECONDED** by: Committeeman Rae, **ROLL CALL VOTE: Ayes: Piserchia, Meringolo, Dorsi, and Rae. Nays: Schuler. Ordinance introduced 4-1.**

On motion by Committeeman Meringolo, seconded by Committeeman Schuler and carried unanimously, the public hearing of Ordinance 427-18 was carried to the December 12, 2018 meeting with no further notice.

**TOWNSHIP OF LONG HILL  
ORDINANCE #427-18**

**AN ORDINANCE REVISING CONSTRUCTION PERMIT FEES  
AND AMENDING CHAPTER XXIX OF THE TOWNSHIP CODE ENTITLED  
“UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”**

**WHEREAS**, *N.J.A.C. 5:23-4.17* provides that:

“The municipality shall set enforcing agency fees by ordinance for the following activities: plan review, construction permit, certificate of occupancy, certificates of continued occupancy [and] demolition permit . . .

....

(b) On or before February 10 of each year, in a municipality that budgets according to the calendar year . . . , the construction official shall, with the advice of the subcode officials and in consultation with the municipal finance officer, prepare and submit to the governing body a report detailing the receipts and expenditures of the enforcing agency and indicating [her] recommendations for a fee schedule, based on the operating expense of the agency.

1. The report shall be structured in accordance with (c) below and with such guidelines as shall be issued from time-to-time by the Commissioner so as to accurately portray true enforcing agency expenses in general and for structures of different use groups. This report shall serve as the basis for the ordinance to be enacted by the municipality, as it may deem appropriate, establishing the fee schedule.

2. A copy of the construction official’s report recommending a fee schedule and setting forth enforcing agency revenues and expenses shall be filed with the Department when prepared and a copy of the ordinance, together with the fee schedule, shall be filed with the Department when enacted or amended.

3. The appropriation and expenditure of construction code fee revenues generated

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

from the fee schedule established pursuant to (b)1 above shall be audited annually by an independent auditor acceptable to the Department and a copy of the auditor's report shall be provided to the Department when it is issued to the municipality . . .

(c) Costs: The fee schedule shall be calculated to reasonably cover the municipal costs of enforcing the regulations . . . ”;

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXIX of the Township Code entitled “Uniform Construction Code and Construction Requirements” is hereby amended as follows:

**Section 1.** Subsection 29-1.2 of the Township Code entitled “Construction Permit Fee” is hereby amended in its entirety to read as follows:

“The fee for a construction permit shall be the sum of the applicable fees listed in paragraphs a. through c. hereof and shall be paid before the permit is issued.

a. *Building Subcode Fees.* The building subcode fees shall be as follows:

1. For new buildings and structures and additions the fee shall be \$0.040 per cubic foot
  - ~~For Use Groups, B, E, H, I, M, and R 1: \$0.035 per cubic foot~~
  - ~~For Use Groups, A, F, R 2, S, and U: \$0.025 per cubic foot~~
  - ~~For Use Groups R 3, R 4 and R 5: including accessory buildings and structures: \$0.015 per cubic foot.~~
2. For alterations or renovations, fees shall be calculated on the total estimated cost (value) of the work, including labor and materials, the fee shall be \$40.00 per \$1,000.00 of estimated cost of residential work and \$50.00 per \$1,000.00 of estimated cost of commercial work.
  - ~~For a value of fifty thousand (\$50,000.00) dollars, seventeen (\$17.00) dollars per one thousand (\$1,000.00) dollars of estimated value;~~
  - ~~For a value from fifty thousand one (\$50,001.00) dollars to one hundred thousand (\$100,000.00) dollars, fifteen (\$15.00) dollars per one thousand (\$1,000.00) dollars of estimated value;~~

TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018

- ~~• For a value over one hundred thousand (\$100,000.00) dollars, thirteen (\$13.00) dollars per one thousand (\$1,000.00) of estimated value.~~
- ~~• Notwithstanding the fees outlined above, the fee for farm use buildings shall be \$.004 per cubic foot with a maximum fee of four hundred (\$400.00) dollars per building.~~
- 3. Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with paragraphs 1 and 2 above.
- 4. For swimming pool, the fee shall be:
  - Above-ground pool: seventy-five (\$75.00) ~~fifty (\$50.00)~~ dollars,
  - In-ground pool: three hundred (\$300.00) dollars.
- 5. For retaining walls, the fee shall be:
  - A retaining wall ~~with a surface area greater than five hundred fifty (550) square feet~~ that is associated with a Class 3 residential structure, one hundred (\$100.00) dollars.
  - ~~A retaining wall with a surface area of five hundred fifty (550) square feet or less that is associated with a Class 3 residential structure, fifty (\$50.00) dollars.~~

(e) (b) A newly constructed retaining wall of any size at other than a Class 3 residential structure shall be calculated in accordance with paragraph 2 above.
- 6. Fee for signs shall be two (\$2.00) dollars per square foot of sign area, calculated on one (1) side of double-faced signs;
- 7. Fees the construction or installation of a masonry chimney shall be \$100.00
- (a) ~~Fees for siding and roofing shall be ten (\$10.00) dollars per one thousand (\$1,000.00) dollars of the estimated costs, provided the minimum fee shall be fifty (\$50.00) dollars;~~
- (b) Fees for residential tool or storage sheds over two hundred (200) ~~one hundred (100)~~ square feet in area or over ten (10') feet in height, shall be one hundred (\$100.00) ~~fifty (\$50.00)~~ dollars;
- (c) An administrative fee of eighty-four (\$84.00) dollars for each construction permit issued for an asbestos hazard abatement project, with an administrative fee of twenty-five (\$25.00)

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

~~seventeen (\$17.00)~~ dollars for each Certificate of Occupancy issued following the successful completion of an asbestos hazard abatement project;

- (d) (Reserved)
- (e) Fees for each tent in excess of nine hundred (900) square feet in area or more than thirty (30') feet in any dimension shall be two hundred (\$200.00) ~~seventy-five (\$75.00)~~ dollars. Electrical permits shall be assessed separately;
- (f) Fees for moving a structure from one lot to another or to a new location on the same lot shall be five (\$5.00) dollars per one thousand (\$1,000.00) dollars of the sum of the estimated cost of moving. The fee for a new foundation and for placement in a completed condition in the new location shall be the same fee as in paragraph l(a) above; provided that the minimum fee shall be seventy-five (\$75.00) dollars;
- (g) Fees for demolition shall be as follows:
- For a one (1) or two (2) family dwelling: one hundred fifty (\$150.00) dollars per dwelling unit;
  - For a residential accessory structure ~~garage~~: fifty (\$50.00) dollars;
  - For any other building or structure: two hundred fifty (\$250.00) dollars per building or structure;
  - Fees for partial demolition in anticipation of construction shall be calculated as an alteration, with fees set forth in paragraph 2 above;
  - ~~A training fee surcharge of \$0.00265 per cubic foot, mandated by N.J.A.C. 5:23-4.19 (b) shall be charged for all permits except: demolition new buildings and structures, and additions to existing buildings and structures.~~
  - ~~For removal of underground storage tank: seventy (\$70.00) dollars. now FIRE~~
- (h) Lead Hazard Abatement Fees.
- The fee for lead hazard abatement work shall be \$140.00.
  - The fee for a lead abatement clearance certification shall be \$25.00
- (i) The minimum building subcode fee shall be sixty-five (\$65.00)

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

~~(\$45.00)~~ dollars.

- b. *Electrical Subcode Fees.* The electrical subcode fees shall be as follows:
1. For installation or replacement of outlets, fixtures, receptacles, including lighting outlets, wall switches, fluorescent fixtures, line voltage smoke detectors, low voltage fire alarm systems, burglar alarm systems, convenience receptacles or similar fixtures, and motors or other devices of less than one (1) horsepower or kilowatt, the fee shall be as follows:
    - From one (1) to fifty (50) devices, the fee shall be fifty (\$50.00) ~~forty five (\$45.00)~~ dollars;
    - For each additional twenty-five (25) devices, the fee shall be fifteen (\$15.00) ~~ten (\$10.00)~~ dollars;
  2. For each motor or similar electrical device, the fees shall be as follows:
    - For one (1) to ten (10) horsepower, the fee shall be fifteen (\$15.00) ~~ten (\$10.00)~~ dollars;
    - For greater than ten (10) horsepower, but less than or equal to fifty (50) horsepower, the fee shall be fifty (\$50.00) ~~forty five (\$45.00)~~ dollars;
    - For greater than fifty (50) horsepower, but less than or equal to one hundred (100) horsepower, the fee shall be one hundred (\$100.00) dollars;
    - For greater than one hundred (100) horsepower, the fee shall be five hundred (\$500.00) dollars.
  3. For transformers and generators over one (1) kilowatt, the fee shall be as follows:
    - For one (1) to ten (10) kilowatts the fee shall be fifteen (\$15.00) ~~ten (\$10.00)~~ dollars;
    - For ten point one (10.1) to fifty (50) kilowatts, the fee shall be fifty (\$50.00) dollars;
    - For fifty point one (50.1) to one hundred twelve point five (112.5) kilowatts, the fee shall be one hundred (\$100.00) dollars;
    - For over one hundred twelve point five (112.5) kilowatts, the fee shall be five hundred (\$500.00) dollars.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

For the purposes of computing this fee, typical electric devices sizes are listed below.

Electric dryer	5.0kW
Water heater	4.5kW
Electric range	10kW
Dishwasher	1.2kW
Central air (per ton)	1.4kW
Surface units	5.0kW
Electric baseboard heat (per foot)	0.25kW

4. For electrical service entrance, service panel, sub-panel installations or replacements, the fees shall be as follows:
  - For up to two hundred (200) amps, the fee shall be fifty (\$50.00) dollars;
  - For two hundred one (201) to one thousand (1,000) amps, the fee shall be one hundred twenty-five (\$125.00) dollars;
  - For over one thousand (1,000) amps, the fee shall be five hundred (\$500.00) dollars;
5. For a temporary pole/construction service, the fee shall be one hundred (\$100.00) dollars;
6. For air conditioner units, the fee shall be eighty (\$80.00) ~~forty five (\$45.00)~~ dollars;
7. For permanently installed private swimming pools, spas, or hot tubs, the fee shall be fifty (\$50.00) ~~forty five (\$45.00)~~ dollars; exterior lighting, sub-panels exterior outlets, etc. are priced separately;
8. For commercial lights and poles the fees shall be as follows:
  - From one (1) to ten (10) poles, the fee shall be ~~forty five~~ fifty (\$50.00) ~~(\$45.00)~~ dollars;
  - From eleven (11) to twenty (20) poles, the fee shall be seventy-five (\$75.00) dollars;
  - From twenty-one (21) to thirty (30) poles, the fee shall be one hundred twenty-five (\$125.00) dollars;
  - For over thirty (30) poles, the fee shall be one hundred fifty

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

(\$150.00) dollars;

9. The minimum electrical subcode fee shall be sixty-five (\$65.00)  
~~forty-five (\$45.00)~~ dollars.
- c. *Plumbing Subcode Fees.* The plumbing subcode fees shall be as follows:
1. For installation or replacement of plumbing fixtures and devices, such as but not limited to water closets, urinals, bidets, bathtubs, showers, lavatory, sinks, floor drains, dishwashers, drinking fountains, washing machines, hose bibs, water heaters, trap primers, plumbing stacks, garbage disposals and other similar devices, the fee shall be twenty (\$20.00) ~~fifteen (\$15.00)~~ dollars each;
  2. For installation or replacement of special fixtures and devices, such as but not limited to grease traps, oil separators, backflow preventers, water-cooled air conditioners, commercial refrigeration units, steam boilers, water boilers, commercial cooking equipment, automatic fuel shut-off devices, gas piping, sewer pumps, fuel oil piping, underground sprinkler systems, the fee shall be eighty (\$80.00) ~~sixty-five (\$65.00)~~ dollars each;
  3. For utility service installations and/or connections, including potable water, fire service water, sewer, and gas, the fees shall be one hundred fifty (\$150.00) dollars per connection.
  4. For liquefied petroleum gas tank installations, eighty (\$80.00) ~~sixty-five (\$65.00)~~ dollars.
  5. The minimum plumbing subcode fee shall be sixty-five (\$65.00) ~~forty-five (\$45.00)~~ dollars.
- d. *Fire Protection Subcode Fees.* The Fire Protection Subcode fees shall be as follows:
1. For installation or replacement of fire protection systems, such as sprinkler systems, smoke or heat or other types of automatic detection systems, manual alarm systems, the fees shall be calculated on the number of individual component devices, as follows:
    - (a) From one (1) to twenty (20), the fee shall be sixty-five (\$65.00) dollars;
    - (b) From twenty-one (21) to one hundred (100), the fee shall be one hundred twenty (\$120.00) dollars;
    - (c) From one hundred one (101) to two hundred (200), the fee

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

- shall be two hundred twenty-five (\$225.00) dollars;
- (d) From two hundred one (201) to four hundred (400), the fee shall be six hundred (\$600.00) dollars;
  - (e) From four hundred one (401) to one thousand (1,000), the fee shall be eight hundred (\$800.00) dollars;
  - (f) For over one thousand (1,000), the fee shall be one thousand (\$1,000.00) dollars;
2. For installation or replacement of standpipe systems, the fee shall be two hundred (\$200.00) dollars;
  3. For pre-engineered extinguishing systems, such as but not limited to dry chemical, foam, halon, carbon dioxide, and wet chemical systems, the fee shall be one hundred twenty-five (\$125.00) ~~seventy five (\$75.00)~~ dollars each;
  4. For gas and oil-fired heat producing appliances, such as but not limited to furnaces, boilers, industrial ovens, processing equipment, and other similar devices the fees shall be sixty-five (\$65.00) ~~fifty (\$50.00)~~ dollars each;
  5. For incinerators and crematoriums, the fee shall be three hundred fifty (\$350.00) dollars each;
  6. For solid fueled appliances, such as wood stoves, coal stoves, pre-manufactured fireplaces, the fee shall be sixty-five (\$65.00) ~~fifty (\$50.00)~~ dollars each;
  7. For commercial cooking exhaust systems, the fee shall be one hundred (\$100.00) dollars per system;
  8. The minimum fire protection subcode fee shall be sixty-five (\$65.00) ~~fifty (\$50.00)~~ dollars.
  9. The fee for removing an above ground oil tank shall be
- e. *Elevator Subcode Fees.* The fee for elevators shall be as follows:
1. For each elevator installation or replacement, the plan review fee shall be two hundred sixty (\$260.00) dollars per car;
  2. For each elevator installation or replacement in a one (1) or two (2) family dwelling, the plan review fee shall be fifty (\$50.00) dollars per device;
  3. For required inspections, the fee shall be set forth in N.J.A.C. 5:23-12.6, test and inspection fees.

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

- f. *Fee for Plan Review.* The fee for plan review shall be twenty (20%) percent of the anticipated total permit fees, and may be required to be paid when the permit application and the plans are filed, and before the plans are reviewed. The amount paid for this fee shall be credited toward the final permit fees, provided that the plan review fee shall not be refundable.
- g. *Estimated Value of Work.* The estimated cost (value) of work for any subcode includes all costs normally associated with the work, such as labor and materials (including those donated) and the contractor's profit. The amounts entered on the permit application forms are subject to review by the Construction Official, who may approve or modify them as he deems necessary.
- h. ~~RESERVED *Special inspections.* Special overtime inspections: a permit holder may request special inspections outside of the normal business Workday. The fee for these inspections shall be one hundred (\$100.00) dollars for the first hour and twenty five (\$25.00) dollars for each additional hour. When inspection is not continuous with the business workday, the fees shall be one hundred fifty (\$150.00) dollars for the first hour, and fifty (\$50.00) dollars for each additional hour.~~
- i. *Certificates of Occupancy, Compliance, Approval.*
1. For certificates of occupancy, the fees shall be as follows:
    - For one (1) and two (2) family dwelling units, fifty (\$50.00) dollars per unit;
    - For all other use groups, ten (10%) percent of the total construction permit fee, with a minimum certificate fee of one hundred (\$100.00) dollars per certificate.
  2. For a certificate of continued occupancy, the fee shall be three hundred seventy-five (\$375.00) dollars per unit;
  3. For a certificate of compliance for elevators, the fees shall be as set forth in N.J.A.C. 5:23-12.6, Inspections and Tests;
  4. ~~For a certificate of approval for equipment or for buildings and structures not subject to occupancy, the fee shall be ten (\$10.00) dollars.~~
4. Temporary Certificates of Occupancy.
- No fee shall be charged for the issuance of the first Temporary Certificate. The fee for the first extension of a Temporary Certificate shall be \$125.00. The fee for a second extension shall be \$250.00. The fee for a third extension and any additional

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

extension thereafter shall be \$600.00

- j. (e) A training fee surcharge of ~~\$0.00265 dollars per cubic foot~~, mandated by N.J.A.C. 5:23-4-19 (b) shall be charged for all permits except demolition ~~new buildings and structures, and additions to existing buildings and structures.~~
- k. The fee for reinstatement of a construction permit that has become invalid in accordance with the UCC shall be \$340.00
- l. An additional fee will be charged for all amendments to already released permits with a minimum fee of \$85.00 being assessed.
  - a. The fee for a change of contractor to any subcode shall be \$25.00
- m. No refund will be given after 45 days of issuance of a permit Prior to the 45 days of issuance, a twenty percent (20%) plan review cost of the permit will be held from the refund, along with any DCA costs
- n. *Private On-Site Inspections and Plan Review Agencies.* Whenever the Township contracts for services of a private, on-site inspection and plan review agency to enforce one or more subcodes, the following shall apply:
  - 1. The **fees** charged for work done by that agency shall be the same **fees** as set by the Department of Community Affairs pursuant to N.J.A.C. 5:23-4.18 and N.J.A.C. 5:23-4.20. The fees shall be available for public inspection at the Construction Office.
  - 2. The **Construction** Office shall add administrative surcharges of twenty-five (25%) ~~fifteen (15%)~~ percent of the relevant subcode **fees** to cover its costs associated with administering the third-party agency.
- o. Fee exemptions.
  - a. Any senior citizen sixty-two (62) years of age or older shall be exempt from having to pay the following Township construction permit fees:
    - 1. Water heaters
    - 2. Upgrades to any one family residential home for the purposes of meeting a Barrier Free environment (Note: Only the specific work to perform the Barrier Free upgrades are exempt)
- p. Penalties. NJAC 5:23-2.31
  - 1. Up to \$ 1,000.00 per violation for failure or refusal to comply with

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

- any lawful order, unless the failure or refusal to comply is done with the knowledge that it will endanger the life or safety of any person, in which case the penalty shall be up to \$2,000.00 per violation;
2. Up to \$ 1,000.00 per violation for failure or refusal to comply with any lawful order, unless the failure or refusal to comply is done with the knowledge that it will endanger the life or safety of any person, in which case the penalty shall be up to \$2,000.00 per violation;
  3. Up to \$2,000.00 per violation for failure to comply with a stop construction order;
  4. Up to \$2,000.00 per violation for willfully making a false or misleading written statement, or willfully omitting any required information or statement in any application or request for approval;
  5. Up to \$500.00 per violation for any violation not covered under 1. through 4. above.
  6. The penalty for refusing entry or access to an inspector lawfully authorized to inspect any premises, building, or structure or who unreasonably interferes with such an inspection shall be \$250.00
  7. The penalty for scheduling, and not cancelling, any inspection which is not ready at the time of the scheduled inspection shall be \$85.00
  8. In no event shall the penalty for a properly issued violation be less than \$100.00
- q. All penalty monies collected shall be collected under penalty provision of the UCC. All penalties collected shall be retained by the Construction Department and shall be placed in a special trust fund to be applied to the cost to the department for training, technical support programs, conferences, certification, new equipment and transportation. An independent fund shall be set up and retained by the Finance Officer to be the Trustee of this account.

**29-1.3 Fire Limits.**

The following fire limits are established pursuant to N.J.A.C. 5:23: The fire limits are hereby defined as those zones other than such areas zoned exclusively for one-family and two-family residential use, as designated by the Township Zoning Ordinance, as amended and supplemented. (Ord. No. 20-76; Code§ 21A-3)

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect December 6th, 2018, following final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, November 7, 2018 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, December 12, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**TOWNSHIP OF LONG HILL  
ORDINANCE # 428 -18**

**AN ORDINANCE CONCERNING PARKING REGULATIONS ON RAILROAD AVENUE, AND AMENDING CHAPTER VII OF THE TOWNSHIP CODE ENTITLED "TRAFFIC"**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter VII of the Township Code entitled "Traffic" is hereby supplemented and amended as follows:

**Section 1.** Section 7-14 entitled "Parking Prohibited at all Times on Certain Streets"

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 28, 2018**

is hereby amended by adding Railroad Avenue as follows:

**7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.**

No person shall park a vehicle at any time upon any streets or parts thereof described.

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Railroad Avenue	North	From a point 285 feet east of the easterly curbline of Main Avenue to its easterly terminus

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 7, 2018**

**Section 2.** The effectiveness of this ordinance is continued upon signs being erected as required by law.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, November 7, 2018, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, November 28, 2018 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**OPEN PUBLIC  
CLOSE PUBLIC**

**MOVED** by: Committeeman Rae, of the Township Committee of the Township of Long Hill, that Ordinance 428-18 is hereby adopted.

**SECONDED** by: Committeeman Dorsi, **ROLL CALL VOTE: 4-1 Ayes: Piserchia, Meringolo, Dorsi and Rae. Nays: Schuler.**

**DISCUSSION:**

- Stirling Train Station Parking Reconfiguration – carried to the December 12, 2018 meeting
- Gillette Train Station – The Committee voted 3-2 against additional lighting at the Gillette Train Station. Against: Schuler, Meringolo, Dorsi For: Piserchia, Rae

**OLD BUSINESS/NEW BUSINESS:**

- Deputy Mayor Dorsi voiced concern about the Planning and Zoning Boards not putting out RFP's for their professionals. He noted general concern about the amount of escrow being charged to

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
NOVEMBER 7, 2018**

applicants and the difficulty in getting an application to hearing. He mentioned the possibility of upcoming Board membership changes.

- Committeeman Rae noted the two big issues mentioned by residents during the pre-election period were questions about the state of the Valley Road Redevelopment and the Sewer Fee increases, which opened up the question of a possible second referendum on the sale of the waste water plant.

**ANNOUNCEMENTS/CORRESPONDENCE:**

- Firefighter Santa sponsored by the Stirling Fire Company on December 15<sup>th</sup>. For Information [www.stirlingfd.com](http://www.stirlingfd.com)
- Firefighter Santa sponsored by the Millington Fire Company on December 15<sup>th</sup>. For Information see the Millington Fire Company Facebook page.
- 24<sup>th</sup> Annual Kids Holiday Party sponsored by the Long Hill Community Center – December 9, 2018, 1pm to 3pm.
- Meyersville Circle Tree Lighting – December 2, 2018, 5pm to 8pm.

**MEETING OPEN TO THE PUBLIC:**

- Dennis Sandow noted Morristown Road was still flooded in spots this evening and that there is a blood drive on December 15<sup>th</sup> at 8am.

**ADJOURNMENT**

On motion by Mr. Schuler, seconded by Mr. Meringolo, all in favor, the public portion of the meeting was adjourned and the Committee returned to Executive Session at 9:15pm. No further action would be taken.

Respectfully submitted,

Deborah Brooks, RMC/CMR  
Approved December 12, 2018