

FINAL

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
January 09, 2019  
7:30 PM OPEN SESSION, Closed Session 6:45 PM**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**RESOLUTION #19-049  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts:

- PRISM/TIFA
- PBA Negotiations
- Architectural Feasibility Study Update

Personnel:

- Fire Departments/Fire Official
- Janitorial

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #19-049 is hereby approved for Executive Session. **SECONDED** by:

**ROLL CALL VOTE:**

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**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Clerk will call the Roll

**RECESS REGULAR MEETING FOR THE BOARD OF HEALTH RE-ORGANIZATION MEETING.**

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**PRESENTATION: Promotion – Off. Kyle William Place**

**TOWNSHIP OF LONG HILL  
RESOLUTION 19-050  
APPOINTING PROBATIONARY POLICE OFFICER – Kyle William Place**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Police Chief Ahmed Naga, that Kyle William Place is hereby appointed as a Probationary Police Officer at an annual salary of \$45,000.00, retroactively effective to January 1, 2019.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the P.B.A. Association Collective Bargaining Agreement.

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #19-050 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**PRESENTATION: Valley Road Bridge Project – Katie Carver**

**LIAISON REPORTS:**

**ADMINISTRATOR’S REPORT:**

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #19-051 through #19-056 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**RESOLUTION 19-051  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 19-052  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the December 28, 2018 Township Committee Meeting and the January 2, 2019 Reorganization Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves December 28, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #18-053**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT**

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**WITH SUPLEE, CLOONEY & COMPANY TO PERFORM CHIEF FINANCIAL OFFICER SERVICES**

**WHEREAS**, the Township of Long Hill has a need to acquire services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

**WHEREAS**, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, contracts for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

**WHEREAS**, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

**WHEREAS**, the contractor has submitted a proposal dated December 18, 2018 which is incorporated herein by reference; and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Suplee, Clooney & Company to perform Chief Financial Officer services in accordance with its proposal dated December 18, 2018, which is incorporated herein by reference, for a one-year term commencing February 16, 2019 and ending February 15, 2020, for a lump sum amount of \$85,000, payable in equal monthly installments of \$7,083.33.

2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution

3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.

5. This contract shall be charged to budget line item(s) 01-2019-0020-0130-2-00211. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-054**

**Amending Resolution 18-310 Authorizing Redemption of Outside Lien - #15-0002**

**WHEREAS**, on December 12<sup>th</sup>, 2018, the Long Hill Township Committee approved Resolution 18-310 for the redemption of Outside Lien #15-0002; and

**WHEREAS**, Lin JM INC the owner, has redeemed Certificate #15-0002 in the amount of \$44,508.19;

**NOW, THEREFORE BE IT RESOLVED**, the correct amount redeemed is \$44,306.37;

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for the redemption.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-055  
CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON  
VOLUNTEER FIRE COMPANY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that **ALEX RAGHUNANDAN** is a Junior Member of the Millington Volunteer Fire Company, No. 1.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-056  
Authorizing Redemption of Outside Lien - #18-0016**

**WHEREAS**, at the Non Municipal Tax Sale held on 12-03-2018, a lien was sold on Block 13701, Lot 19, also known as 16 Fenview Rd for \$10,233.03; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #18-0016, was sold to Tower DB VIII Trust 2018-1, 50 South 16<sup>th</sup> Street Suite 2050 Philadelphia, PA 19176 in the amount of \$10,233.03 and a premium amount of \$71,100.

**WHEREAS**, Simon, Richard/Susan Flynn-Simon the owners, has redeemed Certificate #18-0016 in the amount of \$10,233.03; and

**NOW, THEREFOR BE IT RESOLVED**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

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**DISCUSSION:**

- Grant Writer
- Referendum

**TOWNSHIP OF LONG HILL  
RESOLUTION #19-057**

**AUTHORIZING PROFESSIONAL SERVICES CONTRACT  
WITH HAWKINS, DELAFIELD & WOOD LLP TO SERVE AS SPECIAL COUNSEL  
IN CONNECTION WITH POSSIBLE SALE OF TOWNSHIP  
WASTEWATER TREATMENT SYSTEM  
(INCLUDING THE SEWER TREATMENT PLANT)**

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**WHEREAS**, the Township of Long Hill requires the assistance of outside counsel in connection with the possible sale of the Township wastewater treatment system; and

**WHEREAS**, the Township has a need to acquire these services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

**WHEREAS**, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,000; and

**WHEREAS**, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a)(I); and

**WHEREAS**, the Chief Financial Officer has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract; and

**WHEREAS**, the contractor has submitted a proposal dated April 7, 2014, which is incorporated herein by reference; and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Hawkins, Delafield & Wood LLP to serve as special counsel in connection with the possible sale of the Township wastewater treatment system (including the sewer treatment plant) in accordance with its proposal set forth on a proposed contract revised through January 4, 2019, as follows:
  - a. Term: Until completion of project, not to exceed one (1) year.
  - b. Compensation: As set forth in proposal, not to exceed \$76,000.
2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

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The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(I)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of these contracts.

5. These contracts shall be charged to budget line item(s) 27-2019-0027-0455-2-00236. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #19-057 is hereby approved. **SECONDED** by:  
**ROLL CALL VOTE:**

**OLD/NEW BUSINESS:**

**ANNOUNCEMENTS:**

- January is Radon Awareness month. To obtain a radon canister, please visit the Bernards Township Health Department at 262 South Finley Ave, Basking Ridge. One kit per homeowner is available on a first-come basis.

**MEETING OPEN TO THE PUBLIC:**

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

**ADJOURNMENT**