

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
MARCH 13, 2019
7:30 PM OPEN SESSION, Closed Session 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

EXECUTIVE SESSION

**RESOLUTION #19-091
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Personnel:

- QPA
- Asst. Recreational Director
- Engineer Position

Contracts:

- Wastewater Plant Management

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #19-091 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL:

PROCLAMATION:

- National Nutrition Month – ShopRite
- National Red Cross Month
- Eagle Scout – Richard Garno

PRESENTATION: Gary Smalley, Republic Services – Recycling presentation

APPOINTMENTS:

Library Board of Trustees:
Jonathan Kelly moving from Mayors Alternate to take Joan Donahue’s unexpired term to 12-31-21.
Lisa Butler to take Jonathan Kelly’s Mayor’s Alternate position, unexpired term 12-31-19.

LIAISON REPORTS:

ADMINISTRATOR’S REPORT:

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #19-092 through #19-x are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**RESOLUTION 19-092
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 19-093
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the February 27, 2019 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves February 27, 2019 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-094
APPOINTMENT OF QUALIFIED PURCHASING - BAHR**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Randy Bahr is hereby appointed Long Hill Township Qualified Purchasing Agent (“QPA”) in accordance with Township Code Section 2-25, as authorized by N.J.S.A. 40A:11-9, and he shall serve at the pleasure of the Township Committee.
2. Randy Bahr shall receive an annual stipend of \$5,000 for serving as QPA, which shall be prorated to reflect the actual time that he serves in that position.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-095
AWARDING CONTRACT FOR JANITORIAL MAINTENANCE
OF PUBLIC FACILITIES**

WHEREAS, the Township requires janitorial maintenance of Police Headquarters; and

WHEREAS, the Township received one submittal to perform these services from Vanguard Cleaning Systems of Northern New Jersey; and

WHEREAS, the Township Administrator has recommended awarding the contract to Vanguard Cleaning Systems of Northern New Jersey for the Police;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. A contract is hereby awarded to Vanguard Cleaning Systems of Northern New Jersey for the provision of janitorial maintenance of public facilities in accordance with its proposal for the Police Headquarters, which is referred to in the RFP as "Building #4", for a total lump sum price of \$1083.00 per month.
2. The term of the contract shall be one year, commencing March`1, 2019, and ending January 31, 2020.
3. The Mayor and Clerk are hereby authorized to execute a contract with Vanguard Cleaning Systems of Northern New Jersey in form approved by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-096**

**AUTHORIZING A SEWER CONNECTION FOR PROPERTY LOCATED AT LAND LOT OAKS ROAD,
MILLINGTON (BLOCK 12402, LOT 8)**

WHEREAS, the Township is currently subject to a voluntary sewer ban; and

WHEREAS, Kerry Brennan, owner of property located on Oaks Road (Block 12402, Lot 8 has requested authorization to connect to the Township's sanitary sewer system; and

WHEREAS, the Township has adopted by reference the NJDEP sewer ban exemption criteria set forth in N.J.A.C. 7:14A-22.22; and

WHEREAS, N.J.A.C. 7:14A-22.22 provides in relevant part that:

"A sewer ban exemption may be granted for projects . . . if the proposed project will have a total projected flow of 600 gallons per day or less . . . [and] will be constructed and/or operated on a tax lot which was in existence prior to the effective date of the ban . . . and the proposed project does not require a sewer extension"; and

WHEREAS, the plans for the proposed residence which will be located at Oaks Road (Block 12402 Lot 8) meets those exemption criteria; and

WHEREAS, Section 22-3.1 of the Township Code requires a connection fee of \$10,120 for new construction that is due and payable to the Township prior to the Construction Official issuing any building permits for the new residence; and

WHEREAS, Subsection 20-2.1 of the Township Code provides that, "No permit shall be issued to open any Township road for five (5) years after the road was paved." And

WHEREAS, Oaks Road was paved during the summer of 2014;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Kerry Brennan is hereby granted permission to connect the property at Block 12402, Lot 8 to the Township wastewater treatment system upon payment of the \$10,120.00 connection fee in accordance with Section 22-3.1 of the Township Code.
2. In accordance with the provisions of Township Code Subsection 20-2.1, Ms. Brennan may not open Oaks Road for the purpose of constructing her connection until June 21, 2019.
3. Ms. Brennan shall comply with all other applicable provisions of Section 20-2 of the Township Code which regulates street openings and excavations.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-097
AUTHORIZING THE PURCHASE OF ADDITIONAL INSURANCE COVERAGE**

WHEREAS, the Township Risk Manager has recommended that the Township increase its general liability coverage to \$20,000,000, for an additional annual premium of \$4,273; and

WHEREAS, the Risk Manager has also recommended that the Township obtain \$6,000,000 of POL/EPL coverage for an annual premium of \$696; and

WHEREAS, the Risk Manager has recommended against purchasing an additional \$10,000,000 of shared aggregate coverage at this time;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The purchase of the additional insurance coverages described in the preamble is here authorized.
2. The Township Committee hereby certifies that it is unaware of any potential claims against the Township that would affect these coverages.

**RESOLUTION #19-098
APPROVING SPECIAL EVENT LICENSE
[ENVIRONMENTAL COMMITTEE NATURE/BIRD WATCHING WALKS]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, upon the advice of the Township Clerk that all documents have been reviewed and

are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S-19-02 for the events to the "Sponsor" nature walks to be held at Hicks Track (April 13), Main Ave. Stirling to Passaic River (April 20) and Kantor Park (April 27). All events will be from 8am to 10am.

RESOLUTIONS:

**TOWNSHIP OF LONG HILL
RESOLUTION 19-099
AUTHORIZING ISSUANCE OF REQUEST FOR BIDS FOR SALE OF TOWNSHIP'S WASTEWATER
SYSTEM**

WHEREAS, the Township of Long Hill ("Township") owns a wastewater system; and

WHEREAS, the Township Committee is considering the sale of the Township's wastewater system to a private utility company; and

WHEREAS, upon consideration of such issues, the Township deems it advisable to proceed to solicit bids to sell the Township's wastewater system, on the terms and conditions stated in a Request for Bids ("RFB"); and

WHEREAS, in order to determine whether to sell the wastewater system, the Township has determined to issue a RFB for the sale of the Township's wastewater system pursuant to N.J.S.A. 40:62-3 et seq.; and

WHEREAS, by issuance of a RFB the Township is not obligated to sell the wastewater system but will consider such a sale if it receives a favorable bid; and

WHEREAS, if the Township receives a favorable bid and determines that it is in the best interests of the Township to sell the wastewater system to the highest responsible bidder, a question whether to sell the Township's wastewater system will be put to a referendum pursuant to N.J.S.A. 40:62-3 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby authorize the advertisement and issuance of a request for bids for the sale of the Township's wastewater system subject to compliance with the State Comptroller Statute and the undertaking of all steps necessary to conduct such procurement process in accordance with applicable law.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #19-099 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**TOWNSHIP OF LONG HILL
RESOLUTION 19-100
AUTHORIZING THE TOWNSHIP PLANNING BOARD TO INVESTIGATE WHETHER
CERTAIN PROPERTIES WITH FRONTAGE ON PASSAIC VALLEY ROAD SHOULD
BE DESIGNATED AS
A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT**

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1, et seq.* (the “Act”), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment in accordance with the Act, including Section 5 thereof; and

WHEREAS, the Township wishes to utilize the Planning Board’s knowledge and expertise in exploring whether the following parcels with frontage on Passaic Valley Road, as depicted on the map attached hereto as Exhibit A and identified on the official tax map of the Township as Lot 22, Block 11001 – 488-490 Valley Road (8.2937 acres) and Lots 12, 16, 17, Block 11107, 642-690 Valley Road & 506 Mountain Ave (approx. 2.87 acres) (collectively, the “Study Area”) meet the criteria established by the Act; and

WHEREAS, the Township therefore seeks to authorize and direct the Planning Board to conduct a preliminary investigation of the Study Area and to make recommendations to the Township, all in accordance with the Act,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill as follows:

I. GENERAL

The aforementioned recitals are incorporated herein as though fully set forth at length.

II. INVESTIGATION OF STUDY AREA AUTHORIZED

The Planning Board is hereby authorized and directed to conduct an investigation pursuant to *N.J.S.A.40A:12A-6* to determine whether all or a portion of the Study Area satisfies the criteria set forth in the Act, including *N.J.S.A.40A:12A-5*, to be designated as a non-condemnation area in need of redevelopment.

III. MAP TO BE PREPARED

As part of its investigation, the Planning Board shall prepare a map showing the boundaries of the proposed redevelopment areas and the location of the various parcels contained therein.

IV. PUBLIC HEARING REQUIRED

The Planning Board shall conduct a public hearing, after giving due notice of the proposed boundaries of the Study Area and the date of the hearing to any persons who are interested in or would be affected by a determination that all or a portion of the Study Area is a non-condemnation redevelopment area.

At the hearing, the Planning Board shall hear from all persons who are interested in or would be affected by a determination that all or a portion of the Study Area is a non-condemnation redevelopment area. All objections to a determination that all or a portion of the Study Area is a non-condemnation area in need of redevelopment and evidence in support of those objections shall be received and considered by the Planning Board and made part of the public record.

V. PLANNING BOARD TO MAKE RECOMMENDATIONS

After conducting its investigation, preparing a map of the proposed non-condemnation redevelopment area, and conducting a public hearing at which all objections to the designation are received and considered, the Planning Board shall make a recommendation to the Township as to whether the Township should designate all or part of the Study Area as a non-condemnation area in need of redevelopment.

VI. SEVERABILITY

If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

VII. AVAILABILITY OF THE RESOLUTION

A copy of this Resolution shall be available for public inspection at the offices of the Township Clerk.

VIII. EFFECTIVE DATE

This Resolution shall take effect immediately.

Exhibit A
Tax Map of Study Area

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #19-100 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

ORDINANCES:

INTRODUCTION/FIRST READING – Withdrawing Ord 432-19

TOWNSHIP OF LONG HILL
ORDINANCE # 433-19

ESTABLISHING MISCELLANEOUS POLICE REGULATIONS AND SUPPLEMENTING AND AMENDING CHAPTER III OF THE TOWNSHIP CODE ENTITLED “POLICE REGULATIONS”

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter III of the Township Code entitled “Police Regulations” is hereby supplemented and amended as follows:

Section 1. There is hereby created a new section 3-16 entitled “Miscellaneous Police Regulations” which reads as follows:

“3-16 MISCELLANEOUS POLICE REGULATIONS

It is unlawful for any person within the Township of Long Hill to engage in any of the following activities:

1. No person shall purposely interfere with, hinder, disturb or obstruct any retail

or wholesale business operation, function or activity, nor shall any person purposely interfere with, hinder, disturb or obstruct any retail or wholesale business owner, employee, agent or personnel acting in the furtherance of the interests of that business with the intent to prevent, undermine or otherwise obstruct the lawful retail or wholesale practices of the business. This subsection does not apply to conduct considered a lawful competitive economic practice.

2. No person shall willfully obstruct, molest, hinder, annoy, frighten, threaten, insult or interfere with any person lawfully upon any private property, any public thoroughfare or in any public place or in any automobile, bus or other public or private conveyance lawfully upon any public thoroughfare.”

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 13, 2019 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 10, 2019 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

DISCUSSION:

- Millington Schoolhouse Signage

OLD/NEW BUSINESS:

ANNOUNCEMENTS:

- Annual Egg Hunt Saturday, April 13 at 10am (Rain Date April 20th 10am) At Kantor Park. For Long Hill Residents Ages 8 and under.
- Stirling Street Fair, April 14th

- Friends of the Library present a screening of Saving the Great Swamp, followed by a Q&A session, Saturday, March 23, 12 to 2pm at the Library.
- Millington Fire Co. 4th Annual Comedy Night, April 13th. Tickets \$35 in advance, \$40 at the door. Doors open at 6:30pm. Call 908-656-0082 for reservations.
- “Almost Spring” Rummage and Pancake Breakfast, March 16th, Meyersville Presbyterian Church. \$5 Buffet, 9am to 5pm
- Raptor Trust “From Rehab To Release” presentation. March 16th, 1pm. \$10/person, ages high school to adult. Visit: TheRaptorTrust.org for registration and information.

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

ADJOURNMENT