

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
January 09, 2019**

Mayor Dorsi read the following statement:

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

**RESOLUTION #19-049
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts:

- PRISM/TIFA
- PBA Negotiations
- Architectural Feasibility Study Update

Personnel:

- Fire Departments/Fire Official
- Janitorial

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: Committeeman Rae of the Township Committee of the Township of Long Hill that Resolution #19-049 is hereby approved for Executive Session. **SECONDED** by: Committeeman Schuler

ROLL CALL VOTE: All in favor

Mayor Dorsi opened the meeting at 7:36 pm.

All present recited the Pledge of Allegiance

ROLL CALL: Mayor Piserchia, Deputy Mayor Dorsi, Committeeman Meringolo, Committeeman Rae, and Committeeman Schuler were present. Also present were Brett Trout and Dr. Redling for the Board of Health Reorganization portion of the meeting.

Mayor Dorsi called for a ten minute recess to the Township Committee meeting to hold the Board of Health Re-organization meeting.

Committeeman Rae recognized the Police Department on National Appreciation of Law Enforcement Day.

Chief Naga introduced Officer Kyle Place for his induction into the Police Department. Officer Place's friends and family were present.

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PRESENTATION: Promotion – Off. Kyle William Place

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RESOLUTION 19-050
APPOINTING PROBATIONARY POLICE OFFICER – Kyle William Place**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Police Chief Ahmed Naga, that Kyle William Place is hereby appointed as a Probationary Police Officer at an annual salary of \$45,000.00, retroactively effective to January 1, 2019.

BE IT FURTHER RESOLVED, that this advancement is consistent with the P.B.A. Association Collective Bargaining Agreement.

MOVED by: Mayor Dorsi of the Township Committee of Long Hill Township, that Resolution #19-050 is hereby approved. **SECONDED** by: Committeeman Meringolo. **ROLL CALL VOTE:** All in favor.

PRESENTATION: Valley Road Bridge Project –Chang Chung of McCormick Taylor, Inc. engineering gave a fifteen minutes presentation of the upcoming Valley Road Bridge Project and asked the Committee to support the version of the project that they recommended. The committee will review the resolution and decide if they will support it.

LIAISON REPORTS:

Bruce Meringolo: He will be meeting with Elite Properties next week for an update on the Valley Road redevelopment project.

Cornel Schuler: No report

Brendan Rae: Reviewed the 2018 year end Police Department calls report. Successful Community Policing continues. Please let the Police department know if you will be away on vacation so they can keep an eye on the premises. Finally, all residents should be aware that this is the time of year when there is an increase in Tax Fraud telephone scams. The IRS does NOT make phone calls to individuals regarding late taxes!

Mayor Dorsi: DPW will collect Christmas trees from the curb until the end of the month. If you are getting rid of any broken strings of lights please contact Central School. They are using them for a project. There is no more mulch available for this year. DPW continues prepping the roads for upcoming storms. The Fire Companies answered a total of 310 alarms in 2018.

ADMINISTRATOR’S REPORT: No report.

APPOINTMENT: On motion of Mayor Dorsi, seconded by Committeeman Rae, Vicky Brooks was appointed to the Board of Adjustment as 2nd alternate, with her term expiring 12/31/2109. Ayes: Dorsi, Rae, Piserchia, Meringolo Abstain: Schuler

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Committeeman Meringolo of the Township Committee of Long Hill Township, that Resolution #19-051 through #19-056 are hereby approved. **SECONDED** by: Committeeman Rae. **ROLL CALL VOTE:** All in favor.

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**RESOLUTION 19-051
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 19-052
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the December 28, 2018 Township Committee Meeting and the January 2, 2019 Reorganization Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves December 28, 2018 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION #19-053**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH SUPLEE, CLOONEY & COMPANY TO PERFORM CHIEF FINANCIAL OFFICER SERVICES**

WHEREAS, the Township of Long Hill has a need to acquire services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

WHEREAS, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has submitted a proposal dated December 18, 2018 which is incorporated herein by reference; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Suplee, Clooney & Company to perform Chief Financial Officer services in accordance with its proposal dated December 18, 2018, which is incorporated herein by reference, for a one-year term commencing February 16, 2019 and ending

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February 15, 2020, for a lump sum amount of \$85,000, payable in equal monthly installments of \$7,083.33.

2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution

3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.

5. This contract shall be charged to budget line item(s) 01-2019-0020-0130-2-00211. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-054
Amending Resolution 18-310 Authorizing Redemption of Outside Lien - #15-0002**

WHEREAS, on December 12th, 2018, the Long Hill Township Committee approved Resolution 18-310 for the redemption of Outside Lien #15-0002; and

WHEREAS, Lin JM INC the owner, has redeemed Certificate #15-0002 in the amount of \$44,508.19;

NOW, THEREFORE BE IT RESOLVED, the correct amount redeemed is \$44,306.37;

NOW, THEREFORE BE IT FURTHER RESOLVED, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for the redemption.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-055
CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON
VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **ALEX RAGHUNANDAN** is a Junior Member of the Millington Volunteer Fire Company, No. 1.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-056
Authorizing Redemption of Outside Lien - #18-0016**

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WHEREAS, at the Non Municipal Tax Sale held on 12-03-2018, a lien was sold on Block 13701, Lot 19, also known as 16 Fenview Rd for \$10,233.03; and,

WHEREAS, this lien, known as Tax Sale Certificate #18-0016, was sold to Tower DB VIII Trust 2018-1, 50 South 16th Street Suite 2050 Philadelphia, PA 19176 in the amount of \$10,233.03 and a premium amount of \$71,100.

WHEREAS, Simon, Richard/Susan Flynn-Simon the owners, has redeemed Certificate #18-0016 in the amount of \$10,233.03; and

NOW, THEREFOR BE IT RESOLVED, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

DISCUSSION / ACTION ITEMS:

- Grant Writer: After a brief discussion the Committee directed Ms. Malool to bring back more information regarding the hiring of a Grant Writer, such as how they were paid, if there is any guarantee of receiving grants, etc.
- Referendum

**TOWNSHIP OF LONG HILL
RESOLUTION #19-057**

**AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH HAWKINS, DELAFIELD & WOOD LLP TO SERVE AS SPECIAL COUNSEL
IN CONNECTION WITH POSSIBLE SALE OF TOWNSHIP
WASTEWATER TREATMENT SYSTEM
(INCLUDING THE SEWER TREATMENT PLANT)**

WHEREAS, the Township of Long Hill requires the assistance of outside counsel in connection with the possible sale of the Township wastewater treatment system; and

WHEREAS, the Township has a need to acquire these services via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.4 or 20.5 as appropriate; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,000; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A. 40A:11-5(1)(a)(I)*; and

WHEREAS, the Chief Financial Officer has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has submitted a proposal dated April 7, 2014, which is incorporated herein by reference; and

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WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Hawkins, Delafield & Wood LLP to serve as special counsel in connection with the possible sale of the Township wastewater treatment system (including the sewer treatment plant) in accordance with its proposal set forth on a proposed contract revised through January 4, 2019, as follows:

- a. Term: Until completion of project, not to exceed one (1) year.
- b. Compensation: As set forth in proposal, not to exceed \$76,000.

2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.

3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(I)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of these contracts.

5. These contracts shall be charged to budget line item(s) 27-2019-0027-0455-2-00236. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

MOVED by: Committeeman Rae of the Township Committee of the Township of Long Hill that Resolution #19-057 is hereby approved. **SECONDED** by: Deputy Mayor Piserchia
ROLL CALL VOTE: Ayes: Dorsi, Rae, Meringolo, Piserchia Nays: Schuler

OLD/NEW BUSINESS:

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- Architectural Feasibility Study –Ms. Malool reported that after meeting with the architect it had been determined that due to state statute, the Police Department building must be up to earthquake standards. Town Hall does not meet this standard. Therefore, if the Township was going to build a new headquarters, it would have to be a new building. Initially, the study was commissioned to determine how the new headquarters could be housed in the current Town Hall building. The question now is whether or not the Committee wants to move forward knowing the resulting report would be for a new building. After a brief discussion, the Committee directed Ms. Malool to move forward with the study.

ANNOUNCEMENTS:

- January is Radon Awareness month. To obtain a radon canister, please visit the Bernards Township Health Department at 262 South Finley Ave, Basking Ridge. One kit per homeowner is available on a first-come basis.

MEETING OPEN TO THE PUBLIC:

- Neil Lorber asked for clarification on the financing of the Hawkins Delafield and Wood contract that was adopted at tonight's meeting to pay for preparation of the November referendum to sell the Wastewater Plant. Ms. Malool confirmed the money was coming from the sewer utility fund.
- Joe Ferrandino commended the Police Department and also wondered if any of the Committeemen had spoken to the Governor about the fact that he had just declared the state as a sanctuary state.
- Dennis Sandow noted there had been technical difficulties in the recording of tonight's meeting on the FIOS channel. He noted the meeting would be posted on the website and re-aired on Long Hill TV later in the week.

ADJOURNMENT

On motion by Mr. Meringolo, seconded by Mr. Rae, all in favor, the meeting was adjourned at 8:34pm.

Respectfully submitted,

Deborah Brooks, RMC/CMR
Approved January 23, 2019