

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES  
FEBRUARY13, 2019**

Mayor Dorsi read the following statement:

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

**RESOLUTION #19-067  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Personnel:

- Fire Official/Fire Administrator

Contracts:

- Wastewater Plant Management – Tim Bradley

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: Mr. Meringolo of the Township Committee of the Township of Long Hill that Resolution #19-067 is hereby approved for Executive Session. **SECONDED** by: Mr. Rae

**ROLL CALL VOTE:** All in Favor.

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Mayor Dorsi opened the public session of the meeting at 7:30 p.m.

All present recited the Pledge of Allegiance.

**ROLL CALL:** Mayor Dorsi, Deputy Mayor Piserchia, Committeeman Meringolo, Committeeman Rae, and Committeeman Schuler were present. Also present were Attorney Pidgeon and Clerk Brooks.

**PROCLAMATION:** The Mayor read the proclamation honoring lifetime resident Angelo Cerrulli.

**LIAISON REPORTS:**

Comm. Meringolo:

- CERT held its semi-annual meeting. They currently have 82 active members and in 2018 donated approximately 2200 hours of service.
- Medical Reserve Corps held a live training at the County.
- OEM is focusing on recruiting new members
- Thank you to all our volunteers and to Lisa Scanlon and Bob English for teaching the CPR/First Aid classes.
- FEMA Storm Reimbursement – The latest check received was for \$17,500 making a total of \$65,333 received. We are still awaiting the largest check for \$158,956.

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Comm. Schuler:

- CAC met last month to discuss upgrading the cameras and feed system in the courtroom. The question to be addressed by the Township Committee in the near future is whether the Township wants to move forward with live streaming only or keep the bulletin board/cable viewing and the live streaming or just keep the bulletin board/cable access.

Comm. Rae:

- Reported that year to date, the Police Department had 334 post and checks, apprehended four “miscreants” and had conducted 562 motor vehicle stops.
- The Community Police are starting a “recycle a bicycle” program. Bring gently used bicycles to the PD to be donated to inner city children.

Dep. Mayor Piserchia:

- Reported that the First Aid Squad answered 51 calls in January
- Noted DPW’s great work during the last few winter weather events.

Mayor Dorsi:

- Thanked the PD, First Aid Squad, Fire Department and all responders for their excellent work at the bus accident that had made local news. He was happy to report that no one was hurt and the children on the bus had all behaved very well, followed directions and been safely delivered to school.
- Reported that the Fire Departments are continuing their work together, including participating in combined live training drills, and setting common objectives for upcoming recruiting, and training.
- DPW took advantage of the warm weather to use 4 tons of asphalt to fill in pot holes. Those who still have their Christmas trees can bring them to DPW for recycling. Please remember to continue recycling Styrofoam, cooking oil, batteries and electronics.
- Reminded the public that the DPW is NOT responsible for plowing Valley Road or certain parts of Long Hill Road. They are Morris County’s responsibility.

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: Comm. Meringolo of the Township Committee of Long Hill Township, that Resolution #19-068 through #19-071 and #19-073 through #19-082 are hereby approved. **SECONDED** by: Comm. Rae.  
**ROLL CALL VOTE:** All in favor.

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**RESOLUTION 19-068  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 19-069  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the January 23, 2019 Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves January 23, 2019 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-070  
In Grade Advancement - Schlaier**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Officer In Charge Ahmed Naga, does hereby approve the grade advancement of Officer Raymond Schlaier to Officer Grade IX, effective February 25, 2019 at an annual salary of \$58,338.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-071**

**AUTHORIZING THE TOWNSHIP TO APPLY FOR GRANT FUNDS TO THE STATE OF NEW JERSEY  
MUNICIPAL RECYCLING TONNAGE GRANT PROGRAM**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be available to municipalities to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the 2018 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the asset of Long Hill Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, wishes to file an application and endorses such application with

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the State of New Jersey Department of Environmental Protection and designates Al Gallo, Recycling Coordinator, to ensure that the application is properly filed;

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be use solely for the purposes of recycling.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-073  
ADOPTING RULES AND REGULATIONS FOR TOWNSHIP PARKS**

**WHEREAS**, Township Code Section 11-2 provides that:

“Rules and regulations applicable to Township parks and recreational facilities may be adopted by the Township Committee by resolution. Those rules and regulations are incorporated herein by reference and are enforceable pursuant to [Township Code] Section 11-3 . . . .”; and

**WHEREAS**, Township Code Section 11-3 provides that:

“Any person who violates any provision of this chapter, including any rules and regulations adopted by the Township Committee by resolution pursuant to Section 11-2 . . . , shall be liable to the penalties stated in Chapter I, Section 1-5 of [the Township Code]; and

**WHEREAS**, the Township Recreation Advisory Committee has recommended adoption of the “Long Hill Township Recreation Department Park Rules and Regulations” that are attached hereto;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee, pursuant to the provisions of Section 11-2 of the Township Code, as follows:

1. The Long Hill Township Recreation Department Park Rules and Regulations, which are attached hereto and incorporated herein by reference, are hereby adopted, effective immediately.
2. These park rules and regulations shall remain in full force and effect until further action of the Township Committee.
3. In accordance with the provisions of Section 11-3 of the Township Code, any person who violates any of these rules and regulations shall be liable to the penalties stated in Section 1-5 of the Township Code.

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4. The Township Recreation Director, shall post copies of relevant sections of these rules and regulations at the various Township Parks and Recreation Facilities.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-074  
AUTHORIZE EMPLOYMENT OF TEMPORARY PART-TIME FIRE OFFICIAL FOR THE FIRE PREVENTION OFFICE - HUBER**

**WHEREAS**, due to a sudden resignation, there exists the need to temporarily fill the position of Fire Official in the Fire Prevention Office until the office can be filled permanently; and

**WHEREAS**, a candidate has been identified in the name of Donald Huber who has the education, certifications and experience necessary to fulfill the position requirements; and

**NOW THEREFORE BE IT RESOLVED**, it is the recommendation of the Township Administrator, that Donald Huber be appointed as the Temporary Fire Official, without benefits, effective retroactively to February 7, 2019 at an hourly compensation of \$34 on an as needed basis.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-075  
INCREASE TO 2019 TEMPORARY BUDGET**

**WHEREAS**, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS**, there is a need to increase the temporary 2019 budget prior to the 2019 budget being adopted.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2019 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

**GENERAL GOVERNMENT**

Capital Improvement Fund	
Other Expenses	\$100,000.00

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**TOWNSHIP OF LONGHILL  
RESOLUTION 19-076  
ACCEPTING RESIGNATION - McCarthy**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of QPA and Part Time Floater, Gretchen McCarthy, effective February 15<sup>th</sup>, 2019.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-077  
APPROVING SPECIAL EVENT LICENSE  
[LONG HILL CHAMBER OF COMMERCE]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 19-01 for the event to the "Sponsor" Long Hill Chamber of Commerce, for their Special Event "Stirling Street Fair" to be held 7:00 AM – 5:00 PM on April 14, 2019; and

**BE IT FURTHER RESOLVED** that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-078  
BANNER APPROVAL FOR CHAMBER OF COMMERCE  
[Stirling Street Fair]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Clerk as per Ordinance 3-12.4 Temporary Sign, and based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 for 2 weeks, from April 1st to April 15th, 2019 for the Stirling Street Fair.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-079  
RESOLUTION AUTHORIZING PARTICIPATION IN RESPONSIBLE SCHOOL VIOLENCE  
PREVENTION PROGRAM**

**WHEREAS**, the Long Hill Township Police Department, the Long Hill Township First Aid Squad, the Stirling Fire Company and the Millington Fire Company have all agreed to into an agreement and become proactive in the Responsible School Violence Prevention Program; and

**WHEREAS**, the Township Committee supports the efforts of the Police Department, First Aid Squad and Fire Companies;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township Committee does hereby authorize the execution of the agreement on behalf of the Long Hill Township Police Department.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-080  
AWARDING CONTRACT FOR JANITORIAL MAINTENANCE  
OF PUBLIC FACILITIES**

**WHEREAS**, the Township issued a Request for Proposals for janitorial maintenance of public facilities; and

**WHEREAS**, the Township received one response to the Request for Proposals from A.C. Cleaning, Inc.; and

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**WHEREAS**, the Township Administrator has recommended awarding the contract to A.C. Cleaning, Inc. for all public facilities except for the Police Department which is referred to in the RFP as "Building #4";

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. A contract is hereby awarded to A.C. Cleaning, Inc. for the provision of janitorial maintenance of public facilities in accordance with its proposal for all public facilities, excluding Police Headquarters, which is referred to in the RFP as "Building #4", for a total lump sum price of \$26,820.
2. The term of the contract shall be one year, commencing February `1, 2019, and ending January 31, 2020.
3. The Mayor and Clerk are hereby authorized to execute a contract with A.C. Cleaning, Inc. in form approved by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-081  
Authorizing Redemption of Outside Lien - #15-0003 and #16-0010**

**WHEREAS**, at the Non Municipal Tax Sale held on 10-23-2015, a lien was sold on Block 11511, Lot 29, also known as 282 Essex Street for \$549.28; and, 11-18-2016, a lien was sold on Block 11604, Lot 20, also known as 294 Main Ave for \$1,093.16; and

**WHEREAS**, these liens, known as Tax Sale Certificate #15-0003 and #16-0010, were sold to US Bank Cust for BV001 Trust, 50 South Street, Suite 2050 Philadelphia, PA 19102 in the amount of \$549.28 and a premium amount of \$1,400, and MTAG as custodian for CAZ Creek NJ II, LLC in the amount of \$1,093.16 and a premium amount of \$2,900; and

**WHEREAS**, Mary B. Caggiano, Executrix of the deceased owner Salvatore Caggiano, has redeemed Certificate #15-0003 in the amount of \$10,327.57; and Nicholson, David R. has redeemed Certificate #16-0010 in the amount of \$5482.28.

**NOW, THEREFOR BE IT RESOLVED**, the Tax Collector has shown proof that the redemption calculations are correct, and all redemption monies have been received for all redemptions.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-082  
In grade advancement- Ciambriello**

**BE IT RESOLVED**, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the advancement of Lieutenant Grade II Alexis Ciambriello to Lieutenant Grade I, effective February 1, 2019 at an annual salary of \$ 144,021.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Superior Officer's Collective Bargaining Agreement.

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**RESOLUTIONS:**

**TOWNSHIP OF LONG HILL  
RESOLUTION 19-072**

**ADOPTING REVISIONS TO THE POLICE DEPARTMENT RULES AND REGULATIONS**

**WHEREAS**, the Long Hill Township code Section 2-14.5 provides that the Township Committee shall, by resolution from time to time as in its judgement may deem necessary adopt and amend the rules and regulations for the governing and discipline of the Township Police Department; and

**WHEREAS**, Ahmed Naga, Chief of Police, has recommended the rules and regulations be amended to reflect changes in the department.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Police Department Rules and Regulations/Policies and Procedures previously adopted be amended accordingly as of this date.

**MOVED** by: Committeeman Meringolo of the Township Committee of Long Hill Township, that Resolution #19-072 is hereby approved. **SECONDED** by: Committeeman Rae. **ROLL CALL VOTE:** All in favor.  
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**ORDINANCES:**

**INTRODUCTION/FIRST READING:**

**TOWNSHIP OF LONG HILL  
CAPITAL ORDINANCE #431-19**

***Statement of Purpose***

*Capital Ordinance of the Township of Long Hill, in the County of Morris, State of New Jersey authorizing acquisitions in, by and for the Township and appropriating therefore the sum of \$98,029.00 from the Capital Improvement Fund.*

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows;

**Section 1.** The Township of Long Hill, in the County of Morris, State of New Jersey (the "Township"), is hereby authorized to make the following public acquisition in, by and for the Township, including all work, materials and appurtenances necessary and suitable therefore:

<b><u>PURPOSE</u></b>	<b><u>ESTIMATED COSTS</u></b>
<b>Police in car and Body Cameras</b>	<b>\$98,029.00</b>

**Section 2.** The aggregate sum of \$98,029.00 is hereby appropriated from the Capital Improvement Fund of the Township to the payment of the costs of acquisitions authorized and described in Section 1 hereof.

**Section 3.** Said acquisition are lawful capital improvements of the Township having a period of usefulness of at least five (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.



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**Section 4.** The capital ordinance shall take effect after final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, February 13, 2019 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on **Wednesday, February 27, 2019** at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**MOVED** by: Committeeman Rae, that Ordinance #431-19 be introduced on first reading and advertised for second reading which is scheduled for the February 27, 2019 Meeting. **SECONDED** by: Committeeman Schuler, **ROLL CALL VOTE: All Ayes.**

**Ordinance 432-19 was tabled until the next meeting.**

**DISCUSSION:**

- Display of Harrow at Town Hall – Comm. Rae reported that HPAC had requested this be tabled until Mr. Cornish could address the Committee regarding the placement of the harrow at the next meeting.
- Valley Road Bridge Project:

**LONG HILL TOWNSHIP  
RESOLUTION 19-083**

**RESOLUTION OF SUPPORT FOR  
THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY  
LOCAL CONCEPT DEVELOPMENT STUDY  
VALLEY ROAD BRIDGE OVER THE PASSAIC RIVER  
BERNARDS TOWNSHIP, SOMERSET COUNTY, NEW JERSEY AND  
LONG HILL TOWNSHIP, MORRIS COUNTY, NEW JERSEY**

**WHEREAS**, Somerset County and Morris County, in coordination with the North Jersey Transportation Planning Authority (NJTPA) and the New Jersey Department of Transportation (NJDOT), have conducted an Local Concept Development study to determine appropriate improvements to the Valley Road Bridge; and

**WHEREAS**, the goals of the Local Concept Development Study were to address the structural deficiencies of the bridge and increase safety for the traveling public; and

**WHEREAS**, the Study team met with respective municipal representatives to inform them and receive comments and input on the study during Local Officials Briefings on April 26, 2018 and September 5, 2018. The Study team also met with stakeholders and the public during the Community Stakeholder Meetings on June 7, 2018, and September 12, 2018 and Public Information Centers on June 7, 2018, September 12, 2018, January 9, 2019 and January 15, 2019; and

**WHEREAS**, the Long Hill Township Committee agrees with Somerset County, Morris County, NJTPA and NJDOT on the Valley Road Bridge Local Concept Development Study Purpose and Need Statement; and

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**WHEREAS**, the Study team informed the Long Hill Township Committee on the Preliminary Preferred Alternative for the Valley Road Bridge over the Passaic River on Wednesday, January 9, 2019; and

**WHEREAS**, the Long Hill Township Committee is aware that the Study team recommends a new bridge on the north alignment, with realigned River Road and two-staged construction (Alternative 5); and

**WHEREAS**, Somerset County and Morris County, in coordination with NJTPA and NJDOT is desirous of completing the Local Concept Development phase and proceeding to the preliminary engineering and final design phases; and

**WHEREAS**, to qualify to receive federal funding for the preliminary engineering and final design phases, a resolution of support of the Local Concept Development Study from Long Hill Township is desired for inclusion within the Local Concept Development phase project documentation.

**NOW, THEREFORE, BE IT RESOLVED** by the Long Hill Township Committee, State of New Jersey, hereby supports the Preliminary Preferred Alternative, referred to as Alternative 5 as proposed and recommended by Somerset County and Morris County, in coordination with NJTPA and NJDOT is hereby affirmed by Long Hill Township.

**ADOPTED** by the Long Hill Township Committee at its meeting held on February 13, 2019 at the Long Hill Township Municipal Building, 915 Valley Road, Gillette, NJ 07933.

**MOVED** by: Committeeman Rae of the Township Committee of the Township of Long Hill, that Resolution 19-083 is hereby adopted. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE:** All in favor.

**OLD/NEW BUSINESS:** None.

**ANNOUNCEMENTS:**

- The Township has received a grant for the completion of the Matthew Kantor Trail.
- March 2 is the annual venison fundraising dinner at the Stirling Fire Company.

**MEETING OPEN TO THE PUBLIC:**

- Charles Arentowicz – Complimented DPW on their recent storm work, recommended the Committee limit the percentage of required sewerage in the referendum Bid, requested an update on the Fire Department Study and wanted the Committee to be aware of obsolete equipment in the Fire Department.
- Guy Roshto – Asked the Committee to direct the Communications Advisory regarding the camera/live streaming issue and invited the public to the Historical Society's talk on Sunday at all Saints Church at 2pm. They will be presenting on the story of Long Hill Villa. He also requested the Township approve a \$10,000 budget for the digitization of the Mountain Echoes.
- Dennis Sandow – Recommended the Township decrease the Open Space Tax as the County had recently done. He suggested not going forward with the Architectural Study on building a new Police Department building. He reminded everyone that the street fair was coming up on April 14<sup>th</sup>.

On motion of Comm. Meringolo, seconded by Comm. Rae and carried unanimously, the meeting was adjourned at 9:01 p.m.

Respectfully submitted,

Deborah Brooks, RMC/CMR  
Approved February 27, 2019