

TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE MEETING MINUTES  
SEPTEMBER 25, 2019

Mayor Dorsi read the following statement:

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

**RESOLUTION 19-253  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts:

- Redevelopment/Mt. Laurel
- Senior Center Lease

Security

- Courtroom security

Personnel:

- DPW
- Police Chief
- Clerk
- Executive Administrative Assistant
- Zoning Officer

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: Comm. Rae of the Township Committee of the Township of Long Hill that Resolution #19-253 is hereby approved for Executive Session. **SECONDED** by: Comm Meringolo

**ROLL CALL VOTE: All in Favor**

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Mayor Dorsi opened the public session of the meeting at 7:30 p.m.

All present recited the Pledge of Allegiance.

ROLL CALL: Mayor Dorsi, Deputy Mayor Piserchia, Committeeman Meringolo, and Committeeman Rae were present. Also present were Attorney Pidgeon and Administrator Malool.

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The Mayor recessed the meeting to hold a Board of Health meeting. The regular meeting resumed at approximately 7:40 pm.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-254  
APPOINTING PROBATIONARY POLICE OFFICER - Robol**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Police Chief Ahmed Naga, that John Robol is hereby appointed as a Probationary Police Officer at an annual salary of \$45,000.00, effective September 25, 2019;

**BE IT FURTHER RESOLVED**, that this appointment is consistent with the P.B.A. Association Collective Bargaining Agreement.

**MOVED by:** Comm Meringolo of the Township Committee of the Township of Long Hill that Resolution #19-254 is hereby approved. **SECONDED by:** Comm Rae

**ROLL CALL VOTE: All in Favor**

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**PRESENTATION:** – Administrator/Acting Municipal Clerk Malool administered the oath of office to Officer Robol.

JCP&L Presentation – JCP&L representative Carol Bianchi made a presentation about issues that cause power outages and what the company is doing to address them. She discussed the frequency of outages, the process to restore service, the company website, and contact information.

Wastewater Treatment Plant Sale Discussion – Nick DeVecchis from NJ American Water was present to answer questions. Residents Joyce Tokarwiz asked why the referendum was being repeated, why the Committee thinks this is a good idea, why NJAW is anxious to buy the plant, Roseanne Colluri asked how much profit the company will make. Deputy Mayor Piserchia, Committeeman Meringolo and Mr. DeVecchis addressed the questions. Walter Villegas discussed the fact that the plan, if the sale goes through, is to sewer 95% of the town, Vic Verlezza discussed that NJAW would not raise rates as high as the Township would, Charles Arentowicz asked if the Township had received any DEP violations, Tom Cifelli states that he agrees with the idea of selling, asked if we have a binding contract to which attorney Pidgeon answered in the affirmative, asked what happens to rates after 5 years, to which Mr. DeVecchis stated that rates have averaged 2.5% per year, Tony Opalka stated the DEP knows we are doing something wrong but they also know we are trying to fix it so they are waiting and not fining us. He stated that he wants to be debt-free and live here for a long time with lower taxes. Joyce Tokarwiz said she thinks this sale would allow NJAW to spread the risk around. The Mayor stated that public information sessions would be held in the municipal building on Oct. 12 and Oct. 30.

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**LIAISON REPORTS:**

- Comm Meringolo stated that the high school referendum passed and that Long Hill had the largest turnout for the vote;
- Comm Rae recited Police Department statistics, revealed that the department caught a counterfitter, and that a pedestrian safety initiative had begun, and announced that Coffee with a Cop would take place on Oct. 4 at Starbucks;
- Deputy Mayor Piserchia announced that the Matthew Kantor golf outing would be held on Oct. 4; -Mayor Dorsi discussed Fire Department activity including the Millington Oktoberfest to be held on Sept. 28, announced the All Saints Rummage Sale and the Stirling Lake Playground Ribbon Cutting which will be held on September 27.

**ADMINISTRATOR'S REPORT:**

1. New Vernon Road milling and paving was completed and will be striped soon.

2. The Millington parking meter will be able to accept credit cards on October 1.
3. The new lights at Gillette train station will be turned on tomorrow.
4. The pre-application for the park across the street was submitted to DEP.
5. NJ Transit still has not stated what type of permit we need to file for Oaks Road.
6. There is a resolution on the agenda rejecting the latest bids for Kantor Park pedestrian paving because they were too high. Since we advertised twice, we are able to negotiate so the Administrator and Engineer will negotiate with the lowest bidder.

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**Resolution 19-261 was withdrawn from the agenda.**

**MOVED** by: Comm Meringolo of the Township Committee of Long Hill Township, that Resolution #19-255 through #19-262 are hereby approved. **SECONDED** by: Comm Rae. **ROLL CALL VOTE: All in favor.**

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-255  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-256  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the September 11, 2019 Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves September 11, 2019 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-257  
Conference Approval – Chief Naga**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a memo from Chief Naga requesting the Township Committee approve his request to attend the 2019 International Association of Chiefs of Police Annual Conference and Exposition (IACP 2019) from October 26-29, 2019 in Chicago, Illinois.

**NOW, THEREFORE, BE IT RESOLVED** the Long Hill Township Committee hereby approves the request for Chief Naga to attend the conference.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-258  
BID REJECTION – KANTOR MEMORIAL PARK PEDESTRIAN PATH**

**WHEREAS**, bids were received by the Township Clerk on Sept 11th for construction of the Kantor Memorial Park pedestrian path; and

**WHEREAS**, two bids were received; and

**WHEREAS**, both bids exceeded the estimated costs for the project; and

**WHEREAS**, the Township Engineer and the Township Administrator have recommended that the bids be rejected for the reasons set forth above;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The bids submitted by Reivax Contracting Corp. and KDP Developers, Inc. are hereby rejected.
2. The Township Clerk is hereby authorized and directed to return Reivax Contracting Corp. and KDP Developers, Inc. bid bonds.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-259  
AUTHORIZING MONTH-TO-MONTH LEASE AND SUBLEASE OF SENIOR  
CENTER WHILE NEW LEASES ARE BEING NEGOTIATED**

**WHEREAS**, the Township entered into a lease agreement dated May 11, 1999, with the Long Hill Township Board of Education (hereinafter “lease”) in which the Township agreed to lease from the Board of Education approximately one acre at the northwest corner of the Gillette School site for the purpose of allowing the Long Hill Township Senior Citizen Club, Inc. (“Senior Citizen Club”) to construct and operate a senior citizen center; and

**WHEREAS**, Section 7 of the lease permitted subleases in accordance with the Local Lands and Buildings Law at *N.J.S.A. 40A:12-13*, and subject to certain other conditions; and

**WHEREAS**, the Township Committee subleased the parcel to the Senior Citizen Club for purposes of constructing and operating a Long Hill Township senior citizen center; and

**WHEREAS**, both the lease and the sublease expired on May 10, 2019; and

**WHEREAS**, the Township wishes to enter into a month-to-month lease extension agreement with the Board of Education and a month-to-month sublease extension with the Senior Citizen Club to continue both leases on a month-to-month basis while new lease agreements are being negotiated;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The Mayor and Acting Township Clerk are hereby authorized and directed to enter into a month-to-month lease agreement with the Long Hill Township Board of Education and a month-to-month sublease agreement with the Long Hill Township Senior Citizen Club, Inc. which shall remain in effect until new lease agreements are negotiated between the parties.
2. The other terms and conditions of the expired lease and sublease agreements shall remain

in full force and effect during the extension.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 19-260**

**RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD  
PURSUANT TO N.J.S.A 58:27-19 ET SEQ AND EXECUTION OF A WASTEWATER  
TREATMENT SYSTEM OPERATION AND MAINTENANCE AGREEMENT**

**WHEREAS**, the Township of Long Hill’s (“Township”) wastewater treatment system has been operated and maintained by a Veolia Water North America Operating Services LLC (“Veolia”) pursuant to an agreement that expires on December 31, 2019; and

**WHEREAS**, the Township has determined that it is in the Township’s best interest to contract with a private entity for the continued operation and maintenance of the Township’s wastewater treatment system; and

**WHEREAS**, the Township issued a request for proposals (“RFP”) on May 2, 2019, pursuant to the New Jersey Wastewater Treatment Public-Private Contracting Act, N.J.S.A. 58:27-19 et seq. (the “Act”) to select a private entity to operate and maintain the Township’s wastewater treatment system; and

**WHEREAS**, Veolia, the company that is currently operating and maintaining the Township’s wastewater treatment system, submitted the only proposal in response to the RFP; and

**WHEREAS**, the Township and Veolia have successfully negotiated a wastewater treatment system operation and maintenance agreement (the “Agreement”); and

**WHEREAS**, the Agreement has a five-year term, with three 5 year renewal options, unless the November 5, 2019 referendum to approve the sale of the wastewater treatment system

to New Jersey American Water (NJAW) passes, in which case the Veolia contract will only cover the interim period until the closing on the NJAW sale; and

**WHEREAS**, Veolia's compensation under this Agreement shall consist of an Annual Fee of \$644,700, plus \$6,500 for emergency calls, for a total of \$651,200, which shall be increased each year by the greater of (i) 2.5% or (ii) a blended index comprising 60% CPI New York-Newark - Jersey City, NY – NJ - PA CUURS12ASA0] plus 40% CPI Water, Sewer & Trash Collection Services CUUR0000SEHG; and

**WHEREAS**, pursuant to the requirements of the Act, the Township published notice of a public hearing on the proposed Agreement fourteen days prior to the hearing, held the public hearing on July 17, 2019 and kept the record of the hearing open for public comment for seven days following the hearing; and

**WHEREAS**, in response to questions raised at the July 17, 2019 public hearing with respect to the length of the contract, the Township went back to Veolia and negotiated a shorter initial term of five years with three five-year options; and

**WHEREAS**, the Township Committee decided to reopen the public hearing on the proposed contract as amended, published notice of a re-opened public hearing 14 days prior to the hearing, held the re-opened public hearing on September 11, 2019 and kept the record of the hearing open for public comment for seven days following the re-opened hearing; and

**WHEREAS**, pursuant to the Act, an application for approval of the Agreement must be submitted to the Local Finance Board in the New Jersey Department of Community Affairs, Division of Local Government Services, for review and approval, and a hearing report must be submitted to the New Jersey Department of Environmental Protection ("DEP") for its review; and

**WHEREAS**, the Township desires to make application to the Local Finance Board

for its review and approval of the proposed Agreement, the purpose of which is to ensure that the Township's wastewater system is operated and maintained properly and in accordance with all regulatory requirements and the Township believes: (a) it is in the public interest to accomplish such purpose; (b) said purpose is for the health, wealth, convenience or betterment of the inhabitants of the Township; (c) the amounts to be expended for said purpose are not unreasonable or exorbitant; and (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Township and will not create an undue financial burden to be placed upon the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

- 1) The application to the Local Finance Board is hereby approved, and Township Administrator Nancy Malool is hereby authorized to submit the application to the Local Finance Board.
- 2) Township Administrator and other representatives of the Township including but not limited the Township Attorney and the Township Engineer are hereby authorized to represent the Township in its dealings with the Local Finance Board.
- 3) The Township Administrator is hereby directed to prepare and file a copy of the proposed Agreement with the Local Finance Board as part of the application.
4. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and approvals as provided by the Act.
- 5) Subject to the approval of the Agreement by the Local Finance Board as required by the Act, the Mayor and Township Clerk are hereby authorized to execute and deliver an agreement with Veolia. The agreement shall be substantially in the form presented to the



Township Committee with such amendments, modifications, changes and omissions thereto as the Local Finance Board may require or the Township Administrator may approve as in the best interests of the Township.

6) The Township Administrator and other Township officials are hereby authorized to execute and deliver any and all other papers, instruments, opinions, certificates, affidavits and other documents, and to do and cause to be done any and all acts necessary or proper in connection with or for carrying out this resolution and the execution and delivery of the Agreement.

7) The Township Administrator and other Township officials are hereby authorized to make all filings and submissions, hold all hearings and records, print all reports, make all contract revisions and do or cause to be done any and all other acts and things which may be required by or advisable under applicable law in connection with the review and approval of the Agreement.

8) This resolution shall take effect immediately.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #19-262  
RESOLUTION APPOINTING MEGAN PHILLIPS AS TOWNSHIP CLERK**

**WHEREAS**, *N.J.S.A. 40A:9-133* provides that, “In every municipality there shall be a municipal clerk appointed for a three-year term by the governing body of the municipality . . .”; and

**WHEREAS**, Megan Phillips, is a certified municipal clerk and has served as Deputy Clerk in Warren Township; and

**WHEREAS**, the governing body wishes to appoint Megan Phillips as Long Hill Township Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. In accordance with the provisions of N.J.S.A. 40A:9-133, Megan Phillips is hereby appointed Township Clerk for a three-year term commencing October 4, 2019, and ending October 3, 2022, at an annual salary of \$73,000, which shall be prorated for the balance of 2019.
2. Except to the extent that they are modified by her September 19, 2019 offer letter, which is incorporated herein by reference, the terms and conditions of Ms. Phillips employment shall be governed by the Township Employee Personnel Policies and Procedures Manual.

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**DISCUSSION:**

- Capital Ordinance Amendment – Police Equipment – there was some followup discussion regarding this purchase.
- Master Plan Consultant – Planning and Zoning Administrator Deb Coonce answered questions from the Committee regarding the pending contract with Topology.
- Scrap/metal pick up – DPW Director Al Gallo stated that pick up every month takes a great deal of time with a lot of truckloads of metal and requested that, beginning next year, pickup be reduced to every other month. Residents would still be able to drop off at the DPW yard. The Committee agreed.

**ORDINANCE**  
**FIRST READING/INTRODUCTION**

**TOWNSHIP OF LONG HILL**  
**ORDINANCE # 445-19**

**AN ORDINANCE AMENDING CAPITAL ORDINANCE NO. 439-19 ENTITLED  
“[AN ORDINANCE] PROVIDING FOR VARIOUS IMPROVEMENTS . . . AND APPROPRIATING  
\$1,012,500 THEREFORE FROM VARIOUS FUNDS OF THE TOWNSHIP” AND AUTHORIZING THE  
APPROPRIATION OF FUNDS  
FOR THE PURCHASE OF AN ADMINISTRATIVE VEHICLE  
FOR THE POLICE DEPARTMENT**

**WHEREAS**, Capital Ordinance No. 439-19 entitled “[An Ordinance] Providing for Various Improvements in and by the Township of Long Hill, in the County of Morris, New Jersey and appropriating \$1,012,500 Therefor from Various Funds of the Township” was adopted by the Township Committee on June 12, 2019; and

**WHEREAS**, Section 2 of Ordinance No. 439-19 provided in relevant part that, “The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: ...(b) Police Equipment to include fingerprint

system and eticket system . . .”; and

**WHEREAS**, Chief of Police Ahmed Naga has asked the Township to purchase an administrative vehicle for the Police Department rather than purchasing an eticket system;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Capital Ordinance 439-19 is hereby amended as follows:

**Section 1.** Paragraph “(b)” of section 2 is amended to read as follows:

“Section 2. The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: ....(b) Police Equipment to include fingerprint system and eticket system an administrative vehicle for the Department.”

**Section 2.** In all other respects Capital Ordinance 439-19 shall remain in full force and effect.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 25, 2019, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, October 23, 2019 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

**MOVED** by: Comm Meringolo, that Ordinance # 445-19 be introduced on first reading and advertised for second reading which is scheduled for the October 23, 2019 meeting.

**SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE: All in favor.**

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**TOWNSHIP OF LONG HILL  
RESOLUTION #19-263**

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH  
TOPOLOGY NJ LLC FOR PLANNING SERVICES IN CONNECTION WITH THE  
PREPARATION OF NEW MASTER PLAN**

**WHEREAS**, the Township of Long Hill has a need to acquire professional planning services in connection with the preparation of a new master plan by the Township Planning Board; and

**WHEREAS**, the Finance Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A. 40A:11-5(1)(a)(I)*; and

**WHEREAS**, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

**WHEREAS**, the contractor has submitted a proposal dated June 28, 2019, and revised through July 3, 2019, which is incorporated herein by reference; and

**WHEREAS**, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional planning services contract in connection with the preparation of a new master plan by the Township Planning Board is hereby awarded to Topology NJ LLC in accordance with its proposal, for an amount not to exceed \$37,500.
2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution, and that notice of these awards be advertised one in the *Long Hill News*.
3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

- 4. The Township Clerk in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(I)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of these contracts.

**MOVED by:** Comm Rae of the Township Committee of the Township of Long Hill that Resolution #19-263 is hereby approved. **SECONDED by:** Dep Mayor Piserchia

**ROLL CALL VOTE: All in Favor.**

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**OLD/NEW BUSINESS:** Administrator Malool raised two issues for new business:

- 1. Recreation Director Scanlon had been contacted by the high school with a request to use the Township tennis courts Monday through Friday from 2:45 to 5:30 pm for the period from October 2<sup>nd</sup> through October 15 while their courts are being repaired. The Committee agreed.
- 2. The Township Committee meeting schedule currently has meetings scheduled for Nov. 6 and 20; however the 20<sup>th</sup> is during the NJ League of Municipalities convention, so the Administrator recommended cancelling both meetings and having just one meeting on November 13. The Committee agreed.

**MEETING OPEN TO THE PUBLIC:**

- Charles Arentowicz spoke regarding the Master Plan Committee; he stated that several years ago the committee vowed to get the plan done and it has been six years so he questioned why the committee needs to hire a consultant, to which Comm Meringolo responded. He further asked who else bid and the response was Casey and Keller.
- Tom Flatley stated that he thinks there should be a Local Ethics Board because the state board takes too long to make decisions and is made up of political appointees. Attorney Pidgeon and Administrator Malool gave additional information about the state ethics board.

**ADJOURNMENT**

On motion by Comm Rae and seconded by Comm Meringolo, and carried unanimously, the meeting was adjourned at 10:22 p.m.

Respectfully submitted,

Nancy Malool, Acting Municipal Clerk  
Approved October 9, 2019

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
BOARD OF HEALTH MEETING MINUTES  
September 25, 2019**

Mayor Dorsi read the following statement. The meeting was opened at 7:31 pm.

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and Courier News and posted on the bulletin board in the Municipal Building as per statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**RESOLUTION:**

**RESOLUTION BOH 19-03  
APPOINTMENT OF TOWNSHIP REGISTRAR OF VITAL STATISTICS**

**WHEREAS**, N.J. Stat. § 26:8-11 provides that, "the local board [of health] having jurisdiction over each registration district shall appoint a local registrar for that district; and

**WHEREAS**, N.J. Stat. § 26:8-13 provides that, "the term of office of a local registrar shall be 3 years and he shall serve until his successor has been appointed and qualified. If the local registrar is the municipal clerk, his term of office shall be concurrent with his term of office as clerk"; and

**WHEREAS**, Andrea Tsimboukis was appointed as Registrar of Vital Statistics on Aug 14, 2019

**WHEREAS**, Megan Phillips will be hired as Township Clerk on Oct 4, 2019.

**WHEREAS**, the Board of Health has determined that Megan Phillips is well qualified to serve as Registrar of Vital Statistics;

**NOW, THEREFORE, BE IT RESOLVED by** the Board of Health of the Township of Long Hill, in the County of Morris, State of New Jersey, that Megan Phillips is hereby appointed as Registrar of Vital Statistics for a three year term commencing October 4, 2019 and ending October 3, 2022.

**MOVED** by: **Comm Meringolo** of the Township Committee of the Township of Long Hill that Resolution #19-03 is hereby approved for Executive Session. **SECONDED** by: Dep Mayor Piserchia

**ROLL CALL VOTE: Mayor Dorsi: yes, Deputy Mayor Piserchia: yes, Committeeman Meringolo: yes, Committeeman Rae: yes**

**DISCUSSION:** none

**MEETING OPEN TO THE PUBLIC:** none

**ADJOURNMENT:**

On motion by Comm Meringolo and seconded by Deputy Mayor Piserchia, the meeting was adjourned at 7:40 pm.

Respectfully Submitted,

Nancy Malool, Acting Municipal Clerk  
Approved October 9, 2019