



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ**  
**TOWNSHIP COMMITTEE**  
**REGULAR SESSION AGENDA – REVISED 5/26/2020**  
**May 27, 2020**  
**6:45 PM CLOSED SESSION, 7:30 PM OPEN SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

The Long Hill Township Committee regularly scheduled meeting on May 27, 2020 at 7:30pm will now be held through teleconference.

Join the webinar:

<https://us02web.zoom.us/j/88276475886>

Password: 698669

Or iPhone one-tap:

US: +19294362866,,88276475886#,,1#,698669# or +13017158592,,88276475886#,,1#,698669#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 929 436 2866 or +1 301 715 8592 or +1 312 626 6799 or +1 253 215 8782 or  
+1 346 248 7799 or +1 669 900 6833

Webinar ID: 882 7647 5886

Password: 698669

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**2. EXECUTIVE SESSION:**

20-155 EXECUTIVE SESSION

- Contracts
  - Professional Service Contracts
  - Train Station
  - Land Diversion
- Potential Litigation
  - Mt. Laurel

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #20-155 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. CALL MEETING TO ORDER:**

**4. ORDINANCE(S):**

**ORDINANCE #458-20 (SECOND READING / ADOPTION)**  
**AN ORDINANCE CONCERNING SEWER USER RATES AND AMENDING CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED SEWERS"**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance #458-20 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**5. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 20-156 – 20-164 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 20-156 APPROVAL AND RELEASE OF MINUTES:
- 20-157 APPROVING PAYMENT OF BILLS
- 20-158 APPROVAL OF REQUEST FOR RETIREMENT OF TOWNSHIP EMPLOYEE  
[McGUIRE]
- 20-159 CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – HENRY MACHADO
- 20-160 APPOINTING TEMPORARY PART TIME LABORER - [TYLER HARRIS]
- 20-161 PREPARATION OF ESTIMATED 3<sup>RD</sup> QUARTER TAX BILLS DUE AUGUST 1, 2020
- 20-162 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0001
- 20-163 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0026
- 20-164 2020 DUPLICATE 2ND QUARTER TAX PAYMENT 174 GREENWOOD DR.

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 20-156 through 20-164 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**6. LIAISON REPORTS:**

**7. ADMINISTRATOR'S REPORT:**

**8. DISCUSSION:**

- DOT Grant

**9. OLD/NEW BUSINESS:**

**10. ANNOUNCEMENTS:**

**11. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

**12. ADJOURNMENT**

\*\*\*\*\*

**RESOLUTION 20-155  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contracts
  - Professional Service Contracts
  - Train Station
  - Land Diversion
- Potential Litigation
  - Mt. Laurel

\*\*\*\*\*

**ORDINANCE 458-20  
AN ORDINANCE CONCERNING SEWER USER RATES AND AMENDING  
CHAPTER XXII OF THE TOWNSHIP CODE ENTITLED SEWERS"**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XXII of the Township Code entitled "Sewers" is hereby amended as follows:

**Section 1.** Section 22-23 entitled "User Rates" is hereby amended to read as follows:

**22-23 USER RATES**

**22-23 USER RATES.**

The following sewer service and usage fees are hereby established effective January 1, 2020, and shall remain in full force and effect until revised by ordinance duly adopted by the Township Committee:

- A. All residential sewer users shall be charged a service fee of \$0.00 per year per unit.
- B. All commercial and industrial sewer users shall be charged a service fee of \$0.00 per year per unit.
- C. Residential sewer users that are metered shall be charged a sewer usage fee at the rate of \$18.27 per thousand gallons.
  - 1. The gallons used shall be the total water metered (Actual Usage) for the six (6) winter months preceding the billing year. By example, in the billing year of 2020, the gallons are determined from the six (6) months January through March and October through December 2019. The months excluded are: April through September 2019.
  - 2. Water consumption figures for each user will be obtained from the water company servicing the premises or by the Township Sewer department if the meter is not serviced by the water company.
  - 3. If the meter is not read or incorrectly read for one or more months of the usage period as determined by the Sewer Utility Collector, the amount charged for those months shall be equal to the approximate average monthly usage among other billable months during the same period.
- D. Commercial and industrial sewer users that are metered shall be charged a sewer usage fee at the rate of \$18.27 per thousand gallons.

- 1. The gallons used shall be the total water metered (Actual Usage) for the six (6) winter months preceding the billing year. By example, in the billing year of 2020, the gallons are determined from the six (6) months January through March and October through December 2019. The months excluded are: April through September 2019.
  - 2. Water consumption figures for each user will be obtained from the water company servicing the premises or by the Township Sewer department if the meter is not serviced by the water company.
  - 3. If the meter is not read or incorrectly read for one or more months of the usage period as determined by the Sewer Utility Collector, the amount charged for those months shall be equal to the approximate average monthly usage among other billable months during the same period.
- E. Sewer Users that are not metered shall be charged a usage fees follows: Residential units: \$575 per unit  
Commercial or Industrial units: \$1200 per unit
- F. If a user has multiple water sources, the usage fee shall be the combined total of each source as specified in subsection 22-23c or d. if metered and subsection 22-23e. if unmetered. Only one service fee shall be applied.
- G. The Township Committee may require a water meter to be installed by any sewer user utilizing a well or other private water system at the property owner's expense.
- H. Each user who is a resident of this Township and who was sixty-five (65) years of age or older during the prior calendar year shall be entitled annually, upon submission of a claim on proper forms, to a deduction of forty (\$40.00) dollars from his or her sewer use charge as established hereinabove.

**Section 2.** Any and all other ordinances or parts thereof in conflict or consistent with any of the terms thereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall take effect immediately upon final passage and publication

\*\*\*\*\*

**RESOLUTION 20-156  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the May 13, 2020 Township Committee Meeting.

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the revisions of the Township Committee Minutes of the September 11, 2019 Township Committee Meeting.

\*\*\*\*\*

**RESOLUTION 20-157  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

\*\*\*\*\*

**RESOLUTION 20-158  
APPROVAL OF REQUEST FOR RETIREMENT OF TOWNSHIP EMPLOYEE [McGUIRE]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve Tom McGuire request for retirement from the Long Hill Township Department of Public Works effective May 29, 2020 as per his letter to Director Gallo on May 26, 2020.

\*\*\*\*\*

**RESOLUTION 20-159  
CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – HENRY MACHADO**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that **Henry Machado** is an active member of the Millington Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen’s Association.

\*\*\*\*\*

**RESOLUTION 20-160  
APPOINTING TEMPORARY PART TIME LABORER - [TYLER HARRIS]**

**WHEREAS**, this employee will be under the direction of DPW Director Al Gallo but will be funded from the Clean Communities Fund.

**NOW THEREFORE BE IT RESOLVED**, upon the recommendations of Administrator Malool and Dir. Gallo, that Tyler Harris be appointed as a Temporary Part Time Laborer for 21 hours/week, at a rate of \$15 per hour, effective June 1, 2020.

\*\*\*\*\*

**RESOLUTION 20-161  
PREPARATION OF ESTIMATED 3<sup>RD</sup> QUARTER TAX BILLS DUE AUGUST 1, 2020**

**WHEREAS**, due to the COVID-19 pandemic, there will be a delayed adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

**WHEREAS**, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

**WHEREAS**, the DLGS “strongly recommends” that municipalities prepare to issue estimated property tax bills for 3<sup>rd</sup> quarter 2020 property taxes; and

**WHEREAS**, the Tax Collector may rescind this resolution in the event the County of Morris releases a tax rate for the Township of Long Hill; and

**WHEREAS**, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated 2020 tax levy of \$40,415,478.64 in accordance with N.J.S.A. 54:4-66.3,

**NOW, THEREFORE BE IT RESOLVED**, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, hereby authorizes that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Township of Long Hill for the third quarter 2020, in accordance with the provisions of N.J.A.A. 54:4-66.2 et seq.
2. The third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the 25<sup>th</sup> (25) calendar day after the date the estimated tax bills are mailed.

The estimated tax bills shall contain a notice specifying the date on which interest begins to accrue.

- 3. The tax collector take any additional steps necessary to immediately implement this resolution.

\*\*\*\*\*

**RESOLUTION 20-162  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0001**

**WHEREAS**, funds have been remitted by AFFINITY FEDERAL CREDIT UNION to redeem tax sale certificate #19-0001 held by CC1 NJ III LLC., on Block 10101 Lot 3, 163 ROLLING HILL DR., assessed in the name DOWD, TIMOTHY & PAMELA, and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,715.07 plus a premium of \$4,700 for a total of \$6,415.07 to the lienholder:

**Make Redemption check payable to:**

CC1 HOLDINGS, LLC – DEPT 3800  
PO BOX 123800  
DALLAS, TX 75312

\*\*\*\*\*

**RESOLUTION 20-163  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0026**

**WHEREAS**, funds have been remitted by CYNTHIA & LEE MACDOUGALL to redeem tax sale certificate #19-0026 held by CC1 NJ III LLC., on Block 14201 Lot 1, 94 SHERWOOD LN., assessed in the name, CYNTHIA & LEE MACDOUGALL and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$2,151.20 plus a premium of \$6,700 for a total of \$8,851.20 to the lienholder:

**Make Redemption check payable to:**

CC1 HOLDINGS, LLC – DEPT 3800  
PO BOX 123800  
DALLAS, TX 75312

\*\*\*\*\*

**RESOLUTION 20-164  
2020 DUPLICATE 2<sup>ND</sup> QUARTER TAX PAYMENT 174 GREENWOOD DR.**

**WHEREAS**, A Absolute Escrow Settlement Co., Inc. 55 Essex St. Millburn, NJ Co. made a duplicate payment of \$2,514.59 for 2<sup>nd</sup> quarter 2020 taxes on BL 11803 L 9.68 174 Greenwood Dr. Millington assessed to Axtmann, Anthony & Dierdre.

**WHEREAS**, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to a duplicate 2<sup>ND</sup> quarter 2020 payment of taxes for a total of \$2,514.59 on Block 11803 Lot 9.68

**NOW, THEREFORE BE IT RESOLVED**, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$2,514.59 for the duplicate payment.

**Make check payable to:**  
A Absolute Escrow Settlement Co., Inc.  
55 Essex St.  
Millburn, NJ 07041

\*\*\*\*\*