



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ**  
**TOWNSHIP COMMITTEE**  
**REGULAR SESSION AGENDA REVISED JUNE 24, 2020**  
**June 24, 2020**  
**7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

The Long Hill Township Committee regularly scheduled meeting on June 24, 2020 at 7:30pm will now be held through teleconference.

Join the webinar:

<https://us02web.zoom.us/j/88293037299>

Password: 145598

Or iPhone one-tap :

US: +19294362866,,88293037299#,,,0#,,145598# or +13126266799,,88293037299#,,,0#,,145598#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 436 2866 or +1 312 626 6799 or +1 301 715 8592 or +1 253 215 8782 or

+1 346 248 7799 or +1 669 900 6833

Webinar ID: 882 9303 7299

Password: 145598

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**2. EXECUTIVE SESSION:**

20-181 EXECUTIVE SESSION

- Contract Negotiations
  - Redevelopment

**3. CALL MEETING TO ORDER:**

**4. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 20-182 – 20-196 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

20-182 APPROVAL AND RELEASE OF MINUTES:

20-183 APPROVING PAYMENT OF BILLS

- 20-184 AUTHORIZING REDEMPTION OF OUTSIDE LIEN- #19-0002
- 20-185 AUTHORIZING REIMBURSEMENT – NEIL M. LORBER
- 20-186 AUTHORIZING RELEASE OF ESCROW – MICHAEL J. FRANKEN
- 20-187 AUTHORIZING RELEASE OF ESCROW – PM CONTRACTING
- 20-188 OFF-DUTY HOURLY RATES FOR POLICE OFFICERS
- 20-189 2020 STIRLING LAKE PERSONNEL
- 20-190 2020 SUMMER RECREATION CAMP PERSONNEL
- 20-191 APPROVING FAIR SHARE HOUSING CENTER MID-POINT REVIEW STATUS REPORT
- 20-192 AUTHORIZING CO-OPERATIVE PURCHASING CONTRACT WITH ATON COMPUTING SERVICES FOR COMPUTER CONSULTING SERVICES
- 20-193 RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR JANITORIAL SERVICES CONTRACT WITH VANGUARD CLEANING SYSTEMS, LLC
- 20-194 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE CONTRACT WITH NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR MAIN/CENTRAL AVENUE ROAD IMPROVEMENTS
- 20-195 APPROVAL TO EXECUTE LETTER OF INTENT FOR 2020 MORRIS COUNTY TRAIL GRANTS
- 20-196 AUTHORIZING A SEWER CONNECTION FOR PROPERTY LOCATED AT 740 LONG HILL ROAD (BLOCK 14007 LOT 4)

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 20-182 – 20-196 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

5. **LIAISON REPORTS:**

6. **ADMINISTRATOR'S REPORT:**

7. **DISCUSSION:**

8. **OLD/NEW BUSINESS:**

9. **ANNOUNCEMENTS:**

- Summer Concert Series will have its first concert Friday, June 26th, 6:30pm - 8:30pm at Kantor Park Grass Field.
- VBM

10. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

11. ADJOURNMENT

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**RESOLUTION 20-181  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations
  - Redevelopment

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**RESOLUTION 20-182  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the June 10, 2020 Township Committee Meeting.

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the June 15, 2020 Special Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves June 10, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 20-183  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 20-184  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN- #19-0002**

**WHEREAS**, funds have been remitted by CORELOGIC TAX SERVICES, LLC to redeem tax sale certificate #19-0002 held by CC1 HOLDINGS LLC., on Block 10104 Lot 6, 4 LEPRECHAUN DR., assessed in the name SCALERA, DAVID & MICHELLE, and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$2,505.09 plus a premium of \$5,200 for a total of \$7,705.09 to the lienholder:

**Make Redemption check payable to:**

CC1 HOLDINGS, LLC – DEPT 3800  
PO BOX 123800  
DALLAS, TX 75312

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**RESOLUTION 20-185**

**AUTHORIZING REIMBURSEMENT – NEIL M. LORBER**

**WHEREAS**, Neil M. Lorber incurred monetary loss due to damage caused during a forced entry and,

**WHEREAS**, the Police Department had a request to conduct a welfare check and made forced entry which caused damage to the door lock and frame,

**BE IT RESOLVED**, the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief Financial Officer, does hereby authorize the reimbursement of \$278.17 to;

Neil M. Lorber  
131 Basking Ridge Road  
Millington, NJ 07946

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**RESOLUTION 20-186  
AUTHORIZING RELEASE OF ESCROW – MICHAEL J. FRANKEN**

**WHEREAS**, Michael J. Franken posted in Escrow monies used to pay for MS Bike Race for Police Traffic Detail, and

**WHEREAS**, the Police Department has determined that the project has been completed and no more Escrow is required from MS Bike Race,

**BE IT RESOLVED**, the Township Committee of the Township of Long Hill upon the advice and recommendation of the Acting Chief Financial Officer, does hereby authorize the release of the remaining Police Traffic Detail Escrow of \$123.03 to:

Michael J. Franken  
68 Old York Road  
Chesterfield, NJ 08515

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**RESOLUTION 20-187  
AUTHORIZING RELEASE OF ESCROW – PM CONTRACTING**

**WHEREAS**, PM Contracting posted in Escrow monies used to pay for Police Traffic Detail, and

**WHEREAS**, the Police Department has determined that duplicate money was paid to the Township for Police Traffic Detail work, and

**BE IT RESOLVED**, the Township Committee of the Township of Long Hill upon the advice and recommendation of the Acting Chief Financial Officer, does hereby authorize the release of the money of \$624.18 to:

PM Contracting  
33 Rodgers Street  
Woodbridge, NJ 07067

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**RESOLUTION 20-188  
OFF-DUTY HOURLY RATES FOR POLICE OFFICERS**

**WHEREAS**, The Chief of Police or his designee may approve officers to be hired by companies or citizens to perform duties while off duty. The off-duty employment fees will be reimbursed to the Township by any party requesting services and officers will be paid through the Township at the designated rate of pay set forth by this resolution.

**WHEREAS**, Any and all work being performed by a contractor or citizen that interferes or intrudes onto any state, county or local roadway within the Township will require an officer to be present to ensure the safety of citizens traveling within the work area.

**BE IT RESOLVED**, Citizens, organizations or companies may seek officers for off duty employment for security purposes. Requests for such services will be reviewed by the Chief of Police or his designee and approved at the discretion and approval of the Chief of Police or designee.

- a. As of August 1, 2020 contractors/citizens requesting officers to work off-duty traffic and security jobs will pay:
  1. Rates in accordance with the PBA/SOA, Collective Bargaining Agreements and the Personal Service Agreement
  2. Police Vehicles—Ten (\$10.00) dollars and no cents per hour;
  3. Administration Fee—20% of officer and vehicle fees;
  
- b. The Township holds the right to seek a third-party company for the police departments Off-Duty Employment services for Off-Duty Program Administration. The chosen service provider may charge an additional fee other than the officer, administration or any other fees set forth by the Township/Borough/City. This service may handle scheduling, billing, collections, pay or any other services previously performed by the Township.

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**RESOLUTION 20-189  
2020 STIRLING LAKE PERSONNEL**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2020 Stirling Lake Personnel effective June 29, 2020:

Last Name	First Name	Position	Hourly Rate
Blakeslee	Garrett	Ass't Director	\$ 18.00
Butler	Thomas	Lifeguard	\$ 14.50
Hutchinson	Dan	Lake Director	\$ 26.50
Karski	Amanda	Ass't Director	\$ 20.00
Karski	Christopher	Lifeguard	\$ 14.00
Karski	Allison	Lifeguard	\$ 13.00
McLeer	Ian	Lifeguard	\$ 11.50
Mistichelli	Dena	Lifeguard	\$ 11.50
Scanlon	Tim	Lifeguard	\$ 13.50
Webster	Scott	Lifeguard	\$ 14.25
Christie	Tom	Lifeguard	\$ 13.00
Zarembor	Lucas	Lifeguard	\$ 11.50
Zullo	Sarah	Lifeguard	\$ 12.25
Gianakis	Demetrios	Lifeguard	\$ 12.25
Gianakis	Christopher	Lifeguard	\$ 12.25

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**RESOLUTION 20-190  
2020 SUMMER RECREATION CAMP PERSONNEL**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2020 Summer Recreation Camp Personnel effective June 29, 2020:

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Wells	Carolyn	Camp Director	\$ 32.50
Geary	Kelli	Supervisor	\$ 32.00
Geary	Robyn	Supervisor	\$ 32.00
Zigarelli	Jessica	Supervisor	\$ 21.00
Lacotta	Katherine	Arts Supervisor	\$ 21.00
Redgate	Samantha	Supervisor	\$ 20.00
Delia	Kaitlin	Station Lead	\$ 14.00
Rizzo	Alyssa	Station Lead	\$ 15.00
Tartivita	Victoria	Station Lead	\$ 14.00
Feeley	Liam	Station Lead	\$ 12.00
Vorrius	Jon	Station Lead	\$ 14.50
Fessock	Jonathan	Health Officer	\$ 16.00
Givens	John	Health Officer Lead	\$ 20.00
Tocci	Lily	Health Officer	\$ 16.00
Capawana	Leilah	Counselor	\$ 12.50
Gioradano	Emma	Counselor	\$ 12.00
Hansen	Joshua	Counselor	\$ 13.50
Krug	Ryan	Counselor	\$ 11.50
Langell	Kayla	Counselor	\$ 11.25
Langenauer	Brendan	Counselor	\$ 12.00
Lavender	Martina	Counselor	\$ 11.25
Lavender	Leah	Counselor	\$ 11.50
Lui	Davin	Counselor	\$ 11.00
Mavinkurve	Nikhil	Counselor	\$ 11.50
Mianowski	Renee	Counselor	\$ 12.00
Mianowski	Julia	Counselor	\$ 11.75
Monty	Garrett	Counselor	\$ 11.50
Pineda	Logan	Counselor	\$ 11.50
Pinho	Brad	Counselor	\$ 11.50
Scanlon	Timothy	Counselor	\$ 13.50
Sherry	Heather	Counselor	\$ 11.75
Tartivita	Isabella	Counselor	\$ 11.25
Wizeman	Eammon	Counselor	\$ 11.25
Wong	Susan	Counselor	\$ 11.50

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**RESOLUTION 20-191  
APPROVING FAIR SHARE HOUSING CENTER MID-POINT REVIEW STATUS REPORT**

**WHEREAS**, the Township of Long Hill (“Township”) entered into a Mt. Laurel Settlement Agreement with the Fair Share Housing Center (“FSHC”) which was memorialized in a September 27, 2017 letter signed by both parties; and

**WHEREAS**, that Settlement Agreement provides in relevant part that:  
 “For the mid-point realistic opportunity review due on July 1, 2020, as required pursuant to *N.J.S.A. 52:27D-312*, the Township will post on its municipal website with a copy provided to Fair Share Housing Center, a status report as to its implementation of its [affordable housing] plan and an analysis of whether any unbuilt sites or any unfulfilled mechanisms continue to present a realistic opportunity and whether any mechanisms to meet unmet needs, including mechanisms intended to satisfy durationally-adjusted obligations, should be revised or supplemented. Such postings shall invite any interested party to submit comments to the municipality with a copy to Fair Share Housing Center, regarding whether any sites no longer present a realistic opportunity and should be replaced and whether any mechanisms to meet unmet needs should be revised or supplemented. Any interested party may by motion request a hearing before the Court regarding those issues.”; and

**WHEREAS**, Township Planner, Jessica Caldwell, PP, AICP, of J. Caldwell and Associates LLC, the Township’s affordable housing consultant, has prepared a mid-point review status report on behalf of the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. The governing body hereby adopts the mid-point review status report prepared by Jessica Caldwell of J. Caldwell and Associates, LLC.
2. The governing body authorized the Township Clerk to post a copy of the mid-point review status report on the Township website no later than July 1, 2020 and to send a copy to FSHC.
3. The posting on the Township website shall invite any interested party to submit comments to the Township, with a copy to FSHC, regarding whether any sites no longer represent realistic opportunity and should be replaced and whether any mechanisms to meet unmet needs should be revised and supplemented. It should also note that any interested party may by motion request a hearing before the Court regarding these issues.

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**RESOLUTION 20-192  
 AUTHORIZING CO-OPERATIVE PURCHASING CONTRACT  
 WITH ATON COMPUTING SERVICES FOR COMPUTER CONSULTING SERVICES**

**WHEREAS**, N.J.S.A. 40A:11-110 provides that, “The governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions”; and

**WHEREAS**, the Passaic County Co-operative Contracting Purchasing System has entered into a contract with Aton Computing Services (“Aton”) in accordance with the provisions of the Local Public Contracts Law for computer consulting services; and

**WHEREAS**, Aton is currently providing computer consulting services to the Township pursuant to a contract which expires on June 30, 2020 which was awarded as an extension after a public bidding process; and

**WHEREAS**, the Township wishes to have Aton continue providing computer consulting services;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:



1. A contract is hereby awarded to Aton under the Passaic County Co-operative Contract Purchasing System for a term of one year beginning July 1, 2020 and ending June 30, 2020, with two one-year options.
2. The consideration for the contract shall be at the following hourly rates: \$115 (7/1/20 – 6/30/21); \$117.30 (7/1/21 – 6/30/22) and \$119.65 (7/1/22 – 6/30/23), not to exceed \$50,000, per year.
3. Aton shall provide Certificates of Insurance in amounts and form satisfactory to the Township Risk Manager.
4. This contract shall be charged to budge line item 01-2020-0020-0105-2-00311 and 01-2020-0020-0105-2-00315. The certification of available funds by the Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.
5. This contract award is contingent upon the Township’s being accepted as a member of the Passaic County Co-operative Contracting Purchasing System. If the Township is not accepted, this contract will have to be publicly bid and this resolution shall be void *ab initio*.

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**RESOLUTION 20-193**  
**RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR JANITORIAL SERVICES CONTRACT WITH VANGUARD CLEANING SYSTEMS, LLC**

**WHEREAS**, the Township Committee adopted Resolution 20-108 on March 1, 2020 awarding a contract for janitorial services to Vanguard Cleaning Systems, LLC (“Vanguard”) of Mountain Lakes, New Jersey; and

**WHEREAS**, under the terms of that contract, Vanguard is to be paid a lump sum total of \$39,999.00 per year, payable in equal monthly installments of \$3,333.25; and

**WHEREAS**, eight days after the adoption of Resolution 20-108, Governor Phil Murphy declared a state of emergency and a public health emergency “to ramp up New Jersey’s efforts to contain the spread of COVID-19; and

**WHEREAS**, the reopening of Township buildings and other public facilities will require extraordinary cleaning services not anticipated at the time of the adoption of Resolution 20-108; and

**WHEREAS**, Vanguard has submitted a proposal to the Township Administrator to complete the extra cleaning in Town Hall for an additional \$816.00 per month;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Change Order #1 for the payment of an additional \$816.00 per month to Vanguard to perform the additional cleaning services required in connection with the opening of Town Hall after the COVID-19 shut down is hereby approved.
2. These additional services are authorized to be performed until they are no longer needed for public health and safety or until the expiration of the contract with Vanguard, whichever occurs first.
3. The Mayor and Clerk are hereby authorized to execute Change Order no. 1 with Vanguard

for these additional services.

- 4. This change order will be properly charged to the following line item appropriation of the official Township budget: 01-2020-0020-0210-2-00211 and 01-2020-0020-0210-2-00227.

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**RESOLUTION 20-194**  
**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE CONTRACT WITH NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR MAIN/CENTRAL AVENUE ROAD IMPROVEMENTS**

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of Long Hill Township formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the New Jersey Department of Transportation on behalf of the Township of Long Hill.

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Long Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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**RESOLUTION 20-195**  
**APPROVAL TO EXECUTE LETTER OF INTENT FOR 2020 MORRIS COUNTY TRAIL GRANTS**

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the Morris County Trail Construction Grant Program agreement on behalf of the Township of Long Hill for the new trail on the Township "Central Park" property.

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**RESOLUTION 20-196**  
**AUTHORIZING A SEWER CONNECTION FOR PROPERTY LOCATED AT 740 LONG HILL ROAD (BLOCK 14007 LOT 4)**

**WHEREAS**, the Township is currently subject to a voluntary sewer ban; and

**WHEREAS**, Gerard and Marilyn Legato, the owner of property located at 740 Long Hill Road (Block 14007, Lot 4) has requested authorization to connect to the Township's sanitary sewer system;

**WHEREAS**, the Township has adopted by reference the NJDEP sewer ban exemption criteria set forth in N.J.A.C. 7:14A-22.22; and

**WHEREAS**, N.J.A.C. 7:14A-22.22 provides in relevant part that:

"A sewer ban exemption may be granted for projects . . . if the proposed project will have a total projected flow of 600 gallons per day or less . . . [and] will be constructed and/or operated on a tax lot which was in existence prior to the effective date of the ban . . . and the proposed project does not require a sewer extension . . ."; and

**WHEREAS**, the property located at 740 Long Hill Road (Block 14007, Lot 4) meets those exemption criteria;

**WHEREAS**, Section 22-3.1 of the Township Code ordinarily requires a connection fee of \$10,120, however, Code Section 22-3.2 goes on to provide that:

"Single family residences which were in existence on December 28, 1983 shall be

exempt from the connection fees set forth in Subsection 22-3.1. Any single family residence which was in existence on December 28, 1983 and which connects to the Township Waste Water Treatment System on or after February 19, 1992 shall be responsible only for a connection fee of \$630.00.”; and

**WHEREAS**, it appears that Gerard and Marilyn Legato of 740 Long Hill Rd, house was built in 1951;

**BE IT RESOLVED**, this approval is contingent upon the applicant obtaining a sewer easement for the laying of pipe in the adjoining property necessary to connect to sewer main;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Gerard and Marilyn Legato, is hereby granted permission to connect his property located at 740 Long Hill Rd (Block 14007, Lot 4) to the Township wastewater treatment system upon payment of the \$630 connection fee in accordance with Section 22-3.2 of the Township Code entitled “Exemptions.” This approval is subject to the applicant getting all necessary permits that are required from the County.

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