



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
MEETING MINUTES FEBRUARY 12, 2020**

Mayor Rae read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

Announcement is made that, as a matter of procedure, it is the intention of the Township Committee not to continue any matter past 11:00 PM at any Regular or Special Meeting of the Board unless a motion is passed by the members then present to extend the meeting to a later specified cut-off time.

20-085 EXECUTIVE SESSION

- Pending Litigation
 - Mt. Laurel

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution #20-085 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

Mayor Rae **opened the public session** of the meeting at 8:13pm.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Dorsi, Committeeman Schuler, Committeeman Verlezza, Deputy Mayor Piserchia, and Mayor Rae were present. Also present were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

PRESENTATIONS:

Christine Meyers - Region 2 SBA Office of Advocacy - gave a presentation on OSHA regulations on tree care operations. Ms. Meyers attend urged the Township Committee to attend Small Business Regulatory Flexibility Panel in March.

Cross Hill Road – Budget Input – The Township Committee agreed that the full drainage and paving project presented by Township Engineer, Paul Ferriero would be the best option. Township Committee will decide if they would like to complete in one phase completed in one year or two phases completed in two years during budget discussions.

ORDINANCE #451-20 (SECOND READING / ADOPTION)

SALARIES AND WAGES ORDINANCE

STATEMENT OF PURPOSE: Salary and wage amendments

Mayor Rae opened the **public hearing**, seeing no comments closed the public hearing.

MOVED by: Committeeman Schuler, that Ordinance #451-20 is hereby adopted. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

CAPITAL ORDINANCE #452-20 (FIRST READING/INTRODUCTION)

PROVIDING FOR VARIOUS ROAD IMPROVEMENTS IN THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$40,000 THEREFOR FROM CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP

MOVED by: Committeeman Schuler, that Ordinance #452-20 be introduced and passed on first reading. **SECONDED** by: Committeeman Dorsi, **ROLL CALL VOTE** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

CONSENT AGENDA RESOLUTIONS:

Resolution No. 20-063 – 20-083 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 20-063 APPROVAL AND RELEASE OF MINUTES:
- 20-064 APPROVING PAYMENT OF BILLS
- 20-065 APPROVING SPECIAL EVENT - Millington Fire Company - [Comedy Night]
- 20-066 SOCIAL AFFAIR PERMIT [Stirling Volunteer Fire Company]
- 20-067 APPROVING SPECIAL EVENT - Stirling Fire Company - [21st Annual Venison Dinner]
- 20-068 APPROVING SPECIAL EVENT LICENSE - CompuScore Services [Spring Distance Classic –Swamp Devil 5k &15k]
- 20-069 APPROVING SPECIAL EVENT LICENSE - Long Hill Baseball & Softball Association [Opening Day Parade]
- 20-070 AUTHORIZING CANCELLATION OF TAXES RECIEVABLE
- 20-071 CANCELLING TAX SALE PREMIUM
- 20-072 AUTHORIZING REFUND OF REDEMPTION OVERPAYMENT - #1288
- 20-073 TAX OVERPAYMENT REFUND
- 20-074 COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2020 - LORI
- 20-075 SEWER PAYMENT REFUND
- 20-076 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #18-0013
- 20-077 TAX OVERPAYMENT REFUND
- 20-078 CONFERENCE APPROVAL – AL GALLO
- 20-079 AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH PHOENIX ADVISORS, LLC
- 20-080 IN GRADE ADVANCEMENT – SCHLAIER

- 20-081 APPROVING SPECIAL EVENT LICENSE [LONG HILL CHAMBER OF COMMERCE]
 20-082 BANNER APPROVAL FOR CHAMBER OF COMMERCE [Stirling Street Fair]
 20-083 AUTHORIZING RELEASE OF PERFORMANCE BOND [THE GODDARD SCHOOL]

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution 20-063 through 20-083 are hereby approved with modification to 20-079, and Mayor Rae abstaining from 20-065. **SECONDED** by: Deputy Mayor Piserchia. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

- 20-084 RECOGNIZING THE DELIA DEPUE HOUSE AS A TOWNSHIP OF LONG HILL HISTORIC SITE

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution 20-084 is hereby approved. **SECONDED** by: Deputy Mayor Piserchia. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

Fred Rossi, President of HPAC, thanked the Township Committee and Jocelyn Spelker.

LIAISON REPORTS:

- **Committeeman Dorsi** reported the Millington Fire Company will have their 4th Annual Comedy Night on March 21st and Stirling Fire House will have their 21st Annual Venison Fund Raising Dinner on February 29th. DPW will not be doing scrap metal or appliance pick up in the month of February, but will resume in March. Street sweeping, tree work, and road work started the week of February 10th. Recycling Department has recycled 41,600 pieces of e-waste.
- **Deputy Mayor Piserchia** requested chicken at the Venison Fund Raising Dinner.
- **Committeeman Schuler** shared that there was a budget meeting on February 8th. There will need to be discussions on transition to NJAM and that there will be a public discussion for capital.
- **Mayor Rae** reported police statistics.

ADMINISTRATOR'S REPORT:

- Vision Committee identified a trail that loops starting from corner Morristown and Valley. The Township Committee authorized spending \$18,000 from Open Space Trust Fund for Township Engineer to apply for the DEP permits - wetlands permit and flood hazard area permit. Letter of intent for grant needs to be in by June 30th.

DISCUSSION:

- Administrator Malool was contacted by the curator of the Naval History and Heritage Command to see if the Township wanted to take over the loan of the anchor that was at the American Legion in Stirling that had closed. The Township Committee decided to not do the loan.
- Planning Board deemed Block 11107 Lots 12, 16 & 17, and Block 11001 Lot 22 not an area of Redevelopment.
 - **MOTION:** Deputy Mayor Piserchia of the Township Committee of Long Hill Township, affirms the recommendation of Planning Board Resolution 2019-14P to deem Block 11107 Lots 12, 16 & 17 not an area of Redevelopment. **SECONDED:** Committeeman Schuler, **ROLL CALL VOTE:** Committeeman Dorsi; abstained, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.
 - **MOTION:** Deputy Mayor Piserchia of the Township Committee of Long Hill Township, affirms the recommendation of Planning Board Resolution 2019-14P to deem Block 11001 Lot 22 not an area of Redevelopment. **SECONDED:** Committeeman Schuler,

ROLL CALL VOTE: Committeeman Dorsi; abstained, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

OLD/NEW BUSINESS:

- **ADDITION TO TOWNSHIP COMMITTEE APPOINTMENTS**

<u>Communications Advisory Committee</u>	<u>Expiration of Term</u>
Philip Ponturo	December 31, 2023

MOTION: Deputy Mayor Piserchia of the Township Committee of Long Hill Township accepts Philip Ponturo to the Communications Advisory Committee **SECOND:** Committeeman Schuler **VOICE VOTE:** All in favor.

ANNOUNCEMENTS:

- February is Love your Library Month! During the month of February, the Friends of the Long Hill Library will be selling T-shirts and flannel pants featuring the Long Hill Library owl logo. For more information contact the clerk's office.
- Mayor Rae welcomed Pierre Rosen as the new Director to the Long Hill Township Library.
- Meyersville Grange will host the Soup and Pasta Contest Friday, February 14 at 6:30pm
- Millington Fire Company is having a Comedy Night on March 21, 2020 from 7-10pm.
- Stirling Fire Company is having the Annual Venison Fund Raising Dinner on February 29, 2020 from 6-11pm.
- Mayor Rae asked resident to talk to the township before posting social media. Two recent complaints were false.

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

- Chief Naga reiterated Mayor Rae's comments about social media and asked residents call the police department and not post criminal activity on social media.
- Gary Pratt spoke about his frustration not to be able to hear the meeting. Administrator Malool and Mayor Rae spoke about making sure that we have the ability for hearing impaired to be able to hear meetings.
- Marianne Noonan thanked the Township Committee for the outcome of the Redevelopment. Received clarification on the funds being spent on the trials and Resolution 20-079.
- Karen Meleta spoke about her disappointment in the process in regards to the Redevelopment.
- Chuck Arentowicz asked about the Township Committees plan to replace the trees on Heritage Run, Deer Run and Indian Run. Al Gallo, DPW Director, spoke about the condition of the trees, effect they were having on DPW equipment and notification that was sent to the residents. Township Committee agreed to speak with STC to discuss specific options for the location.

ADJOURNMENT

On motion by Mayor Rae and seconded by Committeeman Dorsi, and carried unanimously to adjourn at 9:37pm.

Respectfully submitted,

Megan Phillips

Approved: January 26, 2020

**ORDINANCE 451-20
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<i>Position Title</i>	<i>Annual Salary</i>
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$85,000
Administrative Assistant	\$33,000 - \$52,500
Administrative Assistant [Part Time]	\$ 20.00 - \$ 30.00/hr.
Chief Financial Officer	\$50,000 - \$100,000
Asst. to the CFO [Part Time]	\$20,000 - \$36,000 \$40,000
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$ 8.50 - \$ 24.00/hr.
Tax Collector [Full Time]	\$60,000-\$70,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Assistant Treasurer	\$45,000 - \$75,000
Sewer Utility Collector [Part Time]	\$15.00 - \$ 24.00/hr.
Tax Clerk/ Sewer/Utility Collector [Full-Time]	\$40,000 - \$50,000
Qualified Purchasing Agent [Part Time]	\$5,000 - \$7,500

Board of Health

Animal Control Officer [Part Time]	\$35.00 - \$60.00/hr.
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Court

Municipal Court Judge	\$19,000 - \$35,000
Court Administrator	\$40,000 - \$75,000

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr.
Plumbing Sub Code Official [Part Time]	\$10,000 - \$22,500
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Technical Assistant to the Construction Official	\$50,000 - \$60,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr.
Planning & Zoning Coordinator	\$40,000 - \$75,000
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr.
Code/Zoning Enforcement Officer	\$45,000 - \$70,000

Recreation

Recreation Director	\$30,000 - \$70,000
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Administrative Assistant [Part Time] \$ 20.00 - \$30.00/hr.
 Recreation Assistant [Full Time] \$35,000 - \$45,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director \$ 22.00 - \$ 35.00/hr.
 Summer Recreation Site Supervisor \$ 17.00 - \$ 27.00/hr.
 Summer Recreation Assistant \$ 15.00 - \$ 25.00/hr.
 Summer Recreation Counselor \$ 8.25 - \$ 15.00/hr.
 Lake Director \$ 20.00 - \$ 35.00/hr.
 Assistant Lake Director \$ 15.00 - \$ 25.00/hr.
 Head Lifeguard \$ 12.00 - \$ 18.00/hr.
 Life Guard \$ 9.00 - \$ 15.00/hr.
 Score Keeper/Time Keeper/Referees \$ 8.25 - \$ 15.00/hr.
 Basketball Director \$ 18.00 - \$ 28.00/hr.
 Basketball Staff Supervisor \$ 12.00 - \$ 25.00/hr.

Police Department

Chief of Police \$125,000 - \$170,000
 Police Officers per Collective Bargaining Contract
 Police Department Secretary \$ 36,000 - \$60,000
 Administrative Assistant to the Chief of Police \$ 52,500 - \$75,000
 PD Administrative Assistant [Part Time] \$ 33,000 - \$ 52,000
 School Crossing Guard [Part Time] \$ 12.00 - \$26.00/hr.
 Police Matron \$ 12.00 - \$ 28.00/hr.
 Court Security Officer [Part Time] \$ 20.00 - \$30.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time] \$ 10,000 - \$35,000

Department of Public Works/Roads

~~Director of Public Works /Superintendent of Roads \$85,000 - \$112,053-\$125,000~~
 DPW employees per Collective Bargaining Contract
 Part Time Laborer \$ 9.50 - \$25.00

Senior Services

Senior Citizens Bus Driver \$ 15.00 - \$ 25.00/hr.

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165.*

**CAPITAL ORDINANCE 452-20
 PROVIDING FOR VARIOUS ROAD IMPROVEMENTS IN THE
 TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW**

**JERSEY, AND APPROPRIATING \$40,000 THEREFOR FROM
CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE
COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

Section 1 The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$40,000, from the Capital Improvement Fund.

Section 2 The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Pleasant Plains Road in the Township in conjunction with the U.S. Department of Transportation Federal Highway Administration. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with studies, curbing, structures, storm water drainage, catch basins milling, equipment, work and materials necessary therefor or incidental thereto.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

Section 3 The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 4 This ordinance shall take effect after final adoption, as provided by law.

**RESOLUTION 20-063
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the January 22, 2020 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves January 22, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 20-064
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 20-065
APPROVING SPECIAL EVENT LICENSE
Millington Fire Company - [Comedy Night]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-20-01 for the "Sponsor" Millington Fire Co., for their Special Event to be held on March 21, 2020 at the Millington Fire House from 7:00 PM – 11:00 PM.

BE IT FURTHER RESOLVED that based on the recommendation of the Police Department that alcoholic beverages be allowed at the event in accordance with Long Hill Township Code 11-2.5, *et. sec.* and approved with Resolution 20-053 Social Affair Permit [Millington Volunteer Fire Co. No. 1]

**RESOLUTION 20-066
SOCIAL AFFAIR PERMIT [Stirling Volunteer Fire Company]**

WHEREAS, Stirling Volunteer Fire Company has submitted an Alcoholic Beverage Control Application to the State of New Jersey for the 21st Annual Venison Fund Raising Dinner to be held on February 29, 2020 at the Stirling Fire Station, 321 Somerset Street, Stirling, New Jersey 07980; and

WHEREAS, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages. Stirling Volunteer Fire Company members or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, check identification to verify age, and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the Stirling Volunteer Fire Company or the designated area.
4. Alcoholic beverages shall only be served and/or consumed between the hours of 6:00pm and 11:00pm on February 29, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

**RESOLUTION 20-067
APPROVING SPECIAL EVENT
Stirling Fire Company - [21st Annual Venison Dinner]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-20-04 for the "Sponsor" Stirling Fire Co., for their Special Event to be held on February 29, 2020 at the Stirling Fire House from 6:00 PM – 12:00 AM.

BE IT FURTHER RESOLVED that based on the recommendation of the Police Department that alcoholic beverages be allowed at the event in accordance with Long Hill Township Code 11-2.5, *et. sec.* and pending approval with Resolution 20-066 Social Affair Permit [Stirling Volunteer Fire Company]

**RESOLUTION 20-068
APPROVING SPECIAL EVENT LICENSE**

CompuScore Services [Spring Distance Classic –Swamp Devil 5k &15k]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-20-02 for the “Sponsor” CompuScore Service., for their Special Event to be held on March 22, 2020 starting on Lord Stirling Road in Basking Ridge from 10:00 AM – 3:00 PM.

**RESOLUTION 20-069
APPROVING SPECIAL EVENT LICENSE**

Long Hill Baseball & Softball Association [Opening Day Parade]

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-20-03 for the “Sponsor” Long Hill Baseball & Softball Association, for their Special Event to be held on April 18, 2020 with parade starting on Bay Street and down Poplar Street to the baseball and softball fields from 9:00 AM – 12:00 PM.

**RESOLUTION 20-070
AUTHORIZING CANCELLATION OF TAXES RECIEVABLE**

WHEREAS, The Tax Assessor has advised the Tax Collector that the following individual has applied for and received an exemption from taxes under N.J.S.A. 54:04-03.30 as a “100% permanently and totally disabled veteran”, and

WHEREAS, the first half of 2020 taxes should be cancelled as a result of the exemption effective as detailed below; and

Owner	Property Location	Block	Lot	Amount	Effective Date
Paul Rottstock	356 Mercer St.	11602	30	\$ 3,596.37	10-01-2019

WHEREAS, the total 2020 taxes amount of \$3,596.37 as analyzed;

NOW, THEREFOR BE IT RESOLVED, the Tax Collector is hereby authorized to cancel the amount of \$3,596.37 from the records for the tax year 2020.

**RESOLUTION 20-071
CANCELLING TAX SALE PREMIUM**

WHEREAS, there was a Tax Sale conducted December 3, 2014 for Tax Sale Certificate 1290, and **WHEREAS**, the Lienholder, US Bank Cust/for Pros Capital III paid a premium of \$16,000.00, and

WHEREAS, N.J.S.A. 54:5-33 provides for any premium paid by a Lienholder at the time of the Tax Sale which has not been redeemed within five years shall be turned over to the municipality,

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Long Hill authorizes the Chief Finance Officer to escheat the \$16,000.00 to the Township of Long Hill to become part of the funds of the municipality

**RESOLUTION 20-072
Authorizing Refund of Redemption Overpayment - #1288**

WHEREAS, at the Non Municipal Tax Sale held on 12-3-2014, a lien was sold on Block 11501, Lot 3, also known as 1202 Valley Rd. for \$547.22 and,

WHEREAS, lien 1288, was sold to US BANK CUST for PD5 Sterling National 2500 McClellan Blvd., Suite 200 Pennsauken, NJ 08109 then subsequently assigned to PC5, LLC 2500 McClellan Blvd., Suite 200 Pennsauken, NJ in the amount of \$547.22 with a premium amount of \$1,100.

WHEREAS, a redemption calculation of \$3,343.00 was provided to Millington Bank on May 23, 2018.

WHEREAS Millington Bank 1902 Long Hill Rd. Millington, NJ 07946. redeemed Certificate #1288 for \$4,443.30.

NOW, THEREFOR BE IT RESOLVED, the Tax Collector has shown proof that the Millington Bank is due a refund of \$1,100.00, and all redemption monies have been received.

**RESOLUTION 20-073
TAX OVERPAYMENT REFUND**

WHEREAS, there is a tax overpayment of \$742.05 on Block 11001 Lot 35, 534A Valley Road assessed to JCP&L FE Service Tax Dept., 800 Cabin Hill Dr., Greensburg, PA 15601.

WHEREAS, the total refund amount is \$742.05 as analyzed;

NOW, THEREFOR BE IT RESOLVED, the Tax Collector is hereby authorized to refund the amount of \$742.05 for the overpayment taxes.

**RESOLUTION 20-074
COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2020**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective retroactively to January 1, 2020 of the officials and employees of the Township be as follows:

<u>Position Title</u>	<u>Salary</u>
Township Administrator	\$139,740
Executive Administrative Assistant	\$ 57,000
Municipal Clerk/Registrar	\$ 72,998.12
Administrative Assistant	\$ 44,823.22
Administrative Assistant (Part Time)	\$ 20.00/hr.
Asst. to the CFO [Part Time]	\$ 33.93/hr.
Tax Collector	\$ 62,500
Tax Assessor [Part Time]	\$ 33,493.10
Assistant Treasurer	\$ 66,894.30
Environmental Comm. Clerical (Part Time)	\$ 20.09/hr.
 Board of Health 	
Animal Control Officer [Part Time]	\$ 2,500.00 annual stipend \$ 50.00/hr. after hours
 Court 	
Municipal Court Judge	\$ 32,453.85
Court Administrator	\$ 73,416.94
 Planning and Development 	
Planning & Zoning Coordinator	\$ 64,102.50

Construction Code Official/Building Sub Code Official	\$ 35,706.53
Fire Sub Code Official [Part Time]	\$ 37.88/hr.
Fire Prevention/Fire Official [Part Time]	\$ 34.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 21,558.11
Electrical Sub-code Official [Part Time]	\$ 37.88/hr.
Code/Zoning Enforcement Officer	\$ 68,429.52
Technical Assistant to the Construction Official	\$ 58,125.60

Recreation

Recreation Director	\$ 67,901.72
Administrative Assistant	\$ 40,170

Police Department

Chief of Police	\$155,000.00
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 58,409.34
Administrative Asst. to Chief of Police	\$ 67,413.29
School Crossing Guard [Part Time]	\$ 23.83/hr.
Court Security Officer [Part Time]	\$ 25.50/hr.

Office of Emergency Management

Emergency Management Coordinator (Part Time)	\$ 33,150
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$115,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$15.00/hr.
Part Time Laborer (Seasonal)	\$14.00/hr.
Part Time Clean Communities Laborer (Seasonal)	\$16.00/hr.

Senior Services

Senior Citizens Bus Driver	\$ 20.77/hr.
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**RESOLUTION 20-075
Sewer Payment Refund**

BE IT RESOLVED: That the Township Committee of the Township of Long Hill does hereby authorize the following refund due to an overpayment of 2019 Sewer in the amount of \$941.16 on Block 12101 Lot 3.20 to: Garavente, Paul; 10 Cooper Lane, Millington, NJ 07946.

**RESOLUTION 20-076
Authorizing Redemption of Outside Lien - #18-0013**

WHEREAS, funds have been remitted By EAST WEST BANK to redeem tax sale certificate #18-0013 held by US BANK CUST FOR TOWER DB VIII TRUST, on Block 13508 Lot 6, 105 GATES AVE., assessed in the name RIEPEL, THOMAS; and The Township Committee must approve the distribution of these funds.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$2,742.11 to the lienholder:

NOW, THEREFOR BE IT RESOLVED, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

Make Redemption check payable to:

US BANK, Tax Lien Services Group
50 So 16th St. Ste. 2050
Philadelphia PA 19101

**RESOLUTION 20-077
Tax Overpayment Refund**

WHEREAS, there is a tax overpayment of \$424.22 on Block 10301 Lot 26.02, S Main Ave. and \$228.76 on Block 10301 Lot 14 RT of Way and \$209.49 on Block 10403 Lot1 RT of Way, assessed to PSE&G Service Corp., 80 Park Plaza 6th Fl. Newark., NJ 07102.

WHEREAS, the total refund amount is \$862.47 as analyzed;

NOW, THEREFORE BE IT RESOLVED, the Finance officer is hereby authorized to refund the amount of \$862.47 for the overpayment taxes.

**RESOLUTION 20-078
Conference Approval – Al Gallo**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a memo from Public Works Director Al Gallo requesting the Township approve his request to attend the 16th Annual Rutgers Continuing Education Conference in Atlantic City from March 25-26, 2020.

NOW, THEREFORE, BE IT RESOLVED the Long Hill Township Committee hereby approves the request for Director Gallo to attend the conference.

**RESOLUTION 20-079
AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH PHOENIX ADVISORS, LLC**

WHEREAS, the Township of Long Hill has the need to enter into a professional services contract for municipal advisor services via a non-fair and open process pursuant to the provisions of *N.J.S.A.* 19:44-20.5; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal in the form of an “Agreement for Continuing Disclosure and Independent Registered Municipal Advisor Services”; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A.* 40A:11-5(1)(a)(I); and

WHEREAS, the Chief Financial Officer has certified in writing to the Board the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor named herein from making any reportable contributions through the

term of the contract, as well as a Township pay-to-play certification.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Phoenix Advisors, LLC to provide continuing disclosure and independent registered municipal advisor services as outlined in its proposed agreement described in the preamble.
2. Phoenix Advisors, LLC shall be compensated in accordance with its proposal.
3. The Township Committee also authorizes the execution of an agreement with Phoenix Advisors to perform specific municipal advisory services in connection with the sewage sale defeasance analysis for a flat fee of \$7,500.
4. Both agreements shall be for a term of one year in accordance with the provisions of the *Local Public Contracts Law* at *N.J.S.A. 40A:11-15*.
5. The Mayor and Clerk are hereby authorized to execute contracts with Phoenix Advisors LLC for the services described above as long as the Township’s standard insurance, pay-to-play, business registration and affirmative action provisions are added to the contracts.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution, and that notice of these awards be advertised one in the *Echoes Sentinel*.
7. The Township Clerk in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(l)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of these contracts.
8. These contracts shall be charged to budget line item(s) 27-2020-0027-0455-2-00443.
9. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 20-080
In Grade Advancement – Schlaier**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Raymond Schlaier to Officer Grade VIII, effective February 25, 2020 at an annual salary of \$62,784.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 20-081
APPROVING SPECIAL EVENT LICENSE
[LONG HILL CHAMBER OF COMMERCE]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S-20-05 for the event to the “Sponsor” Long Hill Chamber of Commerce, for their Special Event “Stirling Street Fair” to be held 10:00 AM – 5:00 PM on April 19, 2020; and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

**RESOLUTION 20-082
BANNER APPROVAL FOR CHAMBER OF COMMERCE
[Stirling Street Fair]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Clerk as per Ordinance 3-12.4 Temporary Sign, and based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 for 2 weeks, from April 6th to April 20th, 2020 for the Stirling Street Fair

**RESOLUTION 20-083
AUTHORIZING RELEASE OF PERFORMANCE BOND
[THE GODDARD SCHOOL]**

1. **WHEREAS**; The Goddard School (“Contractor”) has completed site work and inspections on Plainfield Road; and
2. **WHEREAS**, The Goddard School posted Performance Bond No. CSC-224828 for the specified work made payable to the Township of Long Hill; and
3. **WHEREAS**, the Contractor has served notice upon the Township in accordance with the requirements of *N.J.S.A. 40:55D-53* that the specified work have been completed and has requested the return of its performance bond; and
4. **WHEREAS**, Township Engineer Paul Ferriero, in an February 7, 2020 memorandum, approved the release of the performance bond; and
5. **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:
 1. The Performance Bond is hereby released.
 2. Final Payment is authorized in the amount of \$23,028.36 plus interest.

**RESOLUTION 20-084
Recognizing the DELIA DEPUE HOUSE as a
Township of Long Hill Historic site**

WHEREAS, the Delia Depue House built in 1900 and now located at 1527 Long Hill Road, Millington, New Jersey is an important cultural and historic resource; and

WHEREAS, the property was owned by Margaret M. C. Thompson, only heir of William Cooper, and was built by her in the English Country Style with Arts and Crafts influence and retains much of its original architectural details; and

WHEREAS, the house was purchased by Delia Depue in 1903, after the death of her husband, David Ayres Depue who was the Chief Justice of the Supreme Court of New Jersey in Newark. Mrs. Depue used the home as a summer residence which was common for the time period; and

WHEREAS, Delia Depue was one of the 13 charter members of the Daughters of the American Revolution and was the regent of the organization from its inception in 1891 to 1897. Mrs. Depue was also involved in many charities and women’s organizations, including the Foster Home of which she was the first Directress; and

WHEREAS, upon her death in 1907, the home was passed on to her son, Sherred Depue, who was an attorney and held the office of assistant United States District Attorney.

NOW, BE IT RESOLVED that in light of the historical, cultural and social importance of the Delia Depue House, the Long Hill Township Committee does hereby present a plaque with the inscription Delia Depue

House Circa 1900 to be displayed prominently and forever at 1527 Long Hill Road, Millington, New Jersey.

**RESOLUTION 20-085
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Pending Litigation
 - Mt. Laurel

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.
